

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
OLIVENHAIN MUNICIPAL WATER DISTRICT

May 31, 2017

A regular meeting of the Board of Directors of Olivenhain Municipal Water District was held on Wednesday, May 31, 2017 at the District office, 1966 Olivenhain Road, Encinitas, California.

President Watt called the meeting to order at 4:01 p.m. Following the Pledge of Allegiance, the Assistant Secretary called the roll. Directors present were Guerin, Sprague, Varty, and Watt. It was noted that Director Topolovac was absent.

President Watt declared a quorum present and ordered the meeting to proceed. In attendance were Kimberly Thorner, General Manager; Alfred Smith, General Counsel; Joseph Randall, Assistant General Manager; Rainy Selamat, Finance Manager; George Briest, Engineering Manager; Dave Smith, Operations Manager; Tom Wood, HR Manager; John Carnegie, Customer Services Manager; and Stephanie Kaufmann, Executive Secretary.

Also in attendance were Consulting Engineer Don MacFarlane; District employees Brian Sodeman – Customer Service and Public Affairs Supervisor; Tom Arellano – Water Treatment Plant Supervisor; and Shawn Patterson – Department Assistant.

5. ADOPTION OF AGENDA

Director Sprague moved to adopt the agenda, seconded by Director Varty and carried unanimously with Director Topolovac absent.

6. PERSONAL APPEARANCES AND PUBLIC COMMENTS

There were no personal appearances or public comments.

7. PRESENTATION OF AWARDS AND HONORABLE MENTIONS

- * 24th Annual Fourth Grade Poster Contest
 - 1st Place: Catherine Schmidt, Santa Fe Christian School
 - 2nd Place: Emma Reyes Moreno, Stone Ranch Elementary
 - 3rd Place: Maya Laffler, El Camino Creek Elementary
- * Sean Stevenson – WTPO Level III – Promotion
- * APWA Honor Award for the Rancho Santa Fe Farms Road Realignment Project
- * APWA Honor Award for Village Park Recycled Water Project

President Watt and Customer Service and Public Affairs Supervisor Sodeman presented the awards to the students. Water Treatment Plant Supervisor Arellano presented the promotions. Engineering Manager Briest presented the APWA honor awards to the board.

8. CONSIDER APPROVAL OF THE MINUTES OF THE MAY 17, 2017 REGULAR BOARD OF DIRECTORS MEETING

Director Guerin moved to approve the May 17, 2017 meeting minutes, seconded by Director Varty and carried unanimously.

9. CONSENT CALENDAR

C-a CONSIDER ADOPTION OF A MOTION APPROVING THE DISTRICT'S CONSOLIDATED STATEMENTS OF NET POSITION, CONSOLIDATED STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION, CONSOLIDATED STATEMENT OF CASH FLOWS, CONSOLIDATED ACTUAL VS BUDGET SUMMARY, AND CONSTRUCTION IN PROGRESS REPORTS

C-b CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT'S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS AND STAFF; AND MONTHLY INVESTMENT REPORT

C-c CONSIDER ACCEPTANCE OF THE SANTA FE VALLEY PUMP STATION MODIFICATIONS PHASE II PROJECT (DICK MILLER INC.) INTO THE DISTRICT'S SYSTEM AND ORDER THAT A NOTICE OF COMPLETION BE FILED

C-d CONSIDER ADOPTION OF A RESOLUTION MAKING CALIFORNIA ENVIRONMENTAL QUALITY ACT FINDINGS FOR THE ROGER MILLER RESERVOIR EXTERIOR RENOVATION PROJECT AND ORDER THAT A NOTICE OF EXEMPTION BE FILED WITH THE COUNTY CLERK, COUNTY OF SAN DIEGO

C-e CONSIDER APPROVAL OF THE SECOND AMENDMENT TO THE CONSULTING PROFESSIONAL SERVICES AGREEMENT WITH NOSSAMAN FOR GOVERNMENT RELATIONS AND GRANT WRITING SERVICE

C-f CONSIDER APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH AEGIS ENGINEERING MANAGEMENT IN THE AMOUNT OF \$89,395 FOR RECYCLED WATER SITE INSPECTIONS, TESTING, AND DOCUMENTATION FOR NEW AND EXISTING RECYCLED WATER SITES AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

Director Sprague moved to approve the Consent Calendar items as written with President Watt pulling item C-f to discuss further, seconded by Director Guerin and carried unanimously with Director Topolovac absent.

After briefly discussing agenda item C-f, President Watt moved to approve, seconded by Director Sprague and carried unanimously with Director Topolovac absent.

10. CONSIDER AWARD OF A CONTRACT TO AMPCO CONTRACTING, INC FOR CONSTRUCTION OF THE AVENIDA LA POSTA AND VILLANITAS HOA RECYCLED WATER EXTENSION PROJECT IN THE AMOUNT OF \$247,400 AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

Director Sprague moved to award a contract to AMPCO Contracting, Inc. in the amount of \$247,400 and authorized the General Manager to sign on behalf of the District, seconded by Director Varty and carried unanimously with Director Topolovac absent.

11. CONSIDER A CHANGE ORDER WITH HB&A ARCHITECTS, INC (HB&A) FOR FINAL DESIGN AND PERMITTING OF OPTION 3 OF THE BUILDING D EXPANSION PROJECT IN THE AMOUNT OF \$229,000, AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

Director Varty moved to authorize the General Manager to sign a change order with HB&A for the additional work as directed by the board to staff at the April 19, 2017 regular Board Meeting, seconded by Director Guerin and carried unanimously with Director Topolovac absent.

12. CONSIDER A RESOLUTION NOMINATING A CANDIDATE AS A MEMBER OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES REGION 10 BOARD OF DIRECTORS

The board chose not to nominate anyone at this time.

13. CONSIDER APPROVAL OF A CONTRACT WITH WATERPLUS INSURANCE IN THE AMOUNT NOT TO EXCEED \$260,000 FOR FISCAL YEAR 2018 DISTRICT INSURANCE POLICIES AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

President Watt moved to approve the quote for \$260,000 from WaterPlus Insurance for general liability, property, automobile, equipment, and excess insurance policies, including enhanced cybersecurity Privacy 403 coverage for FY 2018, seconded by Director Sprague and carried unanimously with Director Topolovac absent.

14. INFORMATIONAL REPORTS

- A. President's Report

President Watt reported on the Storm Water Pollution Prevention Plan (SWPPP) program with local schools that OMWD sponsors and that he attended the Public Works appreciation luncheon at the district.

B. General Manager's Report

General Manager Thorner reported that AB 869 passed in the State Assembly and will now advance on to the Senate.

C. Consulting Engineer's Report

Consulting Engineer MacFarlane will prepare a report for the next board meeting. The next MWD meeting is June 12.

D. General Counsel's Report

General Counsel Smith provided a written report that was included in the board packet.

E. San Diego County Water Authority Report

Director Guerin reported on the CWA Water Conservation Garden, CWA CalPERS unfunded liability, and the two upcoming budget workshops.

F. Legislative Report

The report was included in the board packet.

G. LAFCO Report

Director Sprague reported that the next LAFCO meeting is June 5.

H. Twelve Month Calendar/Other Meetings/Reports by Board Members Per AB 1234

CSDA Quarterly Dinner (May 18)

Director Varty attended the dinner.

Public Works Week Luncheon (May 24)

Directors Topolovac, Varty, and Watt attended the luncheon.

15. CORRESPONDENCE

Correspondence was provided in the board packet.

16. AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS

There were no meetings requiring authorization to attend.

17. FUTURE AGENDA ITEMS

There were no future agenda items requested.

18. CONSIDER PUBLIC COMMENTS

There were no public comments.

NOTE: The meeting was in recess
from 4:48 p.m. to 5:05 p.m.

NOTE: The meeting was in closed session
from 5:05 p.m. to 5:43 p.m.

19. CLOSED SESSION

A) CONSIDER GENERAL COUNSEL REVIEW [PURSUANT TO GOVERNMENT CODE SECTION 54957] • Additional Facts: Preliminary input provided on May 17, 2017; full review to be held on May 31, 2017.

OPEN SESSION

After some discussion, Director Guerin moved to approve a rate increase to the General Counsel's contract in the amount of 4% effective July 1, 2017, seconded by Director Sprague and carried unanimously with Director Topolovac absent.

21. ADJOURNMENT

President Watt adjourned the meeting at 5:44 p.m.

Lawrence A. Watt, President
Board of Directors

Olivenhain Municipal Water District

ATTEST:

Gerald E. Varty, Secretary
Board of Directors
Olivenhain Municipal Water District