



# Safety Committee Meeting

January 28, 2026

**NOTICE OF A REGULAR MEETING  
OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT'S  
SAFETY COMMITTEE  
1966 Olivenhain Road, Encinitas, CA 92024  
Tel: (760) 753-6466 • Fax: (760) 753-1578  
VIA TELECONFERENCE ONLY AND IN-PERSON**

Pursuant to AB 3035, effective January 1, 2003, any person who requires a disability related  
modification or accommodation in order to participate in a public meeting  
shall make such a request in writing to the District for immediate consideration.

DATE: January 28, 2026

TIME: 2:30 p.m.

PLACE: HYBRID REGULAR MEETING VIA TELECONFERENCE AND IN-PERSON

The meeting is being held virtually as a convenience to the public. The meeting will not stop or suspend its in-person meeting should a technological interruption occur with respect to the Zoom or call-in options listed on the agenda.

**For Zoom Participation:**

[www.zoom.us/join](https://www.zoom.us/join)

Meeting ID: 840 7250 6708

Password: 561194

**For Zoom Call-in Only:**

Call: (669)444-9171

Meeting ID: 840 7250 6708

Password: 561194

**Public Participation/Comment:** Members of the public can participate in the meeting by emailing your comments on an agenda item to the Safety/Risk Compliance Administrator at [tschuetter@olivenhain.com](mailto:tschuetter@olivenhain.com) or address the committee directly in real-time under the public comments section. If you do not receive a confirmation email that your comment has been received, please call (760) 632-4217 or address the committee under the public comments section to ensure that your comments are heard in real-time. The subject line of your email should clearly state the item number you are commenting on and should include your name and phone number. All comments will be emailed to the Safety Committee.

*Note: Items On The Agenda May Be Taken Out Of Sequential Order As Their  
Priority Is Determined By The Committee*

1. Call to Order

2. Roll Call (Board Members)
3. Adoption of Agenda
4. Public Comments
5. Consider Approval of the Minutes of the November 20, 2025 Regular Safety Committee Meeting
6. Consent Calendar

*NOTE: ANY ITEM MAY BE REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION*

C-a. Consider Approval of the February/March 2026 Training Calendar

7. Consider an Informational Report on the "Safety Has No Quitting Time" (SHNQTT) Program
8. Consider Review of Employee Injuries, Vehicle Accidents, and Safety Reports (If Necessary)
9. Consider a Report on December and January Safety/Risk Compliance Activities
10. Consider the Safety Action-Items Assigned/Completed
11. Consider Future Agenda Items
12. Adjournment

# Memo

Date: January 28, 2026  
To: Olivenhain Municipal Water District Safety Committee  
From: Tim Schuette, Safety / Risk Compliance Administrator  
Subject: **CONSIDER APPROVAL OF THE MINUTES OF THE NOVEMBER 20, 2025  
REGULAR SAFETY COMMITTEE MEETING**

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The Safety Committee will receive a draft copy of the meeting minutes. Following committee approval, the minutes will be posted on the District's website.

Attachment: Draft Meeting Minutes

# Memo

Date: January 28, 2026  
To: Olivenhain Municipal Water District Safety Committee  
From: Tim Schuette, Safety / Risk Compliance Administrator  
Subject: **CONSIDER APPROVAL OF THE FEBRUARY/MARCH 2026 TRAINING  
CALENDAR**

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Attached is the February/March training calendar.

Attachment: Schedule for Safety Training

**Olivenhain MWD  
Training Calendar  
February/March 2026**

**February:**

Tailgate Topics:

- Bloodborne Pathogens Awareness (SDRMA)
- Vehicle Backing (OMWD)

Events:

- Respiratory Fit Testing
- Respiratory Protection Program Training
- Forklift Training
- Backhoe Operator Training

**March:**

Tailgate Topics:

- Portable Ladder Safety (SDRMA)
- Power Tool Safety (OMWD)

Events:

- Fire Extinguisher Annual Inspections/Recharge

# Memo

Date: January 28, 2026  
To: Olivenhain Municipal Water District Safety Committee  
From: Tim Schuette, Safety / Risk Compliance Administrator  
Subject: **CONSIDER AN INFORMATIONAL REPORT ON THE “SAFETY HAS NO QUITTING TIME” (SHNQT) PROGRAM**

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Attached is the current report for the number of injuries for years 2022-2026; consecutive number of days since the last preventable injury; and the vehicle/property damage amounts for years 2022-2026.

Attachments: SHNQT Report; Vehicle/Property Damage



The Injury Incident Rate (IIR) for OMWD in **2025 was 2.1 recordable injuries** based on OSHA's IIR Formula:

(Number of injuries and illnesses X 200,000)/Employee hours worked including overtime = Injury Incidence rate)

OMWD Injury Rates (Based on the 3-year avg of 90 employees)  
2023 - 3.2    2024 - 3.2    2025 - 2.1    **3-year avg = 2.8 injuries**

NAICS OSHA Recordable Injury Rates (Based on Code 22131)  
2022 - 2.1    2023 - 2.2    2024 - 2.3    **3-year avg = 2.2 injuries**

The Survey of Occupational Injuries and Illnesses data for 2024 was released on January 22, 2026.

**The "Safety Has No Quitting Time" award is based on the last recorded 3-year average national incident rate for Water Supply and Irrigation Systems**

The National Injury / Illness Rate can be found at the Bureau of Labor Statistics ([www.BLS.gov](http://www.BLS.gov)). The North American Industry Classification System (NAICS) code as agreed by the Safety Committee for OMWD is **22131** - Water Supply & Irrigation Systems

**Last Reportable / Preventable Lost-Time Injury was**  
**September 13, 2022**

**INJURY AND LOST TIME COUNT AS OF**  
**January 28, 2026**

CONSECUTIVE NUMBER OF WORK DAYS WITHOUT  
A PREVENTABLE LOST TIME (Days Away from Work) INJURY  
**1,233 Days**

**OMWD SAFETY RECOGNITION PROGRAM 2026**

NUMBER OF PREVENTABLE INJURIES IN 2026 = 0  
NUMBER OF PREVENTABLE LOST DAYS IN 2026 = 0  
Recordable OSHA Injuries "OSHA 300 Log" in 2026 = 0  
Recordable OSHA Lost Days "OSHA 300 Log" in 2026 = 0  
CURRENT Injury Illness Rate (IIR) = 0.0

**Year-to-Date 2026 Totals:**

Preventable Vehicle Incident and/or Vehicle Related Property Damage in CY 2026 = **\$0.00** See Attached

- Estimated damages will also count in this total if decided not to repair the vehicle.



## TOTAL PREVENTABLE DAMAGES

2022		
OMWD VEHICLE DAMAGED	OMWD VEHICLE DAMAGE \$ AMT	OTHER PROPERTY DMG \$ AMT
DEC - #46 (LICENSE PLATE MOUNT - PRIUS)	\$0.00	\$68.00
<b>Total</b>	<b>\$0.00</b>	<b>\$68.00</b>

TOTAL PREVENTABLE VEHICLE INCIDENT AND/OR VEHICLE RELATED PROPERTY DAMAGE IN 2022

\$68.00

2023		
OMWD VEHICLE DAMAGED	OMWD VEHICLE DAMAGE \$ AMT	OTHER PROPERTY DMG \$ AMT
JUN - #112 (PASSENGER SIDE FENDER)	\$2,307.70	
NOV - BACKHOE HIT SUBSURFACE INSTALLATION	0.00	\$3,631.30
<b>Total</b>	<b>\$2,307.70</b>	<b>\$3,631.30</b>

TOTAL PREVENTABLE VEHICLE INCIDENT AND/OR VEHICLE RELATED PROPERTY DAMAGE IN 2023

\$5,939.00

2024		
OMWD VEHICLE DAMAGED	OMWD VEHICLE DAMAGE \$ AMT	OTHER PROPERTY DMG \$ AMT
APR - #115 BACKED INTO CONTRACTOR VEHICLE	\$0.00	\$1,150.61
NOV- #75 HIT LARGE ROCK IN DECORTIVE ISLAND	\$5,500.00	\$0.00
<b>Total</b>	<b>\$5,500.00</b>	<b>\$1,150.61</b>

TOTAL PREVENTABLE VEHICLE INCIDENT AND/OR VEHICLE RELATED PROPERTY DAMAGE IN 2024

\$6,650.61

2025		
OMWD VEHICLE DAMAGED	OMWD VEHICLE DAMAGE \$ AMT	OTHER PROPERTY DMG \$ AMT
MAR - #90 HIT GOLF COURSE RETAINING WALL	\$7,724.98	\$0.00
APR - #04 REAR ENDED CITIZEN'S VEHICLE	\$1,284.48	\$0.00
JUL - #94 DENTED REAR BUMPER	\$1,074.00	\$0.00
<b>Total</b>	<b>\$10,083.46</b>	

TOTAL PREVENTABLE VEHICLE INCIDENT AND/OR VEHICLE RELATED PROPERTY DAMAGE IN 2025

\$10,083.46

2026		
OMWD VEHICLE DAMAGED	OMWD VEHICLE DAMAGE \$ AMT	OTHER PROPERTY DMG \$ AMT
<b>Total</b>	<b>\$0.00</b>	

TOTAL PREVENTABLE VEHICLE INCIDENT AND/OR VEHICLE RELATED PROPERTY DAMAGE YEAR TO DATE

\$0.00

# Memo

Date: January 28, 2026  
To: Olivenhain Municipal Water District Safety Committee  
From: Tim Schuette, Safety / Risk Compliance Administrator  
Subject: **CONSIDER REVIEW OF EMPLOYEE INJURIES, VEHICLE ACCIDENTS AND SAFETY REPORTS (IF NECESSARY)**

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If necessary, the Safety Committee will review and discuss employee injuries, vehicle accidents and safety reports since the last committee meeting occurred.

The Safety Committee will determine if the situation was “preventable” or “non-preventable.” The committee may also develop recommendations regarding the incident.

**PREVENTABLE:** Could a reasonable prudent employee, or the District, in a like or similar situation, have been able to avoid or prevent the accident from occurring? If the answer is yes, the accident shall be defined as preventable.

Injuries:

- None at this time

Vehicle related property damage:

- 1 item to discuss.

Staff will be available to answer any questions.

# Memo

Date: January 28, 2026  
To: Olivenhain Municipal Water District Safety Committee  
From: Tim Schuette, Safety / Risk Compliance Administrator  
Subject: **CONSIDER A REPORT ON DECEMBER AND JANUARY SAFETY/RISK COMPLIANCE ACTIVITIES**

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Attached is a list of safety/risk compliance activities for the months of December and January. Staff will be available to answer any questions.

Attachment: List of Safety / Risk Compliance Activities

## **Safety/Risk Compliance Activities December 2025 and January 2026**

### **December:**

- Facilitated the completion and certification of the required Environmental Protection Agency (EPA) water system Risk and Resiliency Assessment five-year review.
- Provided support and coordination on multiple liability claims.

### **General Duties**

- Project Heartbeat – Automatic Emergency Defibrillator (AED) Monthly Check List
- Facilitated tailgate training to all departments
- Member Area Communication System (MACS) Radio Test
- Completed fire extinguisher inspections
- Completed emergency shower/eye wash station inspections

### **January:**

- Provided support and coordination on multiple liability claims.
- Commenced review of the Emergency Response Plan following the Risk and Resiliency Assessment certification.

### **General Duties**

- Project Heartbeat - Automatic Emergency Defibrillator (AED) Monthly Check List
- Facilitated tailgate training to all departments
- Member Area Communication System (MACS) Radio Test
- Completed fire extinguisher inspections
- Completed emergency shower/eye wash station inspections

# Memo

Date: January 28, 2026  
To: Olivenhain Municipal Water District Safety Committee  
From: Tim Schuette, Safety / Risk Compliance Administrator  
Subject: **CONSIDER THE SAFETY ACTION-ITEMS ASSIGNED / COMPLETED**

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Attached is the list of action items assigned and their current status.

Attachment: Safety Meeting Action Items

### SAFETY MEETING ACTION ITEMS

Safety Meeting Date	Discussion/Agenda Item	Assigned To	Deadline/Timeline	Completed	Additional Comments
11/20/2025	(SHNQT) Revisit the dollar \$ amount for preventable damage to District vehicles/property; and the language for preventable accidents and/or vehicle incident damage annually in November.	Tim Schuette	11/25/2026	Annually	The Safety Committee then full Board approved an increase to \$15,000 from \$10,000 for preventable vehicle/property damage annual goal.
Standing Item	Caught Being Safe (CBS) Program	Tim Schuette	Report at Meeting	As needed	None at this time.
Ongoing	Safety Suggestions	Tim Schuette	Ongoing	As needed	No new suggestions.
5/28/2025	Review the Workplace Violence Prevention Plan (WVPP).	Tim Schuette	5/27/2026	Annually	Plan to be reviewed on an annual basis.
9/24/2025	Provide updates regarding ACWA/JPIA future exclusion/restrictions for electrified fencing (AMAROK).	Tim Schuette	11/25/2026	As needed	Discuss ACWA/JPIA's position on AMAROK fencing pending their 9/24/2026 Liability Committee meeting then Executive Committee meeting.

# Memo

Date: January 28, 2026  
To: Olivenhain Municipal Water District Safety Committee  
From: Tim Schuette, Safety / Risk Compliance Administrator  
Subject: **CONSIDER FUTURE AGENDA ITEMS**

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This is an opportunity for anyone who may have an item for consideration at a future Safety Committee meeting.

Future Agenda Items:

- 3/25/26 - Discuss potential security services starting FY 2026/2027 with the new two-year budget.
- CY 2026 Annual Objective - Review policy for third-party fire protection services with the Safety Committee.

WE ARE NOW ADJOURNED

THE NEXT SAFETY COMMITTEE MEETING  
WILL BE HELD ON **MARCH 25, 2026**