



**MINUTES OF A REGULAR
SAFETY COMMITTEE MEETING**

August 31, 2022

MEMBER REPRESENTATIVES

Chair:
Co-Chair(s):

Board Directors:

ATTENDEES

Kimberly A. Thorner, General Manager
Jennifer Joslin, Human Resources Manager
Tim Schuette, Safety/Risk Compliance Administrator

Neal Meyers

Bargaining Unit Members Association (BUMA): Jason Emerick, Water Reclamation Operator Level III
Customer Services Department: Brandon Barnick, Field Services Supervisor
District Employees Association (DEA): Teresa Chase, Administrative Analyst
DCM Water Treatment Plant: Evan DeWindt, Water Treatment Plant Operator Level IV
Engineering Department: Steve Weddle, Engineering Services Supervisor
Finance Department: Rainy Selamat, Finance Manager
Operations Department: Geoff Fulks, Operations Manager
Park Operations: Jeff Anderson, Parks Supervisor
Water Reclamation Facility: John Onkka, Water Reclamation Facilities Supervisor

Safety SUB-Committee: Tammi Bowman, Accountant I
Gary Briant, Purchasing/Warehouse Clerk

Additional Employee Attendees: Joey Randall, Assistant General Manager
Adam Calm, Systems Operator III
Mark Wilson, Operations Supervisor - Construction
Marvin Cohen, Facilities Coordinator

Recorder: Shawn Patterson, Records & Contracts Coordinator

Chair Thorner called the meeting to order at 2:36 p.m. Director present was Meyers; however, Director Topolovac was unable to attend. It was noted that the meeting was published via teleconference in accordance with Assembly Bill 361, which allows local or state legislative bodies to hold meetings via teleconference, make meetings accessible electronically, and waives certain Brown Act provisions.

3. ADOPTION OF AGENDA

Director Meyers moved to adopt the agenda, seconded by Co-chair Joslin and approved by the following roll call vote:

AYES: Thorner, Meyers, Joslin, Schuette
NOES: None
ABSTAIN: None

ABSENT: Topolovac

4. PUBLIC COMMENTS

There was no one present for public comment.

5. CONSIDER APPROVAL OF THE MINUTES OF THE JUNE 29, 2022 REGULAR SAFETY COMMITTEE MEETING

Co-chair Joslin moved to approve the minutes of the June 29, 2022 Regular Safety Committee meeting, seconded by Director Meyers and approved by the following roll call vote:

AYES: Thorner, Meyers, Joslin, Schuette
NOES: None
ABSTAIN: None
ABSENT: Topolovac

6. CONSENT CALENDAR:

C-a. CONSIDER APPROVAL OF THE SEPTEMBER/OCTOBER 2022 TRAINING CALENDAR

Co-chair Joslin moved to approve the Consent Calendar, seconded by Co-chair Schuette and approved by the following roll call vote:

AYES: Thorner, Meyers, Joslin, Schuette
NOES: None
ABSTAIN: None
ABSENT: Topolovac

7. CONSIDER AN INFORMATIONAL REPORT ON THE "SAFETY HAS NO QUITTING TIME" (SHNQT) PROGRAM

Co-Chair Schuette provided an informational report and reviewed key statistics contained in the Safety packet including OMWD's consecutive days without a preventable lost time injury, OMWD's current safety program numbers for 2022, as well as the latest vehicle damage report.

8. CONSIDER REVIEW OF EMPLOYEE INJURIES, VEHICLE ACCIDENTS AND SAFETY REPORTS (IF NECESSARY)

Co-Chair Schuette informed the Committee that there was one injury to discuss in closed session.

9. CONSIDER A REPORT ON JULY AND AUGUST SAFETY/RISK COMPLIANCE ACTIVITIES

Co-Chair Schuette provided an informational report on the July and August Safety/Risk compliance activities. Additionally, Co-Chair Schuette stated that he was able to connect with Sergeant Cosgrove of the Carlsbad Police Department and discuss the possibility of an onsite headquarters facility assessment at some time in the future.

10. CONSIDER SAFETY ACTION ITEMS ASSIGNED / COMPLETED

Co-Chair Schuette reviewed the Safety action items as provided in the packet.

Co-Chair Schuette also mentioned that one employee was recognized according to the Caught Being Safe program for his commitment to safety by reporting suspicious activity at the 4S WRF entry/exit gate.

11. CONSIDER INFORMATIONAL REPORT ON COVID TASK FORCE UPDATES

Chair Thorner provided an overview of COVID Task Force updates. OSHA has a public hearing scheduled for September 15. One item that will be discussed at the hearing is OSHA's proposal of a new definition for exposure as "shared air space for 15 minutes or more."

12. CONSIDER FUTURE AGENDA ITEMS

There were no future items requested.

13. CLOSED SESSION DISCUSSION (If Necessary)

Closed session was held from 2:53 p.m. to 2:59 p.m.

OPEN SESSION

The incident reported on in closed session was determined to be non-preventable by the following roll call vote:

AYES: Thorner, Meyers, Joslin, Schuette
NOES: None
ABSTAIN: None
ABSENT: Topolovac

14. ADJOURNED

Chair Thorner adjourned the meeting at 3:00 p.m. The next Safety Committee meeting is scheduled for Wednesday, October 26, 2022 at 2:30 p.m.

Neal Meyers
Board Director
Olivenhain Municipal Water District

ATTEST:

Kimberly A. Thorner, Assistant Secretary
General Manager
Olivenhain Municipal Water District