

MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
OLIVENHAIN MUNICIPAL WATER DISTRICT

APRIL 17, 2019

A regular meeting of the Board of Directors of Olivenhain Municipal Water District was held on Wednesday, April 17, 2019 at the District office, 1966 Olivenhain Road, Encinitas, California.

President Sprague called the meeting to order at 4:00 p.m. Following the Pledge of Allegiance, the Assistant Secretary called the roll. Directors present were Kephart, Sprague, Topolovac, and Watt. It was noted that Director Guerin was absent.

President Sprague declared a quorum present and ordered the meeting to proceed. In attendance were Kimberly Thorner, General Manager; Alfred Smith, General Counsel; Joseph Randall, Assistant General Manager; Rainy Selamat, Finance Manager; George Briest, Engineering Manager; Dave Smith, Operations Manager; Tom Wood, Human Resources Manager; and Stephanie Kaufmann, Executive Secretary.

Also in attendance were District employees Brian Sodeman – Customer Service and Public Affairs Supervisor; John Onkka – Water Reclamation Facility Supervisor; Jesica Cleaver – Education and Conservation Coordinator; Teresa Chase – Staff Analyst; Karen Ogawa – Engineering Project Coordinator; Shawn Patterson – Administrative Assistant; and Gabriel Hernandez – Water Reclamation Operator IV.

5. ADOPTION OF AGENDA

President Sprague moved to adopt the agenda, seconded by Director Watt and carried unanimously with Director Guerin absent.

6. PERSONAL APPEARANCES AND PUBLIC COMMENTS

District customers Linda Saxon and Dan Plaut spoke regarding the Wiegand parcel sale. The General Manager stated that she would follow up with both public speakers after the meeting to discuss their comments and concerns.

7. PRESENTATION OF AWARDS AND HONORABLE MENTIONS

- \* California Water Environment Association's Plant of the Year - Small

The board received the CWEA award and congratulated all employees.

8. CONSIDER APPROVAL OF THE MINUTES OF THE MARH 27, 2019 REGULAR BOARD OF DIRECTORS MEETING

Director Topolovac moved to approve the March 27, 2019 meeting minutes, seconded by Director Kephart and carried unanimously with Director Guerin absent.

9. CONSENT CALENDAR

C-a CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT’S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS AND STAFF; AND MONTHLY INVESTMENT REPORTS ( JANUARY 2019)

C-b CONSIDER ACCEPTANCE OF THE 3111 CADENCIA STREET WATER SERVICE INSTALL PROJECT (MCCULLOUGH PLUMBING, INC.) INTO THE DISTRICT’S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED

C-c CONSIDER ADOPTION OF A RESOLUTION MAKING CALIFORNIA ENVIRONMENTAL QUALITY ACT FINDINGS FOR THE MANCHESTER AVENUE 14-INCH CATHODIC PROTECTION UPGRADES PROJECT AND ORDER A NOTICE OF EXEMPTION BE FILED WITH THE COUNTY CLERK, COUNTY OF SAN DIEGO

C-d CONSIDER ADOPTION OF A RESOLUTION PROCLAIMING MAY AS WATER AWARENESS MONTH, MAY 5-11, 2019 AS NATIONAL DRINKING WATER WEEK, AND MAY 19-25, 2019 AS NATIONAL PUBLIC WORKS WEEK

Director Watt moved to authorize the Consent Calendar items, seconded by Director Kephart and carried unanimously with Director Guerin absent.

10. CONSIDER APPROVAL OF AN AGREEMENT BETWEEN OMWD AND THE PUN GROUP, LLP FOR PROFESSIONAL AUDITING SERVICES FOR THE THREE YEARS ENDING JUNE 30, 2019, 2020 AND 2021 IN THE AMOUNT OF \$76,500 AND AUTHORIZE THE GENERAL MANAGER TO SIGN THE AGREEMENT ON BEHALF OF THE DISTRICT

Director Watt moved to approve a professional auditing services agreement for three fiscal years ending June 30, 2019, 2020, and 2021 with The Pun Group, LLP in the amount of \$76,500 and authorize the General Manager to sign on behalf of the District, seconded by President Sprague and carried unanimously with Director Guerin absent.

11. CONSIDER APPROVAL OF A JOINT USE AND ACCESS AGREEMENT WITH CAREFIELD SOLANA, LLC FOR USE OF THE OMWD WEST ACCESS ROAD AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

President Sprague moved to approve a Joint Use and Access Agreement with Carefield Solana, LLC for use of the OMWD West Access Road and authorize the General Manager to sign on behalf of the District, seconded by Director Topolovac and carried unanimously with Director Guerin absent.

12. CONSIDER APPROVAL OF A CHANGE ORDER #1 WITH GEOSCIENCE SUPPORT SERVICES, INC. IN THE AMOUNT OF \$120,600 FOR THE SAN DIEGUITO VALLEY BRACKISH GROUNDWATER DESALINATION DESIGN PILOT PROJECT AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

Director Watt moved to approve a change order no. 1 with Geoscience Support Services, Inc. in the amount of \$120,600 to conduct the design pilot testing for the San Dieguito Valley Brackish Groundwater Desalination project, seconded by Director Kephart and carried unanimously with Director Guerin absent.

13. CONSIDER ANNUAL OBJECTIVES AND TIGER TEAM STATUS REPORT

Staff Analyst Chase presented the informational report.

14. CONSIDER AN UPDATE ON THE STATUS OF THE OMWD ADMINISTRATIVE BUILDING EXPANSION (BUILDING D)

Engineering Manager Briest presented the report. This was an informational report. No action was required.

15. CONSIDER INFORMATIONAL REPORT ON WATER SUPPLY CONDITIONS AND LONG-TERM WATER USE EFFICIENCY LEGISLATION

Education Conservation Coordinator Cleaver presented the report. This was an informational report. No action was required.

16. INFORMATIONAL REPORTS

A. President's Report

President Sprague had nothing to report.

B. General Manager's Report

General Manager Thorner reported that a written report was included in the board packet. She added that SDCWA is currently proposing a 4.8% rate increase next year.

C. Consulting Engineer's Report

Consulting Engineer MacFarlane provided a written report that was included in the board packet.

D. General Counsel's Report

General Counsel Smith provided a written report that was included in the board packet.

E. San Diego County Water Authority Report

General Manager Thorner reported that a letter that was submitted to SDCWA on alternative conveyance and was included in the board packet.

F. Legislative Report

The Legislative Report was included in the board packet.

G. LAFCO Report

President Sprague reported that LAFCO accepted election results to have the County take over and dissolve the Julian-Cuyamaca Fire Protection District.

H. Twelve Month Calendar/Other Meetings/Reports by Board Members Per AB 1234

**Personnel Committee Meeting (April 3)**

Director Sprague attended the committee meeting.

**CA Water Policy Conference (April 4-5)**

Directors Kephart and Watt attended the conference.

**Special District Leadership Academy (April 8-10)**

Directors Kephart and Watt attended the academy.

**SDNEDC Economic Summit (April 10)**

Director Sprague attended the event.

**GM Meeting (April 15)**

Director Sprague met with the General Manager.

17. **CORRESPONDENCE**

Correspondence was provided in the board packet.

18. **AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS**

There were no requests.

19. **FUTURE AGENDA ITEMS**

Director Kephart requested an update on property sales. The board concurred.

20. **CONSIDER PUBLIC COMMENTS**

A meeting will be arranged with the Sandalwood HOA in regards to Ms. Saxon and Mr. Plaut's concerns regarding the Wiegand parcel.

NOTE: The meeting was in recess  
from 5:47 p.m. to 6:00 p.m.

NOTE: The meeting was in closed session  
from 6:00 p.m. to 6:20 p.m.

21. **CLOSED SESSION**

A) POTENTIAL LITIGATION – PALMA DE LA REINA [PURSUANT TO GOVERNMENT CODE SECTION 54954.5] • Additional Facts: Claim received on January 4, 2019 and rejected by the board on February 13, 2019.

B) POTENTIAL LITIGATION – RANCHO DIEGUENO ROAD [PURSUANT TO GOVERNMENT CODE SECTION 54954.5]

22. **OPEN SESSION**

Director Topolovac moved to appropriate \$75,000 to the Main Extension 235A Pipeline Project for legal and staff time related to a claim from Newport Pacific, Inc; seconded by Director Kephart and carried unanimously with Director Guerin absent.

23. ADJOURNMENT

President Sprague adjourned the meeting at 6:21 p.m.

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Edmund K. Sprague, President  
Board of Directors  
Olivenhain Municipal Water District

ATTEST:

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Robert M. Kephart, Secretary  
Board of Directors  
Olivenhain Municipal Water District