

**NOTICE OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
OLIVENHAIN MUNICIPAL WATER DISTRICT  
1966 Olivenhain Road, Encinitas, CA 92024  
Tel: (760) 753-6466 • Fax: (760) 753-5640  
VIA TELECONFERENCE AND IN PERSON**

Pursuant to AB3035, effective January 1, 2003, any person who requires a disability related modification or accommodation in order to participate in a public meeting shall make such a request in writing to Stephanie Kaufmann, Executive Secretary, for immediate consideration.

DATE: WEDNESDAY, SEPTEMBER 17, 2025

**TIME: 4:00 P.M.**

PLACE: HYBRID REGULAR MEETING VIA ZOOM AND IN-PERSON

The meeting is being held virtually as a convenience to the public. The meeting will not stop or suspend its in-person meeting should a technological interruption occur with respect to the Zoom or call-on options listed on the agenda.

**For Zoom Participation:**

[www.zoom.us/join](https://www.zoom.us/join)  
Meeting ID: 893 6746 0955  
Passcode: 161022

**For Zoom Call-in Only:**

Call: (669) 900-9128  
Meeting ID: 893 6746 0955  
Passcode: 161022

**Public Participation/Comment:** Members of the public can participate in the meeting by emailing your comments on an agenda item to the Board Secretary at [skaufmann@olivenhain.com](mailto:skaufmann@olivenhain.com) or address the board directly in real-time under either of the public comment sections. If you do not receive a confirmation email that your comment has been received, please call (760) 632-4648 or address the board under either of the public comment sections to ensure that your comments are heard in real-time. The subject line of your email should clearly state the item number you are commenting on and should include your name and phone number. All comments will be emailed to the Board of Directors.

*NOTE: ITEMS ON THE AGENDA MAY BE TAKEN OUT OF SEQUENTIAL ORDER  
AS THEIR PRIORITY IS DETERMINED BY THE BOARD OF DIRECTORS*

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. DETERMINATION OF A QUORUM
5. ADOPTION OF AGENDA

6. PERSONAL APPEARANCES AND PUBLIC COMMENTS

7. PRESENTATION OF AWARDS AND HONORABLE MENTIONS

Service Awards, Promotions and Honorable Mentions

- \* Aster Hartanto – Accountant I – New Hire
- \* Joe Jansen – Administrative Analyst – 5 Years
- \* Sean Stevenson – WTP Operator III – 20 Years
- \* Gabe Hernandez – WRF Operator IV – 20 Years
- \* Raymond Motas – WRF Operator III – 20 Years
- \* Rudy Petrovski – Instrument Control Technician II – 20 Years
- \* Jose Rodriguez – Systems Operator I – 20 Years
- \* Leo Mendez – Finance Manager – Grow Your Own (GYO) Promotion
- \* Tiger Team/A Better Way Award – Firehouse SPS – Jason Emerick
- \* 2025 SDRMA McMurchie Excellence in Safety Award – Workers’ Compensation Program
- \* Best of North County Best Place to Volunteer Award – Elfin Forest Recreational Reserve

8. CONSIDER APPROVAL OF THE MINUTES OF THE JULY 16, 2025, REGULAR BOARD OF DIRECTORS MEETING

9. CONSENT CALENDAR

*NOTE: ANY ITEM MAY BE REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION*

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| C-a | CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT’S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS AND STAFF  |
|     |   |
| C-b | CONSIDER ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT DESIGNATING DEPOSITORIES AND AUTHORIZING INVESTMENTS FOR THE MONEY OF THE DISTRICT AND DESIGNATING THE SIGNATORIES FOR THE MANAGEMENT OF THE DISTRICT DEPOSITS AND RESCINDING RESOLUTION 2025-13 |
|     |   |
| C-c | CONSIDER VOTING IN THE ASSOCIATION OF CALIFORNIA WATER AGENCIES BOARD OFFICERS’ ELECTION FOR PRESIDENT & VICE PRESIDENT AND REGION 10 BOARD OF DIRECTORS FOR THE 2026-2027 TERM   |
|     |   |
| C-d | CONSIDER PARTICIPATION ON CALIFORNIA SPECIAL DISTRICTS ASSOCIATION COMMITTEES AND EXPERT FEEDBACK TEAMS FOR THE 2026 TERM   |
|     |   |
| C-e | CONSIDER ACCEPTANCE OF THE DAVID C. MCCOLLOM WATER TREATMENT PLANT BRIDGE CRANE REHABILITATION PROJECT, AND ORDER A NOTICE OF COMPLETION  |
|     |   |
| C-f | CONSIDER AN AMENDMENT TO THE CURRENT PROFESSIONAL SERVICES AGREEMENT WITH UTILITY SERVICE CO., INC., FOR REHABILITATION AND INSPECTION SERVICES OF THE RAW WATER EQUALIZATION TANKS IN THE AMOUNT OF \$525,842, AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF OMWD                             |

|     |   |
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| C-g | CONSIDER ACCEPTANCE OF THE HIDDEN COVE WATER SERVICE INSTALLATION (LENNAR HOMES OF CALIFORNIA, LLC) INTO OMWD’S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED   |
| C-h | CONSIDER ACCEPTANCE OF THE HELEN WOODWARD ANIMAL CENTER PUBLIC IMPROVEMENTS (HELEN WOODWARD ANIMAL CENTER) INTO OMWD’S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED  |
| C-i | CONSIDER APPROVAL OF PRIVATE ENCROACHMENT PERMIT NO. 430 FOR CHRISTOPHER R. SMITH AND CHERYL M. SMITH TO RELOCATE THEIR DRIVEWAY WITHIN OMWD EASEMENT 678 LOCATED AT 18525 ALISO CANYON ROAD AND ORDER THE PERMIT BE RECORDED |

10. CONSIDER ADOPTION OF REVISIONS TO SOCIAL MEDIA OUTREACH POLICY
11. CONSIDER UPDATE ON AVAILABILITY OF FUNDING FOR WATER FLUORIDATION AND CONSIDER NOTIFICATION TO CUSTOMERS THAT THE BOARD WILL CONSIDER FLUORIDATION AT THE JANUARY 2026 MEETING
12. CONSIDER DISCUSSION BY BOARD ON ADMINISTRATIVE AND ETHICS CODE §9.14. O AND PROVIDE DIRECTION TO STAFF
13. CONSIDER DISCUSSION AND APPROVAL OF PRE-BUYING 3,449 ACRE FEET OF WATER AND PLACING IT INTO STORAGE IN DECEMBER 2025
14. CONSIDER THE FOLLOWING ACTIONS RELATED TO THE AZAHAR AND CADENCIA STREETS LEAK REPAIR:
  - A. REVIEW THE GENERAL MANAGER’S EMERGENCY DECLARATION FOR THE AZAHAR/CADENCIA STREET LEAK REPAIR PROJECT
  - B. AUTHORIZE AN INCREASE TO THE GENERAL MANAGER’S EMERGENCY SPENDING LIMIT AUTHORITY FROM \$1 MILLION TO A TOTAL OF \$2.5 MILLION, FOR ALL EMERGENCY WORK DONE TO DATE AND EXTENDING THE EMERGENCY REPLACEMENT PROJECT FOR AZAHAR, CADENCIA, ROMERIA AND ALDEA AS SHOWN ON EXHIBIT A
  - C. APPROPRIATE \$2,500,000 TO THE PROJECT BUDGET FROM THE PIPELINE REPLACEMENT PROJECT BUDGET, THE VALVE REPLACEMENT PROJECT, AND THE CAPITAL RESERVE FUND
  - D. AUTHORIZE APPROVALS OF TIME AND MATERIALS CONTRACTS AND PROCUREMENT CONTRACTS WITH (1) CASS ARRIETA IN A NOT TO EXCEED AMOUNT OF \$2,000,000 , (2) NINYO & MOORE, (3) JOE’S PAVING, (4) CECELIA’S TRAFFIC CONTROL (5) OSCARS TRAFFIC CONTROL, (6) PACIFIC PIPE FOR MATERIALS (PIPE, HYDRANTS, VALVES) AND (7) HDR FOR ANALYSIS AND INVESTIGATION OF PIPE SAMPLES, AND AUTHORIZE THE GENERAL MANAGER TO NEGOTIATE AND SIGN ON BEHALF OF THE DISTRICT
  - E. ADOPT A RESOLUTION MAKING CEQA FINDINGS AND ORDERING A NOTICE OF EXEMPTION BE FILED WITH THE SAN DIEGO COUNTY CLERK AND THE STATE CLEARINGHOUSE AT THE GOVERNOR’S OFFICE OF PLANNING AND RESEARCH
15. CONSIDER PROPOSED CHANGES TO OMWD WATER-RELATED SERVICE FEES (ANNUAL REVIEW FOR 2025) AND ADOPTION OF AN ORDINANCE AMENDING OLIVENHAIN MUNICIPAL WATER DISTRICT’S ADMINISTRATIVE AND ETHICS CODE (ARTICLE 8 – WATER RATES AND CHARGES, ARTICLE 13 – POLICY FOR DISTRICT FACILITIES, AND ARTICLE 10 – ENCROACHMENT PERMITS)
16. CONSIDER APPROVAL OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT’S 2025 WATER CAPACITY FEES AND ADOPTION OF AN ORDINANCE AMENDING SECTION 13.11 OF THE DISTRICT’S ADMINISTRATIVE AND ETHICS CODE – OMWD CAPACITY FEES BY ZONE (ARTICLE 13 – POLICY FOR

DISTRICT FACILITIES)

17. CONSIDER ADOPTION OF A RESOLUTION MAKING CALIFORNIA ENVIRONMENTAL QUALITY ACT EXEMPTION FINDINGS TO ESTABLISH WATER CAPACITY FEES WITHIN ZONES OF BENEFIT IN THE DISTRICT, AND ORDER A NOTICE OF EXEMPTION BE FILED WITH THE COUNTY CLERK OF THE COUNTY OF SAN DIEGO AND THE STATE CLEARINGHOUSE AT THE GOVERNOR'S OFFICE OF PLANNING AND RESEARCH
18. CONSIDER APPROVAL OF CONSTRUCTION CHANGE ORDER 3 WITH J.R. FILANC CONSTRUCTION COMPANY, INC. TO THE GARDENDALE AND VILLAGE PARK WEST PRESSURE REDUCING STATION REPLACEMENT PROJECT FOR AN ESTIMATED, NOT TO EXCEED VALUE OF \$250,000 FOR THE OVERLAND AND MOUNTAIN VISTA VALVE REPLACEMENT, AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF OMWD
19. INFORMATIONAL REPORTS
  - A. PRESIDENT
  - B. GENERAL MANAGER
  - C. CONSULTING ENGINEER
  - D. GENERAL COUNSEL
  - E. SAN DIEGO COUNTY WATER AUTHORITY REPRESENTATIVE
  - F. LEGISLATIVE
  - G. TWELVE MONTH CALENDAR / OTHER MEETINGS / REPORTS BY BOARD MEMBERS PER AB 1234
  - H. BOARD COMMENTS
20. CORRESPONDENCE
21. AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS
22. FUTURE AGENDA ITEMS
23. CONSIDER PUBLIC COMMENTS
24. CLOSED SESSION
  - A) CONSIDER LITIGATION – STANLEY D. JONES ET AL. VS. OLIVENHAIN MUNICIPAL WATER DISTRICT [PURSUANT TO GOVERNMENT CODE SECTION 54956.9]
  - B) CONSIDER POTENTIAL LITIGATION – ONE CASE [PURSUANT TO GOVERNMENT CODE SECTION 54956.9]
  - C) CONSIDER LITIGATION – CalPERS [PURSUANT TO GOVERNMENT CODE SECTION 54956.9]
25. OPEN SESSION
26. ADJOURNMENT