



**MINUTES OF A REGULAR  
SAFETY COMMITTEE MEETING**

**April 27, 2022**

MEMBER REPRESENTATIVES

Chair:  
Co-Chair(s):

Board Directors:

Bargaining Unit Members Association (BUMA):  
Customer Services Department:  
District Employees Association (DEA):  
DCM Water Treatment Plant:  
Engineering Department:  
Finance Department:  
Operations Department:  
Park Operations:  
Water Reclamation Facility:

ATTENDEES

Kimberly A. Thorner, General Manager  
Jennifer Joslin, Human Resources Manager  
Tim Schuette, Safety/Risk Compliance Administrator  
  
Robert F. Topolovac  
  
Jason Emerick, Water Reclamation Operator Level III  
Brandon Barnick, Field Services Supervisor  
Teresa Chase, Administrative Analyst  
Tom Arellano, Water Treatment Facilities Supervisor  
Steve Weddle, Engineering Services Supervisor  
Rainy Selamat, Finance Manager  
Geoff Fulks, Operations Manager  
Jeff Anderson, Parks Supervisor  
John Onkka, Water Reclamation Facilities Supervisor

Safety SUB-Committee:

Tammi Bowman, Accountant I  
Gary Briant, Purchasing/Warehouse Clerk

Additional Employee Attendees:

Joey Randall, Assistant General Manager  
Adam Calm, Systems Operator III  
Evan DeWindt, Water Treatment Plant Operator Level IV  
Marvin Cohen, Facilities Coordinator

Recorder:

Shawn Patterson, Records & Contracts Coordinator

Chair Thorner called the meeting to order at 2:33 p.m. Director present was Topolovac. Director Meyers was unable to attend due to an unforeseen scheduling conflict. It was noted that the meeting was published via teleconference in accordance with Assembly Bill 361, which allows local or state legislative bodies to hold meetings via teleconference, make meetings accessible electronically, and waives certain Brown Act provisions.

3. ADOPTION OF AGENDA

Co-chair Schuette moved to adopt the agenda, seconded by Jason Emerick and approved by the following roll call vote:

AYES: Thorner, Topolovac, Joslin, Schuette  
NOES: None  
ABSTAIN: None

ABSENT: Meyers

4. PUBLIC COMMENTS

There was no one present for public comment.

5. CONSIDER APPROVAL OF THE MINUTES OF THE FEBRUARY 23, 2022 REGULAR SAFETY COMMITTEE MEETING

Rainy Selamat moved to approve the February 23, 2022 Regular Safety Committee Meeting minutes, seconded by Co-chair Joslin and approved by the following roll call vote:

AYES: Thorner, Topolovac, Joslin, Schuette  
NOES: None  
ABSTAIN: None  
ABSENT: Meyers

6. CONSENT CALENDAR:

C-a. CONSIDER APPROVAL OF THE MAY/JUNE 2022 TRAINING CALENDAR

Teresa Chase moved to approve the Consent Calendar, seconded by Co-chair Joslin and approved by the following roll call vote:

AYES: Thorner, Topolovac, Joslin, Schuette  
NOES: None  
ABSTAIN: None  
ABSENT: Meyers

It was noted that the active shooter training has been scheduled in May.

7. CONSIDER AN INFORMATIONAL REPORT ON THE "SAFETY HAS NO QUITTING TIME" (SHNQT) PROGRAM

Co-Chair Schuette provided an informational report and reviewed key statistics contained in the Safety packet including OMWD's consecutive days without a preventable lost time injury, OMWD's current safety program numbers for 2022, as well as the latest vehicle damage report.

Overtime hours are now utilized in OSHA's IIR formula in order to determine the Injury Incident Rate for OMWD.

8. CONSIDER REVIEW OF EMPLOYEE INJURIES, VEHICLE ACCIDENTS AND SAFETY REPORTS (IF NECESSARY)

Co-Chair Schuette informed the Committee that there were no incidents or injuries to report.

9. CONSIDER A REPORT ON MARCH AND APRIL SAFETY/RISK COMPLIANCE ACTIVITIES

Co-Chair Schuette provided an informational report on the March and April Safety/Risk compliance activities.

10. CONSIDER SAFETY ACTION ITEMS ASSIGNED / COMPLETED

Chair Thorner reviewed the Safety action items as provided in the packet.

11. CONSIDER INFORMATIONAL REPORT ON COVID TASK FORCE UPDATES

Chair Thorner provided an overview of COVID Task Force updates. It was stated that OSHA adopted new standards at their April meeting that are in effect from May 5, 2022 to December 31, 2022. The new standards put an end to the distancing and mask requirements.

12. CONSIDER INFORMATIONAL REPORT ON THE INSTALLATION OF A HIGH-PERFORMANCE WIRELESS RESEARCH AND EDUCATION NETWORK (HPWREN) AND ALERTWILDFIRE INFRASTRUCTURE AT DENK RESERVOIR

Co-chair Schuette provided an informational report on a strategic partnership with UCSD, Carlsbad Fire Department, and the San Diego Office of Emergency Services to install a High-Performance Wireless Research and Education Network and ALERTWildfire station at the Denk reservoir site.

13. CONSIDER FUTURE AGENDA ITEMS

There were no future items requested.

14. CLOSED SESSION DISCUSSION (If Necessary)

There was no closed session.

15. ADJOURNED

Chair Thorner adjourned the meeting at 2:53 p.m. The next Safety Committee meeting is scheduled for Wednesday, June 29, 2022 at 2:30 p.m.

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Robert F. Topolovac  
Board Director  
Olivenhain Municipal Water District

ATTEST:

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Kimberly A. Thorner, Assistant Secretary  
General Manager  
Olivenhain Municipal Water District