

**NOTICE OF A REGULAR MEETING  
OF OLIVENHAIN MUNICIPAL WATER DISTRICT'S  
PERSONNEL COMMITTEE  
1966 Olivenhain Road, Encinitas, CA 92024  
Tel: (760) 753-6466 • Fax: (760) 753-1578  
VIA TELECONFERENCE ONLY AND IN PERSON**

Pursuant to AB 3035, effective January 1, 2003, any person who requires a disability related modification or accommodation in order to participate in a public meeting shall make such a request in writing to the District for immediate consideration.

DATE: March 18, 2024

TIME: **2:30 p.m.**

PLACE: HYBRID REGULAR MEETING VIA ZOOM AND IN PERSON

The meeting is being held virtually as a convenience to the public. The meeting will not stop or suspend its in-person meeting should a technological interruption occur with respect to the Zoom or call-on options listed on the agenda.

**For Zoom Participation:**

[www.zoom.us/join](http://www.zoom.us/join)  
Meeting ID: 848 8990 4350  
Password: 251928

**For Zoom Call-in Only:**

Call: (669) 444-9171  
Meeting ID: 848 8990 4350  
Password: 251928

**Public Participation/Comment:** Members of the public can participate in the meeting by emailing your comments on an agenda item to the Human Resources Manager at [jjoslin@olivenhain.com](mailto:jjoslin@olivenhain.com) or address the committee directly in real-time under the public comments section. If you do not receive a confirmation email that your comment has been received, please call (760) 632-4210 or address the committee under the public comments section to ensure that your comments are heard in real-time. The subject line of your email should clearly state the item number you are commenting on and should include your name and phone number. All comments will be emailed to the personnel committee.

*Note: Items On The Agenda May Be Taken Out Of Sequential Order As Their Priority Is Determined By The Committee*

1. Call to Order
2. Roll Call (Board Members)

3. Adoption of Agenda
4. Public Comments
5. Consider Approval of the Minutes of the March 30, 2023 Regular Meeting of the Board Personnel Committee
6. Review the Draft Salary Survey Results
7. Review the Annual Update to the Five Year Staffing Analysis
8. Closed Session – Potential CalPERS Issue
9. Adjournment

**MEETING MINUTES OF THE  
OLIVENHAIN MUNICIPAL WATER  
DISTRICT'S PERSONNEL COMMITTEE**

**March 30, 2023**

A Personnel Committee of the Olivenhain Municipal Water District was held on March 30, 2023, at the District office, 1966 Olivenhain Road, Encinitas, California.

President Guerin called the meeting to order at 1:32 p.m. In attendance were Matt Hahn, Board Vice President; Christy Guerin, Board President; Kimberly Thorner, General Manager; Jennifer Joslin, Human Resources Manager; and Gabby Saffiote, Human Resources Analyst.

1. ADOPTION OF THE AGENDA

President Guerin moved to adopt the agenda, seconded by Director Hahn and carried unanimously.

2. PUBLIC COMMENTS

There were no public comments.

3. APPROVAL OF THE MINUTES OF THE MARCH 21, 2022 REGULAR MEETING OF THE BOARD PERSONNEL COMMITTEE

General Manager Thorner moved to approve the meeting minutes from March 21, 2022 and seconded by Manager Joslin.

4. REVIEW THE ANNUAL UPDATE TO THE FIVE YEAR STAFFING ANALYSIS

The committee reviewed the annual update to the District's five year staffing analysis document. The document will be brought to the full Board on April 19, 2023 for approval.

5. ADJOURNMENT

The meeting was adjourned at 2:46 p.m.