



MINUTES OF A REGULAR SAFETY COMMITTEE MEETING

May 28, 2025

MEMBER REPRESENTATIVES

Chair:

Co-Chair(s):

Board Directors:

Bargaining Unit Members Association (BUMA):

Customer Services Department:

District Employees Association (DEA):

DCM Water Treatment Plant:

Engineering Department:

Finance Department:

Operations Department:

Park Operations

Water Reclamation Facility:

ATTENDEES

Kimberly A. Thorner, General Manager

Jennifer Joslin, Human Resources Manager

Tim Schuette, Safety/Risk Compliance Administrator

Christy Guerin, Board Secretary

Matthew Hahn, Board President

none

Brandon Barnick, Field Services Supervisor

Teresa Chase, Administrative Analyst

Evan DeWindt, Water Treatment Facilities Supervisor

Steve Weddle, Engineering Services Supervisor

Rainy Selamat, Finance Manager

Jesse Bartlett-May, Operations Manager

Jeff Anderson, Park Supervisor

John Onkka, Water Reclamation Facilities Supervisor

Safety SUB-Committee:

Lori Ayres, Customer Service Representative I

Nick Boess, Field Service Technician I

Ernesto Fuentes, Equipment Technician

George Lomeli, Water Treatment Operator III

Sean Peterson, Backflow & Cross Connection Coordinator II

Additional Employee Attendees:

Joey Randall, Assistant General Manager

Marvin Cohen, Facilities Coordinator

Brian Sodeman, Customer Service & Public Affairs Supervisor

Mark Wilson, Operations Supervisor - Construction

Recorder:

Shawn Patterson, Records and Contracts Coordinator

Chair Thorner called the meeting to order at 2:32 p.m. Directors present were Guerin and Hahn. It was noted that Director Guerin utilized teleconference under AB 2449.

3. ADOPTION OF AGENDA

Director Hahn moved to adopt the agenda, seconded by Co-Chair Schuette and approved by the following roll call vote:

AYES: Thorner, Guerin, Hahn, Joslin, Schuette
NOES: None
ABSTAIN: None

ABSENT: None

4. PUBLIC COMMENTS

There was no one present for public comment.

5. CONSIDER APPROVAL OF THE MINUTES OF THE MARCH 26, 2025 REGULAR SAFETY COMMITTEE MEETING

Co-Chair Joslin moved to approve the minutes of the March 26, 2025 Regular Safety Committee meeting, seconded by Co-Chair Schuette and approved by the following roll call vote:

AYES: Thorner, Guerin, Hahn, Joslin, Schuette
NOES: None
ABSTAIN: None
ABSENT: None

6. CONSENT CALENDAR:

C-a. CONSIDER APPROVAL OF THE JUNE/JULY 2025 TRAINING CALENDAR

Co-Chair Schuette moved to approve the Consent Calendar, seconded by Director Hahn and approved by the following roll call vote:

AYES: Thorner, Guerin, Hahn, Joslin, Schuette
NOES: None
ABSTAIN: None
ABSENT: None

7. CONSIDER AN INFORMATIONAL REPORT ON THE "SAFETY HAS NO QUITTING TIME" (SHNQT) PROGRAM

Co-Chair Schuette reviewed the key statistics contained in the Safety Committee packet including OMWD's consecutive days without a preventable lost time injury, OMWD's safety program numbers and vehicle damage report for 2025.

8. CONSIDER REVIEW OF EMPLOYEE INJURIES, VEHICLE ACCIDENTS AND SAFETY REPORTS (IF NECESSARY)

Co-Chair Schuette informed the Committee that there was one vehicle related incident to discuss. The vehicle related incident occurred on April 9, 2025 when a District vehicle rear ended a citizen's vehicle at a traffic light.

After discussion by the Committee, Co-Chair Schuette moved that the vehicle related incident was preventable, seconded by Director Guerin and approved by the following roll call vote:

AYES: Thorner, Guerin, Hahn, Joslin, Schuette
NOES: None
ABSTAIN: None
ABSENT: None

9. CONSIDER A REPORT ON APRIL AND MAY SAFETY/RISK COMPLIANCE ACTIVITIES

Co-Chair Schuette provided an informational report on the April and May Safety/Risk compliance activities.

10. CONSIDER ANNUAL REVIEW OF THE WORKPLACE VIOLENCE PREVENTION PLAN

Co-Chair Schuette reviewed OMWD's Workplace Violence Prevention Plan (WVPP), noting that this is a required annual review and there are no updates to the plan.

11. CONSIDER THE DRAFT REMOTE SITE SECURITY RESPONSE PLAN

Co-Chair Schuette presented the Draft Remote Site Security Response Plan and obtained feedback.

12. CONSIDER SAFETY ACTION ITEMS ASSIGNED/COMPLETED

Co-Chair Schuette reviewed the Safety action items provided in the packet. In addition, two employees were recognized according to the Caught Being Safe program for utilizing proper form and a team approach when lifting a heavy object.

13. CONSIDER FUTURE AGENDA ITEMS

None at this time.

14. ADJOURNED

Chair Thorner adjourned the meeting at 2:57 p.m. The next Safety Committee meeting is scheduled for Wednesday, July 23, 2025 at 2:30 p.m.

Matthew Hahn
Board Director
Olivenhain Municipal Water District

ATTEST:

Christy Guerin
Board Director
Olivenhain Municipal Water District