

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
OLIVENHAIN MUNICIPAL WATER DISTRICT

September 13, 2017

A regular meeting of the Board of Directors of Olivenhain Municipal Water District was held on Wednesday, September 13, 2017 at the District office, 1966 Olivenhain Road, Encinitas, California.

President Watt called the meeting to order at 4:00 p.m. Following the Pledge of Allegiance, the Assistant Secretary called the roll. Directors present were Guerin, Sprague, Topolovac, Varty, and Watt.

President Watt declared a quorum present and ordered the meeting to proceed. In attendance were Kimberly Thorner, General Manager; Alfred Smith, General Counsel; Joseph Randall, Assistant General Manager; Rainy Selamat, Finance Manager; George Briest, Engineering Manager; Dave Smith, Operations Manager; Tom Wood, Human Resources Manager; John Carnegie, Customer Services Manager; and Stephanie Kaufmann, Executive Secretary.

Also in attendance were Consulting Engineer Don MacFarlane; District employees Brian Sodeman – Customer Service and Public Affairs Supervisor; Chad Williams – Engineering Supervisor; Erik Harp – IT Supervisor; Teresa Chase – Staff Analyst; and Shawn Patterson – Administrative Assistant.

5. ADOPTION OF AGENDA

Director Sprague moved to adopt the agenda, seconded by Director Varty and carried unanimously.

6. PERSONAL APPEARANCES AND PUBLIC COMMENTS

OMWD customer Robert Mannebach was in attendance to observe the meeting.

7. PRESENTATION OF AWARDS AND HONORABLE MENTIONS

- * Jymy Briseno – Reclamation Operator Level I – New Hire
- * Dominic “Bruno” Brunozzi – Pump/Motor Tech II – 10 years
- * Bob Kephart – Pump/Motor Tech II – 10 years
- * Jennifer Joslin – HR Analyst – 10 years

All employees were recognized and congratulated for their excellent contributions and years of service.

8. CONSIDER APPROVAL OF THE MINUTES OF THE AUGUST 16, 2017 REGULAR BOARD OF DIRECTORS MEETING

President Watt moved to approve the August 16, 2017 meeting minutes, seconded by Director Sprague and carried unanimously.

9. CONSENT CALENDAR

C-a CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT'S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; AND REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS AND STAFF

C-b CONSIDER ACCEPTANCE OF THE VILLAGE PARK RECYCLED WATER PROJECT PHASE 4 (SC VALLEY ENGINEERING INC.) INTO THE DISTRICT'S SYSTEM AND ORDER THAT A NOTICE OF COMPLETION BE FILED

C-c CONSIDER ACCEPTANCE OF THE 17676 LA CATRINA WATER SERVICE RELOCATION PROJECT (MUNSCH HOMES CONSTRUCTION) INTO THE DISTRICT'S SYSTEM AND ORDER THAT A NOTICE OF COMPLETION BE FILED

C-d CONSIDER ACCEPTANCE OF DEL DIOS-MIDPOINT SEWER PUMP STATIONS ODOR CONTROL UPGRADES PROJECT (SCHULER CONSTRUCTORS, INC.) INTO THE DISTRICT'S SYSTEM AND ORDER THAT A NOTICE OF COMPLETION BE FILED

C-e CONSIDER ACCEPTANCE OF THE 14974 CALLE PRIVADA FIRE DETECTOR CHECK PROJECT (SEBASTIAN LUPARIA) INTO THE DISTRICT'S SYSTEM AND ORDER THAT A NOTICE OF COMPLETION BE FILED

C-f CONSIDER ADOPTION OF A RESOLUTION RECOGNIZING SEPTEMBER 18-24, 2017 AS POLLUTION PREVENTION WEEK

C-g CONSIDER ACCEPTANCE OF THE VALVE REPLACEMENT PROJECT EXCAVATION AND PAVING SUPPORT SERVICES CONTRACT 2017-01 INTO THE DISTRICT'S SYSTEM AND ORDER THAT A NOTICE OF COMPLETION BE FILED

C-h CONSIDER A CHANGE ORDER WITH HB&A ARCHITECTS, INC (HB&A) FOR ADDITIONAL CHANGES RELATED TO THE FINAL DESIGN AND PERMITTING OF THE BUILDING D EXPANSION PROJECT IN THE AMOUNT OF \$69,500, AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

Director Topolovac moved to approve the Consent Calendar items as written, seconded by Director Varty and carried unanimously.

10. PRESENTATION ON DELTA STEWARDSHIP COUNCIL AND DELTA PLAN AMENDMENTS

Ken Weinberg from the Delta Stewardship Council gave the presentation. This was an informational item and did not require board action. The board thanked him for the presentation.

11. CONSIDER PARTICIPATION ON CALIFORNIA SPECIAL DISTRICTS ASSOCIATION COMMITTEES AND EXPERT FEEDBACK TEAMS FOR THE 2018 TERM

President Watt moved to continue to serve on the Public Works and Facilities Expert Feedback Team and there Human Resources and Personnel Expert Feedback Team, as well as to have Director Varty serve on the Professional Development Committee, seconded by Director Varty and carried unanimously.

12. CONSIDER APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH THE MY OFFICE, INC. FOR TRANSITION AND MOVE MANAGEMENT SERVICES FOR THE CONSTRUCTION OF THE DISTRICT'S BUILDING 'D' PROJECT IN THE AMOUNT OF \$140,280 AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

Director Sprague moved to approve a Professional Services Agreement with My Office, Inc; seconded by Director Guerin and carried unanimously.

13. CONSIDER APPROVAL OF AN AGREEMENT WITH CAROLLO ENGINEERS IN THE AMOUNT OF \$197,325 FOR PREPARATION OF FINAL DESIGN PLANS AND SPECIFICATIONS FOR THE 4S RANCH WATER RECLAMATION FACILITY UV DISINFECTION SYSTEM AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

Director Topolovac moved to authorize the General Manager to enter into an agreement with Carollo Engineers for the development of final design plans, specifications, and cost estimates for UV disinfection replacement equipment at the 4S Ranch Water Reclamation Facility, seconded by Director Varty and carried unanimously.

14. CONSIDER APPROVAL OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT'S CAPACITY FEES AND ADOPTION OF AN ORDINANCE AMENDING THE DISTRICT'S ADMINISTRATIVE AND ETHICS CODE (Article 13 - Policy for District Facilities)

Upon motion by Director Sprague and a second by Director Guerin, Ordinance No. 452 was adopted by the following roll call vote:

AYES:	Directors Guerin, Sprague, Topolovac, Varty, and Watt
NOES:	None
ABSTAIN:	None
ABSENT:	None

15. CONSIDER OMWD’S POSITION ON THE CALIFORNIA WATERFIX

General Manager Thorner presented the report and announced that the Metropolitan Water District has delayed their action on the California WaterFix from September 26 to October 10.

Director Topolovac moved to adopt position points 1-10 and authorize the General Manager to send a letter including these position points to the appropriate Government and water agencies after the September 28 CWA board meeting, seconded by Director Sprague and carried unanimously.

16. INFORMATIONAL REPORTS

A. President’s Report

President Watt reported on the CSDA Quarterly Dinner, Carlsbad State of the City Luncheon, the EFRR Executive Committee, the Safety Committee, and the Gala in the Garden.

B. General Manager’s Report

General Manager Thorner reported on the status of SB 606, AB 1668, and SB 623.

C. Consulting Engineer’s Report

Consulting Engineer MacFarlane provided a written report that was distributed prior to the board meeting.

D. General Counsel’s Report

General Counsel Smith provided a written report that was included in the board packet.

E. San Diego County Water Authority Report

Director Guerin did not have anything to report. The next CWA board meeting is Thursday, September 28.

F. Legislative Report

The Legislative Report was included in the board packet.

G. LAFCO Report

Director Sprague reported that the new San Diego LAFCO Executive Officer is Keene Simmons.

H. Twelve Month Calendar/Other Meetings/Reports by Board Members Per AB 1234

CSDA Quarterly Dinner (Aug 17)

Directors Varty and Watt attended the quarterly dinner where there was a presentation from SANDAG on transportation.

Carlsbad State of the City Luncheon (Aug 18)

Directors Varty and Watt attended the luncheon and provided brief comments.

EFRR Executive Committee Meeting (Aug 22)

Directors Varty and Watt attended the meeting.

CWA Comment Meeting (Aug 22)

Director Guerin attended the meeting.

Safety Committee Meeting (Aug 31)

Directors Topolovac and Watt attended the committee meeting.

California WaterFix Meeting (Aug 31)

Director Guerin attended the meeting.

Facilities Committee Meeting (Sep 6)

Directors Guerin and Sprague attended the meeting and provided brief comments.

San Diego Botanic Gardens Gala in the Garden (Sep 9)

Directors Guerin and Watt attended the event.

OMWD Employee Retirement Luncheon (Sep 12)

Director Varty attended the luncheon.

SDCWA Facilities Tour (Sep 13)

Director Sprague attended the tour.

16. **CORRESPONDENCE**

Correspondence was provided in the board packet.

17. **AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS**

There were no meetings requiring authorization to attend.

18. **FUTURE AGENDA ITEMS**

There were no future agenda items added.

19. **CONSIDER PUBLIC COMMENTS**

OMWD customer Robert Mannebach commended the board's decision to support California WaterFix.

NOTE: The meeting was in recess
from 5:47 p.m. to 6:04 p.m.

NOTE: The meeting was in closed session
from 6:04 p.m. to 6:12 p.m.

20. **CLOSED SESSION**

A) LITIGATION – SALATINO EASEMENT [PURSUANT TO GOVERNMENT CODE SECTION 54956.9]

OPEN SESSION

President Watt directed staff on the closed session item.

21. **ADJOURNMENT**

President Watt adjourned the meeting at 6:12 p.m.

Lawrence A. Watt, President
Board of Directors
Olivenhain Municipal Water District

ATTEST:

Gerald E. Varty, Secretary
Board of Directors
Olivenhain Municipal Water District