



**MINUTES OF A REGULAR
SAFETY COMMITTEE MEETING**

June 29, 2022

MEMBER REPRESENTATIVES

Chair:
Co-Chair(s):

Board Directors:

ATTENDEES

Kimberly A. Thorner, General Manager
Jennifer Joslin, Human Resources Manager
Tim Schuette, Safety/Risk Compliance Administrator

Neal Meyers
Robert F. Topolovac

Bargaining Unit Members Association (BUMA): Jason Emerick, Water Reclamation Operator Level III
Customer Services Department: Brandon Barnick, Field Services Supervisor
District Employees Association (DEA): Teresa Chase, Administrative Analyst
DCM Water Treatment Plant: Tom Arellano, Water Treatment Facilities Supervisor
Engineering Department: Steve Weddle, Engineering Services Supervisor
Finance Department: Rainy Selamat, Finance Manager
Operations Department: Geoff Fulks, Operations Manager
Park Operations: Jeff Anderson, Parks Supervisor
Water Reclamation Facility: John Onkka, Water Reclamation Facilities Supervisor

Safety SUB-Committee: Tammi Bowman, Accountant I
Gary Briant, Purchasing/Warehouse Clerk

Additional Employee Attendees: Joey Randall, Assistant General Manager
Adam Calm, Systems Operator III
Evan DeWindt, Water Treatment Plant Operator Level IV
Marvin Cohen, Facilities Coordinator

Recorder: Shawn Patterson, Records & Contracts Coordinator

Chair Thorner called the meeting to order at 2:31 p.m. Directors present were Meyers and Topolovac. It was noted that the meeting was published via teleconference in accordance with Assembly Bill 361, which allows local or state legislative bodies to hold meetings via teleconference, make meetings accessible electronically, and waives certain Brown Act provisions.

3. ADOPTION OF AGENDA

Director Meyers moved to adopt the agenda, seconded by Co-chair Schuette and approved by the following roll call vote:

AYES: Thorner, Meyers, Topolovac, Joslin, Schuette
NOES: None
ABSTAIN: None
ABSENT: None

4. PUBLIC COMMENTS

There was no one present for public comment.

5. CONSIDER APPROVAL OF THE MINUTES OF THE APRIL 27, 2022 REGULAR SAFETY COMMITTEE MEETING

Co-chair Joslin moved to approve the minutes of the April 27, 2022 Regular Safety Committee meeting, seconded by Steve Weddle and approved by the following roll call vote:

AYES: Thorner, Joslin, Schuette
NOES: Topolovac
ABSTAIN: Meyers
ABSENT: None

6. CONSENT CALENDAR:

C-a. CONSIDER APPROVAL OF THE JULY/AUGUST 2022 TRAINING CALENDAR

Co-chair Joslin moved to approve the Consent Calendar, seconded by Director Meyers and approved by the following roll call vote:

AYES: Thorner, Meyers, Topolovac, Joslin, Schuette
NOES: None
ABSTAIN: None
ABSENT: None

7. CONSIDER AN INFORMATIONAL REPORT ON THE "SAFETY HAS NO QUITTING TIME" (SHNQT) PROGRAM

Co-Chair Schuette provided an informational report and reviewed key statistics contained in the Safety packet including OMWD's consecutive days without a preventable lost time injury, OMWD's current safety program numbers for 2022, as well as the latest vehicle damage report.

8. CONSIDER REVIEW OF EMPLOYEE INJURIES, VEHICLE ACCIDENTS AND SAFETY REPORTS (IF NECESSARY)

Co-Chair Schuette informed the Committee that there were no incidents or injuries to report.

9. CONSIDER A REPORT ON MAY AND JUNE SAFETY/RISK COMPLIANCE ACTIVITIES

Co-Chair Schuette provided an informational report on the May and June Safety/Risk compliance activities. It was noted that a future security assessment of headquarters would be beneficial.

10. CONSIDER SAFETY ACTION ITEMS ASSIGNED / COMPLETED

Chair Thorner reviewed the Safety action items as provided in the packet.

Co-Chair Schuette mentioned that two employees were recognized according to the Caught Being Safe program for their commitment to safety during the replacement of a 300-horsepower motor at the Water Treatment Plant.

11. CONSIDER INFORMATIONAL REPORT ON COVID TASK FORCE UPDATES

Chair Thorner provided an overview of COVID Task Force updates. It was noted that COVID leave will be available per law through September 2022 and the current OSHA rules are in effect until December 2022.

12. CONSIDER FUTURE AGENDA ITEMS

There were no future items requested.

13. CLOSED SESSION DISCUSSION (If Necessary)

There was no closed session.

14. ADJOURNED

Chair Thorner adjourned the meeting at 2:58 p.m. The next Safety Committee meeting is scheduled for Wednesday, August 31, 2022 at 2:30 p.m.

Robert F. Topolovac
Board Director
Olivenhain Municipal Water District

ATTEST:

Neal Meyers
Board Director
Olivenhain Municipal Water District