

**NOTICE OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
OLIVENHAIN MUNICIPAL WATER DISTRICT  
1966 Olivenhain Road, Encinitas, CA 92024  
Tel: (760) 753-6466 • Fax: (760) 753-5640**

Pursuant to AB3035, effective January 1, 2003, any person who requires a disability related modification or accommodation in order to participate in a public meeting shall make such a request in writing to Stephanie Kaufmann, Executive Secretary, for immediate consideration.

DATE: WEDNESDAY, DECEMBER 13, 2017

**TIME: 4:00 P.M.**

PLACE: DISTRICT OFFICE AND TELECONFERENCE LOCATION FOR DIRECTOR VARTY OF 1075 SOUTH LOCUST DR. DENVER, CO 80224

*NOTE: ITEMS ON THE AGENDA MAY BE TAKEN OUT OF SEQUENTIAL ORDER  
AS THEIR PRIORITY IS DETERMINED BY THE BOARD OF DIRECTORS*

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. DETERMINATION OF A QUORUM
5. ADOPTION OF AGENDA
6. PERSONAL APPEARANCES AND PUBLIC COMMENTS
7. PRESENTATION OF AWARDS AND HONORABLE MENTIONS
  - \* Nate Naugles – Pump/Motor Tech I – Lateral Transfer
  - \* Sandra Rodriguez – Customer Service Rep I – New Hire
  - \* Phillip Reed - Utility II – 5 Years of Service
8. CONSIDER APPROVAL OF THE MINUTES OF THE NOVEMBER 8, 2017 REGULAR BOARD OF DIRECTORS MEETING

9. CONSENT CALENDAR

*NOTE: ANY ITEM MAY BE REMOVED FROM THE CONSENT CALENDAR  
 FOR DISCUSSION*

C-a	CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT’S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS AND STAFF; AND MONTHLY INVESTMENT REPORTS
C-b	CONSIDER ADOPTION OF A MOTION APPROVING THE DISTRICT’S CONSOLIDATED STATEMENTS OF NET POSITION, CONSOLIDATED STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION, CONSOLIDATED STATEMENT OF CASH FLOWS, CONSOLIDATED ACTUAL VS BUDGET SUMMARY, AND CONSTRUCTION IN PROGRESS REPORTS
C-c	CONSIDER ADOPTION OF A RESOLUTION SUPPORTING THE DISTRICT’S EMPLOYEE SAFETY AND WELLNESS PROGRAMS
C-d	CONSIDER APPROVAL OF ANNUAL REVISIONS TO THE DISTRICT’S RECORDS RETENTION SCHEDULE AND THE REVISED EMAIL POLICY
C-e	CONSIDER APPROVAL OF A MULTI-YEAR AGREEMENT WITH WHITSON CONTRACTING AND MANAGEMENT, INC FOR STORM WATER POLLUTION PREVENTION PLAN (SWPPP) PREPARATION SERVICES FOR THE DISTRICT HEADQUARTERS AND 4S RANCH WATER RECLAMATION FACILITY SITES IN THE AMOUNT OF \$24,296.50 AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT
C-f	CONSIDER APPROVAL OF AN AGREEMENT WITH DUDEK FOR PREPARATION OF PLANS AND SPECIFICATIONS FOR THE CONSTRUCTION OF THE 4SWRF TERTIARY FILTER REHABILITATION PROJECT IN THE AMOUNT OF \$92,440 AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT
C-g	CONSIDER REVISIONS TO THE LEGISLATIVE GUIDELINES FOR 2018
C-h	CONSIDER APPROVAL OF A CONTRACT WITH RAMONA PAVING FOR THE REPAVING OF BROOKSIDE LANE IN THE AMOUNT OF \$62,027 AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

10. CONSIDER APPROVAL OF THE DISTRICT’S FISCAL YEAR 2016-2017 AUDITED FINANCIAL STATEMENTS AND COMPREHENSIVE ANNUAL FINANCIAL REPORT (FINAL DRAFT)
11. CONSIDER ANNUAL REVIEW OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT’S INVESTMENT POLICY AND REQUEST TO TRANSFER FUNDS FROM RECYCLED OPERATING (REVENUE) FUND TO RECYCLED CAPITAL AND EQUIPMENT FUND IN THE AMOUNT OF \$2 MILLION

12. CONSIDER ADOPTION OF AN ORDINANCE AMENDING THE OLIVENHAIN MUNICIPAL WATER DISTRICT'S ADMINISTRATIVE AND ETHICS CODE (ARTICLE 19)
13. CONSIDER ADOPTION OF AN ORDINANCE AMENDING THE OLIVENHAIN MUNICIPAL WATER DISTRICT'S ADMINISTRATIVE AND ETHICS CODE (ARTICLE 4 – CLASSIFIED POSITIONS)
14. CONSIDER A CONTRACT EXTENSION WITH 3 PHASES RENEWABLES AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT
15. CONSIDER APPROVAL OF AN AGREEMENT WITH NINYO & MOORE FOR ON-CALL AND AS-NEEDED GEOTECHNICAL SERVICES IN THE AMOUNT OF \$250,000 AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT
16. CONSIDER APPROVAL OF A CHANGE ORDER WITH WESTERN PUMP, INC. IN THE AMOUNT OF \$62,859 FOR THE WASH BAY AND FUEL PUMP RELOCATION PROJECT, APPROPRIATE \$112,141 FOR THE PROJECT, AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT
17. CONSIDER FINAL DESIGN OF THE DAVID C. MCCOLLOM WATER TREATMENT PLANT OFFICE RENOVATION PROJECT
18. CONSIDER AWARD OF A CONTRACT TO NATIONAL ELECTRIC WORKS, INC. FOR REPLACEMENT OF THE CIELO PUMP STATION MOTOR CONTROLS IN THE AMOUNT OF \$63,200 AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT
19. CONSIDER THE OMWD FINANCE CORPORATION ANNUAL MEETING (See Separate Agenda)
20. CONSIDER THE OMWD FINANCING AUTHORITY (JOINT POWERS AUTHORITY) BOARD MEETING (See Separate Agenda)
21. INFORMATIONAL REPORTS
  - A. PRESIDENT
  - B. GENERAL MANAGER
  - C. CONSULTING ENGINEER
  - D. GENERAL COUNSEL
  - E. SAN DIEGO COUNTY WATER AUTHORITY REPRESENTATIVE
  - F. LEGISLATIVE
  - G. LAFCO
  - H. TWELVE MONTH CALENDAR / OTHER MEETINGS / REPORTS BY BOARD MEMBERS PER AB 1234
22. CORRESPONDENCE
23. AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS
24. FUTURE AGENDA ITEMS

25. CONSIDER PUBLIC COMMENTS

26. ADJOURNMENT