



Municipal Water District

**MINUTES OF A REGULAR
SAFETY COMMITTEE MEETING**

June 23, 2021

MEMBER REPRESENTATIVES

Chair:

Co-Chair(s):

Board Directors:

Bargaining Unit Members Association (BUMA):

Customer Services Department:

District Employees Association (DEA):

DCM Water Treatment Plant:

Engineering Department:

Finance Department:

Operations Department:

Park Operations:

Water Reclamation Facility:

Safety SUB-Committee:

Tammi Bowman, Gary Briant, Chris Bumcrot,

Rudy Petrovski, Arman Tarzi

Additional Employee Attendees:

Recorder:

ATTENDEES

Kimberly A. Thorner, General Manager

Jennifer Joslin, Human Resources Manager

Tim Schuette, Safety/Risk Compliance Administrator

Neal Meyers

Robert F. Topolovac

Jason Emerick, Water Reclamation Operator Level III

Brandon Barnick, Field Services Supervisor

Teresa Chase, Administrative Analyst

Tom Arellano, Water Treatment Facilities Supervisor

Steve Weddle, Engineering Services Supervisor

Rainy Selamat, Finance Manager

Geoff Fulks, Operations Manager

Brian Sodeman, Customer Services Supervisor

John Onkka, Water Reclamation Facilities Supervisor

Tammi Bowman, Accountant I

Gary Briant, Purchasing/Warehouse Clerk

Rudy Petrovski, Instrument Control Tech II

Joey Randall, Assistant General Manager

Shawn Patterson, Records & Contracts Coordinator

Chair Thorner called the meeting to order at 2:32 p.m. Directors present were Meyers and Topolovac. It was noted that Director Topolovac participated in the meeting via teleconference in accordance with Governor Newsom's Executive Order N-35-20, which allows for local or state legislative bodies to hold meetings via teleconference, to make meetings accessible electronically, and waives certain Brown Act provisions as stated in item 11 of the Executive Order.

3. ADOPTION OF AGENDA

Director Meyers moved to adopt the Agenda, seconded by Director Topolovac and approved by the following roll call vote:

AYES: Thorner, Meyers, Topolovac, Joslin, Schuette

NOES: None

ABSTAIN: None

ABSENT: None

4. PUBLIC COMMENTS

There was no one present for public comment.

5. CONSIDER APPROVAL OF THE MINUTES OF THE APRIL 28, 2021 REGULAR SAFETY COMMITTEE MEETING

Director Topolovac moved to approve the April 28, 2021 Regular Safety Committee Meeting minutes, seconded by Co-Chair Schuette and approved by the following roll call vote:

AYES: Thorner, Topolovac, Joslin, Schuette
NOES: None
ABSTAIN: Meyers
ABSENT: None

6. CONSENT CALENDAR:

C-a. CONSIDER APPROVAL OF THE JULY/AUGUST 2021 TRAINING CALENDAR

Director Meyers moved to approve the Consent Calendar, seconded by Co-Chair Joslin and approved by the following roll call vote:

AYES: Thorner, Meyers, Topolovac, Joslin, Schuette
NOES: None
ABSTAIN: None
ABSENT: None

7. CONSIDER AN INFORMATIONAL REPORT ON THE "SAFETY HAS NO QUITTING TIME" (SHNQT) PROGRAM

Co-Chair Schuette provided an informational report and reviewed key statistics contained in the Safety packet including OMWD's consecutive days without a preventable lost time injury, OMWD's current safety program numbers for 2021, as well as the latest vehicle damage report.

8. CONSIDER REVIEW OF EMPLOYEE INJURIES, VEHICLE ACCIDENTS AND SAFETY REPORTS (IF NECESSARY)

Co-Chair Schuette informed the Committee that there was nothing to report at this time; however, an informational report will be presented in closed session.

9. CONSIDER A REPORT ON MAY AND JUNE SAFETY/RISK COMPLIANCE ACTIVITIES

Co-Chair Schuette provided an informational report on the May and June Safety/Risk compliance activities.

In addition, Chair Thorner stated that, based on her research, having previously had COVID does not count as being vaccinated for purposes of mask wearing. Staff must be vaccinated to not wear their mask at work.

10. CONSIDER A REPORT ON SAFETY PROGRAM REVIEW DATES AND UPDATE SCHEDULE

Co-Chair Schuette reviewed the list of OMWD safety programs and their scheduled review dates.

11. CONSIDER SAFETY ACTION ITEMS ASSIGNED / COMPLETED

Chair Thorner reviewed the Safety/Risk Compliance activities as provided in the packet.

Co-Chair Schuette has a meeting scheduled with Captain Mertz of the Rancho Santa Fe Fire Protection District to conduct an initial perimeter walk through to look at the fire brush around the DCMWTP to make sure that we can move forward, which will eventually move to an environmental assessment.

12. CONSIDER INFORMATIONAL REPORT ON CHANGES TO OMWD'S WORKERS' COMPENSATION POLICY FOLLOWING THE EMPLOYEE INJURY ON AUGUST 15, 2020

Co-Chair Schuette provided an informational report on OMWD's workers' compensation policy following the employee injury on August 15, 2020 and highlighted the reduced premium for Program Year 2021-2022.

It was also noted that the credit incentive program discount decreased 2% in Program Year 2021-2022 due to not receiving the incentives for attending SDRMA conferences, which were not held due to COVID.

13. CONSIDER INFORMATIONAL REPORT ON COVID TASK FORCE UPDATES

Chair Thorner provided an overview of COVID Task Force updates and stated that the COVID Task Force will be switching to monthly meetings.

14. CONSIDER FUTURE AGENDA ITEMS

Chair Thorner advised, upon Board recommendation, that this committee will be reviewing the property/liability insurance renewal and focusing on items such as: current limits, current deductibles, the RFP process, and Workers' Compensation.

15. CLOSED SESSION DISCUSSION (If Necessary)

Closed session was held from 2:54 p.m. to 3:04 p.m.

16. ADJOURNED

Chair Thorner adjourned the meeting at 3:05 p.m. The next Safety Committee meeting is scheduled for Wednesday, August 25, 2021 at 2:30 p.m.

Robert F. Topolovac
Board Director
Olivenhain Municipal Water District

ATTEST:

Neal Meyers
Board Director
Olivenhain Municipal Water District