



Safety Committee Meeting

July 22, 2026

**NOTICE OF A REGULAR MEETING
OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT'S
SAFETY COMMITTEE
1966 Olivenhain Road, Encinitas, CA 92024
Tel: (760) 753-6466 • Fax: (760) 753-1578
VIA TELECONFERENCE AND IN PERSON**

Pursuant to AB 3035, effective January 1, 2003, any person who requires a disability related
modification or accommodation in order to participate in a public meeting
shall make such a request in writing to the District for immediate consideration.

DATE: July 22, 2026

TIME: 2:30 p.m.

PLACE: HYBRID REGULAR MEETING VIA TELECONFERENCE AND IN PERSON

The meeting is being held virtually as a convenience to the public. The meeting will not stop or suspend its in-person meeting should a technological interruption occur with respect to the Zoom or call-in options listed on the agenda.

For Zoom Participation:

www.zoom.us/join

Meeting ID: 834 0839 0639

Password: 402054

For Zoom Call-in Only:

Call: (669) 444-9171

Meeting ID: 834 0839 0639

Password: 402054

Public Participation/Comment: Members of the public can participate in the meeting by emailing your comments on an agenda item to the Safety/Risk Compliance Administrator at tschuetter@olivenhain.com or address the committee directly in real-time under the public comments section. If you do not receive a confirmation email that your comment has been received, please call (760) 632-4217 or address the committee under the public comments section to ensure that your comments are heard in real-time. The subject line of your email should clearly state the item number you are commenting on and should include your name and phone number. All comments will be emailed to the Safety Committee.

*Note: Items On The Agenda May Be Taken Out Of Sequential Order As Their
Priority Is Determined By The Committee*

1. Call to Order
2. Roll Call (Board Members)
3. Adoption of Agenda
4. Public Comments
5. Consider Approval of the Minutes of the May 27, 2026 Regular Safety Committee Meeting
6. Consent Calendar

NOTE: ANY ITEM MAY BE REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

C-a. Consider Approval of the August/September 2026 Training Calendar

7. Consider an Informational Report on the "Safety Has No Quitting Time" (SHNQT) Program
8. Consider Review of Employee Injuries, Vehicle Accidents, and Safety Reports (If Necessary)
9. Consider a Report on June and July Safety/Risk Compliance Activities
10. Discussion of 1,500 Days Without a Preventable Lost-Time Injury
11. Consider a Draft Ordinance Amending Olivenhain Municipal Water District's Administrative and Ethics Code (Article 9 – Rules Relating to Customer Accounts)
12. Consider the Safety Action-Items Assigned/Completed
13. Consider Future Agenda Items
14. Adjournment

Memo

Date: July 22, 2026
To: Olivenhain Municipal Water District Safety Committee
From: Tim Schuette, Safety / Risk Compliance Administrator
Subject: **CONSIDER APPROVAL OF THE MINUTES OF THE MAY 27, 2026 REGULAR SAFETY COMMITTEE MEETING**

The Safety Committee will receive a draft copy of the meeting minutes. Following committee approval, the minutes will be posted on the District's website.

Memo

Date: July 22, 2026
To: Olivenhain Municipal Water District Safety Committee
From: Tim Schuette, Safety / Risk Compliance Administrator
Subject: **CONSIDER APPROVAL OF THE AUGUST/SEPTEMBER 2026 TRAINING CALENDAR**

Attached is the August/September training calendar.

Attachment: Schedule for Safety Training

**Olivenhain MWD
Training Calendar
August/September 2026**

AUGUST:

Tailgate Topics:

- Wildfire Smoke (SDRMA)
- Battery Disposal (OMWD)

Events:

- Audiometric Safe Hearing Testing

SEPTEMBER:

Tailgate Topics:

- Indoor Heat Illness Prevention (SDRMA)
- Outdoor Heat Illness Prevention (SDRMA)

Events:

- None

Memo

Date: July 22, 2026
To: Olivenhain Municipal Water District Safety Committee
From: Tim Schuette, Safety / Risk Compliance Administrator
Subject: **CONSIDER AN INFORMATIONAL REPORT ON THE “SAFETY HAS NO QUITTING TIME” (SHNQT) PROGRAM**

Attached is the current report for the number of injuries for years 2022-2026; consecutive number of days since the last preventable injury; and the vehicle/property damage amounts for years 2022-2026.

Attachments: SHNQT Report; Vehicle/Property Damage



The Injury Incident Rate (IIR) for OMWD in **2025 was 2.1 recordable injuries** based on OSHA's IIR Formula:

$(\text{Number of injuries and illnesses} \times 200,000) / \text{Employee hours worked including overtime} = \text{Injury Incidence rate}$

OMWD Injury Rates (Based on the 3-year avg of 90 employees)

2023 - 3.2 2024 - 3.2 2025 - 2.1 **3-year avg = 2.8 injuries**

NAICS OSHA Recordable Injury Rates (Based on Code 22131)

2022 - 2.1 2023 - 2.2 2024 - 2.3 **3-year avg = 2.2 injuries**

The Survey of Occupational Injuries and Illnesses data for 2025 to be released in November 2026

The "Safety Has No Quitting Time" award is based on the last recorded 3-year average national incident rate for Water Supply and Irrigation Systems

The National Injury / Illness Rate can be found at the Bureau of Labor Statistics (www.BLS.gov). The North American Industry Classification System (NAICS) code as agreed by the Safety Committee for OMWD is **22131** - Water Supply & Irrigation Systems

Last Reportable / Preventable Lost-Time Injury was

September 13, 2022

INJURY AND LOST TIME COUNT AS OF

July 22, 2026

CONSECUTIVE NUMBER OF WORK DAYS WITHOUT
A PREVENTABLE LOST TIME (Days Away from Work)
INJURY

1,408 Days

OMWD SAFETY RECOGNITION PROGRAM 2026

NUMBER OF PREVENTABLE INJURIES IN 2026 = 0
NUMBER OF PREVENTABLE LOST DAYS IN 2026 = 0
Recordable OSHA Injuries "OSHA 300 Log" in 2026 = 0
Recordable OSHA Lost Days "OSHA 300 Log" in 2026 = 0
CURRENT Injury Illness Rate (IIR) = 0.0

Year-to-Date 2026 Totals:

Preventable Vehicle Incident and/or Vehicle Related Property Damage in CY 2026 = **\$919.46** See Attached

- Estimated damages will also count in this total if decided not to repair the vehicle.

TOTAL PREVENTABLE DAMAGES

2022		
OMWD VEHICLE DAMAGED	OMWD VEHICLE DAMAGE \$ AMT	OTHER PROPERTY DMG \$ AMT
DEC - #46 (LICENSE PLATE MOUNT - PRIUS)	\$0.00	\$68.00
Total	\$0.00	\$68.00

TOTAL PREVENTABLE VEHICLE INCIDENT AND/OR VEHICLE RELATED PROPERTY DAMAGE IN 2022

\$68.00

2023		
OMWD VEHICLE DAMAGED	OMWD VEHICLE DAMAGE \$ AMT	OTHER PROPERTY DMG \$ AMT
JUN - #112 (PASSENGER SIDE FENDER)	\$2,307.70	
NOV - BACKHOE HIT SUBSURFACE INSTALLATION	0.00	\$3,631.30
Total	\$2,307.70	\$3,631.30

TOTAL PREVENTABLE VEHICLE INCIDENT AND/OR VEHICLE RELATED PROPERTY DAMAGE IN 2023

\$5,939.00

2024		
OMWD VEHICLE DAMAGED	OMWD VEHICLE DAMAGE \$ AMT	OTHER PROPERTY DMG \$ AMT
APR - #115 BACKED INTO CONTRACTOR VEHICLE	\$0.00	\$1,150.61
NOV- #75 HIT LARGE ROCK IN DECORATIVE ISLAND	\$5,500.00	\$0.00
Total	\$5,500.00	\$1,150.61

TOTAL PREVENTABLE VEHICLE INCIDENT AND/OR VEHICLE RELATED PROPERTY DAMAGE IN 2024

\$6,650.61

2025		
OMWD VEHICLE DAMAGED	OMWD VEHICLE DAMAGE \$ AMT	OTHER PROPERTY DMG \$ AMT
MAR - #90 HIT GOLF COURSE RETAINING WALL	\$7,724.98	\$0.00
APR - #04 REAR ENDED CITIZEN'S VEHICLE	\$1,284.48	\$0.00
JUL - #94 DENTED REAR BUMPER	\$1,074.00	\$3,974.00
Total	\$10,083.46	\$3,974.00

TOTAL PREVENTABLE VEHICLE INCIDENT AND/OR VEHICLE RELATED PROPERTY DAMAGE IN 2025

\$14,057.46

2026		
OMWD VEHICLE DAMAGED	OMWD VEHICLE DAMAGE \$ AMT	OTHER PROPERTY DMG \$ AMT
MAY - #98 IMPACT OTHER VEHICLE WITH CABINET DOOR	\$919.46	\$0.00
Total	\$919.46	

TOTAL PREVENTABLE VEHICLE INCIDENT AND/OR VEHICLE RELATED PROPERTY DAMAGE YEAR TO DATE

\$919.46

Memo

Date: July 22, 2026
To: Olivenhain Municipal Water District Safety Committee
From: Tim Schuette, Safety / Risk Compliance Administrator
Subject: **CONSIDER REVIEW OF EMPLOYEE INJURIES, VEHICLE ACCIDENTS AND SAFETY REPORTS (IF NECESSARY)**

If necessary, the Safety Committee will review and discuss employee injuries, vehicle accidents and safety reports since the last committee meeting occurred.

The Safety Committee will determine if the situation was “preventable” or “non-preventable.” The committee may also develop recommendations regarding the incident.

PREVENTABLE: Could a reasonable prudent employee, or the District, in a like or similar situation, have been able to avoid or prevent the accident from occurring? If the answer is yes, the accident shall be defined as preventable.

Injuries:

- None at this time

Vehicle related property damage:

- None at this time

Staff will be available to answer any questions.

Memo

Date: July 22, 2026
To: Olivenhain Municipal Water District Safety Committee
From: Tim Schuette, Safety / Risk Compliance Administrator
Subject: **CONSIDER A REPORT ON JUNE AND JULY SAFETY/RISK COMPLIANCE ACTIVITIES**

Attached is a list of safety/risk compliance activities for the months of June and July. Staff will be available to answer any questions.

Attachment: List of Safety / Risk Compliance Activities

Safety/Risk Compliance Activities

June/July 2026

June:

- Completed a review of the SDCWA'S Olivenhain Dam Emergency Response Plan.
- Provided a new employee safety orientation for the new Water Treatment Plant Operator III.
- Attended the American Society of Safety Professionals annual safety conference and expo.
- Facilitated CPR/AED/First aid training for staff.
- Met with ACWA JPIA staff regarding the Cadencia and Azahar claims.

General Duties

- Project Heartbeat – Automatic Emergency Defibrillator (AED) Monthly Check List.
- Facilitated tailgate training to all departments.
- Conducted Member Area Communication System (MACS) Radio Test.
- Completed fire extinguisher inspections.
- Completed emergency shower/eye wash station inspections.

July:

- Met with ACWA JPIA's Senior Risk Advisor for OMWD's annual risk assessment.
- Hosted the Boot World truck to provide field staff with required safety footwear.
- Received notice from the County of San Diego that OMWD would be receiving \$25,000 under the Community Enhancement & Neighborhood Reinvestment Program grant for emergency radios.

General Duties

- Project Heartbeat – Automatic Emergency Defibrillator (AED) Monthly Check List.
- Facilitated tailgate training to all departments.
- Member Area Communication System (MACS) Radio Test.
- Completed fire extinguisher inspections.
- Completed emergency shower/eye wash station inspections.

Memo

Date: July 22, 2026
To: Olivenhain Municipal Water District Safety Committee
From: Tim Schuette, Safety / Risk Compliance Administrator
Subject: **DISCUSSION OF 1,500 DAYS WITHOUT A PREVENTABLE LOST-TIME INJURY**

At the May 27, 2026 Safety Committee meeting, it was requested that the Safety Sub-Committee meet to discuss ideas for a commemoration recognizing the District's achievement of 1,500 days without a preventable lost-time injury. Based on the current safety record, the District is projected to reach this milestone on October 22, 2026. Staff is requesting Committee input regarding Sub-Committee ideas for this achievement.

Memo

Date: July 22, 2026

To: Olivenhain Municipal Water District Safety Committee

From: Jesse Barlett-May, Operations Manager
John Onkka, Water Reclamation Facilities Supervisor

Subject: **CONSIDER A DRAFT ORDINANCE AMENDING OLIVENHAIN MUNICIPAL WATER DISTRICT'S ADMINISTRATIVE AND ETHICS CODE (Article 9—Rules Relating to Customer Accounts)**

Purpose

The purpose of this item is to review with the Safety Committee proposed amendments to the Administrative and Ethics Code Article 9 in order to satisfy the 2026 Annual Objective #7: *Develop policy for third-party fire protection services and present to Safety Committee.*

Recommendation

Staff recommends that the Safety Committee provide any input, approve the ordinance, and refer it to the full board.

Alternative(s)

- The committee may provide staff with other direction by which to achieve Annual Objective #7.

Background

Emergency preparedness became a major focus in California following the highly destructive Eaton Fire and Palisades Fire in January 2025. This drove an increase in the number of inquiries that OMWD has received about the permissibility of the use of private fire protection services and of installing fire prevention/suppression devices.

As OMWD does not have an existing policy that directly addresses fire preparedness strategy, staff proposed Annual Objective #7 as an objective for calendar year 2026. The annual objectives for 2026 were approved by the board at its January 2026 meeting.

As part of the strategy to address this objective, staff has proposed an update to OMWD's Administrative and Ethics Code, staff proposes the attached ordinance that would add the following language to Section 9.9, "Fire Connections or Hydrants".

Fiscal Impact

There are no direct costs associated with staff's recommendation.

Discussion

Private fire protection services: Private businesses exist in San Diego County that provide a variety of fire protection services (e.g., spraying fire-blocking gels, wrapping structures, fuel removal) both prior to and during active fire events.

The California Code of Regulations' (CCR) Title 19, Division 2, Chapter 1.1 regulates privately contracted fire prevention resources operating during an active fire incident and for equipment used by private fire prevention resources during an active fire incident. The regulations specify standards for where private resources are permitted to operate, how they interact with Incident Command, the appearance and use of their equipment, and the activities upon which they should focus. The regulation on private fire prevention resources has a direct impact on the local, state, and federal fire resources operating within the incident command system. Incident Command System publication 902 provides clarity on how to consistently manage the safe interaction of public safety resources with the private fire prevention resources sent to incidents for their respective missions.

Customer use of private fire protection services is of concern to OMWD in those circumstances where they would intend to access the water distribution system. Active

risks to the distribution system associated with these resources accessing the system during an active wildfire include pressure problems, velocity issues, water hammer, water resources reduction and production, moving water to where it is needed, water quality, and the potential for conflict with public fire protection agencies.

Because of these risks, private fire prevention resources cannot be afforded access to OMWD's water distribution system unless otherwise provided for in California law. The California legislature passed Senate Bill 394 in October 2025 which affords "qualified insurance resources" access to hydrants during active fire incidents. Qualified insurance resources, as defined in California Labor Code section 1139, are "personnel and equipment working for, or contracted by, an insurance company with a mission to mitigate risk to insured structures and operating in compliance with instruction and oversight of the incident management team of the authority having jurisdiction."

To directly address this in the Administrative and Ethics Code, staff proposes the attached ordinance that would add the following language to Section 9.9, "Fire Connections or Hydrants":

District hydrants may only be accessed by District personnel, District customers that have been issued a TCM, public fire protection agencies, owners of properties on which private hydrants are located, or a qualified insurance resource, in accordance with section 1882.1 of the California Civil Code; all other use of fire hydrants, including by private firefighting businesses, is strictly prohibited without explicit written permission from the General Manager or Incident Commander.

Fire prevention/suppression devices: There are a variety of fire prevention/suppression devices and systems available to customers for installation at their home or business. These include roof-mounted sprinkler systems, specialized pumps to allow pool water to be used for firefighting, or tanks that contain chemical fire retardants.

These devices and systems are of concern to OMWD because of the potential for backflow into the municipal water supply.

Roof-mounted sprinkler systems carry much of the same risk as permanent indoor fire sprinkler systems, in that water in those systems can be stagnant for extended periods of time, leading to poor water quality. The presence of a permanent indoor fire sprinkler system requires a hazard assessment be conducted and the potential installation and maintenance of a backflow prevention device. Backflow prevention is also necessary with the use of chemical fire retardants to ensure that these chemicals cannot impact water quality in the distribution system.

In order to protect the distribution system in these circumstances, the cross-connection policy requires that installation of any fire prevention/suppression device would require a cross-connection hazard assessment to determine the correct degree of hazard posed by the device or system and to specify the minimum acceptable backflow prevention required. To clarify this, staff will amend Section 3.2.1(e)(3) of the Cross-Connection Control Policy as follows:

Subsequent to the initial hazard assessment described in subsection (a), the District must perform a hazard assessment under the following criteria:

- (1) if a user premises changes account holder, excluding single-family residences;*
- (2) if a user premises is newly or re-connected to the District's system;*
- (3) if evidence exists of changes in the activities or materials on a user's premises, **including the installation, modification, or planned installation or modification of a fire protection or fire suppression system on the premises;***
- (4) if backflow from a user's premises occurs;*
- (5) periodically, as identified in the District's Cross-Connection Control Plan.*
- (6) if the State Water Board requests a hazard assessment of a user's premises; or*
- (7) if the PWS concludes an existing hazard assessment may no longer accurately represent the degree of hazard.*

The proposed amendments to Article 9 and the Cross-Connection Control Policy were provided to the Rancho Santa Fe Fire Protection District's Fire Chief and Fire Marshal.

Once the changes to the Administrative and Ethics Code and the Cross-Connection Control Policy are approved, staff will publish these policies comprehensively in a Policy on the OMWD webpage for third party fire protection services.

Attachments:

- *Ordinance No. 5xx*

ORDINANCE NO. 5xx

AN ORDINANCE OF THE BOARD OF DIRECTORS OF
OLIVENHAIN MUNICIPAL WATER DISTRICT
AMENDING THE DISTRICT'S ADMINISTRATIVE AND ETHICS CODE
(Article 9 – Rules Relating to Customer Accounts)

BE IT ORDAINED by the Board of Directors of Olivenhain Municipal Water District as follows:

SECTION 1: Article 9 of OMWD's Administrative and Ethics Code, Rules Relating to Customer Accounts, Section 9.9, is hereby amended to read as follows:

Sec. 9.9. Fire Connections or Hydrants.

All fire hose connections on District lines are the property of the District. The expense of additional fire connections or hydrants is the responsibility of the fire department/district or property owners concerned, except by specific agreement and with approval of the Board of Directors. Fire hydrants must be of a type approved by the local fire department/district and must be installed in accordance with specifications of the District.

District hydrants may only be accessed by District personnel, District customers that have been issued a TCM, public fire protection agencies, owners of properties on which private hydrants are located, or a qualified insurance resource, in accordance with section 1882.1 of the California Civil Code; all other use of fire hydrants, including by private firefighting businesses, is strictly prohibited without explicit written permission from the General Manager or Incident Commander.

Fire detector check assemblies are owned by the customer. The customer shall be responsible for the fire detector check assembly, including maintenance and testing. The District shall meter water consumption at each fire detector check, and shall maintain the fire detector check's bypass water meter and radio transmitting unit.

Taking of water from District fire hydrants or other appurtenances without the District's prior authorization or consent is considered stealing and is expressly prohibited. Offenders may be subject to legal action and/or fines by the District (see Sections 8.1~~54~~ and 12.~~24~~).

PASSED, APPROVED, AND ADOPTED at a regular meeting of Olivenhain Municipal Water District's Board of Directors held this 19th day of August 2026.

Matthew R. Hahn, President
Board of Directors
Olivenhain Municipal Water District

ATTEST:

Christy Guerin, Secretary
Board of Directors
Olivenhain Municipal Water District

Memo

Date: July 22, 2026
To: Olivenhain Municipal Water District Safety Committee
From: Tim Schuette, Safety / Risk Compliance Administrator
Subject: **CONSIDER THE SAFETY ACTION-ITEMS ASSIGNED / COMPLETED**

Attached is the list of action items assigned and their current status.

Attachment: Safety Meeting Action Items

SAFETY MEETING ACTION ITEMS

Safety Meeting Date	Discussion/Agenda Item	Assigned To	Deadline/Timeline	Completed	Additional Comments
11/20/2025	(SHNQT) Revisit the dollar \$ amount for preventable damage to District vehicles/property; and the language for preventable accidents and/or vehicle incident damage annually in November.	Tim Schuette	11/25/2026	Annually	The Safety Committee then full Board approved an increase to \$15,000 from \$10,000 for preventable vehicle/property damage annual goal.
Standing Item	Caught Being Safe (CBS) Program	Tim Schuette	Report at Meeting	As needed	None at this time.
Ongoing	Safety Suggestions	Tim Schuette	Ongoing	As needed	No new suggestions.
5/27/2026	Review the Workplace Violence Prevention Plan (WVPP).	Tim Schuette	5/26/2027	Annually	Plan to be reviewed on an annual basis.
9/24/2025	Provide updates regarding ACWA/JPIA future exclusion/restrictions for electrified fencing (AMAROK).	Tim Schuette	11/25/2026	As needed	Discuss ACWA/JPIA's position on AMAROK fencing pending their 9/24/2026 Liability Committee meeting then Executive Committee meeting.

Memo

Date: July 22, 2026
To: Olivenhain Municipal Water District Safety Committee
From: Tim Schuette, Safety / Risk Compliance Administrator
Subject: **CONSIDER FUTURE AGENDA ITEMS**

This is an opportunity for anyone who may have an item for consideration at a future Safety Committee meeting.

WE ARE NOW ADJOURNED

THE NEXT SAFETY COMMITTEE MEETING
WILL BE HELD ON **SEPTEMBER 23, 2026**