

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
OLIVENHAIN MUNICIPAL WATER DISTRICT

OCTOBER 19, 2016

A regular meeting of the Board of Directors of Olivenhain Municipal Water District was held on Wednesday, October 19, 2016 at the District office, 1966 Olivenhain Road, Encinitas, California.

Vice President Topolovac called the meeting to order at 4:00 p.m. Following the Pledge of Allegiance, the Assistant Secretary called the roll. Directors present were Guerin, Topolovac, Varty, and Watt. It was noted that President Sprague was absent from the meeting.

Vice President Topolovac declared a quorum present and ordered the meeting to proceed. In attendance were Kimberly Thorner, General Manager; Alfred Smith, General Counsel; Rainy Selamat, Finance Manager; George Briest, Engineering Manager; Tom Wood, Human Resources Manager; Dave Smith, Operations Manager; Joseph Randall, Customer Services Manager; and Stephanie Kaufmann, Executive Secretary.

Also in attendance were Consulting Engineer Don MacFarlane; District employees Dan Bean – Construction Operations Supervisor; Erik Harp – Telemetry & Information Technology Supervisor; John Carnegie – Customer Service and Public Affairs Supervisor; Teresa Chase – Staff Analyst; Brian Sodeman – Education and Conservation Coordinator; George Mileon – Systems Administrator; Dan Nevitt – Instrument Control Technician II; and customer Eric Armstrong.

5. ADOPTION OF AGENDA

Director Watt moved to adopt the agenda, seconded by Director Guerin and carried unanimously with President Sprague absent.

6. PERSONAL APPEARANCES AND PUBLIC COMMENTS

There were no personal appearances or public comments.

7. PRESENTATION OF AWARDS AND HONORABLE MENTIONS

* Kevin Gerken – Utility III – 5 years of service

Kevin was congratulated by the board.

8. CONSIDER APPROVAL OF THE MINUTES OF THE SEPTEMBER 14, 2016 REGULAR BOARD OF DIRECTORS MEETING

Director Guerin moved to approve the September 14, 2016 meeting minutes, seconded by Director Varty and carried unanimously with President Sprague absent.

9. CONSENT CALENDAR

- C-a CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT'S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; AND REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS AND STAFF REPORT
- C-b CONSIDER AN AGREEMENT WITH HOCH CONSULTING FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE 4S RANCH FLOW EQUALIZATION BASIN RELINING PROJECT IN THE AMOUNT OF \$63,500 AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT
- C-c CONSIDER ACCEPTANCE OF THE PALMS RESERVOIR PIPELINE REPLACEMENT PROJECT (ACE EXCAVATING & ENVIRONMENTAL SERVICES, INC.) INTO THE DISTRICT'S SYSTEM AND ORDER THAT A NOTICE OF COMPLETION BE FILED
- C-d CONSIDER ACCEPTANCE OF THE RANCHO SANTA FE FARMS HOA RECYCLED WATER SERVICE INSTALLATION PROJECT (C.E. WILSON) INTO THE DISTRICT'S SYSTEM AND ORDER THAT A NOTICE OF COMPLETION BE FILED
- C-e CONSIDER ADOPTION OF A RESOLUTION MAKING CALIFORNIA ENVIRONMENTAL QUALITY ACT FINDINGS FOR THE DUSTY TRAIL PIPELINE REPLACEMENT PROJECT AND ORDER THAT A NOTICE OF EXEMPTION BE FILED WITH THE COUNTY CLERK, COUNTY OF SAN DIEGO

Director Watt moved to approve the Consent Calendar items as written, seconded by Director Varty and carried unanimously with President Sprague absent.

10. CONSIDER ANNUAL OBJECTIVES AND TIGER TEAM STATUS REPORT

Staff Analyst Chase presented the informational item. No board action was required.

11. CONSIDER THE CALENDAR FOR THE 2017 OLIVENHAIN MUNICIPAL WATER DISTRICT'S BOARD MEETINGS

Director Varty moved to approve the calendar for the 2017 Olivenhain Municipal Water District board meetings, seconded by Director Guerin and carried unanimously with President Sprague absent.

12. CONSIDER ADOPTION OF AN ORDINANCE AMENDING OLIVENHAIN MUNICIPAL WATER DISTRICT'S ADMINISTRATIVE AND ETHICS CODE (Article 9—Rules Relating to Customer Accounts)

Director Watt moved to adopt Ordinance No. 444, seconded by Director Topolovac and was adopted by the following roll call vote:

AYES: Directors Guerin, Topolovac, Varty, and Watt
NOES: None
ABSTAIN: None
ABSENT: Director Sprague

13. CONSIDER PRESENTATION ON EAM WORK ORDER BACKLOG

Operations Manager Smith presented the informational item. No Board action was required.

14. CONSIDER INFORMATIONAL REPORT ON WATER SUPPLY AND DROUGHT CONDITIONS AND LONG-TERM WUE REGULATIONS

Customer Services Manager Randall presented the informational item. No Board action was required.

15. INFORMATIONAL REPORTS

A. President's Report

There was not a President's Report this board meeting.

B. General Manager's Report

General Manager Thorner reported that the bond refinancing closed today.

C. Consulting Engineer's Report

Consulting Engineer MacFarlane provided a written report which was included in the board packet.

D. General Counsel's Report

General Counsel Smith provided a written report which was included in the board packet.

E. San Diego County Water Authority Report

Director Guerin reported that she attend a closed-session meeting to discuss the Metropolitan Water District lawsuit. She will provide additional details when they are available for public dissemination. She also reported on her trip to Washington DC and that the Bureau of Reclamation was extremely helpful with Salton Sea issues.

F. Legislative Report

The report was included in the board packet.

G. LAFCO Report

There was not a LAFCO update at this month's board meeting.

H. Twelve Month Calendar/Other Meetings/Reports by Board Members Per AB 1234

COWU Breakfast (September 20)

Directors Varty and Watt attended the breakfast and provided brief comments.

VIP Facilities Tour (September 21)

Directors Varty and Watt attended the tour.

Interviews (September 23)

Directors Guerin and Watt served on the Assistant General Manager interview panel.

Health Expo (September 28)

Directors Varty and Watt attended the Health Expo.

Harassment Prevention Training (September 30)

Director Guerin completed her training.

Ad Hoc Public Policy Committee Meeting (October 3)

Directors Guerin and Sprague attended the Ad Hoc Public Policy Committee Meeting and approved a comment letter that was sent out to the State Water Resources Control Board and the Department of Water Resources.

Annual CSDA Conference (October 17)

Directors Topolovac, Varty, and Watt attended the conference and provided brief comments.

Ad Hoc Conservation Committee Meeting (October 17)

Directors Topolovac and Varty attended the Ad Hoc Conservation Committee Meeting.

COWU Breakfast (October 18)

Director Varty attended the breakfast where ACWA President Kathy Tiegs presented.

Water For People Luncheon (October 19)

Directors Topolovac, Varty, and Watt attended the luncheon.

16. **CORRESPONDENCE**

Correspondence was provided in the board packet.

17. **AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS**

There were no meetings requiring authorization to attend.

18. **FUTURE AGENDA ITEMS**

There were no future agenda items requested.

19. **CONSIDER PUBLIC COMMENTS**

There were no public comments.

NOTE: The meeting was in recess
from 5:38 p.m. to 5:53 p.m.

NOTE: The meeting was in closed
session from 5:53 p.m. to 7:00 p.m.

20. **CLOSED SESSION**

- A) GROW YOUR OWN PRESENTATION: UBIQUITY RADIO PROJECT
- B) DHS REPORT AND PLANNING ON CYBERSECURITY
- C) LITIGATION – SALATINO EASEMENT [PURSUANT TO GOVERNMENT CODE SECTION 54956.9]
- D) CONSIDER GENERAL MANAGER REVIEW [PURSUANT TO GOVERNMENT CODE SECTION 54957] • Additional Facts: Received packet; full review and compensation discussion to be held on November 2, 2016.

OPEN SESSION

Vice President Topolovac directed staff on all closed session items.

21. ADJOURNMENT

Vice President Topolovac adjourned the meeting at 7:00 p.m.

Robert F. Topolovac, Vice President
Board of Directors
Olivenhain Municipal Water District

ATTEST:

Christy Guerin, Secretary
Board of Directors
Olivenhain Municipal Water District