

**NOTICE OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
OLIVENHAIN MUNICIPAL WATER DISTRICT  
1966 Olivenhain Road, Encinitas, CA 92024  
Tel: (760) 753-6466 • Fax: (760) 753-5640**

Pursuant to AB3035, effective January 1, 2003, any person who requires a disability related modification or accommodation in order to participate in a public meeting shall make such a request in writing to Stephanie Kaufmann, Executive Secretary, for immediate consideration.

DATE: WEDNESDAY, DECEMBER 11, 2019

**TIME: 4:00 P.M.**

PLACE: DISTRICT OFFICE

*NOTE: ITEMS ON THE AGENDA MAY BE TAKEN OUT OF SEQUENTIAL ORDER  
AS THEIR PRIORITY IS DETERMINED BY THE BOARD OF DIRECTORS*

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. DETERMINATION OF A QUORUM
5. ADOPTION OF AGENDA
6. PERSONAL APPEARANCES AND PUBLIC COMMENTS
7. PRESENTATION OF AWARDS AND HONORABLE MENTIONS
  - \* Watershed Hero Awards – Business of the Year from The Escondido Creek Conservancy
  - \* Brandon Burrow – Water Treatment Plant Operator III – New Hire
  - \* Brandon Barnick – Field Services Technician III – 5 years
  - \* Jeff Anderson – Park Supervisor – 20 years
  - \* Union Tribune Top Work Places in San Diego Award 2019
8. CONSIDER APPROVAL OF THE MINUTES OF THE NOVEMBER 13, 2019 REGULAR BOARD OF DIRECTORS MEETING
9. CONSENT CALENDAR

*NOTE: ANY ITEM MAY BE REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION*

C-a	CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT’S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS AND STAFF (NOVEMBER); AND MONTHLY INVESTMENT REPORT
C-b	CONSIDER ADOPTION OF A MOTION APPROVING THE DISTRICT’S CONSOLIDATED STATEMENTS OF NET POSITION, CONSOLIDATED STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION, CONSOLIDATED STATEMENT OF CASH FLOWS, CONSOLIDATED ACTUAL VS BUDGET SUMMARY, AND CONSTRUCTION IN PROGRESS REPORTS
C-c	CONSIDER ADOPTION OF A RESOLUTION SUPPORTING THE DISTRICT’S EMPLOYEE SAFETY AND WELLNESS PROGRAMS
C-d	CONSIDER A STATUS UPDATE ON THE UNIT B PIPELINE EMERGENCY REPAIR PROJECT
C-e	CONSIDER APPROVAL OF ANNUAL REVISIONS TO THE DISTRICT’S RECORDS RETENTION SCHEDULE
C-f	CONSIDER REVISIONS TO THE LEGISLATIVE GUIDELINES FOR 2020
C-g	CONSIDER ACCEPTANCE OF THE DIEGUENO MIDDLE SCHOOL FIRE DETECTOR CHECK INSTALL PROJECT (SAN DIEGUITO UNION HIGH SCHOOL DISTRICT) INTO THE DISTRICT’S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED
C-h	CONSIDER ACCEPTANCE OF THE 7533 DEL DIOS HIGHWAY FIRE HYDRANT AND WATER SERVICE INSTALL PROJECT (MARWAN BISHAR) INTO THE DISTRICT’S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED
C-i	CONSIDER VOTING IN THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION’S 2020 SPECIAL DISTRICTS ADVISORY COMMITTEE ELECTION
C-j	CONSIDER ANNUAL REVIEW OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT’S INVESTMENT AND BOARD DESIGNATED FUND BALANCES (RESERVES) POLICY
C-k	CONSIDER APPROVAL OF AN AMENDMENT TO THE AGREEMENT WITH INFRASTRUCTURE ENGINEERING COMPANY IN THE AMOUNT OF \$8,990 FOR SURVEYING SERVICES RELATED TO THE GATY PARCEL SALE AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

10. CONSIDER APPROVAL OF THE DISTRICT’S FISCAL YEAR 2018-2019 AUDITED FINANCIAL STATEMENTS AND COMPREHENSIVE ANNUAL FINANCIAL REPORT (FINAL DRAFT)
11. CONSIDER ADOPTION OF AN ORDINANCE AMENDING THE DISTRICT’S ADMINISTRATIVE AND ETHICS CODE (Article 8 – Water Rates and Charges) TO TAKE EFFECT ON MARCH 1, 2020

12. CONSIDER ADOPTION OF A RESOLUTION MAKING CEQA EXEMPTION FINDINGS FOR THE WATER RATE INCREASES AND DEMAND REDUCTION RATE ADJUSTMENTS AND ORDERING A NOTICE OF EXEMPTION BE FILED WITH THE COUNTY CLERK OF THE COUNTY OF SAN DIEGO
13. CONSIDER ADOPTION OF AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT AUTHORIZING PASS-THROUGH INCREASES IN PURCHASED WATER WHOLESALE COSTS, SAN DIEGO WATER AUTHORITY INFRASTRUCTURE ACCESS CHARGE, INCREASES TO THE DISTRICT'S COST OF OPERATIONS AND CAPITAL FACILITIES, AND ANY NEW FEES MANDATED BY THE STATE OF CALIFORNIA TO BE COLLECTED ON WATER RATES; AND REVISING ARTICLE 8.4 OF THE DISTRICT'S ADMINISTRATIVE AND ETHICS CODE
14. CONSIDER UPDATE ON MOBILE SERVICE ORDER PROCESSING (INFORMATIONAL ITEM)
15. CONSIDER APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH AQUA-METRIC SALES COMPANY FOR CUSTOMER ENGAGEMENT PORTAL SERVICES AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT
16. CONSIDER AN UPDATE AND ACCEPTANCE OF THE SUB-REGION 3 RECYCLED WATER EXPANSION PLAN REPORT; A PARTNERSHIP PROJECT BETWEEN OLIVENHAIN MUNICIPAL WATER DISTRICT, SANTA FE IRRIGATION DISTRICT, SAN DIEGUITO WATER DISTRICT, LEUCADIA WASTEWATER DISTRICT, AND SAN ELIJO JOINT POWERS AUTHORITY WATER FILL STATION (INFORMATIONAL ITEM)
17. CONSIDER UPDATE ON THE 4S RANCH RESIDENTIAL RECYCLED WATER FILL STATION (INFORMATIONAL ITEM)
18. CONSIDER APPROVAL OF A CONTRACT WITH CHARLES KING COMPANY IN THE AMOUNT OF \$96,350 AND INCREASE IN THE OVERALL PROJECT BUDGET BY \$110,000 FOR THE LUSARDI CREEK PIPELINE RESTORATION PROJECT, AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT
19. CONSIDER ADOPTION OF AN ORDINANCE AMENDING THE OLIVENHAIN MUNICIPAL WATER DISTRICT'S ADMINISTRATIVE AND ETHICS CODE (ARTICLE 4 – CLASSIFIED POSITIONS)
20. CONSIDER THE OMWD FINANCE CORPORATION ANNUAL MEETING (See Separate Agenda)
21. CONSIDER THE OMWD FINANCING AUTHORITY (JOINT POWERS AUTHORITY) BOARD MEETING (See Separate Agenda)
22. CONSIDER ADOPTION OF AN ORDINANCE AMENDING THE OLIVENHAIN MUNICIPAL WATER DISTRICT'S ADMINISTRATIVE AND ETHICS CODE (ARTICLE 21 – SAFETY PROVISIONS AND PRACTICES)

23. INFORMATIONAL REPORTS

- A. PRESIDENT
- B. GENERAL MANAGER
- C. CONSULTING ENGINEER
- D. GENERAL COUNSEL
- E. SAN DIEGO COUNTY WATER AUTHORITY REPRESENTATIVE
- F. LEGISLATIVE
- G. TWELVE MONTH CALENDAR / OTHER MEETINGS / REPORTS BY BOARD MEMBERS PER AB 1234

24. CORRESPONDENCE

25. AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS

26. FUTURE AGENDA ITEMS

27. CONSIDER PUBLIC COMMENTS

28. CLOSED SESSION

- A) CONSIDER LITIGATION – LYNXT ENTERPRISES, LLC VS. PARS SORRENTO VALLEY SCIENCE PARK 1, LP [PURSUANT TO GOVERNMENT CODE SECTION 54956.9] • Additional Facts: OMWD was served a complaint as a nominal defendant.
- B) CONSIDER LITIGATION – SAN DIEGO GAS & ELECTRIC COMPANY VS. SC VALLEY ENGINEERING, INC; OMWD [PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(1)]
- C) CONSIDER INFORMATIONAL REPORT ON CYBERSECURITY [PURSUANT TO GOVERNMENT CODE SECTION 54957(a)]
- D) CONSIDER CLAIM FROM TC CONSTRUCTION [PURSUANT TO GOVERNMENT CODE SECTION 54956.9] • Additional Facts: Bid protest letter received on November 21, 2019.

29. OPEN SESSION

30. ADJOURNMENT