

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
OLIVENHAIN MUNICIPAL WATER DISTRICT

June 21, 2017

A regular meeting of the Board of Directors of Olivenhain Municipal Water District was held on Wednesday, June 21, 2017 at the District office, 1966 Olivenhain Road, Encinitas, California.

President Watt called the meeting to order at 4:00 p.m. Following the Pledge of Allegiance, the Assistant Secretary called the roll. Directors present were Guerin, Sprague, Topolovac, Varty, and Watt.

President Watt declared a quorum present and ordered the meeting to proceed. In attendance were Kimberly Thorner, General Manager; Alfred Smith, General Counsel; Joseph Randall, Assistant General Manager; Rainy Selamat, Finance Manager; George Briest, Engineering Manager; Dave Smith, Operations Manager; and Stephanie Kaufmann, Executive Secretary.

Also in attendance were; District employees Brian Sodeman – Customer Service and Public Affairs Supervisor; Teresa Chase – Staff Analyst; Felipe Monasi – Financial Analyst; Roberto Martinez – Systems Operator II; Jesica Cleaver – Education and Conservation Coordinator; and Shawn Patterson – Administrative Assistant.

5. ADOPTION OF AGENDA

Director Topolovac moved to adopt the agenda, seconded by Director Sprague and carried unanimously.

6. PERSONAL APPEARANCES AND PUBLIC COMMENTS

There were no personal appearances or public comments.

7. PRESENTATION OF AWARDS AND HONORABLE MENTIONS

* Roberto Martinez –Systems Operator II – GYO Promotion

Roberto was recognized and congratulated by the board.

8. CONSIDER APPROVAL OF THE MINUTES OF THE MAY 31, 2017 REGULAR BOARD OF DIRECTORS MEETING

Director Guerin moved to approve the May 31, 2017 meeting minutes, seconded by Director Varty and carried unanimously.

- C-a CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT'S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; AND REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS AND STAFF
- C-b CONSIDER APPROVAL OF INFORMATION TECHNOLOGY (IT) SUPPORT SERVICES AGREEMENT WITH BEVERLY WEBER FOR THE FINANCIAL ENTERPRISE RESOURCE PLANNING (ERP) AND UTILITY BILLING SYSTEMS ON AN AS-NEEDED BASIS NOT TO EXCEED \$130,000 AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT
- C-c CONSIDER ADOPTION OF A RESOLUTION ESTABLISHING THE APPROPRIATION LIMIT AND AUTHORIZING THE APPLICATION OF PROCEEDS OF TAXES FOR FISCAL YEAR 2017-2018
- C-d CONSIDER ACCEPTANCE OF THE 4S RANCH WATER RECLAMATION FACILITY EQUALIZATION BASIN RELINING PROJECT (COLORADO LINING INTERNATIONAL, INC.) INTO THE DISTRICT'S SYSTEM AND ORDER THAT A NOTICE OF COMPLETION BE FILED
- C-e CONSIDER ADOPTION OF A RESOLUTION MAKING CALIFORNIA ENVIRONMENTAL QUALITY ACT FINDINGS FOR THE VALES NO. 1 PRESSURE REDUCING STATION REPLACEMENT PROJECT AND ORDERING THAT A NOTICE OF EXEMPTION BE FILED WITH THE COUNTY CLERK, COUNTY OF SAN DIEGO
- C-f CONSIDER ADOPTION OF A RESOLUTION MAKING CALIFORNIA ENVIRONMENTAL QUALITY ACT FINDINGS FOR REPAIR TO THE MAIN EXTENSION 153 RECYCLED WATER PIPELINE AND ACCESS ROAD IN LUSARDI CANYON AND ORDERING THAT A NOTICE OF EXEMPTION BE FILED WITH THE COUNTY CLERK, COUNTY OF SAN DIEGO

President Watt moved to approve the Consent Calendar items as written, seconded by Director Sprague and carried unanimously.

- 10. CONSIDER ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT APPROVING THE OPERATIONS, MAINTENANCE, AND CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR 2017-18

Finance Manager Selamat presented the report. Director Topolovac moved to adopt Resolution 2017-13, seconded by Director Guerin and carried unanimously.

- 11. CONSIDER ADOPTION OF AN ORDINANCE AMENDING THE DISTRICT'S ADMINISTRATIVE AND ETHICS CODE (Article 3 – Organization of Staff; Article 4 – Classified Positions)

Upon motion by Director Sprague and a second by Director Varty, Ordinance No. 450 was adopted by the following roll call vote:

AYES: Directors Guerin, Sprague, Topolovac, Varty, and Watt
NOES: None
ABSTAIN: None
ABSENT: None

12. CONSIDER ADOPTION OF A RESOLUTION ELECTING TO HAVE SEWER SERVICE FEES WITHIN THE 4S RANCH SANITATION DISTRICT COLLECTED ON THE COUNTY TAX ROLLS FOR THE FISCAL YEAR JULY 1, 2017 TO JUNE 30, 2018 AND TO CERTIFY SAID FEES WITH THE SAN DIEGO COUNTY ASSESSOR

Director Topolovac moved to group agenda Items 12, 13, and 14 together and adopt Resolution 2017-14, Resolution 2017-15, and Resolution 2017-16, seconded by Director Varty and carried unanimously.

13. CONSIDER ADOPTION OF A RESOLUTION ELECTING TO HAVE SEWER SERVICE FEES WITHIN THE RANCHO CIELO SANITATION DISTRICT COLLECTED ON THE COUNTY TAX ROLLS FOR THE FISCAL YEAR JULY 1, 2017 TO JUNE 30, 2018 AND TO CERTIFY SAID FEES WITH THE SAN DIEGO COUNTY ASSESSOR

14. CONSIDER ADOPTION OF A RESOLUTION ELECTING TO HAVE SEWER SERVICE FEES WITHIN THE SANTALUZ AFFORDABLE HOUSING AREA AND BLACK MOUNTAIN RANCH EAST CLUSTERS PROJECT COLLECTED ON THE COUNTY TAX ROLLS FOR THE FISCAL YEAR JULY 1, 2017 TO JUNE 30, 2018 AND TO CERTIFY SAID FEES WITH THE SAN DIEGO COUNTY ASSESSOR

15. CONSIDER ADOPTION OF A RESOLUTION FOR THE ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS

The Board voted to support Unruh, Scheafer, Beaudet, Bracy.

Director Sprague moved to adopt Resolution 2017-17, seconded by Director Watt and carried unanimously.

16. CONSIDER APPROVAL OF THE LOCAL PROJECT PARTICIPANT AGREEMENT WITH SAN ELIJO JOINT POWERS AUTHORITY FOR THE MANCHESTER AVENUE RECYCLED WATER PIPELINE PROJECT

Director Sprague moved to approve the Local Project Participation Agreement with San Elijo Joint Powers Authority for the Manchester Avenue Recycled Water Pipeline Project, seconded by Director Guerin and carried unanimously.

17. CONSIDER APPLICATION OF THE BROWN ACT TO OMWD'S AD-HOC COMMITTEES

Director Sprague moved to have the Finance, Personnel, and Public Policy become Brown Act compliant, to dissolve the Outreach Committee, and have an annual Outreach report to the board, seconded by Director Varty and carried unanimously.

18. INFORMATIONAL REPORTS

A. President's Report

President Watt provided a brief update on the SDNEDC Public Policy Meeting.

B. General Manager's Report

General Manager Thorner reported under the CWA report.

C. Consulting Engineer's Report

Consulting Engineer MacFarlane provided a written report that was included in the board packet.

D. General Counsel's Report

General Counsel Smith provided a written report that was included in the board packet.

E. San Diego County Water Authority Report

Director Guerin and General Manager Thorner provided an update on the Appeals Court determination on the CWA/MWD Litigation.

F. Legislative Report

The report was included in the board packet.

G. LAFCO Report

Director Sprague did not have anything to report.

H. Twelve Month Calendar/Other Meetings/Reports by Board Members Per AB 1234

CWA Budget Meeting (Jun 5)

Director Guerin attended the budget meeting.

SDNEDC Public Policy Meeting (Jun 13)

Directors Sprague, Topolovac, Varty, and Watt attended the meeting and provided brief comments.

CWA Comment Meeting (Jun 19)

Director Guerin attended the meeting.

COWU Breakfast (Jun 20)

Director Varty attended the meeting and reported that MWD Chair Randy Record presented.

19. **CORRESPONDENCE**

Correspondence was provided in the board packet.

20. **AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS**

There were no meetings requiring authorization to attend.

21. **FUTURE AGENDA ITEMS**

There were no future agenda items requested.

22. **CONSIDER PUBLIC COMMENTS**

There were no public comments.

23. **ADJOURNMENT**

President Watt adjourned the meeting at 4:45 p.m.

Lawrence A. Watt, President
Board of Directors
Olivenhain Municipal Water District

ATTEST:

Gerald E. Varty, Secretary
Board of Directors
Olivenhain Municipal Water District