

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
OLIVENHAIN MUNICIPAL WATER DISTRICT

JULY 25, 2018

A regular meeting of the Board of Directors of Olivenhain Municipal Water District was held on Wednesday, July 25, 2018, at the District office, 1966 Olivenhain Road, Encinitas, California.

President Watt called the meeting to order at 4:00 p.m. Following the Pledge of Allegiance, the Assistant Secretary called the roll. Directors present were Guerin, Sprague, Varty, and Watt. It was noted that Director Topolovac was absent.

President Watt declared a quorum present and ordered the meeting to proceed. In attendance were Kimberly Thorner, General Manager; Alfred Smith, General Counsel; Joseph Randall, Assistant General Manager; Rainy Selamat, Finance Manager; George Briest, Engineering Manager; Dave Smith, Operations Manager; John Carnegie, Customer Services Manager; and Stephanie Kaufmann, Executive Secretary.

Also in attendance were Consulting Engineer Don MacFarlane; district employees Brian Sodeman – Customer Service and Public Affairs Supervisor; Chad Williams – Engineering Supervisor; Teresa Chase – Staff Analyst; Jesica Cleaver – Education and Conservation Coordinator; and Shawn Patterson – Administrative Assistant.

5. ADOPTION OF AGENDA

Director Sprague moved to adopt the agenda, seconded by Director Varty and carried unanimously with Director Topolovac absent.

6. PERSONAL APPEARANCES AND PUBLIC COMMENTS

Paul Waters from Senator Joel Anderson's office spoke to advertise a free grant writing seminar at the City of Poway on August 1 from 10:00 a.m. to 12:00 p.m.

7. PRESENTATION OF AWARDS AND HONORABLE MENTIONS

There were no presentation of awards and honorable mentions.

8. CONSIDER APPROVAL OF THE MINUTES OF THE JUNE 20, 2018 REGULAR BOARD OF DIRECTORS MEETING

Director Guerin moved to approve the June 20, 2018 meeting minutes, seconded by Director Sprague and carried unanimously with Director Topolovac absent.

9. CONSENT CALENDAR

- C-a CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT’S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; AND REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS AND STAFF
- C-b CONSIDER ADOPTION OF A MOTION APPROVING THE DISTRICT’S CONSOLIDATED STATEMENTS OF NET POSITION, CONSOLIDATED STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION, CONSOLIDATED STATEMENT OF CASH FLOWS, CONSOLIDATED ACTUAL VS BUDGET SUMMARY, AND CONSTRUCTION IN PROGRESS REPORTS
- C-c CONSIDER ACCEPTANCE OF THE VALES #1 PRESSURE REDUCING STATION RELOCATION PROJECT (PIPERIN CORPORATION) INTO THE DISTRICT’S SYSTEM AND ORDER A NOTICE OF COMPLETION BE FILED
- C-e CONSIDER ACCEPTANCE OF AMI EXPANSION PHASE III (AQUA METRIC SALES COMPANY, INC.) INTO THE DISTRICT’S SYSTEM AND ORDER THAT A NOTICE OF COMPLETION BE FILED
- C-f CONSIDER ACCEPTANCE OF THE CADENCIA STREET EMERGENCY VALVE REPLACEMENT PROJECT (PIPERIN CORPORATION) INTO THE DISTRICT’S SYSTEM AND ORDER A NOTICE OF COMPLETION BE FILED
- C-g CONSIDER ADOPTION OF A RESOLUTION MAKING CALIFORNIA ENVIRONMENTAL QUALITY ACT FINDINGS FOR THE MAIN EXTENSION 153 TEMPORARY RECYCLED WATER METER INSTALLATION AND ORDER THAT A NOTICE OF EXEMPTION BE FILED WITH THE COUNTY CLERK, COUNTY OF SAN DIEGO
- C-h CONSIDER APPROVAL OF A JOINT USE AGREEMENT WITH SAN DIEGO GAS & ELECTRIC FOR UNDERCROSSINGS OF DISTRICT PIPELINES IN NORTHBOUND CAMINO DEL SUR AND ORDER THE AGREEMENT BE RECORDED

President Watt moved to authorize the Consent Calendar items as written while removing item C-d to discuss further, seconded by Director Sprague and carried unanimously with Director Topolovac absent.

- C-d CONSIDER APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH AEGIS ENGINEERING MANAGEMENT IN THE AMOUNT OF \$115,614 FOR RECYCLED WATER SITE INSPECTIONS, TESTING, AND DOCUMENTATION FOR NEW AND

EXISTING RECYCLED WATER SITES AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

After discussion, President Watt moved to authorize the item C-d, seconded by Director Varty and carried unanimously with Director Topolovac absent.

10. CONSIDER ANNUAL OBJECTIVES AND TIGER TEAM STATUS REPORT

Staff Analyst Chase presented the status report.

11. CONSIDER VOTE FOR A SOUTHERN NETWORK (SEAT A) REPRESENTATIVE TO THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS

President Watt moved to vote for Jo MacKenzie to represent on the California Special Districts Association's (CSDA) Board of Directors, seconded by Director Sprague and carried unanimously with Director Topolovac absent.

12. CONSIDER ADOPTION OF AN ORDINANCE AMENDING OLIVENHAIN MUNICIPAL WATER DISTRICT'S ADMINISTRATIVE AND ETHICS CODE (Article 8—Water Rates & Charges, Article 9—Rules Relating to Customer Accounts, and Article 13—Policy for District Facilities)

After discussion, upon motion by Director Guerin and a second by Director Sprague, Ordinance 458 was approved by the following roll call vote:

AYES: Directors Guerin, Sprague, Varty, and Watt
NOES: None
ABSTAIN: None
ABSENT: Director Topolovac

13. CONSIDER A RESOLUTION GOVERNING THE DISTRICT'S GRANT APPLICATION TO THE UNITED STATES BUREAU OF RECLAMATION FOR FUNDING UNDER THE WATER INFRASTRUCTURE IMPROVEMENTS FOR THE NATION PROGRAM FOR THE NORTH SAN DIEGO WATER REUSE 2020 PROJECT

President Watt moved to adopt Resolution 2018-16 authorizing the General Manager to submit an application to the United States Bureau of Reclamation for Water Infrastructure Improvement for the Nation funding via the Title XVI Water Reclamation and Reuse Projects program for the North San Diego Water Reuse Coalition's "2020 Project," seconded by Director Guerin and carried unanimously with Director Topolovac absent.

14. CONSIDER A RESOLUTION GOVERNING THE DISTRICT'S GRANT APPLICATION TO THE UNITED STATES BUREAU OF RECLAMATION FOR FUNDING UNDER THE WATER

INFRASTRUCTURE IMPROVEMENTS FOR THE NATION PROGRAM FOR THE SAN DIEGUITO VALLEY BRACKISH GROUNDWATER DESALINATION PROJECT

Director Sprague moved to adopt Resolution 2018-17 authorizing the General Manager to submit an application to the United States Bureau of Reclamation for funding from its WaterSMART Desalination Construction Projects under the Water Infrastructure Improvement for the Nation Act program for the San Dieguito Valley Brackish Groundwater Desalination Project, seconded by Director Varty and carried unanimously with Director Topolovac absent.

15. CONSIDER INFORMATIONAL REPORT ON WATER SUPPLY CONDITIONS AND LONG-TERM WATER USE EFFICIENCY LEGISLATION

Education and Conservation Coordinator Cleaver presented the informational report.

16. INFORMATIONAL REPORTS

A. President's Report

President Watt attended the CWA Brought to you by Water event and the Elfin Forest Recreational Reserve Docent BBQ.

B. General Manager's Report

General Manager Thorner will be speaking on a "Women in Water" Leadership Panel at California State University San Marcos and is also speaking at the Urban Water Institute Annual Water Conference.

C. Consulting Engineer's Report

Consulting Engineer MacFarlane provided a written report that was included in the board packet.

D. General Counsel's Report

General Counsel Smith provided a written report that was included in the board packet.

E. San Diego County Water Authority Report

Director Guerin reported that the CWA board meeting is Thursday, July 26.

F. Legislative Report

The Legislative Report was included in the board packet.

G. LAFCO Report

Director Sprague stated that LAFCO was dark in July. He briefly reported on the joint-reorganization and associated sphere amendments and concurrent dissolution of the Julian-Cuyamaca Fire Protection District and latent power area expansion of County service area No. 135 (County Fire Authority).

H. Twelve Month Calendar/Other Meetings/Reports by Board Members Per AB 1234

SDCWA Brought to you By Water Event (June 21)

Directors Topolovac, Varty, and Watt attended the event.

CWA Comment Meeting (June 25)

Director Guerin attended the comment meeting.

Safety Committee Meeting (June 28)

Directors Topolovac and Varty attended the meeting.

COWU Breakfast (July 17)

Director Varty attended the breakfast.

Ethics Training (July 18)

Director Varty completed the training.

SDNEDC Housing Summit (July 19)

Directors Varty and Topolovac attended the summit.

EFRR Docent Appreciation BBQ (July 21)

Directors Topolovac, Varty, and Watt attended the BBQ.

Cybersecurity Training (July 22)

Director Varty completed the training.

CWA Comment Meeting (July 23)

Director Guerin attended the comment meeting.

17. **CORRESPONDENCE**

Correspondence was provided in the board packet.

18. **AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS**

There were no meetings requiring authorization to attend.

19. **FUTURE AGENDA ITEMS**

There were no future agenda items added.

20. **CONSIDER PUBLIC COMMENTS**

There were no public comments.

21. **ADJOURNMENT**

President Watt adjourned the meeting at 4:55 p.m.

Lawrence A. Watt, President
Board of Directors
Olivenhain Municipal Water District

ATTEST:

Gerald E. Varty, Secretary
Board of Directors
Olivenhain Municipal Water District