



MINUTES OF A REGULAR SAFETY COMMITTEE MEETING

March 26, 2025

MEMBER REPRESENTATIVES

Chair:

Co-Chair(s):

Board Directors:

Bargaining Unit Members Association (BUMA):

Customer Services Department:

District Employees Association (DEA):

DCM Water Treatment Plant:

Engineering Department:

Finance Department:

Operations Department:

Park Operations

Water Reclamation Facility:

ATTENDEES

Kimberly A. Thorner, General Manager

Jennifer Joslin, Human Resources Manager

Tim Schuette, Safety/Risk Compliance Administrator

Christy Guerin, Board Secretary

Matthew Hahn, Board President

none

Brandon Barnick, Field Services Supervisor

Teresa Chase, Administrative Analyst

Evan DeWindt, Water Treatment Facilities Supervisor

none

Rainy Selamat, Finance Manager

Jesse Bartlett-May, Operations Manager

Jeff Anderson, Park Supervisor

John Onkka, Water Reclamation Facilities Supervisor

Safety SUB-Committee:

Lori Ayres, Customer Service Representative I

Nick Boess, Field Service Technician I

George Lomeli, Water Treatment Operator III

Sean Peterson, Backflow & Cross Connection Coordinator II

Additional Employee Attendees:

Joey Randall, Assistant General Manager

Marvin Cohen, Facilities Coordinator

Brian Sodeman, Customer Service & Public Affairs Supervisor

Mark Wilson, Operations Supervisor - Construction

Recorder:

Shawn Patterson, Records and Contracts Coordinator

Chair Thorner called the meeting to order at 2:31 p.m. Directors present were Guerin and Hahn. It was noted that Director Hahn utilized teleconference under AB 2449.

3. ADOPTION OF AGENDA

Director Guerin moved to adopt the agenda, seconded by Co-Chair Joslin and approved by the following roll call vote:

AYES: Thorner, Guerin, Hahn, Joslin, Schuette

NOES: None

ABSTAIN: None

ABSENT: None

4. PUBLIC COMMENTS

There was no one present for public comment.

5. CONSIDER APPROVAL OF THE MINUTES OF THE JANUARY 22, 2025 REGULAR SAFETY COMMITTEE MEETING

Co-Chair Schuette moved to approve the minutes of the January 22, 2025 Regular Safety Committee meeting, seconded by Co-Chair Joslin and approved by the following roll call vote:

AYES: Thorner, Hahn, Joslin, Schuette
NOES: None
ABSTAIN: None
ABSENT: None

6. CONSENT CALENDAR:

C-a. CONSIDER APPROVAL OF THE APRIL/MAY 2025 TRAINING CALENDAR

Director Guerin moved to approve the Consent Calendar, seconded by Co-Chair Joslin and approved by the following roll call vote:

AYES: Thorner, Guerin, Hahn, Joslin, Schuette
NOES: None
ABSTAIN: None
ABSENT: None

7. CONSIDER AN INFORMATIONAL REPORT ON THE "SAFETY HAS NO QUITTING TIME" (SHNQT) PROGRAM

Co-Chair Schuette informed the committee that OMWD's workers' compensation provider, Special District Risk Management Authority (SDRMA), changed the rating model utilized to calculate the ex-mod rate. This new calculation will increase OMWD's ex-mod, thus resulting in a higher workers' compensation insurance premium.

Co-Chair Schuette then reviewed the key statistics contained in the Safety Committee packet including OMWD's consecutive days without a preventable lost time injury, OMWD's safety program numbers and vehicle damage report for 2024 and 2025.

8. CONSIDER REVIEW OF EMPLOYEE INJURIES, VEHICLE ACCIDENTS AND SAFETY REPORTS (IF NECESSARY)

Co-Chair Schuette informed the Committee that there was one vehicle related incident to discuss. The vehicle related incident occurred on March 5, 2025 when a District vehicle impacted a retaining wall at the Farms Golf Club, resulting in damage to the District vehicle.

After discussion by the Committee, Chair Thorner moved that the vehicle related incident was preventable, seconded by Co-chair Joslin and approved by the following roll call vote:

AYES: Thorner, Guerin, Hahn, Joslin, Schuette
NOES: None
ABSTAIN: None
ABSENT: None

9. CONSIDER A REPORT ON FEBRUARY AND MARCH SAFETY/RISK COMPLIANCE ACTIVITIES

Co-Chair Schuette provided an informational report on the February and March Safety/Risk compliance activities.

10. CONSIDER INFORMATIONAL REPORT ON THE RENEWAL PROCESS FOR FISCAL YEAR 2027 GENERAL LIABILITY, PROPERTY, AUTOMOBILE, EQUIPMENT, TERROISM, EXCESS, AND CYBERSECURITY INSURANCE POLICIES

Customer Service and Public Affairs Supervisor Sodeman provided an update on the fiscal year 2027 insurance renewal process with the Association of California Water Agencies Joint Powers Insurance Authority (ACWA JPIA) and covered topics such as: the increase in deductibles/premiums, denial of claims, difficulty obtaining new quotes due to fire risk, and options should OMWD choose to leave ACWA JPIA and pursue other insurance options.

Director Hahn and Guerin recommended presenting the Insurance item to the full Board for consideration.

11. CONSIDER INFORMATIONAL REPORT ON THE SAFETY SUB-COMMITTEE

Co-Chair Schuette announced the new Safety Sub-Committee members and noted that all are serving until 2027.

12. CONSIDER SUGGESTIONS FOR EMPLOYEE RECOGNITION IF THE STAFF REACHES THE 1,000 DAY MILESTONE WITHOUT A LOST TIME INJURY

Co-Chair Schuette opened up the meeting for a discussion on potential employee recognition ideas if staff achieve the 1,000 day milestone without a lost time injury. Numerous ideas were discussed; however, the committee voted for the tire inflator/power bank option.

13. CONSIDER AN INFORMATIONAL REPORT ON THE REMOTE SITE SECURITY INITIATIVES

Co-Chair Schuette provided an informational report on the remote site security initiatives. Utilizing a third-party security company proved to be financially unfeasible based on the quotes received. Staff is currently exploring a paid volunteer rotation that would focus on conducting site inspections with the goal of increasing District visibility and deterrence. The draft Remote Site Security Response Plan will be brought to the Committee in May.

14. CONSIDER AN INFORMATIONAL REPORT ON THE EMERGENCY MOBILE RADIO COMMUNICATION SYSTEM UPGRADE FOR EMERGENCY RESPONSE

Co-Chair Schuette provided an informational report on the emergency radio communication system upgrade for emergency response, including a cost estimate.

15. CONSIDER SAFETY ACTION ITEMS ASSIGNED/COMPLETED

Co-Chair Schuette reviewed the Safety action items provided in the packet.

16. CONSIDER FUTURE AGENDA ITEMS

Co-Chair Schuette will provide an update on the Remote Site Security Response Plan.

17. ADJOURNED

Chair Thorner adjourned the meeting at 3:48 p.m. The next Safety Committee meeting is scheduled for Wednesday, May 28, 2025 at 2:30 p.m.

Matthew Hahn
Board Director
Olivenhain Municipal Water District

ATTEST:

Christy Guerin
Board Director
Olivenhain Municipal Water District