

**NOTICE OF A SPECIAL MEETING OF THE  
BOARD PERSONNEL COMMITTEE OF THE  
OLIVENHAIN MUNICIPAL WATER DISTRICT**

**OCTOBER 23, 2018**

A special meeting of the Personnel Committee of Olivenhain Municipal Water District was held on Tuesday, October 23, 2018, at the District office, 1966 Olivenhain Road, Encinitas, California.

The meeting was called to order at 1:02 p.m. In attendance were Lawrence A. Watt, President and Division 2 Director; Christy Guerin, Board Vice President and Division 3 Director; and Kimberly Thorner, General Manager.

1. CALL TO ORDER

2. ROLL CALL (BOARD MEMBERS)

In attendance were Lawrence A. Watt, President and Division 2 Director; Christy Guerin, Board Vice President and Division 3 Director; and Kimberly Thorner, General Manager.

3. ADOPTION OF THE AGENDA

Director Guerin moved to adopt the agenda, seconded by Director Watt and carried unanimously.

4. PERSONAL APPEARANCES AND PUBLIC COMMENTS

There were no personal appearances or public comments

5. a. REVIEW APPLICATIONS FOR THE DIVISION 4 VACANCY

Applications were reviewed and accepted by the committee. Candidates will interview at the November 7 Board Meeting.

b. REVIEW CONFLICT OF INTEREST OPINION EMAILS

The conflict of interest opinion emails were reviewed.

c. REVIEW POTENTIAL INTERVIEW QUESTIONS

The potential interview questions were reviewed and determined.

6. FUTURE AGENDA ITEMS

7. CLOSED SESSION

- a. Administrative Leave Follow-Up (Meet and Confer Item w/ Managers and Supervisors Group)

NEGOTIATORS: General Manager Thorner

8. Open Session

General Manager Thorner reported that OMWD will start offering Executive Time Off to Managers and Supervisors. Managers will receive 32 hours annually and Supervisors will receive 24 hours annually. If Executive Time Off hours are not used by the end of the year, they will start over at the beginning of each calendar year.

9. Adjournment

President Watt adjourned the meeting at 1:56 p.m.