

**NOTICE OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
OLIVENHAIN MUNICIPAL WATER DISTRICT
1966 Olivenhain Road, Encinitas, CA 92024
Tel: (760) 753-6466 • Fax: (760) 753-5640**

**Pursuant to AB3035, effective January 1, 2003, any person who
requires a disability related modification or accommodation in order
to participate in a public meeting shall make such a request in writing
to Stephanie Kaufmann, Executive Secretary, for immediate consideration.**

DATE: WEDNESDAY, DECEMBER 7, 2016

TIME: 4:00 P.M.

PLACE: DISTRICT OFFICE

*NOTE: ITEMS ON THE AGENDA MAY BE TAKEN OUT OF SEQUENTIAL ORDER
AS THEIR PRIORITY IS DETERMINED BY THE BOARD OF DIRECTORS*

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. DETERMINATION OF A QUORUM
5. OATH OF OFFICE FOR DIRECTORS FOR DIVISIONS 2, 3 AND 5
6. ADOPTION OF AGENDA
7. PERSONAL APPEARANCES AND PUBLIC COMMENTS
8. PRESENTATION OF AWARDS AND HONORABLE MENTIONS
 - * John Carnegie, Customer Service and Public Affairs Supervisor – 10 years of service
 - * Jason Gray, Instrument Control Technician I – New Hire
 - * Brian Keeler, Instrument Control Technician I – New Hire
 - * Morgan Ferguson, Field Service Tech I – New Hire
 - * Brandon Burrow, Field Service Tech I – New Hire
 - * Tom Arellano, Water Treatment Facilities Supervisor – Promotion
 - * Joey Randall, Assistant General Manager – Promotion

9. CONSIDER APPROVAL OF THE MINUTES OF THE NOVEMBER 2, 2016 REGULAR BOARD OF DIRECTORS MEETING

10. CONSENT CALENDAR

NOTE: ANY ITEM MAY BE REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

C-a	CONSIDER ADOPTION OF A MOTION APPROVING THE DISTRICT’S CONSOLIDATED STATEMENTS OF NET POSITION, CONSOLIDATED STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION, CONSOLIDATED STATEMENT OF CASH FLOWS, CONSOLIDATED ACTUAL VS BUDGET SUMMARY, AND CONSTRUCTION IN PROGRESS REPORTS
C-b	CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT’S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS AND STAFF; AND MONTHLY INVESTMENT REPORT
C-c	CONSIDER ANNUAL REVIEW OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT’S FINANCIAL POLICY (INVESTMENTS)
C-d	CONSIDER APPROVAL OF AN AGREEMENT WITH SAN DIEGO BUILDING MAINTENANCE FOR DISTRICT-WIDE JANITORIAL SERVICES IN THE AMOUNT OF \$51,720 PER YEAR AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT
C-e	CONSIDER APPROVAL OF ANNUAL REVISIONS TO THE DISTRICT’S RECORDS RETENTION SCHEDULE
C-f	CONSIDER ADOPTION OF A RESOLUTION SUPPORTING THE DISTRICT’S EMPLOYEE SAFETY AND WELLNESS PROGRAMS
C-g	CONSIDER ACCEPTANCE OF THE RANCHO LA COSTA COMMERCIAL BUILDING PROJECT (SANTA FE LA COSTA, LLC) INTO THE DISTRICT’S SYSTEM AND ORDER THAT A NOTICE OF COMPLETION BE FILED
C-h	CONSIDER APPROVAL OF PRIVATE ENCROACHMENT PERMIT NO. 378 FOR THE CROSBY ESTATE AT RANCHO SANTA FE MASTER ASSOCIATION AND PRIVATE ENCROACHMENT PERMIT NO. 380 FOR CROSBY NATIONAL GOLF CLUB, LLC, AND ORDER THAT THE PERMITS BE RECORDED

11. CONSIDER APPROVAL OF THE DISTRICT’S FISCAL YEAR 2015-2016 AUDITED FINANCIAL STATEMENTS AND COMPREHENSIVE ANNUAL FINANCIAL REPORT (FINAL DRAFT)

12. CONSIDER REPORT ON THE 4S RANCH RECYCLED WATER FILL STATION PERFORMANCE AND CONSIDER APPROVAL OF A CALIFORNIA ENVIRONMENTAL QUALITY ACT NOTICE OF EXEMPTION IF THE BOARD DESIRES TO MAKE THE STATION PERMANENT

13. CONSIDER ADOPTION OF AN ORDINANCE AMENDING THE OLIVENHAIN MUNICIPAL WATER DISTRICT'S ADMINISTRATIVE AND ETHICS CODE (ARTICLE 4 – CLASSIFIED POSITIONS AND ARTICLE 5 – WORKING HOURS, EMPLOYEE BENEFITS)
14. CONSIDER THE OMWD FINANCE CORPORATION ANNUAL MEETING (See Separate Agenda)
15. CONSIDER THE OMWD FINANCING AUTHORITY (JOINT POWERS AUTHORITY) BOARD MEETING (See Separate Agenda)
16. CONSIDER INFORMATIONAL REPORT ON WATER SUPPLY AND DROUGHT CONDITIONS AND LONG-TERM WATER USE EFFICIENCY REGULATIONS
17. CONSIDER DISCUSSION OF BOARD OFFICERS AND COMMITTEE ASSIGNMENTS TO TAKE PLACE AT THE JANUARY 2017 BOARD MEETING
18. CONSIDER REJECTION OF THE LOW BIDDER AND AWARD OF A CONTRACT TO DICK MILLER, INC. FOR THE CONSTRUCTION OF PHASE 2 OF THE SANTA FE VALLEY PUMP STATION REPAIR PROJECT IN THE AMOUNT OF \$262,611, AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT
19. INFORMATIONAL REPORTS
 - A. PRESIDENT
 - B. GENERAL MANAGER
 - C. CONSULTING ENGINEER
 - D. GENERAL COUNSEL
 - E. SAN DIEGO COUNTY WATER AUTHORITY REPRESENTATIVE
 - F. LEGISLATIVE
 - G. LAFCO
 - H. TWELVE MONTH CALENDAR / OTHER MEETINGS / REPORTS BY BOARD MEMBERS PER AB 1234
20. CORRESPONDENCE
21. AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS

Request for Director Guerin to attend the California H2O Women Conference in Santa Barbara, CA on Friday, January 27, 2017.
22. FUTURE AGENDA ITEMS
23. CONSIDER PUBLIC COMMENTS
24. ADJOURNMENT