

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
OLIVENHAIN MUNICIPAL WATER DISTRICT

SEPTEMBER 12, 2018

A regular meeting of the Board of Directors of Olivenhain Municipal Water District was held on Wednesday, September 12, 2018, at the District office, 1966 Olivenhain Road, Encinitas, California.

President Watt called the meeting to order at 4:00 p.m. Following the Pledge of Allegiance, the Assistant Secretary called the roll. Directors present were Topolovac, Varty, and Watt. It was noted that Directors Guerin and Sprague were absent.

President Watt declared a quorum present and ordered the meeting to proceed. In attendance were Kimberly Thorner, General Manager; Alfred Smith, General Counsel; Joseph Randall, Assistant General Manager; Rainy Selamat, Finance Manager; Dave Smith, Operations Manager; Tom Wood, Human Resources Manager; John Carnegie, Customer Services Manager; and Stephanie Kaufmann, Executive Secretary.

Also in attendance were Consulting Engineer Don MacFarlane; district employees Brian Sodeman – Customer Service and Public Affairs Supervisor; Chad Williams – Engineering Services Supervisor; Teresa Chase – Staff Analyst; Lisa Maxwell – Accountant I; Lorrie Smith – Accountant I; Cindy Pecile – Right of Way Coordinator; Jesica Cleaver – Education Conservation Coordinator; and Shawn Patterson – Administrative Assistant.

5. ADOPTION OF AGENDA

Director Topolovac moved to adopt the agenda, seconded by Director Varty and carried unanimously with Directors Guerin and Sprague absent.

6. PERSONAL APPEARANCES AND PUBLIC COMMENTS

There were no personal appearances or public comments.

7. PRESENTATION OF AWARDS AND HONORABLE MENTIONS

* Teresa Chase – Staff Analyst – 20 Years of Service

The Board thanked Staff Analyst Chase for her dedication and invaluable service to the District.

8. CONSIDER APPROVAL OF THE MINUTES OF THE AUGUST 15, 2018 REGULAR BOARD OF DIRECTORS MEETING

Director Topolovac provided an update to Item 14 from the August 15 Minutes that read, “During the robust discussion of Proposition 3, Director Topolovac raised his concern over the number of water bond propositions placed before the voters in the last few years and whether this bond had sufficient merit to be supported. It was concluded that funding for local and regional water supply development included in the bond will help achieve objectives of improving regional self-sufficiency, becoming more resilient to drought, and reducing dependence on the Sacramento-San Joaquin Bay-Delta.” The board concurred.

President Watt moved to approve the August 15, 2018 meeting minutes with the above edit, seconded by Director Varty and carried unanimously with Directors Guerin and Sprague absent.

9. CONSENT CALENDAR

C-a CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT’S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; AND REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS AND STAFF

C-b CONSIDER ACCEPTANCE OF THE CAMINITO DEL VIENTECITO FIRE HYDRANT INSTALLATION PROJECT (MCCULLOUGH DESIGN DEVELOPMENT, INC.) INTO THE DISTRICT’S SYSTEM AND ORDER A NOTICE OF COMPLETION TO BE FILED

C-c CONSIDER ACCEPTANCE OF THE ENCINITAS VILLAGE SQUARE PHASE 2 WATER SERVICE INSTALLATION PROJECT (FESTIVAL ENCINITAS PARTNERS, LLC) INTO THE DISTRICT’S SYSTEM AND ORDER A NOTICE OF COMPLETION TO BE FILED

C-d CONSIDER APPROVAL OF PRIVATE ENCROACHMENT PERMIT NO. 393 FOR 6510 MONTE FUEGO (THE COMMUNITY ASSOCIATION OF SANTA FE SUR, INC.) AND ORDER THE PERMIT TO BE RECORDED

President Watt moved to authorize the Consent Calendar items as written, seconded by Director Topolovac and carried unanimously with Directors Guerin and Sprague absent.

10. CONSIDER APPROVAL OF AN AGREEMENT WITH NEXUSTEK, INC. IN THE AMOUNT OF \$108,632 FOR TERTIARY DATA BACKUP AND DISASTER RECOVERY SERVICES AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

Director Topolovac moved to approve of a contract with NexusTek, Inc. for tertiary data backup and disaster recovery services for 36 months in the amount of \$108,632 and authorize the

General Manager to sign on behalf of the district, seconded by Director Varty and carried unanimously with Directors Guerin and Sprague absent.

11. CONSIDER AWARD OF A CONTRACT WITH ALFA LAVAL INC. IN THE AMOUNT OF \$228,144.74 FOR RECONDITIONING OF THE BELT FILTER PRESSES AT THE 4S RANCH WATER RECLAMATION FACILITY, APPROPRIATE \$20,000 TO THE PROJECT BUDGET, AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

Director Varty moved to approve a contract with Alfa Laval Inc. in the amount of \$228,144.74 for reconditioning of the belt filter presses at the 4S Ranch Water Reclamation Facility, appropriate \$20,000 to the project budget, and authorize the General Manager to sign on behalf of the District, seconded by Director Topolovac and carried unanimously with Directors Guerin and Sprague absent.

12. CONSIDER AWARD OF A CONTRACT WITH SERPENTIX CONVEYOR CORPORATION IN THE AMOUNT OF \$99,180.08 FOR REHABILITATION OF THE SOLIDS PROCESSING CONVEYOR SYSTEM AT THE 4S RANCH WATER RECLAMATION FACILITY, APPROPRIATE \$28,000 TO THE PROJECT BUDGET, AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

President Watt moved to approve a contract with Serpentix Conveyor Corporation in the amount of \$99,180.08 for rehabilitation of the solids processing conveyor system at the 4S Ranch Water Reclamation Facility, appropriate \$28,000 to the project budget, and authorize the General Manager to sign on behalf of the District, seconded by Director Varty and carried unanimously with Directors Guerin and Sprague absent.

13. CONSIDER APPROVAL OF AN AGREEMENT WITH NV5 IN THE AMOUNT OF \$200,000 FOR PRELIMINARY AND FINAL DESIGN SERVICES FOR THE MANCHESTER AVENUE RECYCLED WATER PIPELINE EXTENSION AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

President Watt requested that the names of companies that submit proposals on district projects be included in future board memos.

President Watt moved to approve a Professional Services Agreement with NV5 for final design services for the Manchester Avenue Recycled Water Pipeline Extension in the amount of \$200,000 and authorize the General Manager to sign on behalf of the District, seconded by Director Topolovac and carried unanimously with Directors Guerin and Sprague absent.

14. CONSIDER PRESENTATION ON EAM WORK ORDER BACKLOG (INFORMATIONAL ITEM)

Operations Manager Smith provided a report. This was an informational item.

Items 16-20 were heard next on the agenda.

16. INFORMATIONAL REPORTS

A. President's Report

President Watt reported that he attended the CSDA quarterly dinner, the 4SRWRF Open House, the Urban Water Institute conference, the EFRR Executive Committee Meeting, and the San Diego Botanic Garden's Gala in the Garden.

After discussion about the 4SRWRF Open House, there was consensus to add an "Open House, Public Welcome" sign at the entrance for next year's event.

B. General Manager's Report

General Manager Thorner reported that OMWD's AAA Bond Rating from Fitch Ratings had reaffirmed, that the feasibility study for the brackish groundwater desalination in the San Dieguito Valley had been approved by the Bureau of Reclamation, and provided a brief update from the Water Tax panel she served on at the Urban Water Institute's conference.

C. Consulting Engineer's Report

Consulting Engineer MacFarlane provided a written report that was emailed to the board.

D. General Counsel's Report

General Counsel Smith provided a written report that was included in the board packet.

E. San Diego County Water Authority Report

General Manager Thorner provided a brief update on behalf of Director Guerin.

F. Legislative Report

The Legislative Report was included in the board packet.

G. LAFCO Report

There was no LAFCO report at this meeting.

H. Twelve Month Calendar/Other Meetings/Reports by Board Members Per AB 1234

Tour of Anaheim Facilities with CM Faessel (Aug 16)

Director Topolovac attended the tour.

CSDA Quarterly Dinner (Aug 16)

Directors Sprague, Varty, and Watt attended the dinner.

4SRWRF Open House (Aug 18)

Directors Topolovac, Varty, and Watt attended the open house.

Urban Water Institute Annual Conference (Aug 22-24)

Directors Varty and Watt attended the conference.

Annual EFRR Executive Committee (Aug 28)

Directors Varty and Watt attended the committee meeting.

Safety Committee Meeting (Aug 30)

Directors Topolovac and Varty attended the committee meeting.

Gala in the Garden (Sept 8)

Directors Sprague and Watt attended the event.

17. CORRESPONDENCE

Correspondence was provided in the board packet.

18. AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS

There were no meetings requiring authorization to attend.

19. FUTURE AGENDA ITEMS

Director Varty announced his resignation from his position on the Board of Directors – Division 4, effective after the September 12, 2018 meeting.

20. CONSIDER PUBLIC COMMENTS

There were no public comments.

Item 15 was heard next on the agenda.

15. PUBLIC HEARING TO CONSIDER THE OLIVENHAIN MUNICIPAL WATER DISTRICT'S WATER CAPACITY FEES FOR 2018 (5:30 p.m.)

President Watt announced that this was the time and place for a Public Hearing to consider Capacity Fees for 2018.

General Manager Thorner stated that the district evaluates capacity fees on an annual basis to determine if appropriate funds are being collected to fund necessary capital expansion, replacement, and betterment projects. The proposed Capacity Fee adjustments are 2.6% for 2018 which is based on the ENR Construction Index.

There were no members of the public in attendance to speak.

President Watt announced that the Public Hearing was closed and reconvened the meeting of the Board of Directors.

21. ADJOURNMENT

President Watt adjourned the meeting at 5:33 p.m.

Lawrence A. Watt, President
Board of Directors
Olivenhain Municipal Water District

ATTEST:

Kimberly A. Thorner, Assistant Secretary
General Manager
Olivenhain Municipal Water District