



REQUEST FOR PROPOSALS

FOR

PRELIMINARY and FINAL DESIGN OF HEADWORKS
SCREENING SYSTEM IMPROVEMENTS

AT THE
OLIVENHAIN MUNICIPAL WATER DISTRICT
4S RANCH WATER RECLAMATION FACILITY

PROPOSALS DUE:

November 24, 2020, 2:00 p.m.

OLIVENHAIN MUNICIPAL WATER DISTRICT

Jason P. Hubbard, PE
Engineering Manager

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1.0 INTRODUCTION

The Olivenhain Municipal Water District (District) is seeking proposals from qualified firms to provide Preliminary Analysis and Design and Final Design plans, specifications, and construction cost estimates suitable for construction of the replacement of existing and addition of new screenings equipment within the headworks building at the 4S Water Reclamation Facility located at 16595 Dove Canyon Road, San Diego, CA 92127. It is important to the District, firms have an established local office.

This Request for Proposals (RFP) describes the project, the required scope of services, the consultant selection process, and the minimum information that must be included in the proposal. Failure to submit information in accordance with the RFP requirements and procedures may be cause for disqualification. The District reserves the right to waive minor proposal deviations or omissions at its sole discretion. The District reserves the right to award a contract only for the Preliminary Design effort as an initial task and determine whether to award a contract for the Final Design on the basis of the results of the Preliminary Design effort.

2.0 OLIVENHAIN MUNICIPAL WATER DISTRICT

The District is a municipal water district organized and operating pursuant to Water Code Sections 71000 et seq. The District serves approximately 86,000 people through approximately 22,000 potable water connections, (28,000 meters) in a 48 square-mile area that includes portions of the unincorporated County of San Diego, and the Cities of Carlsbad, Encinitas, Solana Beach, San Marcos, and San Diego. The District's mission statement is to serve present and future customers in a service-oriented manner by:

Water – Providing safe, reliable, high-quality drinking water while exceeding all regulatory requirements in a cost-effective and environmentally responsive manner.

Recycled Water/ Wastewater – Providing recycled water and wastewater treatment in the most cost-effective and environmentally responsive method.

Parks – Safely operating the Elfin Forest Recreational Reserve and providing users with a unique recreational, educational, and environmental experience.

Emergency Management – Complying with policies and procedures that adhere to local, state, and federal guidelines for national security and disaster preparedness.

Sustainable Operations – Pursuing alternatives and/or renewable resources with the most sustainable, efficient, and cost-effective approach.

3.0 BACKGROUND

The District owns and operates the 4S Ranch Water Reclamation Facility (WRF) located at 16595 Dove Canyon Road, San Diego, CA and constructed in 2002. Wastewater flows from the Rancho Cielo Estates development and the 4S Ranch development are collected and pumped to the WRF for treatment to tertiary levels for ultimate recycled water use by the District’s customers. The WRF currently treats approximately 1.0 MGD and has a permitted treatment capacity of 1.6 MGD.

Initial treatment at the WRF headworks consists of a rotating band screen and a stationary bar screen. Incoming flows to the headworks are primarily directed through the rotating band screen however they can be manually re-directed to the stationary bar screen when the band screen is offline for maintenance or repair.

In 2018, the District retained Infrastructure Engineering Corporation (IEC) to identify and evaluate available headworks screening systems for potential replacement of the existing bar screen. Subsequent to that report, District staff reviewed and evaluated the 5 types of screening systems presented in the IEC report and selected 2 systems for further evaluation and design: CleanFlo Monoscreen manufactured by WesTech Engineering, Inc. and AquaGuard UltraClean manufactured by Parkson Corporation. The District now desires to retain a consultant to fine screen the two selected systems and make a system recommendation for final design. The District is equally pleased with the functionality of both systems.

This RFP describes the project background, anticipated scope of services, project schedule, proposal requirements, pre-submittal activities, submittal requirements, evaluation, and selection process. Failure to submit information in accordance with the RFP requirements and procedures may be cause for disqualification.

4.0 SCOPE OF SERVICES

The District’s stated objective is to receive quality submissions from qualified firms that can assist the District with the preliminary and final design for a headworks and grit collection system rehabilitation and upgrade. It is essential the selected firm have (1) wastewater treatment plant hydraulics and design knowledge, (2) headworks design experience, (3) bypass pumping and in-situ rehabilitation familiarity, (4) knowledge of concrete restoration and lining, and (5) scheduling, sequencing and coordination expertise.

Required consultant experience includes work associated with headworks and grit collection system refurbishment and upgrade. Close coordination with District staff shall be maintained to ensure staff knowledge is captured and integrated, as appropriate.

The following items should be a framework for the scope of services to be used in proposal formation for the project. The District understands this RFP may not fully describe the services envisioned. Therefore, the District will be relying on the consultant to provide modifications or amplifying information to the scope of services described herein based on their professional expertise in this subject area. The consultant is encouraged to incorporate items deemed necessary to meet the needs of the District in completion of the project, including attending the necessary meetings with the District to gather information, receive input and approvals, and review preliminary results.

Task 1 – PRELIMINARY DESIGN

Task 1.1 – Baseline Research

Consultant shall perform a site visit, obtain facility record drawings, and review previous engineering inspections and reports, in particular:

- 2002 Plant Expansion Design documents (Exhibit 1)
- 2015 Capital Improvement Plan for 4S Ranch and Rancho Cielo Wastewater Systems by Dudek (Sept 2015) (available online at <https://www.olivenhain.com/wp-content/uploads/omwd-docs/Draft-Final-Wastewater-Capital-Improvement-Plan-Operations-Plan-2015.pdf>)
- 2018 Equipment Assessment Study by IEC (Nov 2018) (Exhibit 2)
- Existing and projected wastewater pump station flows (to be provided to the selected consultant)

Relevant record drawings of headworks and grit collection system shall be reviewed, including any utility drawings.

Task 1.2 – Prepare Preliminary Design Report

Consultant shall prepare a Preliminary Design Report finalizing headworks design concepts and criteria for each of the 2 selected units. The PDR shall conclude with a recommended design unit and approach for final design. Design concepts to be evaluated and finalized during this phase include but are not limited to:

- Screening type and sizing
- Screenings washing and dewatering
- Hydraulics of each design alternative
- Cost analysis of each design alternative
 - Cost and project impacts, including schedule

- Include evaluation of District pre-purchasing equipment in advance of construction
- Planning level design and construction phase scheduling
- Constructability and construction risks
- Associated maintenance requirements of each alternative
- Redundancy and emergency operation
- Recommendations for final design alternative
- Other factors affecting overall treatment performance

Although the existing grit handling equipment (Grit Classifier and Vortex Grit Mixing Assembly) is in fair condition, it is nearing the end of its expected useful life. The PDR shall evaluate replacement of the grit handling equipment and associated pumps and consider improvements and efficiencies. In addition, the PDR shall evaluate operational access and mobility efficiencies, including, but not limited to adding an additional structural opening with roll-up door in the lower grit handling room of the building. The PDR should also evaluate the cost/benefit of a manual back-up system.

The existing Headworks Odor Control Scrubber, though identified in previous documents as needing to be replaced, is currently operating in fair condition. This equipment is not scheduled for replacement for another 10-years and is excluded from the PDR scope of work.

The Preliminary design report should include 30% preliminary drawings for the recommended alternative.

Task 1.2. a. Evaluation of Recommended Alternative

Consultant shall review influent flow characteristics and plant hydraulics, proposed headworks design, in-situ rehabilitation methods, bypass pumping and temporary screening, concrete repair and lining material selection, grit collection, redundancy and emergency operation, and other information deemed significant to evaluate construction methods and design of the headworks rehabilitation and upgrade. Consultant shall provide planning level cost estimates for any alternatives recommended for design consideration.

Task 1.2. b. Submittals

Consultant shall prepare and submit six (6) hard copies and one (1) electronic copy of the Draft Preliminary Design Report to the District for review. Consultant shall incorporate District comments after the review. Upon acceptance by the District, Consultant will then submit six (6) copies of the Final Preliminary Design Report along with one (1) electronically submitted copy of the documents.

Task 1.3 – Project Management

This task addresses the management responsibilities associated with proper scheduling review, budget control, invoice preparation and coordination with the District and Consultant's project team. It is anticipated biweekly progress emails will be sent to the District and the team.

- Work completed over the past reporting period
- Progress anticipated over the next reporting period
- Next deliverable due date
- Information required from the District
- Any issues which would delay delivery of the project on time

Task 1.4 – Meetings

Consultant shall schedule as many meetings as necessary to complete their work, but at a minimum, shall participate in two (2) scheduled meetings with the District through the course of the preliminary design. These meetings shall include:

- Project kickoff meeting (1)
- Draft preliminary design report review after delivery of report to the District (1)

Consultant shall prepare meeting agendas and minutes for each of these meetings, which will be distributed to all attendees.

Task 1.5 - Quality Assurance and Quality Control

Consultant shall provide quality assurance and quality control (QA/QC) reviews through the course of project.

Task 2 – FINAL DESIGN

Following approval of the Preliminary Design Report and selection of a preferred system, and upon authorization to proceed with Task 2, Consultant shall prepare construction drawings, specifications, and cost estimates suitable for the construction of the project.

Task 2.1 – Construction Drawings

Consultant shall prepare drawings suitable for the construction of the system selected by the District from the Preliminary Design Report effort. The drawings shall include all disciplines required for a complete and operable system, including but not limited to structural, mechanical, electrical, instrumentation/telemetry, and cathodic protection. If

the selected system is provided as a “stand alone” unit, sufficient detail shall be provided in the drawings such that each connection to the unit is clearly identified and detailed for construction. The following sheets shall be provided at a minimum:

- Title Sheet
- General Construction Notes
- Civil, structural, mechanical, and electrical sheets
- Detail Sheets

Task 2.2 – Submittals

Progress submittals shall be submitted to the District for review at 60%, 90%, 100% and “Final For Construction” stages. Consultant shall prepare and submit two (2) half size hard copies and one (1) electronic copy of the plans together with one (1) hard copy and one (1) electronic copy of the specifications to the District for review at each relevant submittal. Consultant shall incorporate District comments after the review. If consultant fails to properly incorporate District comments resulting in additional submittals, it shall be at no cost to the District.

Task 2.3 – Construction Specifications

Provide complete construction specifications including project specific front end contract, general, and special conditions and all relevant technical specifications required for construction of the project. The District standard “front end” specifications will be provided to the Engineer in MS Word format for review and editing. Provide an outline of the specification package with the 60% submittal and complete specifications for review at the 90% and “Final for Construction” submittals. For the 100% submittal, provide only those specifications which have been added or changed from the 90% submittal.

Task 2.4 – Schedule and Cost Estimate

Provide an anticipated construction schedule and detailed cost estimate based on the estimated construction time frame. The construction schedule shall be submitted with the 90% and 100% submittals and the detailed cost estimate shall be submitted with both the 60% and 100% submittals.

Task 2.5 – Project Management

This task addresses the management responsibilities associated with proper scheduling review, budget control, invoice preparation and coordination with the District and Consultant’s project team. It is anticipated biweekly progress emails will be sent to the District and the team outlining the following information at a minimum:

- Work completed over the past reporting period

- Progress anticipated over the next reporting period
- Next deliverable due date
- Information required from the District
- Any issues which would delay delivery of the project on schedule

Task 2.6 – Meetings

Consultant shall participate in three (3) scheduled meetings with the District through the course of the final design. These meetings shall include:

- Project final design kickoff meeting (1)
- Review of 60% final design plans and specifications after receipt of District comments (1)
- Review of 100% final design plans, specifications, and cost estimate after receipt of District comments (1)

Consultant shall prepare meeting agendas and minutes for each of these meetings, which will be distributed to all attendees. Assume three (3) weeks for receipt of District comments after delivery of submittal(s). If Consultant requires additional meetings to complete their work, it shall be at no cost to the District.

Task 2.7 - Quality Assurance and Quality Control

Consultant shall provide quality assurance and quality control (QA/QC) reviews through the course of project.

Task 2.8 - Pre-Bid Assistance

Consultant shall provide the following services as part of the project:

- Attend a pre-bid meeting hosted by the District for prospective bidders and be available to answer questions at the meeting. Include preparation of an agenda for the pre-bid meeting.
- Review and prepare written responses addressing technical questions submitted by the prospective bidders during the bid phase for inclusion in bid addenda. District staff will prepare and transmit any necessary addenda to prospective bidders. Assume responding to up to five (5) technical questions.

Task 2.9 - Construction Support Services

Consultant shall provide the following services as part of the project:

- Attend three (3) field meetings to coordinate construction issues with the District's Representative.
- Review and prepare written responses addressing Requests For Information (RFI) submitted by the contractor. Assume responding to up to ten (10) RFI's.
- Review and prepare written responses addressing construction Potential Change Orders (PCO) submitted by the contractor. Assume responding to up to five (5) PCO's.

5.0 PROPOSED MODIFICATIONS TO THE SCOPE OF SERVICES

The District is interested in the Consultant's creative ideas to improve the scope of services. Creative ideas should be clearly identified in the proposed scope of services.

6.0 DISTRICT FURNISHED SERVICES TO SELECTED CONSULTANT

The following information and services will be made available to the Consultant by the District:

- Furnish electronic copies of plans, specifications, shop drawings, and reports if available.
- Access to the WRF.
- Arrange for meetings with its engineering and operations staff to gather information and review approaches, planning, and designs.
- Answer questions regarding the Project at any time during all phases of the work.

7.0 SPECIAL CONSIDERATIONS

The consultant shall schedule their on-site inspections with minimal interruption to system operational status. All scheduled inspections shall be approved by the District in advance of work.

8.0 PROPOSAL REQUIREMENTS

Written proposals are to include at a minimum a detailed discussion of the consultant's approach to the project including a breakdown and explanation of project tasks, an estimation of hours for individual tasks and sub-tasks by the consultant and any sub-consultant(s), and documentation of the consultant's and sub-consultant(s) qualifications for the Scope of Services. An estimation of hours with costs are to be provided with the proposal. The cost analysis shall include the identity, classification, and estimated hours for personnel and allowable direct costs.

The Proposal should be concise, well organized, and should demonstrate the responder's qualifications and experience is related to the project. Responders will be evaluated based on the information submitted according to the following.

Executive Summary

Include a short summary of the entire Proposal describing the highlights of the Proposal.

Identification of Responder

- Legal name and address of company.
- Legal form of company (partnership, corporation, joint venture, etc.). If the company is a joint venture, identify the members of the joint venture and provide all information required under this section for each member. If company is a wholly owned subsidiary of a "parent company," identify the "parent company."
- Number of years the company has maintained a local office.
- Number of employees in the office.
- Name, title, address, and telephone number of person to contact concerning the Proposal.
- Name, title, address, and telephone number of person who will sign the agreement if selected for the project.

Experience

Describe the firm's experience in completing similar consulting efforts. List at least three (3) successfully completed similar projects, no older than 10 years (based on completion date), and include the following information about the client for each project: the client's name, project manager/contact person, and phone numbers. Also describe the type of work performed, date initiated, date completed (if applicable), and value of consulting contract. The District will consider consulting projects currently being performed. Identify the role of the key personnel proposed for the District's project. Present the experience of any specialty consultants.

Proposed Approach to Accomplish the Work

The project approach section shall set forth the Consultant's plan and ideas for organizing the work and achieving the objectives identified in this RFP. It should identify specific stages of the work, project constraints, tasks, task order and work products. The proposal should: 1) discuss the Consultant's plan for coordinating efficiently and effectively with District staff, 2) provide an overview project schedule, and 3) offer ideas to improve project approach and scope and meet the District's objectives.

Project Team, Project Organization, and Key Personnel

Provide an organization chart and proposed staffing plan, based upon the scope of work, and estimated project schedule, showing personnel by title, position, and name. Staff shown in the proposal will be assumed to be available for the duration of the contract. For each of the key personnel identify their main work location.

Describe the specific qualifications and capabilities of the designated project manager and support staff. The proposal should identify all individuals who will perform and oversee work on this project. The team must include a State of California registered structural engineer. Indicate the role and responsibilities of the prime consultant and all subconsultants. Key personnel assigned to the project shall not be reassigned without prior approval and the consultant shall request approval from the District before any new personnel are assigned to the project. The District reserves the right to reject or remove personnel performing services in this contract in its sole discretion.

Statement on Conflicts of Interest

The consultant shall submit a statement verifying that personal and organizational conflicts of interest prohibited by law do not exist, in conformance with the District's Standard Agreement for Professional Services (Exhibit 3). Any documentation required by the District shall be submitted by the consultant and all sub-consultants.

The consultant shall provide as a separate appendix to their proposal (not part of the maximum 15 page count), any substantive comments related to their ability and willingness to sign the District's Standard Agreement for Professional Services. Any significant or substantive comments brought forth by the selected consultant after the selection process is completed may be cause for rejection.

Consultant Proposed Scope of Work, Hours, and Cost Proposal

A proposed Scope of Work shall be submitted as an Appendix to the Proposal. The consultant shall use the draft scope as the minimum work expected for completion of the project. If the consultant determines additional scope items are required for the project, they shall include them in the scope of work and identify them as such. Provide a brief description of each item in the proposed scope of work which clearly describes the level of effort for that item. Consultant shall provide standalone Scopes of Work for the Preliminary Design and for the Final Design efforts as if each were an independent level of effort.

A cost proposal shall also be submitted with the Proposal which states a total fee, not-to-exceed upper limit for the work. Payment for professional services will be time and material based on: (1) actual base hourly labor rates, and (2) direct costs. The only direct costs allowed to be billed by the consultant and subconsultants are: mileage at the IRS rate, report printing, blueprinting, and postage. The District will not pay any markup for reproduction costs, subconsultant costs, or other direct costs. Costs for IT, MIS, computer usage, overhead resource charges, and similar related costs should be included in each individual labor rate. Separate charges or multipliers will not be considered by the District.

Provide an estimated cost analysis for the following items:

- Total fee for each task listed in the Scope of Work
- Labor (personnel classifications, estimated hours and hourly rates)
- Direct costs

- Subcontracts

The Consultants fee estimate shall fully detail estimated costs. Columns shall be used to present labor hours and billing rate for each labor category or individual and each subcontractor. Columns shall be included for total estimated labor hours, total labor cost, total direct cost, and overall total cost. Cost lines shall be presented for each major task.

Consultant shall provide Fee Estimates for the Preliminary Design and for the Final Design efforts as if each were an independent level of effort. The District reserves the right to award a contract only for the Preliminary Design effort as an initial task and determine whether to award a contract for the Final Design on the basis of the results of the Preliminary Design effort. The Fee Estimates shall be provided in a single table with a total sum at the bottom for both efforts.

Monthly invoices shall identify each person's actual hours on the project and must include a narrative of the work performed during the previous month. Supporting invoices for direct and subcontracted costs must be included with invoice. Provide an hourly rate schedule for each labor classification for the consultant and each subconsultant. Rate schedules shall specify an effective term and a maximum annual increase for time extending beyond the effective term. The rates may be used as the basis of payment for extra work outside the contract scope of services, but which is performed by the consultant after specifically requested in writing by the consultant and authorized in writing by the District.

9.0 SUBMITTAL REQUIREMENTS

One (1) executed original, clearly marked on the cover, and four (4) additional copies of the Proposal shall be submitted to District offices along with the proposal in electronic format (PDF) on a thumb drive. The proposal shall not exceed fifteen (15) one-sided pages (8-1/2" x 11") in length, excluding front and back cover, dividers, resumes and organizational chart, and appendices. Limit resumes to a maximum of two (2) pages each. The proposal shall be signed by an individual or individuals authorized to execute legal documents on behalf of the consultant. Proposals and/or modifications thereto received subsequent to the hour and date specified herein will not be considered. Limit the use of standardized marketing literature. Excessive marketing literature may not be reviewed.

The Proposal must be received no later than 2:00 p.m. PST, on November 24, 2020 the office of:

OLIVENHAIN MUNICIPAL WATER DISTRICT
ATTN: Jason P. Hubbard, PE
Engineering Manager
1966 Olivenhain Road
Encinitas, CA 92024

Failure to comply with the requirements of this RFP may result in disqualification. Proposals received subsequent to the time and date specified above will not be considered.

10.0 PRE-SUBMITTAL ACTIVITIES

Questions concerning this Request for Proposals should be directed in writing by email to the address below. The last day for questions is November 16, 2020.

OLIVENHAIN MUNICIPAL WATER DISTRICT
ATTN: Jason P. Hubbard, PE
Engineering Manager
1966 Olivenhain Road
Encinitas, CA 92024
jhubbard@olivenhain.com

The District will hold a pre-proposal meeting on November 4, 2020 at 10:00 AM at WRF located at 16595 Dove Canyon Road, San Diego. This is not a mandatory meeting. No other meetings to view the site will be held during the proposal period. Attendees shall wear face coverings and maintain at least a 6-foot physical distance from others.

Individual 30-minute technical meetings with Consultant teams who are seriously competing for the project will be scheduled if District staff has availability. The meetings are intended to answer questions and discuss ideas, which will be kept confidential. Do not discuss team qualifications at the meetings. The last day for meeting is November 16, 2020. Contact Colette Barrow at CBarrow@Olivenhain.com to schedule a meeting. It is the sole discretion of the District whether the meetings shall be held virtually or at the District's offices at 1966 Olivenhain Road, Encinitas, CA.

The District reserves the right to revise the RFP before the date Proposals are due. Revisions to the RFP will be mailed or emailed to all potential proposers. The District reserves the right to extend the date by which the Proposals are due.

11.0 CONSULTANT NOMINATION AND SELECTION PROCESS

A Consultant Selection Panel (Panel) will be established for this project and will include representatives from the District, and if deemed in the District's best interests, other persons from outside the District qualified to evaluate the proposals. The Panel will evaluate the Proposals based on the information submitted. Based on this evaluation, the panel will rank the firms.

After final ranking, the District may interview some or all of the competing firms. At the end of interviews, firms will be re-evaluated and ranked based upon the combined proposal/interview process and select the successful consultant. The District reserves the

right to eliminate the interview step of the procurement process and also reserves the right to cancel the RFP process.

If necessary, the District will enter into negotiations with the selected firm. The scope of work provided in the proposal will be used as a basis for contract negotiations. Negotiations will cover: scope of work, contract terms and conditions, and price. If the District is unable to reach an acceptable agreement with the selected firm, the District will terminate negotiations with the selected firm and negotiations with the second ranked firm will be initiated.

After negotiating a proposed agreement that is fair and reasonable, the negotiating team will recommend to the General Manager the District enter into the proposed agreement. The General Manager will make the final recommendation to the District's Board of Directors, concerning the proposed agreement. Final authority to approve the agreement rests with the District's Board of Directors. A contract is expected to be presented to the Board of Directors for consideration at their January 2021 meeting.

12.0 EVALUATION CRITERIA

The Proposals will be evaluated based on the minimum following criteria. Other factors may be taken into account by the District during Proposal review.

12.1 Approach to Work (30%)

- Understanding of project and objectives
- Responsiveness to issues identified in RFP
- Level of detail discussed
- Creative, efficient, and cost effective ideas and methods for the design and construction of the project
- Other issues not addressed in RFP but deemed essential to the effective conduct of the project
- Tasks clearly defined
- Activities well-coordinated
- Flexibility to changes in scope and schedule
- Provisions for technical and quality control
- Completeness of the fee estimate considering the proposed scope of work

12.2 Project Manager and Team Qualifications (45%)

- Specialized Qualifications and geographic location of the Project Manager and Team
- Involvement and commitment of key personnel
- Ability to perform within schedule with assigned staff

- Current depth of technical expertise in firm and it's subconsultants

12.3 Project Experience (25%)

- Experience and Performance on similar projects
- Proven specialization of the firm on similar project
- Complexity and geographic location of the project experience

13.0 SCHEDULE FOR NOMINATION, SELECTION, AND AWARD

The District anticipates the process for nominating and selecting a consultant, and awarding the contract, will be according to the following tentative schedule:

• Issue RFP	October 19, 2020
• Pre-proposal Meeting	November 4, 2020, 10:00 AM
• Last Day for Questions	November 16, 2020
• Last Day for Meetings with District	November 16, 2020
• Proposals Due	November 24, 2020, 2:00 PM
• Notification of Selection*	December 10, 2020
• Completion of Contract Negotiations*	December 17, 2020
• Draft Board Memo*	December 23, 2020
• Board Approval*	January 2021
• Draft PDR Due	March 2021

*Event date impacted if consultant interviews are added to selection process.

14.0 SPECIAL CONDITIONS

This RFP does not commit the District to award a contract, to defray any costs incurred in the preparation of a proposal pursuant to this RFP, or to procure or contract for work.

All proposals submitted in response to this RFP become the property of the District and are public records, and as such may be subject to public review.

The District reserves the right to cancel, in part or in its entirety, this RFP including, but not limited to selection schedule, submittal date, and submittal requirements. The District reserves the right to reject all proposals and terminate the project. If the District cancels or revises the RFP, rejects all Proposals or terminates the project, all proposers will be notified in writing by the District.

The District reserves the right to request additional information and/or clarifications from any or all proposers to this RFP.

The selected consultant will be required to sign an Agreement for Professional Services (Exhibit 3) and to provide the Insurance Certificates and all other required documentation within ten (10) calendar days of notification of selection.

Proposals are due November 24, 2020 at 2:00 pm.

Attachments:

Exhibit 1 – 4S Ranch Wastewater Treatment Plant Expansion As-Built Drawings

Exhibit 2 – 4S Ranch WRF Headworks Screening System Project: Draft Equipment Assessment Study

Exhibit 3 - Draft Professional Services Agreement