



Municipal Water District

**MINUTES OF REGULAR
SAFETY COMMITTEE MEETING**

November 20, 2025

MEMBER REPRESENTATIVES

Chair:
Co-Chair(s):

Board Directors:

ATTENDEES

Kimberly A. Thorner, General Manager
Jennifer Joslin, Human Resources Manager
Tim Schuette, Safety/Risk Compliance Administrator

Christy Guerin, Board Secretary
Matthew Hahn, Board President

Bargaining Unit Members Association (BUMA):	none
Customer Services Department:	Brandon Barnick, Field Services Supervisor
District Employees Association (DEA):	Teresa Chase, Administrative Analyst
DCM Water Treatment Plant:	Evan DeWindt, Water Treatment Facilities Supervisor
Engineering Department:	Steve Weddle, Engineering Services Supervisor
Finance Department:	Leo Mendez, Finance Manager
Operations Department:	none
Park Operations	Jeff Anderson, Park Supervisor
Water Reclamation Facility:	none

Safety SUB-Committee:	Nick Boess, Field Service Technician I Adam Calm, Systems Operator III Ernesto Fuentes, Equipment Technician
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Additional Employee Attendees:	Joey Randall, Assistant General Manager Marvin Cohen, Facilities Coordinator
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Recorder:	Shawn Patterson, Records and Contracts Coordinator
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Chair Thorner called the meeting to order at 2:32 p.m. Directors present were Guerin and Hahn.

3. ADOPTION OF AGENDA

Director Guerin moved to adopt the agenda, seconded by Co-Chair Joslin and approved by the following roll call vote:

AYES:	Thorner, Guerin, Hahn, Joslin, Schuette
NOES:	None
ABSTAIN:	None
ABSENT:	None

4. PUBLIC COMMENTS

There was no one present for public comment.

5. CONSIDER APPROVAL OF THE MINUTES OF THE SEPTEMBER 24, 2025 REGULAR SAFETY COMMITTEE MEETING

Co-Chair Joslin moved to approve the minutes of the September 24, 2025 Regular Safety Committee meeting, seconded by Co-Chair Schuette and approved by the following roll call vote:

AYES: Thorner, Guerin, Hahn, Joslin, Schuette
NOES: None
ABSTAIN: None
ABSENT: None

6. CONSENT CALENDAR:

C-a. CONSIDER APPROVAL OF THE DECEMBER 2025/JANUARY 2026 TRAINING CALENDAR

Director Guerin moved to approve the Consent Calendar, seconded by Co-Chair Joslin and approved by the following roll call vote:

AYES: Thorner, Guerin, Hahn, Joslin, Schuette
NOES: None
ABSTAIN: None
ABSENT: None

7. CONSIDER AN INFORMATIONAL REPORT ON THE "SAFETY HAS NO QUITTING TIME" (SHNQT) PROGRAM

Co-Chair Schuette provided an informational report on the increasing costs of parts, materials, and labor in the vehicle repair industry. After reviewing the data, the Safety Subcommittee recommended increasing the vehicle related property damage goal from \$10,000 to \$15,000.

Co-Chair Schuette moved to bring the recommendation of increasing the vehicle property damage goal from \$10,000 to \$15,000 to the full Board in December, seconded by Director Guerin and approved by the following roll call vote:

AYES: Thorner, Guerin, Hahn, Joslin, Schuette
NOES: None
ABSTAIN: None

ABSENT: None

Co-Chair Schuette then reviewed the key statistics contained in the Safety Committee packet including OMWD's consecutive days without a preventable lost time injury, OMWD's safety program numbers and vehicle damage report for 2025.

8. CONSIDER REVIEW OF EMPLOYEE INJURIES, VEHICLE ACCIDENTS AND SAFETY REPORTS (IF NECESSARY)

Co-Chair Schuette informed the Committee that there was one employee injury to discuss. The injury occurred when an employee was reached into a meter box. Upon waking the following day, the employee noticed arm swelling that appeared to be the result of an insect bite. Company nurse confirmed that the swelling was indeed caused by an insect bite.

Co-Chair Schuette moved that the injury was non-preventable, seconded by Field Services Supervisor Barnick and approved by the following roll call vote:

AYES: Thorner, Guerin, Hahn, Joslin, Schuette
NOES: None
ABSTAIN: None
ABSENT: None

9. CONSIDER A REPORT ON OCTOBER AND NOVEMBER SAFETY/RISK COMPLIANCE ACTIVITIES

Co-Chair Schuette provided an informational report on the October and November Safety/Risk compliance activities.

10. CONSIDER DISCUSSION OF PROPOSED SUGGESTIONS/UPDATES TO THE 2025 RESOLUTION SUPPORTING THE DISTRICT'S SAFETY AND WELLNESS PROGRAMS TO BE PRESENTED TO THE FULL BOARD OF DIRECTORS ON DECEMBER 17, 2025

Chair Thorner reviewed the District's Safety and Wellness Programs and recommended increasing the Caught Being Safe (CBS) award from \$25 to \$50 in CY 2026. After some discussion, the committee also recommended adding an additional award of \$100 to be presented at the end of year dinner for any CBS awards that were determined to be exceptional and "above and beyond."

Chair Thorner moved to increase the CBS award from \$25 to \$50 in CY 2026 and to award the extra \$100 for the top CBS awards, seconded by Director Hahn and approved by the following roll call vote:

AYES: Thorner, Guerin, Hahn, Joslin, Schuette
NOES: None

ABSTAIN: None
ABSENT: None

11. CONSIDER SAFETY ACTION ITEMS ASSIGNED/COMPLETED

Co-Chair Schuette reviewed the Safety action items provided in the packet. Co-Chair Schuette also mentioned that three employees were recognized according to the CBS program. The first employee was recognized for wearing all required personal protective equipment while operating a chainsaw to remove invasive plants and dead trees within the Elfin Forest Recreational Reserve.

The second employee was recognized for his quick thinking during a multi-agency event when strong wind gusts caused District E-Z Ups to lift off the ground, creating a dangerous situation for staff. The employee was quickly able to grab some nearby supplies and resourcefully anchored the legs to the ground.

The third employee was conducting reservoir inspections, when he noticed a van had gone over a steep embankment off the highway. The employee confirmed that emergency services had been contacted and then climbed down the hillside to check on the elderly occupants.

12. CONSIDER FUTURE AGENDA ITEMS

Potential security services starting FY 2026/2027.

13. ADJOURNED

Chair Thorner adjourned the meeting at 3:20 p.m. The next Safety Committee meeting is scheduled for Wednesday, January 28, 2026 at 2:30 p.m.

Matthew Hahn
Board President
Olivenhain Municipal Water District

ATTEST:

Kimberly A. Thorner, Assistant Secretary
General Manager
Olivenhain Municipal Water District