

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
OLIVENHAIN MUNICIPAL WATER DISTRICT

November 2, 2016

A regular meeting of the Board of Directors of Olivenhain Municipal Water District was held on Wednesday, November 2, 2016 at the District office, 1966 Olivenhain Road, Encinitas, California.

President Sprague called the meeting to order at 4:00 p.m. Following the Pledge of Allegiance, the Assistant Secretary called the roll. Directors present were Guerin, Sprague, Topolovac, Varty, and Watt.

President Sprague declared a quorum present and ordered the meeting to proceed. In attendance were Kimberly Thorner, General Manager; Alfred Smith, General Counsel; Rainy Selamat, Finance Manager; George Briest, Engineering Manager; Dave Smith, Operations Manager; Joseph Randall, Customer Services Manager; and Stephanie Kaufmann, Executive Secretary.

Also in attendance were Consulting Engineer Don MacFarlane; District employees John Carnegie – Customer Service and Public Affairs Supervisor; Jeff Anderson – Parks Supervisor; Teresa Chase – Staff Analyst; Brian Sodeman – Education and Conservation Coordinator; and Mike Perez – Meters Supervisor.

5. ADOPTION OF AGENDA

Director Varty moved to adopt the agenda, seconded by Director Guerin and carried unanimously.

6. PERSONAL APPEARANCES AND PUBLIC COMMENTS

There were no personal appearances or public comments.

7. PRESENTATION OF AWARDS AND HONORABLE MENTIONS

- * Elfin Forest Recreational Reserve Photo Contest Winners

President Sprague and Park Supervisor Anderson introduced the annual Elfin Forest Recreational Reserve Photo Contest winners. The various categories and winners of the photo contest were announced as listed below. Winners who were in attendance were congratulated by the board.

1st Place – Scenic View	Noah Fayyazuddin
1st Place – Water Scenery	Ivan Segovia-Jimenez
1st Place – Plants	Peter Gilson
1st Place – Animals	Michael Cini
1st Place – People’s Choice	Joseph Rawa
1st Place – Youth	Lance Hanenkamp
Best in Show	Brian Jolliffe
1st Place – Employee	Tara O’Brien

8. CONSIDER APPROVAL OF THE MINUTES OF THE OCTOBER 19, 2016 REGULAR BOARD OF DIRECTORS MEETING

Director Topolovac moved to approve the October 19, 2016 meeting minutes, seconded by Director Guerin and carried unanimously.

9. CONSENT CALENDAR

- C-a CONSIDER AWARD OF A CONTRACT TO COLORADO LINING FOR THE CONSTRUCTION OF THE 4S RANCH WRF EQ BASIN RELINING PROJECT IN THE AMOUNT OF \$148,954, APPROPRIATE \$50,000 TO THE PROJECT, AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

Director Watt moved to approve the Consent Calendar item as written, seconded by Director Topolovac and carried unanimously.

10. CONSIDER ADOPTION OF AN ORDINANCE AMENDING THE DISTRICT’S ADMINISTRATIVE AND ETHICS CODE (Article 6 – Regulations Governing Purchases and Surplus Sales)

Upon motion by Director Guerin and a second by Director Watt, Ordinance No. 445 was adopted by the following roll call vote:

AYES: Directors Guerin, Sprague, Topolovac, Varty, and Watt
NOES: None
ABSTAIN: None
ABSENT: None

11. CONSIDER INFORMATIONAL REPORT ON WATER SUPPLY AND DROUGHT CONDITIONS AND LONG-TERM WATER USE EFFICIENCY REGULATIONS

Customer Services Manager Randall and General Manager Thorner presented the informational item. No Board action was required.

12. CONSIDER APPROVAL OF THE 4S RANCH ADVANCED METERING INFRASTRUCTURE (AMI) PILOT PROJECT EXPANSION IN THE AMOUNT OF \$430,658, APPROVAL OF AN AGREEMENT TO EXECUTE THE EXPANSION WITH AQUA-METRIC SALES COMPANY, INC. IN THE AMOUNT OF \$329,696, AND AUTHORIZATION FOR THE GENERAL MANAGER TO SIGN THE AGREEMENT ON OMWD'S BEHALF

Director Watt moved to approve the Phase II AMI Expansion Project agreement with Aqua-Metric Sales Company, Inc. in the amount of \$329,696 and authorize the general manager to enter into the agreement on behalf of OMWD as well as approve the purchase order for Armorcast Products Company, Inc. in the amount of \$65,792 for meter lids and covers necessary to complete the project, seconded by Director Guerin and carried unanimously.

13. INFORMATIONAL REPORTS

A. President's Report

President Sprague had nothing to report.

B. General Manager's Report

General Manager Thorner had nothing to report.

C. Consulting Engineer's Report

Consulting Engineer MacFarlane will provide his report later in the month.

D. General Counsel's Report

General Counsel Smith provided a written report which was included in the board packet.

E. San Diego County Water Authority Report

Director Guerin reported on the Cal Water Water Fix Economic Analysis and presentation given to the CWA board members by Dr. David Sunding.

F. Legislative Report

The report was included in the board packet.

G. LAFCO Report

President Sprague reported that he attended a Special Fire Protection District Subcommittee meeting to discuss placement of fire equipment between two fire stations.

H. Twelve Month Calendar/Other Meetings/Reports by Board Members Per AB 1234

Bi-Monthly Safety Committee Meeting (October 27)

Directors Topolovac and Watt attended the meeting.

14. CORRESPONDENCE

Correspondence was provided in the board packet.

15. AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS

There were no meetings requiring authorization to attend.

16. FUTURE AGENDA ITEMS

There were no future agenda items requested.

17. CONSIDER PUBLIC COMMENTS

There were no public comments.

NOTE: The meeting was in recess
from 5:20 p.m. to 5:48 p.m.

NOTE: The meeting was in closed
session from 5:48 p.m. to 6:52 p.m.

18. CLOSED SESSION

A) CONSIDER GENERAL MANAGER REVIEW [PURSUANT TO GOVERNMENT CODE SECTION 54957] • Additional Facts: Full review in closed session and any adjustment to compensation to be discussed in open session

19. OPEN SESSION

CONSIDER GENERAL MANAGER'S (A) 2016 BONUS AND (B) 2017 COMPENSATION

After discussion by the board, General Manager Thorner was awarded a \$6,000 goal incentive pay for calendar year 2016, payable in December. General Manager Thorner also received a base pay increase of 3% effective January 1, 2017.

The board determined that General Manager Thorner's potential goal incentive pay for calendar year 2017 would remain at \$6,000. All other terms of her employment remain unchanged and in effect. President Sprague will codify this in a memorandum to her file.

Director Topolovac noted that General Manager Thorner is doing an excellent job at the district and feels that her pay increase reflects her great work over the last year, including a commendation from the Grand Jury for the North County Recycled Water Project, a bond upgrade for the District to AAA, rates in the lower quadrant of all agencies in the County, refunding of debt to the \$2.7 million advantage of ratepayers, meeting our conservation targets mandated by the State with a balanced budget, completion of Village Park Recycled Water Project, and positive employee relations.

Director Guerin moved to grant the aforementioned goal incentive pay and compensation as stated, seconded by President Sprague and carried unanimously.

20. ADJOURNMENT

President Sprague adjourned the meeting at 6:55 p.m.

Edmund K. Sprague, President
Board of Directors
Olivenhain Municipal Water District

ATTEST:

Christy Guerin, Secretary
Board of Directors
Olivenhain Municipal Water District