

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
OLIVENHAIN MUNICIPAL WATER DISTRICT

April 19, 2017

A regular meeting of the Board of Directors of Olivenhain Municipal Water District was held on Wednesday, April 19, 2017 at the District office, 1966 Olivenhain Road, Encinitas, California.

President Watt called the meeting to order at 4:00 p.m. Following the Pledge of Allegiance, the Assistant Secretary called the roll. Directors present were Guerin, Sprague, Topolovac, Varty, and Watt.

President Watt declared a quorum present and ordered the meeting to proceed. In attendance were Kimberly Thorner, General Manager; Alfred Smith, General Counsel; Joseph Randall, Assistant General Manager; Rainy Selamat, Finance Manager; George Briest, Engineering Manager; Dave Smith, Operations Manager; John Carnegie, Customer Services Manager; and Stephanie Kaufmann, Executive Secretary.

Also in attendance were Consulting Engineer Don MacFarlane; Mark Baker from HB&A Architects; District employees Brian Sodeman – Customer Service and Public Affairs Supervisor; Dan Bean – Construction Supervisor; Mike Perez – Meters Supervisor; Karen Ogawa – Engineering Project Administrator; Teresa Chase – Staff Analyst; and Jesica Cleaver – Customer Service Representative.

5. ADOPTION OF AGENDA

President Watt moved to adopt the agenda, seconded by Director Sprague and carried unanimously.

6. PERSONAL APPEARANCES AND PUBLIC COMMENTS

There were no personal appearances or public comments.

7. PRESENTATION OF AWARDS AND HONORABLE MENTIONS

- * Evan DeWindt – GYO Water Treatment Plant Operator IV– Promotion
- * John Gonzales – Utility III, construction – 10 years
- * Mike Perez – Meters Supervisor – 28+ Years of Service Upon His Retirement

All employees were recognized and congratulated for their excellent contributions and years of service.

8. CONSIDER APPROVAL OF THE MINUTES OF THE MARCH 29, 2017 REGULAR BOARD OF DIRECTORS MEETING

Director Topolovac moved to approve the March 29, 2017 meeting minutes, seconded by Director Varty and carried unanimously.

C-a CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT'S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; AND REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS AND STAFF

C-b CONSIDER ADOPTION OF A RESOLUTION PROCLAIMING MAY AS WATER AWARENESS MONTH, MAY 7-13, 2017 AS NATIONAL DRINKING WATER WEEK, AND MAY 21-27, 2017 AS NATIONAL PUBLIC WORKS WEEK

C-c CONSIDER ADOPTION OF A RESOLUTION MAKING CALIFORNIA ENVIRONMENTAL QUALITY ACT FINDINGS FOR THE WASH BAY AND FUEL PUMP REPLACEMENT AND RELOCATION PROJECT AND ORDER THAT A NOTICE OF EXEMPTION BE FILED WITH THE COUNTY CLERK, COUNTY OF SAN DIEGO

C-d CONSIDER APPROVAL OF A CHANGE ORDER WITH ADVANCED UTILITY SYSTEM FOR ADDITIONAL WORK NEEDED FOR THE SEWER BILLING CONVERSION PROJECT IN THE AMOUNT OF \$40,850, APPROPRIATE \$50,000 TO THE PROJECT, AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

President Watt moved to approve the Consent Calendar items as written, seconded by Director Varty and carried unanimously.

10. CONSIDER ANNUAL OBJECTIVES AND TIGER TEAM STATUS REPORT

Staff Analyst Chase provided the update. This was an informational item. No Board action was required.

11. CONSIDER NOMINATIONS FOR THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS

The board opted against nominating a candidate for this year's CSDA election.

12. CONSIDER AN UPDATE ON THE STATUS OF OMWD ADMINISTRATIVE BUILDING EXPANSION (BUILDING D) AND AUTHORIZATION FOR STAFF TO ADVERTISE FOR BIDS

Engineering Manager Briest and Mark Baker from HB&A Architects presented an update on the status of Building D.

Director Topolovac moved to proceed with the design of Option 2 (Phased Buildout) and Option 3 (Full Expansion), to bid both Options, and select the preferred Option based on construction bids received, seconded by Director Varty and carried unanimously.

13. CONSIDER APPROPRIATING FUNDS IN THE AMOUNT OF \$250,000 FOR THE CONSTRUCTION OF A RECYCLED WATER PIPELINE IN WANDERING ROAD (VILLAGE PARK) AND AUTHORIZING STAFF TO ADVERTISE THE PROJECT FOR BIDS

Director Watt moved to appropriate \$250,000 for construction of the project, seconded by Director Guerin and carried unanimously.

14. CONSIDER INFORMATIONAL REPORT ON WATER SUPPLY CONDITIONS, EMERGENCY REGULATION, AND LONG-TERM WATER USE EFFICIENCY LEGISLATION

Customer Service and Public Affairs Supervisor Sodeman provided the update. This was an informational item. No Board action was required.

15. INFORMATIONAL REPORTS

A. President's Report

President Watt provided a brief report of the DC lobbying trip.

B. General Manager's Report

General Manager Thorner reported that today marked OMWD's 4,000th day of a no-lost-time safety record. She also reported on CWA rates increasing 3.7%.

C. Consulting Engineer's Report

Consulting Engineer MacFarlane provided a written report that was included in the board packet.

D. General Counsel's Report

General Counsel Smith provided a written report that was included in the board packet.

E. San Diego County Water Authority Report

Director Guerin did not have anything to report.

F. Legislative Report

The report was included in the board packet.

G. LAFCO Report

Director Sprague provided a brief update on the Fire Department Special District.

H. Twelve Month Calendar/Other Meetings/Reports by Board Members Per AB 1234

SWPPP Water Quality Groundbreaking (Mar 30)

President Watt attended the SWPPP groundbreaking event at Flora Vista Elementary School.

Washington DC Lobbying Trip (Apr 4-6)

Directors Guerin and Watt attended the lobbying trip and reported under the President's Report.

California Water Policy Conference (Apr 7)

Director Sprague attended the conference.

4th Annual North County Economic Summit (Apr 12)

Directors Sprague and Watt attended the Summit and complimented the event.

Finance Committee Meeting (Apr 12)

Directors Sprague and Varty attended the meeting where Financial Advisor Richard Babbe provided a look-ahead for the year.

COWU Breakfast (Apr 18)

Directors Varty and Watt attended the COWU breakfast meeting.

16. CORRESPONDENCE

Correspondence was provided in the board packet.

17. AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS

There were no meetings requiring authorization to attend.

18. FUTURE AGENDA ITEMS

There were no future agenda items requested.

19. CONSIDER PUBLIC COMMENTS

There were no public comments.

NOTE: The meeting was in recess
from 5:59 p.m. to 6:13 p.m.

NOTE: The meeting was in closed session
from 6:13 p.m. to 7:02 p.m.

20. CLOSED SESSION

A) CONSIDER ACTION ITEMS RELATED TO CYBERSECURITY [PURSUANT TO GOVERNMENT CODE SECTION 54957(a)]

B) CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION – ONE CASE [PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(4)]

OPEN SESSION

President Watt directed staff on all closed session items.

21. ADJOURNMENT

President Watt adjourned the meeting at 7:02 p.m.

Lawrence A. Watt, President
Board of Directors
Olivenhain Municipal Water District

ATTEST:

Gerald E. Varty, Secretary
Board of Directors
Olivenhain Municipal Water District