

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
OLIVENHAIN MUNICIPAL WATER DISTRICT

AUGUST 17, 2016

A regular meeting of the Board of Directors of Olivenhain Municipal Water District was held on Wednesday, August 17, 2016 at the District office, 1966 Olivenhain Road, Encinitas, California.

President Sprague called the meeting to order at 4:02 p.m. Following the Pledge of Allegiance, the Assistant Secretary called the roll. Directors present were Guerin, Sprague, Topolovac, Varty, and Watt.

President Sprague declared a quorum present and ordered the meeting to proceed. In attendance were Kimberly Thorner, General Manager; Alfred Smith, General Counsel; Rainy Selamat, Finance Manager; Tom Wood, Human Resources Manager; Dave Smith, Operations Manager; Joseph Randall, Customer Services Manager; and Stephanie Kaufmann, Executive Secretary.

Also in attendance were Consulting Engineer Don MacFarlane; consultants Dennis Williams and Dr. Johnson Yeh from Geoscience Support Services, Inc; consultant Scott Goldman with RMC Water and Environment; and District employees Dan Bean – Construction Supervisor; Chad Williams – Engineering Supervisor; John Carnegie – Customer Service and Public Affairs Supervisor; Brian Sodeman – Education and Conservation Coordinator; and Jennifer Joslin – Human Resources Analyst.

5. ADOPTION OF AGENDA

General Manager Thorner recommended items 11 and 13 be heard sequentially after the consent calendar.

Director Topolovac moved to adopt the agenda as amended, seconded by President Sprague and carried unanimously.

6. PERSONAL APPEARANCES AND PUBLIC COMMENTS

There were no personal appearances or public comments.

7. PRESENTATION OF AWARDS AND HONORABLE MENTIONS

- * Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2015 from the Government Finance Officers Association.
- * Dan Nevitt – Instrument Control Tech II – Promotion
- * Nate Naugles – Equipment Technician – New Hire
- * William Broadhead – Water Reclamation Operator Level III – New Hire
- * Jessica Cleaver – Customer Service Representative I – New Hire

All employees were congratulated and warmly welcomed.

8. CONSIDER APPROVAL OF THE MINUTES OF THE JULY 20, 2016 REGULAR BOARD OF DIRECTORS MEETING

Director Watt moved to approve the July 20, 2016 meeting minutes, seconded by Director Guerin and carried unanimously.

9. CONSENT CALENDAR

- C-a CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT'S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS AND STAFF REPORT
- C-b CONSIDER ACCEPTANCE OF THE HAWTHORNE MACHINERY FIRE DETECTOR CHECK INSTALLATION PROJECT (HAWTHORNE MACHINERY COMPANY) INTO THE DISTRICT'S SYSTEM AND ORDER THAT A NOTICE OF COMPLETION BE FILED
- C-c CONSIDER ACCEPTANCE OF THE 4S ACTIVCARE PROJECT (DOVE CANYON DEVELOPMENT, LLC) INTO THE DISTRICT'S SYSTEM AND ORDER THAT A NOTICE OF COMPLETION BE FILED
- C-d CONSIDER APPROVAL OF PRIVATE ENCROACHMENT PERMIT NO. 376 FOR THE SANTA FE HEIGHTS DEVELOPMENT (NORTH COUNTY LAND PARTNERS LP) AND ORDER THAT THE PERMIT BE RECORDED
- C-e CONSIDER APPROVAL OF PRIVATE ENCROACHMENT PERMIT NO. 377 FOR THE CROSBY ENCLAVE (ENCLAVE RANCHO SANTA FE MAINTENANCE CORPORATION) AND ORDER THAT THE PERMIT BE RECORDED
- C-f CONSIDER ADOPTION OF A RESOLUTION RECOGNIZING SEPTEMBER 19-25, 2016 AS POLLUTION PREVENTION WEEK

President Sprague moved to approve the Consent Calendar items as written, seconded by Director Varty and carried unanimously.

Item 11 was moved to be heard next on the agenda.

11. CONSIDER APPROVAL OF AN AGREEMENT WITH GEOSCIENCE SUPPORT SERVICES, INC. IN THE AMOUNT OF \$433,416 TO PROVIDE HYDROGEOLOGIC, GROUNDWATER SUPPLY, TREATMENT, AND BRINE MANAGEMENT PLANNING SERVICES FOR THE SAN DIEGUITO VALLEY BRACKISH GROUNDWATER DESALINATION STUDY AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

Customer Services Manager Randall presented the report.

Director Watt moved to approve an award of a contract to Geoscience in the amount of \$433,416 and authorize the General Manager to sign on behalf of the District, seconded by Director Topolovac and carried unanimously.

Item 13 was moved to be heard next on the agenda.

13. CONSIDER AN ALLOCATION OF ADDITIONAL FUNDS TO THE VILLAGE PARK RECYCLED WATER PROJECT FOR ANTICIPATED CHANGE ORDERS AND CONTINGENCIES AND AUTHORIZATION FOR THE GENERAL MANAGER TO SIGN FUTURE CHANGE ORDERS ON BEHALF OF THE DISTRICT

Engineering Supervisor Williams and General Manager Thorner presented the report.

President Sprague moved to approve the requested allocation of up to \$1,270,000, and authorize the General Manager to sign future change orders on behalf of the District in order to streamline the construction of the project and avoid additional costs due to delays, seconded by Director Varty and carried unanimously.

10. CONSIDER INFORMATIONAL REPORT ON WATER SUPPLY AND DROUGHT CONDITIONS

Customer Services Manager Randall presented the informational item. No Board action was required.

12. CONSIDER STAFF PRESENTATION ON POTABLE AND RECYCLED WATER LONG-TERM FINANCIAL RATE MODEL (WORKSHOP)

Finance Manager Selamat presented the informational item. No Board action was required.

14. PUBLIC HEARING TO CONSIDER OLIVENHAIN MUNICIPAL WATER DISTRICT'S PUBLIC HEALTH GOAL REPORT (5:30 P.M.)

President Sprague announced that this was the time and place for a Public Hearing to consider the Public Health Goal Report.

General Manager Thorner stated that OMWD has prepared a report comparing the District's drinking water quality with public health goals adopted by California Environmental Protection Agency's Office of Environmental Health Hazard Assessment and with maximum contaminant level goals adopted by the United States Environmental Protection Agency. The District's water system complies with all of the health-based drinking water standards and maximum contaminant levels required by the California Department of Health Services and the USEPA.

No members of the public were in attendance to speak.

President Sprague announced that the Public Hearing was closed and reconvened the meeting of the Board of Directors.

15. INFORMATIONAL REPORTS

A. President's Report

President Sprague had nothing to report.

B. General Manager's Report

General Manager Thorner reported that the Little Hoover Commission Hearing on Special Districts will be held August 25, 2016.

C. Consulting Engineer's Report

Consulting Engineer MacFarlane provided a written report prior to the Board Meeting.

D. General Counsel's Report

General Counsel Smith provided a written report which was included in the Board packet.

E. San Diego County Water Authority Report

Director Guerin reported that CWA is still in negotiations with SDG&E over the use of transmission lines.

F. Legislative Report

The report was included in the Board packet.

G. LAFCO Report

President Sprague reported that at the August LAFCO meeting, the Leucadia Wastewater District added parcels to their service area.

H. Twelve Month Calendar/Other Meetings/Reports by Board Members Per AB 1234

Ethics and Harassment Prevention Training (July 22)

Director Varty completed this training.

Ethics and Harassment Prevention Training (July 28)

Director Watt completed this training.

EFRR Executive Committee Meeting (August 8)

Directors Varty and Watt attended the meeting and provided brief comments.

16. CORRESPONDENCE

Correspondence was provided in the board packet.

17. AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS

There were no meetings requiring authorization to attend.

18. FUTURE AGENDA ITEMS

There were no future agenda items.

19. CONSIDER PUBLIC COMMENTS

There were no public comments.

20. ADJOURNMENT

President Sprague adjourned the meeting at 5:46 p.m.

Edmund K. Sprague, President
Board of Directors
Olivenhain Municipal Water District

ATTEST:

Christy Guerin, Secretary
Board of Directors
Olivenhain Municipal Water District