



**MINUTES OF A REGULAR  
SAFETY COMMITTEE MEETING**

**October 26, 2022**

MEMBER REPRESENTATIVES

Chair:  
Co-Chair(s):

Board Directors:

Bargaining Unit Members Association (BUMA):  
Customer Services Department:  
District Employees Association (DEA):  
DCM Water Treatment Plant:  
Engineering Department:  
Finance Department:  
Operations Department:  
Park Operations:  
Water Reclamation Facility:

ATTENDEES

Kimberly A. Thorner, General Manager  
Jennifer Joslin, Human Resources Manager  
Tim Schuette, Safety/Risk Compliance Administrator  
  
Neal Meyers  
  
Jason Emerick, Water Reclamation Operator Level III  
Brandon Barnick, Field Services Supervisor  
Teresa Chase, Administrative Analyst  
Tom Arellano, Water Treatment Facilities Supervisor  
Steve Weddle, Engineering Services Supervisor  
Rainy Selamat, Finance Manager  
Geoff Fulks, Operations Manager  
Jeff Anderson, Parks Supervisor  
John Onkka, Water Reclamation Facilities Supervisor

Safety SUB-Committee:

Tammi Bowman, Accountant I  
Gary Briant, Purchasing/Warehouse Clerk

Additional Employee Attendees:

Joey Randall, Assistant General Manager  
Marvin Cohen, Facilities Coordinator  
Evan DeWindt, Water Treatment Plant Operator Level IV  
Mark Wilson, Operations Supervisor - Construction

Recorder:

Shawn Patterson, Records & Contracts Coordinator

Chair Thorner called the meeting to order at 2:32 p.m. Director present was Meyers. It was noted that the meeting was published via teleconference in accordance with Assembly Bill 361, which allows local or state legislative bodies to hold meetings via teleconference, make meetings accessible electronically, and waives certain Brown Act provisions.

3. ADOPTION OF AGENDA

Director Meyers moved to adopt the agenda, seconded by Co-chair Joslin and approved by the following roll call vote:

AYES: Thorner, Meyers, Joslin, Schuette  
NOES: None  
ABSTAIN: None  
ABSENT: None

4. PUBLIC COMMENTS

There was no one present for public comment.

5. CONSIDER APPROVAL OF THE MINUTES OF THE AUGUST 31, 2022 REGULAR SAFETY COMMITTEE MEETING

Co-chair Joslin moved to approve the minutes of the August 31, 2022 Regular Safety Committee meeting, seconded by Co-chair Schuette and approved by the following roll call vote:

AYES: Thorner, Meyers, Joslin, Schuette  
NOES: None  
ABSTAIN: None  
ABSENT: None

6. CONSENT CALENDAR:

C-a. CONSIDER APPROVAL OF THE NOVEMBER/DECEMBER 2022 TRAINING CALENDAR

Director Meyers moved to approve the Consent Calendar, seconded by Co-chair Joslin and approved by the following roll call vote:

AYES: Thorner, Meyers, Joslin, Schuette  
NOES: None  
ABSTAIN: None  
ABSENT: None

7. CONSIDER AN INFORMATIONAL REPORT ON THE "SAFETY HAS NO QUITTING TIME" (SHNQT) PROGRAM AND THE RECOMMENDATION PROPOSED BY THE SAFETY SUB-COMMITTEE FOLLOWING ANNUAL REVIEW OF THE BENCHMARK FOR DISTRICT EMPLOYEES WITH REGARD TO PREVENTABLE DAMAGE TO DISTRICT VEHICLES

Co-Chair Schuette provided an informational report and reviewed key statistics contained in the Safety packet including OMWD's consecutive days without a preventable lost time injury, OMWD's current safety program numbers for 2022, as well as the latest vehicle damage report.

Co-Chair Schuette also noted that the Safety Sub-committee met on October 20, 2022 to discuss the benchmark for District employees regarding preventable damage to District vehicles and the Committee recommended that the benchmark remain at \$10,000 for CY 2023.

Co-Chair Schuette moved to approve keeping the benchmark at \$10,000, seconded by Co-Chair Joslin and approved by the following roll call vote:

AYES: Thorner, Meyers, Joslin, Schuette  
NOES: None  
ABSTAIN: None  
ABSENT: None

8. CONSIDER REVIEW OF EMPLOYEE INJURIES, VEHICLE ACCIDENTS AND SAFETY REPORTS (IF NECESSARY)

Co-Chair Schuette informed the Committee that there was one item to discuss in closed session.

9. CONSIDER A REPORT ON SEPTEMBER AND OCTOBER SAFETY/RISK COMPLIANCE ACTIVITIES

Co-Chair Schuette provided an informational report on the September and October Safety/Risk compliance activities.

It was stated that the Emergency Operations Center (EOC) drill has been rescheduled to December 8.

10. CONSIDER SAFETY ACTION ITEMS ASSIGNED / COMPLETED

Co-Chair Schuette reviewed the Safety action items as provided in the packet.

11. CONSIDER INFORMATIONAL REPORT ON COVID TASK FORCE UPDATES

Chair Thorner provided an overview of COVID Task Force updates. Cal-OSHA has proposed a permanent standard that becomes effective on January 4 for a minimum of two years (which changes the definition of a close contact). Also, there will be no more COVID leave as of January 1, 2023.

12. CONSIDER DISCUSSION OF PROPOSED SUGGESTIONS/UPDATES TO THE 2022 RESOLUTION SUPPORTING THE DISTRICT'S SAFETY AND WELLNESS PROGRAMS TO BE PRESENTED TO THE FULL BOARD OF DIRECTORS ON DECEMBER 14, 2022

Co-Chair Schuette provided an overview and explanation of the District's Safety and Wellness program and noted that there were only a couple of minor updates that more accurately reflect current practices as well as a few revisions to dates.

Co-Chair Schuette moved to approve as presented, seconded by Co-Chair Joslin and approved by the following roll call vote:

AYES: Thorner, Meyers, Joslin, Schuette  
NOES: None  
ABSTAIN: None  
ABSENT: None

13. CONSIDER FUTURE AGENDA ITEMS

Chair Thorner requested an Engineering Capital Improvement Projects (CIP) Progress Presentation.

14. CLOSED SESSION DISCUSSION (If Necessary)

Closed session was held from 2:54 p.m. to 3:17 p.m.

OPEN SESSION

The incident reported on in closed session was determined to be preventable by the following roll call vote:

AYES: Thorner, Meyers, Joslin, Schuette  
NOES: None  
ABSTAIN: None  
ABSENT: None

The new start date for the SHNQT program is September 13, 2022.

15. ADJOURNED

Chair Thorner requested to cancel the December meeting due to holiday schedules, Director Topolovac not being present, and new committee assignments not being made. Meetings will resume at the beginning of 2023 with new committee assignments. Chair Thorner adjourned the meeting at 3:19 p.m.

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Neal Meyers  
Board Director  
Olivenhain Municipal Water District

ATTEST:

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Kimberly A. Thorner, Assistant Secretary  
General Manager  
Olivenhain Municipal Water District