

MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
OLIVENHAIN MUNICIPAL WATER DISTRICT

October 18, 2017

A regular meeting of the Board of Directors of Olivenhain Municipal Water District was held on Wednesday, October 18, 2017 at the District office, 1966 Olivenhain Road, Encinitas, California.

President Watt called the meeting to order at 4:03 p.m. Following the Pledge of Allegiance, the Assistant Secretary called the roll. Directors present were Guerin, Sprague, Topolovac, Varty, and Watt.

President Watt declared a quorum present and ordered the meeting to proceed. In attendance were Kimberly Thorner, General Manager; Alfred Smith, General Counsel; Joseph Randall, Assistant General Manager; Rainy Selamat, Finance Manager; George Briest, Engineering Manager; Dave Smith, Operations Manager; Tom Wood, Human Resources Manager; John Carnegie, Customer Services Manager; and Stephanie Kaufmann, Executive Secretary.

Also in attendance were Consulting Engineer Don MacFarlane; district employees Brian Sodeman – Customer Service and Public Affairs Supervisor; Chad Williams – Engineering Supervisor; Teresa Chase – Staff Analyst; Jesica Cleaver – Education and Conservation Coordinator; and Shawn Patterson – Administrative Assistant.

5. ADOPTION OF AGENDA

Director Sprague moved to adopt the agenda, seconded by Director Guerin and carried unanimously.

6. PERSONAL APPEARANCES AND PUBLIC COMMENTS

There were no personal appearances or public comments.

7. PRESENTATION OF AWARDS AND HONORABLE MENTIONS

- \* Jemmie Turman – Field Services Technician I – New Hire
- \* Special District Leadership Foundation District of Distinction Accreditation Certificate Presentation
- \* Special District Leadership Foundation District Transparency Certificate of Excellence Certificate Presentation

Employee Turman was welcomed by all in attendance.

General Manager Thorner presented the board with two Special District Leadership Foundation certificates. President Watt congratulated staff for their commitment to excellence.

8. CONSIDER APPROVAL OF THE MINUTES OF THE SEPTEMBER 13, 2017 REGULAR BOARD OF DIRECTORS MEETING

Director Topolovac moved to approve the September 13, 2017 meeting minutes, seconded by Director Varty and carried unanimously.

9. CONSENT CALENDAR

C-a CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT'S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; AND REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS AND STAFF

C-b CONSIDER ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT HONORING DAN BEAN FOR 25 YEARS OF DEDICATED SERVICE

C-c CONSIDER ACCEPTANCE OF 3252 PIRAGUA STREET WATER SERVICE INSTALL PROJECT (FRANK J. NOLAN) INTO THE DISTRICT'S SYSTEM AND ORDER THAT A NOTICE OF COMPLETION BE FILED

C-d CONSIDER APPROVAL OF A LEASE AGREEMENT BETWEEN VERIZON WIRELESS LLC AND THE OLIVENHAIN MUNICIPAL WATER DISTRICT FOR COMMUNICATIONS FACILITIES AT THE DENK RESERVOIR SITE AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

C-e CONSIDER APPROVAL OF THE ANNEXATION OF LOT 1 OF MAP 15806 OF THE CONNEMARA PROJECT (JOE H. TRINH) INTO THE DISTRICT'S RANCHO CIELO SEWER SERVICE SPHERE

Director Sprague moved to authorize the Consent Calendar items as written, seconded by Director Varty and carried unanimously.

10. CONSIDER ANNUAL OBJECTIVES AND TIGER TEAM STATUS REPORT

Staff Analyst Chase provided the update. This was an informational item.

11. CONSIDER PRESENTATION ON EAM WORK ORDER BACKLOG (INFORMATIONAL ITEM)

Operations Manager Smith provided a report. This was an informational item.

12. CONSIDER THE CALENDAR FOR THE 2018 OLIVENHAIN MUNICIPAL WATER DISTRICT'S BOARD MEETINGS

President Watt moved to adopt the 2018 Olivenhain Municipal Water District's Board Meeting Calendar, seconded by Director Guerin and carried unanimously.

13. CONSIDER ADOPTION OF AN ORDINANCE AMENDING OLIVENHAIN MUNICIPAL WATER DISTRICT'S ADMINISTRATIVE AND ETHICS CODE (Article 9—Rules Relating to Customer Accounts)

Upon motion by Director Sprague and a second by Director Topolovac, Ordinance No. 453 was adopted by the following roll call vote:

|          |   |
|----------|---|
| AYES:    | Directors Guerin, Sprague, Topolovac, Varty, and Watt |
| NOES:    | None  |
| ABSTAIN: | None  |
| ABSENT:  | None  |

14. CONSIDER APPROVAL TO PURCHASE A NEW WATER TRUCK IN THE AMOUNT OF \$85,014.75, APPROPRIATE \$85,000, AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

Operations Manager Smith presented the report. President Watt moved to approve the purchase of a new water truck in the amount of \$85,014.75, appropriate \$85,000.00, and authorize the General Manager to sign on behalf of the district, seconded by Director Varty and carried unanimously.

15. CONSIDER INFORMATIONAL REPORT ON WATER SUPPLY CONDITIONS AND LONG-TERM WATER USE EFFICIENCY LEGISLATION

Education and Conservation Coordinator Cleaver provided the update. This was an informational item. No board action was required.

16. INFORMATIONAL REPORTS

A. President's Report

President Watt reported on the September 18 Population Review Subcommittee. The subcommittee recommended not moving forward with a redistricting at this time. The board concurred.

B. General Manager's Report

General Manager Thorner provided a written report that was included in the board packet.

C. Consulting Engineer's Report

Consulting Engineer provided a written report that was included in the board packet.

D. General Counsel's Report

General Counsel Smith provided a written report that was included in the board packet.

E. San Diego County Water Authority Report

Director Guerin reported that the closed session workshop was successful.

F. Legislative Report

The Legislative Report was included in the board packet.

G. LAFCO Report

Director Sprague reported that the November LAFCO meeting will be canceled.

H. Twelve Month Calendar/Other Meetings/Reports by Board Members Per AB 1234

**Population Study Review Ad Hoc Committee Meeting (Sept 18)**

Directors Varty and Watt attended the committee meeting.

**COWU Breakfast (Sept 19)**

Directors Varty and Watt attended the meeting.

**Leucadia Wastewater District Community Open House (Sept 23)**

Directors Varty and Watt attended the open house.

**CSDA Annual Conference (Sept 25-28)**

Directors Sprague and Varty attended the conference in Monterey, CA.

**OMWD Health Expo (Oct 4)**

Directors Varty and Watt attended the expo.

**COWU Breakfast (Oct 17)**

Director Varty attended the meeting.

**San Dieguito Groundwater Study Community Meeting (Oct 17)**

Directors Topolovac and Varty attended the meeting.

**Water For People Luncheon (Oct 18)**

Directors Topolovac, Varty, and Watt attended the luncheon.

17. **CORRESPONDENCE**

Correspondence was provided in the board packet.

18. **AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS**

There were no meetings requiring authorization to attend.

19. **FUTURE AGENDA ITEMS**

There were no future agenda items added.

20. **CONSIDER PUBLIC COMMENTS**

There were no public comments.

NOTE: The meeting was in recess  
from 5:27 p.m. to 5:45 p.m.

NOTE: The meeting was in closed session  
from 5:45 p.m. to 6:57 p.m.

20. **CLOSED SESSION**

- A) PROVIDE INPUT AND DIRECTION TO THE GENERAL MANAGER REGARDING POSSIBLE NEXT STEPS IN THE USE OF OMWD-OWNED PROPERTY – CLOSED SESSION [PURSUANT TO GOVERNMENT CODE SECTION 54956.8]
- PROPERTIES UNDER NEGOTIATION: APN NUMBERS: 223-081-04-00, 223-082-23-00, 223-082-04-00, 223-081-05-00, 223-081-06-00, 257-401-11-00, 303-014-06-00, 264-041-26-00, 264-041-27-00, 264-051-04-00, 264-053-09-00, 264-053-10-00, 264-053-11-00, 264-053-12-00, 264-053-19-00, 679-140-02-00, 679-140-03-00, 679-140-04-00, 679-140-11-00, 679-140-12-00, 679-140-13-00
  - NEGOTIATORS: GENERAL MANAGER THORNER, ASSISTANT GENERAL MANAGER RANDALL, AND ENGINEERING MANAGER BRIEST
  - UNDER NEGOTIATION: WHETHER TO SELL, CREATE A MITIGATION BANK, OR DEVELOP PROPERTIES
- B) CONSIDER GENERAL MANAGER REVIEW [PURSUANT TO GOVERNMENT CODE SECTION 54957] • Additional Facts: Receive packet; full review and compensation discussion to be held on November 8, 2017.

OPEN SESSION

President Watt directed staff on the closed session items.

21. ADJOURNMENT

President Watt adjourned the meeting at 6:57 p.m.

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Lawrence A. Watt, President  
Board of Directors  
Olivenhain Municipal Water District

ATTEST:

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Gerald E. Varty, Secretary  
Board of Directors  
Olivenhain Municipal Water District