

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
OLIVENHAIN MUNICIPAL WATER DISTRICT

September 16, 2026

A meeting of the Board of Directors of Olivenhain Municipal Water District was held on Wednesday, September 16, 2026, at the district office, 1966 Olivenhain Road, Encinitas, California.

Vice President Meyers called the meeting to order at 4:00 p.m. Following the Pledge of Allegiance, the Assistant Secretary called the roll. Directors present were Guerin, Lanfried, Maloni, and Meyers. It was noted that President Hahn was absent and would be arriving late.

Vice President Meyers declared a quorum present and ordered the meeting to proceed. In attendance were Kimberly Thorner, General Manager; Alfred Smith, General Counsel; Don MacFarlane, Consulting Engineer; Joey Randall, Assistant General Manager; Jennifer Joslin, Human Resources Manager; John Carnegie, Customer Services Manager; Jesse Bartlett-May, Operations Manager; Leo Mendez, Finance Manager; Erick Del Bosque, Engineering Manager; Brian Sodeman, Customer Service and Public Affairs Supervisor; Jared Graffam, Accounting Supervisor; Evan DeWindt, Water Treatment Facility Supervisor; Brandon Barnick, Field Services Supervisor; Joe Jansen, Administrative Analyst; Teresa Chase, Administrative Analyst; Jeff Sambo, Systems Administrator; Stephanie Kaufmann, Executive Secretary; and Robert Kreutzer, Department Assistant.

5. ADOPTION OF AGENDA

Director Lanfried moved to adopt the agenda, seconded by Director Guerin, and approved unanimously with President Hahn absent.

6. PERSONAL APPEARANCES AND PUBLIC COMMENTS

There were no public comments.

7. PRESENTATION OF AWARDS AND HONORABLE MENTIONS

Service Awards, Promotions, and Honorable Mentions

*Kelvin Ku – Field Services Technician II – 10 Years and Grow Your Own Promotion

*Erick Del Bosque – Engineering Manager – New Hire

*CSDA's General Manager of the Year – Kimberly Thorner

Field Services Technician II Ku and General Manager Thorner were congratulated by the board.

Engineering Manager Del Bosque was welcomed by the board.

8. CONSIDER APPROVAL OF THE MINUTES OF THE AUGUST 19, 2026, REGULAR BOARD OF DIRECTORS MEETING

Director Guerin moved to approve the minutes of the August 19, 2026, Regular Board of Directors meeting, seconded by Director Maloni, and approved unanimously with President Hahn absent.

9. CONSENT CALENDAR

C-a CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT'S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS AND STAFF; AND MONTHLY INVESTMENT REPORTS

C-b CONSIDER APPROVAL OF PRIVATE ENCROACHMENT PERMIT NO. 435 FOR GORDON H. SCHENK AND MARY K. HOEN TO CONSTRUCT LANDSCAPE IMPROVEMENTS THROUGH OMWD EASEMENT 121 LOCATED AT APN 303-014-06-00 AND ORDER THE PERMIT TO BE RECORDED

C-c CONSIDER ACCEPTANCE OF THE CALLE PONTE BELLA WATER SERVICE INSTALLATION (BRIDGES LOT 2 LLC) INTO OMWD'S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED

Director Lanfried moved to approve the Consent Calendar, seconded by Director Guerin, and approved unanimously with President Hahn absent.

10. CONSIDER THE FOLLOWING ACTIONS RELATED TO THE CALLE BARCELONA EMERGENCY LEAK REPAIR PROJECT: A) REVIEW AN UPDATE TO THE GENERAL MANAGER'S EMERGENCY DECLARATION FOR THE CALLE BARCELONA EMERGENCY LEAK REPAIR PROJECT, B) AUTHORIZE APPROVAL OF A NOT TO EXCEED CONTRACT WITH CASS ARRIETA IN THE AMOUNT OF \$85,000 AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT, AND C) ADOPT A RESOLUTION MAKING CEQA FINDINGS AND ORDERING A NOTICE OF EXEMPTION BE FILED WITH THE SAN DIEGO COUNTY CLERK AND THE STATE CLEARINGHOUSE AT THE GOVERNOR'S OFFICE OF PLANNING AND RESEARCH

Operations Manager Bartlett-May presented the report.

After discussion, Director Maloni moved to approve a not-to-exceed contract with Cass Arrieta for an amount of \$85,000 and authorize the General Manager to sign on behalf of the district, adopt Resolution 2026-21 making CEQA findings and ordering a Notice of Exemption be filed with the San Diego County Clerk and the State Clearinghouse at the Governor's Office of Planning and Research, seconded by Vice President Meyers, and approved unanimously with President Hahn absent.

11. CONSIDER ADOPTION OF AN ORDINANCE AMENDING OLIVENHAIN MUNICIPAL WATER DISTRICT'S ADMINISTRATIVE AND ETHICS CODE (Article 9—Rules Relating to Customer Accounts and Article 12—Violations and Penalties)

Customer Service and Public Affairs Supervisor Sodeman presented the report.

It was noted that President Hahn arrived at 4:28 p.m.

Upon motion by Director Guerin, and a second by Director Maloni, Ordinance 543 was approved by the following roll call vote:

AYES:	Directors Guerin, Hahn, Lanfried, Maloni, and Meyers
NOES:	None
ABSTAIN:	None
ABSENT:	None

12. CONSIDER PROPOSED CHANGES TO OMWD WATER-RELATED SERVICES FEES (ANNUAL REVIEW FOR 2026) AND ADOPTION OF AN ORDINANCE AMENDING OLIVENHAIN MUNICIPAL WATER DISTRICT'S ADMINISTRATIVE AND ETHICS CODE (ARTICLE 8 - WATER RATES AND CHARGES AND ARTICLE 13 – POLICY FOR DISTRICT FACILITIES)

Accounting Supervisor Graffam presented the report.

Upon motion by President Hahn, and a second by Director Meyers, Ordinance 544 was approved by the following roll call vote:

AYES:	Directors Guerin, Hahn, Lanfried, Maloni, and Meyers
NOES:	None
ABSTAIN:	None
ABSENT:	None

13. CONSIDER APPROVAL OF: 1) A MULTI-YEAR CONSTRUCTION CONTRACT TO GSE IN THE AMOUNT OF \$15,465,600 FOR THE CONSTRUCTION OF THE DCMWTP MEMBRANE BASIN REHABILITATION PROJECT, INCLUDING WAIVER OF A MINOR IRREGULARITY RELATED TO THE UNNOTARIZED NON-COLLUSION AFFIDAVIT; 2) AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF OMWD FOR THE INITIAL TWO-YEAR PHASE IN THE AMOUNT OF \$9,438,306; 3) AUTHORIZE SUBSEQUENT PHASES THROUGH CONTRACT AMENDMENTS BASED ON THE CONTRACT PRICING ESTABLISHED AT THE TIME OF AWARD, SUBJECT TO CONTRACTOR PERFORMANCE; 4) INCREASE THE GENERAL MANAGER'S CHANGE ORDER APPROVAL LIMIT FROM \$75,000 TO \$650,000 FOR THE CONTRACT WITHIN PROJECT BUDGET; 5) INCREASE THE TOTAL PROJECT BUDGET BY \$7,250,000; AND 6) TO FUND THE INITIAL TWO-YEAR PHASE OF THE PROJECT, DEFER 9 CAPITAL IMPROVEMENT PROJECTS FROM 2027 AND 2028 TO 2029 AND APPROPRIATE AN ADDITIONAL \$1,250,000 FROM THE CAPITAL RESERVE FUND

Assistant General Manager Randall presented the report.

Director Lanfried moved to award a contract to GSE in the amount of \$15,465,600 for construction of the Project, waive a minor irregularity related to the unnotarized non-collusion affidavit, authorize the General Manager to sign on behalf of OMWD for the initial two-year phase in the amount of \$9,438,306, authorize subsequent phases through contract amendments based on the contract pricing established at the time of award, subject to contractor performance, increase the General Manager's change order approval limit from \$75,000 to \$500,000, to notify the board when approaching the \$300,000 amount, increase the total project budget by \$7,250,000 and to fund the initial two-year phase of the Project, defer nine capital improvement projects from 2027 and 2028 to 2029, and appropriate an additional \$1,250,000 from the Capital Reserve Fund, seconded by Director Guerin, and approved with Director Maloni and Meyers voting no.

NOTE: The meeting was in Recess
from 6:33 p.m. to 6:44 p.m.

14. INFORMATIONAL REPORTS

A. President's Report

President Hahn did not have a report.

B. General Manager's Report

General Manager Thorner provided a written report that was included in the board packet.

C. Consulting Engineer's Report

Consulting Engineer MacFarlane's report was provided at the meeting.

D. General Counsel's Report

General Counsel Smith provided a written report that was included in the board packet.

E. San Diego County Water Authority (SDCWA) Report

SDCWA representative Meyers reported on the new SDCWA board leadership and that he is interested in the Metropolitan Water District delegate position.

F. Legislative Report

The Legislative Report was included in the board packet.

G. Twelve Month Calendar/Other Meetings/Reports by Board Members Per AB 1234

CSDA Quarterly Dinner Meeting (Aug 20)

President Hahn attended the meeting.

Urban Water Institute Conference (Aug 20-21)

Directors Lanfried, Maloni, and Meyers attended the conference.

ACWA Region 10 Meeting (Aug 21)

Director Maloni attended the meeting.

CSDA Annual Conference (Aug 24-26)

Director Guerin attended the conference.

CSDA Annual Conference (Aug 24-25)

Director Meyers attended the conference.

KnowBe4 Cybersecurity Training (Sep 2)

Director Maloni completed the training.

Conference Call with the General Manager RE: SDCWA Governance (Sep 8)

Director Meyers had a call with the General Manager.

ACWA Region 10 Meeting (Sep 10)

Director Maloni attended the meeting.

Knowbe4 Cybersecurity Training (Sep 13)

President Hahn completed the training.

Conference Call RE: Board Meeting Pre-Briefing (Sep 14)

President Hahn had a call with the General Manager.

Ad Hoc Insurance Committee Meeting (Sep 14)

Directors Guerin and Maloni attended the committee meeting.

VIP Tour (Sep 15)

Director Maloni attended the tour.

Conference Call RE: Board Meeting Pre-Briefing (Sep 15)

Director Lanfried had a call with the Assistant General Manager.

15. **CORRESPONDENCE**

Correspondence was provided in the board packet.

16. **AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS**

There were no meetings requiring authorization to attend.

17. **FUTURE AGENDA ITEMS**

There were no future agenda items added.

18. **CONSIDER PUBLIC COMMENTS**

There were not any public comments.

NOTE: The meeting was in Recess
from 6:45 p.m. to 6:56 p.m.

NOTE: The meeting was in Closed Session
from 6:56 p.m. to 7:38 p.m.

19. **CLOSED SESSION**

A) **CONSIDER POTENTIAL LITIGATION – ONE CASE [PURSUANT TO GOVERNMENT
CODE SECTION 54956.9]**

20. **OPEN SESSION**

General Counsel Smith stated that there was no reportable action from Closed Session.

21. **CONSIDER APPROVAL OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT'S 2026 WATER
CAPACITY FEES AND ADOPTION OF AN ORDINANCE AMENDING SECTION 13.11 OF THE**

DISTRICT’S ADMINISTRATIVE AND ETHICS CODE – OMWD CAPACITY FEES BY ZONE
(ARTICLE 13 – POLICY FOR DISTRICT FACILITIES)

Finance Manager Mendez presented the report.

Upon motion by Director Guerin, and a second by Director Meyers, Ordinance 545 was approved by the following roll call vote:

AYES:	Directors Guerin, Hahn, Lanfried, Maloni, and Meyers
NOES:	None
ABSTAIN:	None
ABSENT:	None

22. CONSIDER ADOPTION OF A RESOLUTION MAKING CALIFORNIA ENVIRONMENTAL QUALITY ACT EXEMPTION FINDINGS TO ESTABLISH WATER CAPACITY FEES WITHIN ZONES OF BENEFIT IN THE DISTRICT, AND ORDER A NOTICE OF EXEMPTION BE FILED WITH THE COUNTY CLERK OF THE COUNTY OF SAN DIEGO AND THE STATE CLEARINGHOUSE AT THE GOVERNOR’S OFFICE OF PLANNING AND RESEARCH

Finance Manager Mendez presented the report.

Director Lanfried moved to approve Resolution 2026-22, seconded by Director Maloni, and approved unanimously.

23. ADJOURNMENT

The meeting was adjourned at 8:16 p.m.

Matthew R. Hahn, President
Board of Directors
Olivenhain Municipal Water District

ATTEST:

Christy Guerin, Secretary
Board of Directors
Olivenhain Municipal Water District