

MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
OLIVENHAIN MUNICIPAL WATER DISTRICT

July 16, 2025

A meeting of the Board of Directors of Olivenhain Municipal Water District was held on Wednesday, July 16, 2025, at the district office, 1966 Olivenhain Road, Encinitas, California.

President Hahn called the meeting to order at 4:00 p.m. Following the Pledge of Allegiance, the Assistant Secretary called the roll. Directors present were Guerin, Hahn, Lanfried, Maloni, and Meyers.

President Hahn declared a quorum present and ordered the meeting to proceed. In attendance were Kimberly Thorner, General Manager; Alfred Smith, General Counsel; Joey Randall, Assistant General Manager; Rainy Selamat, Finance Manager; Jennifer Joslin, Human Resources Manager; John Carnegie, Customer Services Manager; Lindsey Stephenson, Engineering Manager; Jesse Bartlett-May, Operations Manager; Steve Weddle, Engineering Services Supervisor; Brian Sodeman, Customer Service and Public Affairs Supervisor; Leo Mendez, Accounting Supervisor; Teresa Chase, Administrative Analyst; Joe Jansen, Administrative Analyst; Michelle McMahon, IT Coordinator; Stephanie Kaufmann, Executive Secretary; and Robert Kreutzer, Department Assistant.

5. ADOPTION OF AGENDA

Director Guerin moved to adopt the agenda, seconded by Director Meyers, and approved unanimously.

6. PERSONAL APPEARANCES AND PUBLIC COMMENTS

There were no public speakers.

7. PRESENTATION OF AWARDS AND HONORABLE MENTIONS

Service Awards, Promotions, and Honorable Mentions

\* Jeff Sambo – System Administrator – New Hire

System Administrator Sambo was welcomed by the board.

8. CONSIDER APPROVAL OF THE MINUTES OF THE JUNE 18, 2025 REGULAR BOARD OF DIRECTORS MEETING

Director Meyers moved to approve the minutes of the June 18, 2025, Regular Board of Directors meeting, seconded by Director Maloni, and approved unanimously.

9. CONSENT CALENDAR

C-a	CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT'S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS AND STAFF; AND MONTHLY INVESTMENT REPORT
C-b	CONSIDER ADOPTION OF A MOTION APPROVING THE DISTRICT'S CONSOLIDATED STATEMENT OF NET POSITION, CONSOLIDATED STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION, CONSOLIDATED STATEMENT OF CASH FLOWS, CONSOLIDATED ACTUAL VS BUDGET SUMMARY, AND CONSTRUCTION IN PROGRESS REPORTS
C-c	CONSIDER 2025 ANNUAL OBJECTIVES AND TIGER TEAM STATUS REPORT
C-d	CONSIDER ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT HONORING RAINY SELAMAT FOR OVER 28 YEARS OF SERVICE UPON HER RETIREMENT
C-e	CONSIDER ACCEPTANCE OF THE 3666 BUMANN ROAD WATER SERVICE INSTALLATION (KAINBROOK ENGINEERING) INTO OMWD'S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED
C-f	CONSIDER APPROVAL OF REIMBURSEMENT AGREEMENT FOR MAIN EXTENSION 264 VIA DE SANTA FE AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT (MI CIELO RSF LLC)
C-g	CONSIDER APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH MICHAEL BAKER INTERNATIONAL IN THE AMOUNT OF \$153,940 FOR SITING STUDIES AND PRELIMINARY DESIGN SERVICES FOR THE GOLEM PUMP STATION AND 4GEE RESERVOIR REPLACEMENT PROJECT AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF OMWD
C-h	CONSIDER A RESOLUTION APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE COUNTY OF SAN DIEGO NEIGHBORHOOD REINVESTMENT PROGRAM FOR OLIVENHAIN MUNICIPAL WATER DISTRICT'S REGIONAL COMMUNICATIONS SYSTEM PUBLIC SAFETY RADIOS IN SUPPORT OF FIRE PROTECTION AND EMERGENCY RESPONSE
C-i	CONSIDER ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT APPROVING THE UPDATE TO THE SEWER SYSTEM MANAGEMENT PLAN (SSMP)

President Hahn moved to approve the Consent Calendar, seconded by Director Guerin, and approved unanimously.

10. CONSIDER APPROVAL OF CONSTRUCTION CHANGE ORDER 2 WITH J.R. FILANC CONSTRUCTION COMPANY, INC. IN THE AMOUNT OF \$105,132 FOR THE GARDENDALE AND VILLAGE PARK WEST PRESSURE REDUCING STATION REPLACEMENT PROJECT, AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF OMWD

Director Maloni moved to approve construction change order 2 with J.R. Filanc Construction Company, Inc. in the amount of \$105,131.62 for valve replacements supporting the construction of the Gardendale and Village Park West Pressure Reducing Station Replacement Project, seconded by Director Guerin, and approved unanimously.

11. CONSIDER INFORMATIONAL REPORT ON WATER SUPPLY CONDITIONS AND LONG-TERM WATER USE EFFICIENCY LEGISLATION

Administrative Analyst Jansen presented the informational report.

12. CONSIDER AND ADOPT AN AMENDMENT TO ARTICLE 5 OF THE DISTRICT'S ADMINISTRATIVE AND ETHICS CODE (VACATION AND SICK LEAVE CASHOUT PROGRAMS)

Accounting Supervisor Mendez presented the report.

Upon motion by Director Guerin, and a second by Director Meyers, Ordinance 531 was approved by the following roll call vote:

AYES:	Directors Guerin, Hahn, Lanfried, Maloni, and Meyers
NOES:	None
ABSTAIN:	None
ABSENT:	None

13. CONSIDER PARTICIPATION ON ASSOCIATION OF CALIFORNIA WATER AGENCIES COMMITTEES FOR THE 2026-2027 TERM

General Manager Thorner presented the report.

Director Meyers moved to nominate Director Maloni to continue serving on the Energy Committee, seconded by Director Guerin, and carried unanimously.

14. CONSIDER AND SELECT AN OPTION ON THE PROPOSED PASS-THROUGH INCREASES TO OMWD'S WATER (POTABLE AND RECYCLED) RATES AND CHARGES FOR 2026

Finance Manager Selamat presented the report.

Director Meyers moved to support Option 1, the full pass-through option, and to notice the 2026 proposed water rates and charges via OMWD's Watching Water Newsletter, which will be sent to customers with their monthly water bill, seconded by Director Maloni, and carried unanimously.

The proposed changes to current water rates and charges will be brought back to the board for consideration and adoption in October 2025 and if approved, will be effective January 1, 2026.

Items 17-21 were heard next on the agenda.

17. INFORMATIONAL REPORTS

A. President's Report

President Hahn thanked staff for their work.

B. General Manager's Report

General Manager Thorner reported that the Cyberlink outage has been rectified and expressed her thanks to staff.

C. Consulting Engineer's Report

Consulting Engineer MacFarlane's report will be provided at the next board meeting.

D. General Counsel's Report

General Counsel Smith provided a written report that was included in the board packet.

E. San Diego County Water Authority (SDCWA) Report

SDCWA representative Meyers provided an update on the Water Conservation Garden item and the Brownstein contract that was discussed at the last SDCWA board meeting.

F. Legislative Report

The Legislative Report was included in the board packet.

G. Twelve Month Calendar/Other Meetings/Reports by Board Members Per AB 1234

**Yorba Linda Water District Board Meeting RE: ACWA Region 10 Candidacy (June 26)**

Director Maloni attended the meeting.

**Conference Call with the General Manager RE: SDCWA (June 27)**

Director Meyers had a conference call with the General Manager.

**Conference Call with the General Manager RE: SDCWA/OMWD (June 28)**

Director Guerin had a conference call with the General Manager.

**Conference Call RE: SDCWA Budget and Water Rate Adjustments (July 3)**

Directors Maloni and Meyers both had conference calls with the General Manager.

**AB 1234 Ethics Training (July 6)**

Director Lanfried completed his training.

**Special Finance Committee Meeting (July 7)**

Directors Maloni and Meyers attended the committee meeting.

**Board Meeting Pre-Briefing (July 15)**

President Hahn had a pre-briefing with the General Manager.

**Conference Call with the General Manager RE: OMWD and SDCWA (July 15)**

Director Guerin had a call with the General Manager.

18. **CORRESPONDENCE**

Correspondence was provided in the board packet.

19. **AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS**

There were no meetings requiring authorization to attend.

20. **FUTURE AGENDA ITEMS**

There were no future agenda items added.

21. **CONSIDER PUBLIC COMMENTS**

Items 15 and 16 were heard next on the agenda.

15. **HOLD PUBLIC HEARING AND CONSIDER APPROVAL OF OLIVENHAIN MUNICIPAL WATER DISTRICT'S PUBLIC HEALTH GOAL REPORT (JULY 16, 2025 – 5:30 P.M.)**

President Hahn announced that this was the time and place for a public hearing to consider the Public Health Goal Report.

General Manager Thorner stated that the notice of public hearing was published in the San Diego Union Tribune on Wednesday, July 2, 2025. She added that OMWD has prepared a report comparing the district's drinking water quality for the Calendar Years 2022-2024 with public health goals adopted by California Environmental Protection Agency's Office of Environmental Health Hazard Assessment and with maximum contaminant level goals adopted by the United States Environmental Protection Agency. The district's water system complies with all of the health-based drinking water standards and maximum contaminant levels required by the California Department of Health Services and the United States Environmental Protection Agency.

There were no members of the public in attendance to speak.

President Hahn announced that the public hearing was closed and reconvened the meeting of the Board of Directors.

Water Treatment Plant Supervisor DeWindt presented the report.

President Hahn moved to accept the report, seconded by Director Meyers, and carried unanimously.

16. HOLD PUBLIC HEARING TO CONSIDER IMPLEMENTATION OF PHASE THREE OF THE FIVE-YEAR PHASE-IN PROGRAM OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT'S WATER CAPACITY FEES FOR 2025 (JULY 16, 2025 – 5:30 P.M.)

President Hahn announced that this was the time and place for a public hearing to consider OMWD's water capacity fees for 2025.

General Manager Thorner stated that the district evaluates capacity fees on an annual basis to determine if appropriate funds are being collected to fund necessary capital expansion, replacement, and betterment projects. A Water Capacity Fee Study completed by Raftelis in 2023 is the basis for calculating the proposed changes to the district's water capacity fees. The reason for these proposed changes is to adjust the district's water capacity fees to reflect the value on the district's assets based on the total system capacity and the revised estimate of pipeline replacement costs. The proposed changes include a 5-year phase-in with an Engineering News Record (ENR) – Construction Cost Index (CCI) Adjustment in years 2, 3, 4, and 5. OMWD is currently in year 3 of the 5-year phase-in. Revenue generated from water capacity fees will be issued to repay debt issued to finance water infrastructure based on total system capacity, and to provide the funds for planned water replacement and improvement projects.

There were not any members of the public in attendance who wished to speak, and there were no comments received from the public.

President Hahn announced that the public hearing was closed and reconvened the meeting of the Board of Directors.

President Hahn moved to accept the report, seconded by . Staff will bring the capacity fees to the Board at the September 17, 2025 meeting for adoption.

NOTE: The meeting was in Recess  
from 6:02 p.m. to 6:17 p.m.

NOTE: The meeting was in Closed Session  
from 6:17 p.m. to 6:21 p.m.

22. CLOSED SESSION

- A) CONSIDER LITIGATION – OLIVENHAIN MUNICIPAL WATER DISTRICT VS. COUNTY OF SAN DIEGO [PURSUANT TO GOVERNMENT CODE SECTION 54956.9]
- B) CONSIDER LITIGATION – STANLEY D. JONES ET AL. VS. OLIVENHAIN MUNICIPAL WATER DISTRICT [PURSUANT TO GOVERNMENT CODE SECTION 54956.9]

23. OPEN SESSION

General Counsel Smith reported that the litigation with the County has been resolved and dismissed.

24. ADJOURNMENT

The meeting was adjourned at 6:22 p.m.

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Matthew R. Hahn, President  
Board of Directors  
Olivenhain Municipal Water District

ATTEST:

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Christy Guerin, Secretary  
Board of Directors  
Olivenhain Municipal Water District