

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
OLIVENHAIN MUNICIPAL WATER DISTRICT

November 8, 2017

A regular meeting of the Board of Directors of Olivenhain Municipal Water District was held on Wednesday, November 8, 2017 at the District office, 1966 Olivenhain Road, Encinitas, California.

President Watt called the meeting to order at 4:00 p.m. Following the Pledge of Allegiance, the Assistant Secretary called the roll. Directors present were Guerin, Sprague, Topolovac, Varty, and Watt.

President Watt declared a quorum present and ordered the meeting to proceed. In attendance were Kimberly Thorner, General Manager; Alfred Smith, General Counsel; Joseph Randall, Assistant General Manager; Rainy Selamat, Finance Manager; George Briest, Engineering Manager; Dave Smith, Operations Manager; Tom Wood, Human Resources Manager; John Carnegie, Customer Services Manager; and Stephanie Kaufmann, Executive Secretary.

Also in attendance were Consulting Engineer Don MacFarlane; district employees Brian Sodeman – Customer Service and Public Affairs Supervisor; Chad Williams – Engineering Supervisor; Teresa Chase – Staff Analyst; Jesica Cleaver – Education and Conservation Coordinator; and Shawn Patterson – Administrative Assistant.

5. ADOPTION OF AGENDA

President Watt moved to hear Item 13 as the first action item on the agenda, seconded by Topolovac and carried unanimously.

Director Sprague moved to adopt the agenda, seconded by Director Guerin and carried unanimously.

6. PERSONAL APPEARANCES AND PUBLIC COMMENTS

Emily Reeves from Senator Joel Anderson's office invited the board to a Holiday Open House event on December 12, 2017 at Toyota of El Cajon.

7. PRESENTATION OF AWARDS AND HONORABLE MENTIONS

- * Norma Torres – Customer Service Representative – 5 years
- * Elfin Forest Recreational Reserve Photo Contest Winners

Customer Service Representative Torres was recognized by the board.

President Watt and Park Supervisor Anderson introduced the annual Elfin Forest Recreational Reserve Photo Contest winners. The various categories and winners of the photo contest were announced as listed below. Winners who were in attendance were congratulated by the board.

Best in Show	Brian Jolliffe
1st Place – Scenic View	Nathyn Casillas
1st Place – Water Scenery	Lance Henekamp
1st Place – Plants	Rena Hodosevich
1st Place – Animals	Tyler Tkachuk
1st Place – People’s Choice	Caroline Demer
1st Place – Youth	Pablo Van Dyck
1st Place – Employee	Teresa Chase

8. CONSIDER APPROVAL OF THE MINUTES OF THE OCTOBER 18, 2017 REGULAR BOARD OF DIRECTORS MEETING

Director Topolovac moved to approve the October 18, 2017 meeting minutes, seconded by Director Varty and carried unanimously.

9. CONSENT CALENDAR

C-a CONSIDER ADOPTION OF A RESOLUTION FOR APPLICATION TO THE LOCAL AGENCY FORMATION COMMITTEE FOR EXPANSION OF SEWER LATENT POWERS AND AN AMENDMENT TO THE DISTRICT’S SEWER SPHERE OF INFLUENCE TO INCLUDE LOT 1 OF MAP 15806 OF THE CONNEMARA PROJECT (JOE H. TRINH)

C-b CONSIDER ACCEPTANCE OF THE 18539 VIA DE LAS FLORES FIRE DETECTOR CHECK PROJECT (LENNAR BRIDGES, LLC) INTO THE DISTRICT’S SYSTEM AND ORDER THAT A NOTICE OF COMPLETION BE FILED

C-c CONSIDER ACCEPTANCE OF THE AVENIDA LA POSTA RECYCLED WATER PROJECT AND THE VILLAGE PARK EXTENSION – VILLANITAS HOA PROJECT (AMPCO CONTRACTING, INC.) INTO THE DISTRICT’S SYSTEM AND ORDER THAT A NOTICE OF COMPLETION BE FILED

C-d CONSIDER AWARD OF A CONTRACT TO C.E. WILSON FOR THE CONSTRUCTION OF THE VALVE REPLACEMENT PROJECT EXCAVATION AND PAVING SUPPORT SERVICES

CONTRACT 2017-02 IN THE AMOUNT OF \$586,100 AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

- C-e CONSIDER APPROVAL OF AN AGREEMENT WITH URBAN CORPS OF SAN DIEGO COUNTY FOR DISTRICT-WIDE LANDSCAPE MAINTENANCE SERVICES IN THE AMOUNT OF \$134,000.40 PER YEAR AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

President Watt moved to authorize the Consent Calendar items as written, seconded by Director Guerin and carried unanimously.

Item 13 was heard next on the agenda.

13. CONSIDER INFORMATIONAL REPORT ON COMPLETION OF THE SAN DIEGUITO VALLEY BRACKISH GROUNDWATER DESALINATION STUDY

Consulting Engineer MacFarlane and General Manager Thorner presented the report. This was an informational item; no action was required.

10. CONSIDER AN AGREEMENT WITH INFRASTRUCTURE ENGINEERING CORPORATION (IEC) FOR PREPARATION OF PLANS AND SPECIFICATIONS FOR THE CONSTRUCTION OF THE NEIGHBORHOOD 1 SEWER PUMP STATION REPLACEMENT PROJECT IN THE AMOUNT OF \$328,000 AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

Director Guerin moved to approve of an agreement with Infrastructure Engineering Corporation in the amount of \$328,000 and authorize the General Manager to sign on behalf of the District, seconded by Director Sprague and carried unanimously.

11. CONSIDER APPROVAL OF AN AGREEMENT WITH HAZEN AND SAWYER IN THE AMOUNT OF \$89,910 TO PERFORM AN OPTIMIZATION AND CAPACITY RELIABILITY STUDY FOR THE DAVID C. MCCOLLOM WATER TREATMENT PLANT AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

President Watt moved to approve of an agreement with Hazen and Sawyer (HAZEN) in the amount of \$89,910 to perform an optimization and capacity reliability study for the David C. McCollom Water Treatment Plant, and authorize the General Manger to sign on behalf of the District, seconded by Director Topolovac and carried unanimously.

12. CONSIDER AN AGREEMENT WITH PIPERIN CORPORATION IN THE AMOUNT OF \$257,000 FOR THE CONSTRUCTION OF THE LA COSTA VALES I PRESSURE REDUCING STATION REPLACEMENT PROJECT, APPROPRIATE \$200,000 TO THE PROJECT, AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

Director Guerin moved to award a contract to Piperin Corporation for the construction of the La Costa Vales I Pressure Reducing Station Replacement Project in the amount of \$257,000, appropriate \$200,000 to the project, and authorize the General Manager to sign on behalf of the District, seconded by Director Varty and carried unanimously.

14. CONSIDER AUTHORIZING THE GENERAL MANAGER TO EXECUTE A COST SHARING AGREEMENT WITH SAN DIEGUITO WATER DISTRICT, SAN ELIJO JOINT POWERS AUTHORITY, LEUCADIA WASTEWATER DISTRICT, AND SANTA FE IRRIGATION DISTRICT FOR DEVELOPMENT OF A RECYCLED WATER EXPANSION PLAN AND APPROVING AN APPROPRIATION IN THE AMOUNT OF \$54,000

Director Topolovac moved to authorize the General Manager to execute the cost sharing agreement with San Dieguito Water District, San Elijo Joint Powers Authority, Leucadia Wastewater District, and Santa Fe Irrigation District to jointly fund development of the Recycled Water Expansion Plan, and to approve the appropriation in the amount of \$54,000, seconded by Director Sprague and carried unanimously.

15. INFORMATIONAL REPORTS

A. President's Report

President Watt reported on the San Diego County Water Authority/Metropolitan Water District's State Water Project and Bay Delta Inspection Tour.

B. General Manager's Report

General Manager Thorner announced that the Engineering Department received a 2018 American Council of Engineering Companies California Engineering Excellence Award. She also attended the Southern California Water Committee Annual Meeting in Anaheim where John Laird, Secretary of California Natural Resources Agency presented.

C. Consulting Engineer's Report

Consulting Engineer MacFarlane reported that the Metropolitan Water District meeting is on Monday, November 13 and that a written report will be provided to the board after the meeting.

D. General Counsel's Report

General Counsel Smith provided a written report that was included in the board packet.

E. San Diego County Water Authority Report

Director Guerin announced that SDCWA will be working on a Strategic Plan in 2018.

F. Legislative Report

The Legislative Report was included in the board packet.

G. LAFCO Report

Director Sprague reported that LAFCO was dark in November but that he met with the new Executive Director, Keene Simonds.

H. Twelve Month Calendar/Other Meetings/Reports by Board Members Per AB 1234

VIP OMWD Facilities Tour (Oct 19)

President Watt attended the tour.

Docent Appreciation BBQ (Oct 21)

Director Varty attended the appreciation dinner.

Senator Anderson Legislative Prep Meeting (Oct 24)

Directors Guerin and Watt attended the preparation meeting.

SDCWA Comment Meeting (Oct 24)

Director Guerin attended the meeting.

Senator Anderson Meeting (Oct 25)

Directors Guerin and Watt attended the meeting.

Safety Committee Meeting (Oct 26)

Directors Topolovac and Watt attended the meeting.

SDCWA/MWD State Water Project and Bay Delta Inspection Tour (Oct 28-29)

President Watt attended the tour and provided brief comments.

16. CORRESPONDENCE

Correspondence was provided in the board packet.

17. AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS

There were no meetings requiring authorization to attend.

18. FUTURE AGENDA ITEMS

There were no future agenda items added.

19. CONSIDER PUBLIC COMMENTS

The board thanked Emily Reeves from Senator Joel Anderson’s office for the invitation to the Holiday Open House on December 12.

NOTE: The meeting was in recess
from 5:34 p.m. to 5:53 p.m.

NOTE: The meeting was in closed session
from 5:53 p.m. to 7:21 p.m.

20. CLOSED SESSION

- A) PRESENTATION OF THE DHS SECURITY ASSESSMENT PRESENTATION – CLOSED SESSION [PURSUANT TO GOVERNMENT CODE SECTION 54957(a)]
- B) CONSIDER GENERAL MANAGER REVIEW [PURSUANT TO GOVERNMENT CODE SECTION 54957] • Additional Facts: Full review in closed session and any adjustment to compensation to be discussed in open session

OPEN SESSION

CONSIDER GENERAL MANAGER’S (A) 2017 INCENTIVE AND (B) 2018 COMPENSATION

After discussion by the board, General Manager Thorner was awarded a \$6,000 goal incentive pay for calendar year 2017, which shall be payable with the November 30, 2017 payroll distribution. General Manager Thorner also received a base pay increase of 4% effective January 1, 2018. All other terms of her employment remain unchanged and in effect. President Watt will codify this in a memorandum to her file.

President Watt noted that General Manager Thorner is doing a fantastic job at the District and feels that her pay increase reflects her great work over the last year.

Director Guerin moved to grant the aforementioned goal incentive pay and compensation as stated, seconded by Director Sprague and carried unanimously.

21. ADJOURNMENT

President Watt adjourned the meeting at 7:35 p.m.

Lawrence A. Watt, President
Board of Directors
Olivenhain Municipal Water District

ATTEST:

Gerald E. Varty, Secretary
Board of Directors
Olivenhain Municipal Water District