

MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
OLIVENHAIN MUNICIPAL WATER DISTRICT

July 19, 2017

A regular meeting of the Board of Directors of Olivenhain Municipal Water District was held on Wednesday, July 19, 2017 at the District office, 1966 Olivenhain Road, Encinitas, California.

President Watt called the meeting to order at 4:00 p.m. Following the Pledge of Allegiance, the Assistant Secretary called the roll. Directors present were Guerin, Sprague, Topolovac, Varty, and Watt.

President Watt declared a quorum present and ordered the meeting to proceed. In attendance were Kimberly Thorner, General Manager; Alfred Smith, General Counsel; Joseph Randall, Assistant General Manager; Rainy Selamat, Finance Manager; George Briest, Engineering Manager; Dave Smith, Operations Manager; John Carnegie, Customer Services Manager; and Stephanie Kaufmann, Executive Secretary.

Also in attendance were Consulting Engineer Don MacFarlane; District employees Brian Sodeman – Customer Service and Public Affairs Supervisor; Chad Williams – Engineering Supervisor; Teresa Chase – Staff Analyst; Jesica Cleaver – Education and Conservation Coordinator; and Shawn Patterson – Administrative Assistant.

5. ADOPTION OF AGENDA

Director Sprague moved to adopt the agenda, seconded by Director Guerin and carried unanimously.

6. PERSONAL APPEARANCES AND PUBLIC COMMENTS

There were no personal appearances or public comments.

7. PRESENTATION OF AWARDS AND HONORABLE MENTIONS

- \* Colette Barrow – Department Assistant I – New Hire
- \* Mark Wilson – Field Services Technician Supervisor – 5 years
- \* George Mileon – Senior Systems Administrator – Promotion

Engineering Manager Briest introduced Ms. Barrow as the new Department Assistant. Mr. Wilson and Mr. Mileon were recognized and congratulated by the board.

8. CONSIDER APPROVAL OF THE MINUTES OF THE JUNE 21, 2017 REGULAR BOARD OF DIRECTORS MEETING

Director Sprague moved to approve the June 21, 2017 meeting minutes, seconded by Director Varty and carried unanimously.

9. CONSENT CALENDAR

C-a CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT'S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; AND REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS AND STAFF

C-b CONSIDER ADOPTION OF A MOTION APPROVING THE DISTRICT'S CONSOLIDATED STATEMENTS OF NET POSITION, CONSOLIDATED STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION, CONSOLIDATED STATEMENT OF CASH FLOWS, CONSOLIDATED ACTUAL VS BUDGET SUMMARY, AND CONSTRUCTION IN PROGRESS REPORTS

C-c CONSIDER ACCEPTANCE OF THE 4G RESERVOIR REHABILITATION PROJECT (SUPERIOR TANK SOLUTIONS, INC.) INTO THE DISTRICT'S SYSTEM AND ORDER THAT A NOTICE OF COMPLETION BE FILED

C-d CONSIDER ACCEPTANCE OF THE 19976 MT. ISRAEL PLACE FIRE DETECTOR CHECK AND WATER SERVICE INSTALL PROJECT (JOHN E. GAMBLE) INTO THE DISTRICT'S SYSTEM AND ORDER THAT A NOTICE OF COMPLETION BE FILED

C-e CONSIDER APPROVAL OF PRIVATE ENCROACHMENT PERMIT NO. 384 FOR RANCHO SUMMIT DRIVE (SHEA HOMES) AND ORDER THAT THE PERMIT BE RECORDED

President Watt moved to approve the Consent Calendar items as written, seconded by Director Sprague and carried unanimously.

10. CONSIDER VOTE FOR REGION SIX REPRESENTATIVE TO THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS

Director Varty moved to vote Michael Mack for the Region Six Representative to the California Special Districts Association Board of Directors, seconded by Director Guerin and carried unanimously.

11. CONSIDER ANNUAL OBJECTIVES AND TIGER TEAM STATUS REPORT

Staff Analyst Chase provided the update. This was an informational item.

Director Topolovac requested a modification to Objective 5h. to include “present the results of the property evaluation for the identified properties” and adjust the completion percentage.

12. CONSIDER NOMINATIONS FOR OFFICERS OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES’ BOARD OF DIRECTORS

No board members expressed an interest in being nominated. There was board consensus to place ACWA and CSDA nomination election items on the Consent Calendar in the future.

13. CONSIDER APPROVAL OF AN AGREEMENT WITH BALBOA ENGINEERING, INC. IN THE AMOUNT OF \$280,000 FOR PREPARATION OF FINAL DESIGN PLANS AND SPECIFICATIONS FOR THE REPLACEMENT OF THE EL CAMINO REAL PIPELINE AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

President Watt moved to award a contract to Balboa Engineering, Inc. in the amount of \$280,000 for preparation of final design plans and specifications for the replacement of the El Camino Real Pipeline and authorize the General Manager to sign on behalf of the District, seconded by Director Varty and carried unanimously.

14. CONSIDER SETTING A TIME AND PLACE FOR A PUBLIC HEARING TO CONSIDER THE OLIVENHAIN MUNICIPAL WATER DISTRICT’S WATER CAPACITY FEES FOR 2017 (August 16, 2017 – 5:30 P.M.)

Director Topolovac moved to set the public hearing as recommended by staff, seconded by Director Sprague and carried unanimously.

15. ORDINANCE OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT AMENDING THE DISTRICT’S ADMINISTRATIVE AND ETHICS CODE (Article 2 – Organization of the Board, Article 5 – Working Hours, Employee Benefits, Article 20 – Employer-Employee Relations, and Article 27 – Conflict of Interest Code)

Upon motion by President Watt and a second by Director Guerin, Ordinance No. 451 was adopted by the following roll call vote:

AYES:	Directors Guerin, Sprague, Topolovac, Varty, and Watt
NOES:	None
ABSTAIN:	None
ABSENT:	None

16. CONSIDER INFORMATIONAL REPORT ON WATER SUPPLY CONDITIONS AND LONG-TERM WATER USE EFFICIENCY LEGISLATION

General Manager Thorner and Customer Service and Public Affairs Supervisor Sodeman provided the update. This was an informational item. No Board action was required.

17. INFORMATIONAL REPORTS

A. President’s Report

President Watt provided a brief update on the Safety Committee Meeting and the COWU Meeting he had attended.

B. General Manager’s Report

General Manager Thorner provided an update that the North San Diego Water Reuse Coalition’s Regional Recycled Water Program 2020 Project was on the list of eligible Title XVI WIIN Projects. She also provided an update that WateReuse is sponsoring a White Paper on high salinity/Total Dissolved Solids (TDS) levels in North County.

Consulting Engineer’s Report

Consulting Engineer MacFarlane provided a written report that was included in the board packet. He also presented the recent MWD California WaterFix presentation on infrastructure.

C. General Counsel’s Report

General Counsel Smith provided a written report that was included in the board packet.

D. San Diego County Water Authority Report

Director Guerin provided an update on the “Stop the Spending” campaign.

E. Legislative Report

The report was included in the board packet.

F. LAFCO Report

Director Sprague reported on an issue with a large project dealing with urban sprawl and preserving open space. He also reported that the San Miguel Consolidated Fire Protection Agency will remain an independent fire protection agency.

G. Twelve Month Calendar/Other Meetings/Reports by Board Members Per AB 1234

**Safety Committee Meeting (Jun 29)**

Directors Topolovac and Watt attended the Safety Committee Meeting.

**SDNEDC Public Policy Meeting (Jul 11)**

Directors Guerin and Varty attended the meeting.

**COWU Breakfast (Jul 18)**

Directors Varty and Watt and attended the COWU Breakfast meeting.

18. **CORRESPONDENCE**

Correspondence was provided in the board packet.

19. **AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS**

There were no meetings requiring authorization to attend.

20. **FUTURE AGENDA ITEMS**

There were no future agenda items requested.

21. **CONSIDER PUBLIC COMMENTS**

There were no public comments.

NOTE: The meeting was in closed session  
from 5:58 p.m. to 6:04 p.m.

22. **CLOSED SESSION**

A) CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION – ONE CASE [PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(4)]

**OPEN SESSION**

President Watt directed staff on all closed session items.

23. **ADJOURNMENT**

President Watt adjourned the meeting at 6:04 p.m.

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Lawrence A. Watt, President  
Board of Directors  
Olivenhain Municipal Water District

ATTEST:

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Gerald E. Varty, Secretary  
Board of Directors  
Olivenhain Municipal Water District