

MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
OLIVENHAIN MUNICIPAL WATER DISTRICT

October 19, 2022

A regular meeting of the Board of Directors of Olivenhain Municipal Water District was held on Wednesday, October 19, 2022, via video conference and in person.

President Watt called the meeting to order at 4:00 p.m. Following the Pledge of Allegiance, the Assistant Secretary called the roll. Directors present were Bruce-Lane, Guerin, Meyers, and Watt. It was noted that the meeting was published via teleconference in accordance with Assembly Bill 361, which allows local or state legislative bodies to hold meetings via teleconference, makes meetings accessible electronically, and waives certain Brown Act provisions.

President Watt declared a quorum present and ordered the meeting to proceed. In attendance were Kimberly Thorner, General Manager; Alfred Smith, General Counsel; Joey Randall, Assistant General Manager; Jennifer Joslin, Human Resources Manager; Geoff Fulks, Operations Manager; Rainy Selamat, Finance Manager; Lindsey Stephenson, Engineering Manager; Steve Weddle, Engineering Services Supervisor; Leo Mendez, Accounting Supervisor; Mark Wilson, Operations Supervisor; Jared Graffam, Financial Analyst II; Teresa Chase, Administrative Analyst; Joe Jansen, Administrative Analyst; and Stephanie Kaufmann, Executive Secretary.

President Watt made a presentation honoring Board Member Bob Topolovac. Ellie Topolovac addressed the board and employees.

NOTE: The meeting was in recess  
from 4:13 p.m. to 4:18 p.m.

5. CONSIDER IMPLEMENTING ASSEMBLY BILL 361 THAT PROVIDES THE ABILITY TO MEET REMOTELY DUE TO THE GOVERNOR'S PROCLAIMED STATE OF EMERGENCY UNDER MODIFIED BROWN ACT REQUIREMENTS

Director Guerin moved to implement AB 361, seconded by Director Meyers, and approved by the following roll call vote:

AYES:	Directors Bruce-Lane, Guerin, Meyers, and Watt
NOES:	None
ABSTAIN:	None
ABSENT:	None

6. ADOPTION OF AGENDA

Director Meyers moved to adopt the agenda, seconded by Director Guerin, and approved by the following roll call vote:

AYES: Directors Bruce-Lane, Guerin, Meyers, and Watt  
NOES: None  
ABSTAIN: None  
ABSENT: None

7. PERSONAL APPEARANCES AND PUBLIC COMMENTS

There were no public comments.

8. PRESENTATION OF AWARDS AND HONORABLE MENTIONS

- \* Jay Turman – Field Services Technician III – 5 Years – October
- \* GFOA Distinguished Budget Presentation Award

Field Services Technician III Turman was congratulated on his years of service. Financial Analyst II Graffam presented the GFOA Distinguished Budget Presentation Award to the board.

9. CONSIDER APPROVAL OF THE MINUTES OF THE SEPTEMBER 14, 2022, REGULAR BOARD OF DIRECTORS MEETING

President Watt moved to approve the minutes of the September 14, 2022, Regular Board of Directors meeting, seconded by Director Guerin, and approved by the following roll call vote:

AYES: Directors Bruce-Lane, Guerin, Meyers, and Watt  
NOES: None  
ABSTAIN: None  
ABSENT: None

10. CONSENT CALENDAR

C-a CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT'S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS AND STAFF

C-b CONSIDER UPDATE ON THE COVID-19 EMERGENCY DECLARATION

C-c CONSIDER ACCEPTANCE OF THE LONE JACK PRESSURE REDUCING STATION REPLACEMENT PROJECT INTO OMWD'S SYSTEM AND ORDER A NOTICE OF COMPLETION BE FILED

- C-d CONSIDER APPROVAL OF A CONTRACT WITH MARINA LANDSCAPE INC. IN THE AMOUNT OF \$41,350 FOR THE CONSTRUCTION OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT LANDSCAPE HEADQUARTERS COURTYARDS PROJECT AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF OMWD
- C-e CONSIDER DESIGNATION OF A DELEGATE FOR THE NOVEMBER 30 VOTE ON AMENDMENTS TO THE ASSOCIATION OF CALIFORNIA WATER AGENCIES' BYLAWS
- C-f CONSIDER APPROVAL OF COMMENCEMENT OF THE PROCESS TO DETACH PARCEL 1 OF SAN DIEGO COUNTY TRACT NO. 4558, MAP NO. 11899 (ECKELMAN) FROM OLIVENHAIN MUNICIPAL WATER DISTRICT'S SPHERE OF INFLUENCE

Director Meyers had questions on the ACWA Bylaws and the Nominating Committee. General Manager Thorner indicated that she would follow up with Director Meyers to address his concerns.

Director Guerin moved to authorize the Consent Calendar, seconded by Director Meyers, and approved by the following roll call vote:

AYES:	Directors Bruce-Lane, Guerin, Meyers, and Watt
NOES:	None
ABSTAIN:	None
ABSENT:	None

- 11. CONSIDER THE CALENDAR FOR THE 2023 OLIVENHAIN MUNICIPAL WATER DISTRICT'S BOARD MEETINGS

President Watt moved to adopt the 2023 Olivenhain Municipal Water District Board Meeting Calendar, seconded by Director Guerin, and approved by the following roll call vote:

AYES:	Directors Bruce-Lane, Guerin, Meyers, and Watt
NOES:	None
ABSTAIN:	None
ABSENT:	None

- 12. CONSIDER ANNUAL OBJECTIVES AND TIGER TEAM STATUS REPORT

Administrative Analyst Chase presented the informational report.

- 13. CONSIDER INFORMATIONAL REPORT ON WATER SUPPLY CONDITIONS AND LONG-TERM WATER USE EFFICIENCY LEGISLATION

Administrative Analyst Jansen presented the informational report.

14. CONSIDER APPROVAL OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT’S CAPACITY FEES AND ADOPTION OF AN ORDINANCE AMENDING THE DISTRICT’S ADMINISTRATIVE AND ETHICS CODE (Article 13 – Policy for District Facilities)

Upon motion by Director Guerin and a second by Director Meyers, Ordinance 504 was adopted by the following roll call vote:

AYES:	Directors Bruce-Lane, Guerin, Meyers, and Watt
NOES:	None
ABSTAIN:	None
ABSENT:	None

15. CONSIDER ADOPTION OF A RESOLUTION MAKING CALIFORNIA ENVIRONMENTAL QUALITY ACT EXEMPTION FINDINGS TO ESTABLISH WATER CAPACITY FEES WITHIN ZONES OF BENEFIT IN THE DISTRICT, AND ORDER A NOTICE OF EXEMPTION BE FILED WITH THE COUNTY CLERK OF THE COUNTY OF SAN DIEGO

President Watt moved to adopt Resolution 2022-24, seconded by Director Guerin, and approved by the following roll call vote:

AYES:	Directors Bruce-Lane, Guerin, Meyers, and Watt
NOES:	None
ABSTAIN:	None
ABSENT:	None

16. CONSIDER STAFF PRESENTATION ON THE PROPOSED OMWD POTABLE AND RECYCLED WATER RATES AND CHARGES FOR 2023

Finance Manager Selamat presented the report.

There was board consensus to tentatively approve water rates and charges for 2023, which will be included in the January 2023 Watching Water newsletter, and to keep the \$499,000 from SDCWA refunds on MWD litigation attorney fees in Operating Reserves to offset 2024 future water rate increases.

17. CONSIDER A PRESENTATION ON THE OLIVENHAIN MUNICIPAL WATER DISTRICT FLEET AND FLEET MAINTENANCE PROGRAM (INFORMATIONAL ITEM)

Operations Manager Fulks presented the informational report.

18. CONSIDER APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH CAROLLO ENGINEERS, INC. IN THE AMOUNT OF \$550,000 FOR THE DAVID C. MCCOLLOM WATER TREATMENT PLANT CONDITION ASSESSMENT PROJECT AND INCREASE THE OVERALL PROJECT BUDGET BY \$185,000 AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF OMWD

President Watt moved to approve a professional services agreement with Carollo Engineers, Inc. in the amount of \$548,614 for the David C. McCollom Water Treatment Plant Condition Assessment Project, increase the overall Project budget in the amount of \$185,000, and authorize the General Manager to sign on behalf of the Olivenhain Municipal Water District, seconded by Director Meyers and approved by the following roll call vote:

AYES:	Directors Bruce-Lane, Guerin, Meyers, and Watt
NOES:	None
ABSTAIN:	None
ABSENT:	None

19. INFORMATIONAL REPORTS

A. President's Report

President Watt reported that he attended the Health & Wellness Expo, that the Open House was fantastic, and that he attended the Facilities Committee Meeting.

He announced that input for the General Manager's review will be due to him by November 9.

B. General Manager's Report

General Manager Thorner reported that the Fallbrook/Rainbow Detachment item will be presented at the November board meeting and that Governor Newsom is ending the COVID emergency on February 28, 2023.

C. Consulting Engineer's Report

Consulting Engineer MacFarlane's written report was included in the board packet.

D. General Counsel's Report

General Counsel Smith provided a written report that was included in the board packet.

E. San Diego County Water Authority (SDCWA) Report

General Manager Thorner reported that Frank Hilliker is the new Secretary of SDCWA, Nick Serrano is the new Vice-Chair, and Mel Katz is the new Chair. Chair Katz will be attending the January OMWD board meeting.

F. Legislative Report

The Legislative Report was included in the board packet.

G. Twelve Month Calendar/Other Meetings/Reports by Board Members Per AB 1234

**Board Meeting Debrief (Sep 15)**

President Watt attended the meeting with General Manager Thorner.

**AB 1825 Harassment Training due (Sep 25)**

Director Guerin completed the training.

**Special Finance Committee Meeting (Oct 4)**

Directors Guerin and Watt attended the meeting.

**Health & Wellness Expo (Oct 5)**

President Watt attended the event.

**Open House Speech Preparation (Oct 7)**

President Watt attended the meeting.

**OMWD Open House (Oct 8)**

Directors Guerin and Watt attended the event.

**AED/CPR Training (Oct 12)**

Director Meyers completed the training.

**Facilities Committee Meeting (Oct 12)**

Directors Meyers and Watt attended the meeting.

**Board Packet Review Meeting (Oct 18)**

President Watt attended the meeting.

H. Board Comments

There were no board comments.

20. CORRESPONDENCE

Correspondence was provided in the board packet.

21. AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS

There were no meetings requiring authorization to attend.

22. FUTURE AGENDA ITEMS

There were no future agenda items added.

23. CONSIDER PUBLIC COMMENTS

There were no public comments.

24. CLOSED SESSION

There was no Closed Session.

25. ADJOURNMENT

President Watt adjourned the meeting at 6:00 p.m. in honor of Board Member Bob Topolovac.

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Lawrence A. Watt, President  
Board of Directors  
Olivenhain Municipal Water District

ATTEST:

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Kimberly A. Thorner, Assistant Secretary  
Board of Directors  
Olivenhain Municipal Water District