

MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
OLIVENHAIN MUNICIPAL WATER DISTRICT

November 19, 2025

A meeting of the Board of Directors of Olivenhain Municipal Water District was held on Wednesday, November 19, 2025, at the district office, 1966 Olivenhain Road, Encinitas, California.

President Hahn called the meeting to order at 4:00 p.m. Following the Pledge of Allegiance, the Assistant Secretary called the roll. Directors present were Guerin, Hahn, Lanfried, Maloni, and Meyers.

President Hahn declared a quorum present and ordered the meeting to proceed. In attendance were Kimberly Thorner, General Manager; Alfred Smith, General Counsel; Joey Randall, Assistant General Manager; Jennifer Joslin, Human Resources Manager; John Carnegie, Customer Services Manager; Lindsey Stephenson, Engineering Manager; Jesse Bartlett-May, Operations Manager; Leo Mendez, Finance Manager; Brian Sodeman, Customer Service and Public Affairs Supervisor; Jared Graffam, Accounting Supervisor; Teresa Chase, Administrative Analyst; Joe Jansen, Administrative Analyst; Melody Colombo, Administrative Analyst; David Valenzuela, Systems Administrator; Stephanie Kaufmann, Executive Secretary; Robert Kreutzer, Department Assistant; and Meena Westford, San Diego County Water Authority's Director of Imported Water.

5. ADOPTION OF AGENDA

President Hahn moved to adopt the agenda, seconded by Director Guerin, and approved unanimously.

6. PERSONAL APPEARANCES AND PUBLIC COMMENTS

There were no public speakers.

7. PRESENTATION OF AWARDS AND HONORABLE MENTIONS

Service Awards, Promotions, and Honorable Mentions

\*Gwendoline Olivares – Customer Service Representative I – New Hire

Customer Service Representative I Olivares was welcomed by the board.

2025 Pure Excellence Award winners:

B Weber Consulting and Cass Arieta – Business(s) of the Year

Olivenhain Fire Safe Council – Non-Profit of the Year

Rancho Santa Fe Fire Protection District – Educator/Community Outreach of the Year

Mike Dzurko – Volunteer of the Year

President Hahn and Administrative Analyst Chase presented the awards to the Pure Excellence Award winners.

8. CONSIDER APPROVAL OF THE MINUTES OF THE OCTOBER 15, 2025, REGULAR BOARD OF DIRECTORS MEETING

Director Guerin moved to approve the minutes of the October 15, 2025, Regular Board of Directors meeting, seconded by Director Lanfried, and approved unanimously.

9. CONSENT CALENDAR

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| C-a | CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT'S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS AND STAFF  |
|     |   |
| C-b | CONSIDER ACCEPTANCE OF THE 2568 LONE JACK ROAD WATER SERVICE INSTALLATION (ANGER) INTO OMWD'S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED   |
|     |   |
| C-c | CONSIDER FINAL UPDATE OF THE OTP-1 EMERGENCY LEAK REPAIR PROJECT, ACCEPT THE PROJECT INTO OMWD'S SYSTEM, AND ORDER THE NOTICE OF COMPLETION FILED   |
|     |   |
| C-d | CONSIDER APPROVAL OF THE FIRST AMENDMENT TO A LEASE AGREEMENT BETWEEN OLIVENHAIN MUNICIPAL WATER DISTRICT AND VERTICAL BRIDGE AT THE GATY II RESERVOIR SITE TO EXTEND THE LEASE TERM AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF OMWD  |
|     |   |
| C-e | CONSIDER APPROVAL OF A THIRD AMENDMENT TO THE LEASE AGREEMENT BETWEEN CELLCO PARTNERSHIP (DBA VERIZON WIRELESS) AND OLIVENHAIN MUNICIPAL WATER DISTRICT TO GRANT EASEMENT RIGHTS FOR THE INSTALLATION OF COMMUNICATION FACILITIES AT THE MARYLOYD RESERVOIR SITE TO INSTALL FIBER OPTIC AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF OMWD |
|     |   |
| C-f | CONSIDER APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH BRIGHTVIEW LANDSCAPE SERVICES, INC. FOR DISTRICT-WIDE LANDSCAPE MAINTENANCE SERVICES IN THE AMOUNT OF \$17,532 PER MONTH FOR 30-MONTHS, WITH THE OPTION TO EXTEND FOR UP TO TWO ADDITIONAL YEARS, AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF OMWD                           |
|     |   |
| C-g | CONSIDER APPOINTMENT OF REPRESENTATIVE TO THE ASSOCIATION OF CALIFORNIA WATER AGENCIES JOINT POWERS INSURANCE AUTHORITY BOARD OF DIRECTORS  |

Director Meyers moved to approve the Consent Calendar, seconded by President Hahn, and approved unanimously.

10. CONSIDER INFORMATIONAL REPORT REGARDING OMWD AND SDCWA'S HISTORICAL POSITIONS ON THE DELTA CONVEYANCE PROJECT

Assistant General Manager Randall and SDCWA Director of Imported Water Westford presented the informational report.

11. PROVIDE AN UPDATE OF THE GENERAL MANAGER'S EMERGENCY DECLARATION OF THE AZAHAR/CADENCIA/ROMERIA STREETS AND ALDEA PLACE LEAK REPAIR PROJECT AND APPROPRIATE AN ADDITIONAL \$1,200,000 TO THE PROJECT BUDGET FROM THE CAPITAL RESERVE FUND

Operations Manager Bartlett-May presented the report.

Director Meyers moved to approve an additional appropriation of \$1,200,000 from the Capital Reserve Fund to the Azahar/Cadencia/Romeria Streets and Aldea Place Emergency Project, seconded by Director Guerin, and approved unanimously.

12. CONSIDER AN UPDATE ON THE SAN DIEGUITO VALLEY BRACKISH GROUNDWATER DESALINATION PROJECT (INFORMATIONAL REPORT)

Assistant General Manager Randall presented the informational report.

13. CONSIDER APPROVAL OF CONSTRUCTION CHANGE ORDERS 4 AND 5 WITH J.R. FILANC CONSTRUCTION COMPANY, INC. TO THE GARDENDALE AND VILLAGE PARK WEST PRESSURE REDUCING STATION REPLACEMENT PROJECT IN THE COMBINED AMOUNT OF \$224,742 FOR ADDITIONAL WORK ON MOUNTAIN VISTA AT OVERLAND AND ADDITIONAL WORK AT THE VILLAGE PARK WEST PRS, TRANSFER \$233,000 FROM OTHER CIP PROJECTS TO THE VALVE REPLACEMENT PROJECT, AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF OMWD

Director Guerin moved to approve construction change orders 4 and 5 with J.R. Filanc Construction Company, Inc. for a combined amount of \$224,742 for additional urgent valve replacements near the intersection of Overland and Mountain Vista, and for additional piping work at the Village Park West Pressure Reducing Station at Wandering Road, to support construction of the Gardendale and Village Park West PRS Replacement Project, transfer \$233,000 from other CIP projects to the Valve Replacement Project, and authorize the General Manager to sign on behalf of the Olivenhain Municipal Water District, seconded by Director Maloni, and approved unanimously.

14. CONSIDER APPROVAL OF AMENDMENT NO. 3 TO THE PURCHASE AND SALE AGREEMENT AND ESCROW INSTRUCTIONS WITH ASPEN GROWTH PROPERTIES, INC. AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF OMWD

President Hahn moved to authorize the General Manager to enter into Amendment No. 3 to the Purchase and Sale Agreement and Escrow Instructions with Aspen Growth Properties, Inc., seconded by Director Maloni, and approved unanimously.

15. INFORMATIONAL REPORTS

A. President's Report

President Hahn thanked staff for their efforts.

B. General Manager's Report

General Manager Thorner's report was included in the board packet.

C. Consulting Engineer's Report

Consulting Engineer MacFarlane's report was provided at the meeting.

D. General Counsel's Report

General Counsel Smith provided a written report that was included in the board packet.

E. San Diego County Water Authority (SDCWA) Report

SDCWA representative Meyers reported that he will be attending the Colorado River Users Association Conference in December.

F. Legislative Report

The Legislative Report was included in the board packet.

G. Twelve Month Calendar/Other Meetings/Reports by Board Members Per AB 1234

**Emergency Site Visit - Cadencia/Azahar (Sep 22)**

Director Lanfried attended a site visit.

**Knowbe4 Cyber Security Training (Oct 20)**

Director Maloni completed his training.

**Conference Call with the General Manager RE: SDCWA Issues (Oct 22)**

Director Meyers had a conference call with the General Manager.

**Conference Call with the General Manager RE: OMWD Issues (Oct 27)**

Director Guerin had a conference call with the General Manager.

**Water for People Luncheon (Oct 29)**

Director Meyers and Maloni attended the luncheon.

**Pure Water Project Tour (Nov 3)**

Directors Lanfried and Meyers attended the tour.

**Operations and Finance Briefings (Nov 4)**

Director Lanfried attended the briefings.

**EFRR Volunteer Appreciation BBQ (Nov 8)**

Directors Meyers, Hahn, and Lanfried attended the event.

**ACWA Regions 8, 9, 10 Reception Event and Forum (Nov 13-14)**

Director Maloni attended the ACWA events.

**ACWA Regions 8, 9, 10 Forum (Nov 14)**

Director Meyers attended the ACWA event.

**Personnel Committee Meeting (Nov 17)**

Directors Meyers and Guerin attended the committee meeting.

**Conference Call with the General Manager RE: Board Meeting (Nov 17)**

Director Maloni had a conference call with the General Manager.

**Finance Committee Meeting (Nov 18)**

Directors Maloni and Meyers attended the committee meeting.

**Board Meeting Pre-Briefing (Nov 18)**

Director Lanfried had a call with the General Manager.

**Board Meeting Pre-Briefing (Nov 18)**

President Hahn had a call with the General Manager.

16. **CORRESPONDENCE**

Correspondence was provided in the board packet.

17. **AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS**

There were no meetings requiring authorization to attend.

18. **FUTURE AGENDA ITEMS**

There were no future agenda items added.

19. **CONSIDER PUBLIC COMMENTS**

NOTE: The meeting was in Recess  
from 6:34 p.m. to 6:51 p.m.

NOTE: The meeting was in Closed Session  
from 6:51 p.m. to 7:14 p.m.

20. **CLOSED SESSION**

A) **CONSIDER LITIGATION – STANLEY D. JONES ET AL. VS. OLIVENHAIN MUNICIPAL WATER DISTRICT [PURSUANT TO GOVERNMENT CODE SECTION 54956.9]**

B) **CONSIDER GENERAL MANAGER PERFORMANCE EVALUATION [PURSUANT TO GOVERNMENT CODE SECTION 54957] • Additional Facts: Receive packet; full review and compensation discussion to be held on November 19, 2025.**

21. **OPEN SESSION**

General Manager Thorner stated that there was no report out of Closed Session.

22. **CONSIDER GENERAL MANAGER’S (A) 2025 INCENTIVE AND (B) 2026 COMPENSATION**

Director Lanfried moved to approve General Manager Thorner’s base pay increase of 4.313%, commencing on December 27, 2025, which is payable on January 15, 2026, seconded by Director Guerin, and approved unanimously.

Director Maloni moved to award General Manager Thorner \$7,596 to a 401(a) account for superior performance goal incentive pay for calendar year 2025, payable in late November/early December 2025, seconded by Director Guerin, and approved unanimously.

23. ADJOURNMENT

The meeting was adjourned at 7:23 p.m.

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Christy Guerin, Secretary  
Board of Directors  
Olivenhain Municipal Water District

ATTEST:

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Kimberly A. Thorner, Assistant Secretary  
General Manager  
Olivenhain Municipal Water District