

**NOTICE OF A REGULAR MEETING
OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT'S
PERSONNEL COMMITTEE**

**1966 Olivenhain Road, Encinitas, CA 92024
Tel: (760) 753-6466 • Fax: (760) 753-1971
VIA TELECONFERENCE AND IN PERSON**

Pursuant to AB 3035, effective January 1, 2003, any person who requires a disability related modification or accommodation in order to participate in a public meeting shall make such a request in writing to the District for immediate consideration.

DATE: March 24, 2026

TIME: 9:30 a.m.

PLACE: HYBRID REGULAR MEETING VIA ZOOM AND IN PERSON

The meeting is being held virtually as a convenience to the public. The meeting will not stop or suspend its in-person meeting should a technological interruption occur with respect to the Zoom or call in options listed on the agenda.

For Zoom Participation:

www.zoom.us/join
Meeting ID: 879 8956 9801
Password: 520214

For Zoom Call-in Only:

Call: (669) 444-9171
Meeting ID: 879 8956 9801
Password: 520214

Public Participation/Comment: Members of the public can participate in the meeting by emailing your comments on an agenda item to the Human Resources Manager at jjoslin@olivenhain.com or address the committee directly in real-time under the public comments section. If you do not receive a confirmation email that your comment has been received, please call (760) 632-4210 or address the committee under the public comments section to ensure that your comments are heard in real-time. The subject line of your email should clearly state the item number you are commenting on and should include your name and phone number. All comments will be emailed to the Personnel Committee.

*Note: Items On The Agenda May Be Taken Out Of Sequential Order As Their
Priority Is Determined By The Committee*

1. Call to Order
2. Roll Call (Board Members)

3. Adoption of Agenda
4. Public Comments
5. Consider Approval of the Minutes of the November 17, 2025 Regular Meeting of the Board Personnel Committee
6. Review the Draft Salary Survey Report
7. Review the Draft Annual Update to the Five-Year Staffing Analysis
8. Adjournment

**MEETING MINUTES OF THE
OLIVENHAIN MUNICIPAL WATER DISTRICT'S
PERSONNEL COMMITTEE**

November 17, 2025

A Personnel Committee of the Olivenhain Municipal Water District was held on November 17, 2025, at the District office, 1966 Olivenhain Road, Encinitas, California and via teleconference.

General Manager Thorner called the meeting to order at 3:30 p.m. In attendance were Neal Meyers, Board Vice President; Christy Guerin, Board Secretary; Kimberly Thorner, General Manager; Jennifer Joslin, Human Resources Manager; and Gabriela Saffiote, Human Resources Analyst.

1. ADOPTION OF THE AGENDA

Director Guerin moved to adopt the agenda, seconded by Director Meyers and carried unanimously.

2. PUBLIC COMMENTS

There were no public comments.

3. APPROVAL OF THE MINUTES OF THE MARCH 18, 2025 REGULAR MEETING OF THE BOARD PERSONNEL COMMITTEE

Director Guerin moved to approve the meeting minutes from March 18, 2025 and seconded by Director Meyers.

4. CONSIDER ADOPTION OF AN ORDINANCE AMENDING THE OLIVENHAIN MUNICIPAL WATER DISTRICT'S ADMINISTRATIVE AND ETHICS CODE (ARTICLE 4 – CLASSIFIED POSITIONS)

The committee reviewed the Ordinance amending the District's Administrative and Ethics Code to revise Article 4 Section 4.4 Salary Schedule and Job Classification with the General Manager's pay and update the count of authorized Utility I positions. The Ordinance will be brought to the full Board on December 17, 2025.

5. ADJOURNMENT

The meeting was adjourned at 3:50 p.m.