

**NOTICE OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
OLIVENHAIN MUNICIPAL WATER DISTRICT  
1966 Olivenhain Road, Encinitas, CA 92024  
Tel: (760) 753-6466 • Fax: (760) 753-5640  
VIA TELECONFERENCE ONLY**

**Pursuant to AB3035, effective January 1, 2003, any person who  
requires a disability related modification or accommodation in order  
to participate in a public meeting shall make such a request in writing  
to Stephanie Kaufmann, Executive Secretary, for immediate consideration.**

DATE: WEDNESDAY, MAY 20, 2020

**TIME: 4:00 P.M.**

PLACE: Remote Regular Meeting VIA TELECONFERENCE ONLY

Pursuant to the State of California Executive Order N-29-20, and in the interest of public health, OMWD is temporarily taking actions to mitigate the COVID-19 pandemic by holding Board Meetings electronically or by teleconference. The Boardroom will not be open to the public for this meeting.

**To join this meeting via phone, please dial:**

(669) 900-9128 or (346) 248-7799

Meeting ID: 936 0040 1447 and Password: 346536

**Public Participation/Comment:** Members of the public can participate in the meeting by emailing your speaker slip on an agenda item to the Board Secretary at [skaufmann@olivenhain.com](mailto:skaufmann@olivenhain.com) by 3:00 P.M. the day of the meeting. The subject line of your email should clearly state the item number you are commenting on and should include your name and phone number to ensure you are called on and have the opportunity to comment. All comments will be emailed to the Board of Directors.

*NOTE: ITEMS ON THE AGENDA MAY BE TAKEN OUT OF SEQUENTIAL ORDER  
AS THEIR PRIORITY IS DETERMINED BY THE BOARD OF DIRECTORS*

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. DETERMINATION OF A QUORUM
5. ADOPTION OF AGENDA

6. PERSONAL APPEARANCES AND PUBLIC COMMENTS
7. PRESENTATION OF AWARDS AND HONORABLE MENTIONS
  - \* Geoff Fulks – Operations Manager – New Hire
8. CONSIDER APPROVAL OF THE MINUTES OF THE APRIL 15, 2020 REGULAR BOARD OF DIRECTORS MEETING
9. CONSENT CALENDAR

*NOTE: ANY ITEM MAY BE REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION*

C-a	CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT’S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS; AND MONTHLY INVESTMENT REPORT
C-b	CONSIDER ADOPTION OF A MOTION APPROVING THE DISTRICT’S CONSOLIDATED STATEMENT OF NET POSITION, CONSOLIDATED STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION, CONSOLIDATED STATEMENT OF CASH FLOWS, CONSOLIDATED ACTUAL VS BUDGET SUMMARY, AND CONSTRUCTION IN PROGRESS REPORT
C-c	CONSIDER ACCEPTANCE OF THE 4180 CANYON DE ORO WATER SERVICE INSTALL PROJECT (ZEBU CONSTRUCTION DESIGN & BUILD) INTO THE DISTRICT’S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED
C-d	CONSIDER ACCEPTANCE OF THE 19828 FORTUNA DEL ESTE FIRE HYDRANT INSTALL PROJECT (LEONARD WITTEWER AND MARTHA BLANE FAMILY TRUST) INTO THE DISTRICT’S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED
C-e	CONSIDER ACCEPTANCE OF THE 7499 VISTA RANCHO COURT FIRE HYDRANT INSTALL PROJECT (VISTA RANCHO COURT, LLC) INTO THE DISTRICT’S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED
C-f	CONSIDER APPROVAL OF A LEASE AGREEMENT BETWEEN CELLCO PARTNERSHIP (VERIZON WIRELESS) AND OLIVENHAIN MUNICIPAL WATER DISTRICT FOR RELOCATED COMMUNICATIONS FACILITIES AT THE 4S-I RESERVOIR SITE AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT
C-g	CONSIDER ACCEPTANCE OF THE RANCHO VALENCIA VISTA 2-INCH WATER SERVICE LATERAL REPAIR PROJECT (LOYA CONSTRUCTORS) INTO THE DISTRICT’S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED
C-h	CONSIDER A RESOLUTION AUTHORIZING THE APPLICATION FOR FUNDING FROM THE COUNTY OF SAN DIEGO’S “NEIGHBORHOOD REINVESTMENT PROGRAM”

10. CONSIDER ANNUAL UPDATE OF THE DISTRICT'S FIVE YEAR STAFFING ANALYSIS
11. CONSIDER ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT AUTHORIZING DESIGNATION OF APPLICANT'S AGENT FOR NON-STATE AGENCIES, TO BE FILED WITH THE CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES FOR THE PURPOSE OF OBTAINING CERTAIN FEDERAL AND/OR STATE FINANCIAL ASSISTANCE
12. CONSIDER A PRESENTATION AND REVIEW OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT'S PROPOSED DRAFT BIENNIAL BUDGET FOR FISCAL YEARS 2021 AND 2022 OPERATING AND CAPITAL BUDGET AND ANNUAL FINANCIAL RISK ASSESSMENT
13. CONSIDER APPROVAL TO DELAY 4S RANCH AND RANCHO CIELO SANITATION DISTRICT'S SEWER SERVICE FEE INCREASE UNTIL JULY 2021 AND ADOPT AN ORDINANCE TO AMEND OLIVENHAIN MUNICIPAL WATER DISTRICT'S ADMINISTRATIVE AND ETHICS CODE SECTION 28.5 – SEWER RATES AND CHARGES
14. CONSIDER A STATUS UPDATE ON THE NEW AND REMODELED OPERATIONS AND ADMINISTRATION FACILITIES PROJECT AND APPROVAL OF CHANGE ORDERS NO. 5 AND 6 IN THE AMOUNT OF \$159,540.28 TO KEETON CONSTRUCTION COMPANY, INC. AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT
15. CONSIDER APPROVAL OF THE PURCHASE OF FURNITURE FOR THE NEW AND REMODELED OPERATIONS AND ADMINISTRATION FACILITIES PROJECT FROM BKM OFFICEWORKS IN THE AMOUNT OF \$139,314 AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT
16. CONSIDER INFORMATIONAL REPORT ON THE MOST RECENT POST RAIN EVENT PIPELINE INSPECTION
17. REVIEW GENERAL MANAGER'S DECLARATION OF THE UNIT AA PIPELINE REHABILITATION PROJECT AS AN EMERGENCY PROJECT IN ACCORDANCE WITH CALIFORNIA PUBLIC CONTRACT CODE SECTION 1102, INCLUDING APPROVAL OF A TIME AND MATERIAL CONSTRUCTION CONTRACT WITH CASS ARRIETA CORPORATION FOR AN AMOUNT NOT TO EXCEED \$260,000, APPROPRIATE \$100,000 TO THE PROJECT BUDGET, AND AUTHORIZATION OF THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT, AND CONSIDER ADOPTION OF A RESOLUTION MAKING CEQA FINDINGS FOR THE UNIT AA PIPELINE REHABILITATION PROJECT AND ORDERING THAT A NOTICE OF EXEMPTION BE FILED WITH THE COUNTY CLERK, COUNTY OF SAN DIEGO
18. CONSIDER ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT APPROVING THE SEWER SYSTEM MANAGEMENT PLAN (SSMP)

19. REVIEW GENERAL MANAGER’S DECLARATION OF INDIAN HEAD CANYON PIPELINE RESTORATION AS AN EMERGENCY PROJECT IN ACCORDANCE WITH CALIFORNIA PUBLIC CONTRACT CODE SECTION 1102, INCLUDING APPROVAL OF A TIME AND MATERIAL CONSTRUCTION CONTRACT WITH CASS ARRIETA CORPORATION FOR AN AMOUNT NOT TO EXCEED \$30,000, APPROPRIATE \$68,000 TO THE PROJECT BUDGET, AND AUTHORIZATION OF THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT, AND CONSIDER ADOPTION OF A RESOLUTION MAKING CEQA FINDINGS AND ORDERING THAT A NOTICE OF EXEMPTION BE FILED WITH THE COUNTY CLERK, COUNTY OF SAN DIEGO
20. CONSIDER UPDATE ON THE GENERAL MANAGER’S DECLARED COVID-19 EMERGENCY
21. INFORMATIONAL REPORTS
  - A. PRESIDENT
  - B. GENERAL MANAGER
  - C. CONSULTING ENGINEER
  - D. GENERAL COUNSEL
  - E. SAN DIEGO COUNTY WATER AUTHORITY REPRESENTATIVE
  - F. LEGISLATIVE
  - G. TWELVE MONTH CALENDAR / OTHER MEETINGS / REPORTS BY BOARD MEMBERS PER AB 1234
22. CORRESPONDENCE
23. AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS
24. FUTURE AGENDA ITEMS
25. CONSIDER PUBLIC COMMENTS
26. CLOSED SESSION
  - A) CONSIDER LITIGATION – LYNXT ENTERPRISES, LLC VS. PARS SORRENTO VALLEY SCIENCE PARK 1, LP [PURSUANT TO GOVERNMENT CODE SECTION 54956.9] • Additional Facts: OMWD was served a complaint as a nominal defendant.
  - B) CONSIDER GENERAL COUNSEL REVIEW [PURSUANT TO GOVERNMENT CODE SECTION 54957] • Additional Facts: Preliminary input provided on May 20, 2020; full review to be held on June 17, 2020.
27. OPEN SESSION
28. ADJOURNMENT