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| <i>Olivenhain Municipal Water District</i><br><br><b>ADMINISTRATIVE AND ETHICS<br/>CODE</b> | Article No. 1                           | Page 1 of 1          |
|   | Title : <b>GENERAL PROVISIONS</b>       |                      |
|   | Latest Revision Date<br>August 25, 2010 | ORDINANCE NO.<br>382 |

ARTICLE 1.            GENERAL PROVISIONS

*All Sections revised by Ordinance No. 382 / August 25, 2010*

*All Sections revised by Ordinance No. 357 / January 23, 2008*

*Sec. 1.1. revised by Ordinance No. 305 / October 22, 2003*

Sec. 1.1.            Purpose. The purpose of this Administrative and Ethics Code is to provide the Board of Directors and the District Staff with a statement, which contains the organizational structure of the District personnel, the duties and functions of the Board, the duties and powers of the employees, and the procedure by which the work of the District is carried on.

Sec. 1.2.            Adoption. This Code was adopted by reference on January 13, 1972 and placed on file in the office of the Secretary of the District. Existing administrative resolutions in conflict with the provisions of this Code were repealed concurrently with its adoption.

Sec. 1.3.            Changes. It is anticipated that from time to time changes or additions will be required in this Code to cover changes in procedure or new activities of the District. Such changes or additions shall be accomplished only by the Board of Directors at a duly constituted meeting, through the adoption of an Ordinance by a majority vote in which one or more sections shall be inserted in this Code and those for which they are substituted will be removed. The changes or additions shall be effective from the date of adoption.