

**AMENDED NOTICE OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
OLIVENHAIN MUNICIPAL WATER DISTRICT  
1966 Olivenhain Road, Encinitas, CA 92024  
Tel: (760) 753-6466 • Fax: (760) 753-5640  
VIA TELECONFERENCE AND IN PERSON**

Pursuant to AB3035, effective January 1, 2003, any person who requires a disability related modification or accommodation in order to participate in a public meeting shall make such a request in writing to Stephanie Kaufmann, Executive Secretary, for immediate consideration.

DATE: WEDNESDAY, MAY 21, 2025

**TIME: 4:00 P.M.**

PLACE: HYBRID REGULAR MEETING VIA ZOOM AND IN-PERSON

The meeting is being held virtually as a convenience to the public. The meeting will not stop or suspend its in-person meeting should a technological interruption occur with respect to the Zoom or call-on options listed on the agenda.

**For Zoom Participation:**

[www.zoom.us/join](https://www.zoom.us/join)  
Meeting ID: 823 9453 5893  
Passcode: 719199

**For Zoom Call-in Only:**

Call: (669) 900-9128  
Meeting ID: 823 9453 5893  
Passcode: 719199

**Public Participation/Comment:** Members of the public can participate in the meeting by emailing your comments on an agenda item to the Board Secretary at [skaufmann@olivenhain.com](mailto:skaufmann@olivenhain.com) or address the board directly in real-time under either of the public comment sections. If you do not receive a confirmation email that your comment has been received, please call (760) 632-4648 or address the board under either of the public comment sections to ensure that your comments are heard in real-time. The subject line of your email should clearly state the item number you are commenting on and should include your name and phone number. All comments will be emailed to the Board of Directors.

*NOTE: ITEMS ON THE AGENDA MAY BE TAKEN OUT OF SEQUENTIAL ORDER  
AS THEIR PRIORITY IS DETERMINED BY THE BOARD OF DIRECTORS*

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. DETERMINATION OF A QUORUM
5. ADOPTION OF AGENDA

6. PERSONAL APPEARANCES AND PUBLIC COMMENTS
7. PRESENTATION OF AWARDS AND HONORABLE MENTIONS

Service Awards, Promotions and Honorable Mentions

- \* Annual Fourth Grade Poster Contest Winners  
Kaiyan Beam, Olivenhain Pioneer Elementary School  
David W. Brand, Stone Ranch Elementary School  
Audrey Nam, Stone Ranch Elementary School
- \* Senator Blakespear’s Cheers for Volunteers Award – Jeff Swenerton
- \* Gabriela Saffiote – Human Resources Analyst – 10 Years
- \* Shawnn Schaub – Park Ranger II – 20 Years
- \* Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting – 30th Year
- \* California Water Environment Association’s Plant of the Year Award - 4S Ranch Water Reclamation Facility

8. CONSIDER APPROVAL OF THE MINUTES OF THE APRIL 16, 2025, REGULAR BOARD OF DIRECTORS MEETING
9. CONSENT CALENDAR

*NOTE: ANY ITEM MAY BE REMOVED FROM THE CONSENT CALENDAR  
FOR DISCUSSION*

C-a	CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT’S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS AND STAFF; AND MONTHLY INVESTMENT REPORTS
C-b	CONSIDER ADOPTION OF A MOTION APPROVING THE DISTRICT’S CONSOLIDATED STATEMENT OF NET POSITION, CONSOLIDATED STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION, CONSOLIDATED STATEMENT OF CASH FLOWS, CONSOLIDATED ACTUAL VS BUDGET SUMMARY, AND CONSTRUCTION IN PROGRESS REPORTS
C-c	CONSIDER ACCEPTANCE OF THE 5966 LADYS SECRET 2-INCH WATER SERVICE INSTALLATION PROJECT (KYLE DOAN) INTO OMWD’S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED
C-d	CONSIDER ADOPTION OF A RESOLUTION MAKING CALIFORNIA ENVIRONMENTAL QUALITY ACT EXEMPTION FINDINGS FOR THE OMWD CATHODIC PROTECTION IMPROVEMENTS PROJECT FY 2026 AND AUTHORIZE A NOTICE OF EXEMPTION BE FILED WITH THE SAN DIEGO COUNTY CLERK AND THE STATE CLEARINGHOUSE AT THE GOVERNOR’S OFFICE OF PLANNING AND RESEARCH
C-e	CONSIDER APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH CALIFORNIA OFFICE CLEANING INC. FOR DISTRICT-WIDE JANITORIAL SERVICES IN THE AMOUNT OF \$105,260 PER YEAR FOR 3-YEARS WITH THE OPTION TO EXTEND FOR UP TO TWO ADDITIONAL YEARS AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF OMWD

C-f	CONSIDER ACCEPTANCE OF THE 19602 MT. ISRAEL PLACE 1-INCH WATER SERVICE INSTALLATION PROJECT (RICHARD KOIKE) INTO OMWD'S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED
C-g	CONSIDER ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT DESIGNATING DEPOSITORIES AND AUTHORIZING INVESTMENTS FOR THE MONEY OF THE DISTRICT AND DESIGNATING THE SIGNATORIES FOR THE MANAGEMENT OF THE DISTRICT DEPOSITS AND RESCINDING RESOLUTION 2025-07

10. CONSIDER ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT HONORING DON HUSSEY FOR 25 YEARS OF DEDICATED SERVICE
11. CONSIDER ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT HONORING ERIK HARP FOR 25 YEARS OF DEDICATED SERVICE
12. CONSIDER ADOPTION OF AN ORDINANCE AMENDING THE DISTRICT'S ADMINISTRATIVE AND ETHICS CODE (Article 3 – Organization of Staff, Article 4 – Classified Positions, Article 5 – Working Hours, Employee Benefits, Article 20 – Employer-Employee Relations, and Article 21 – Safety Provisions and Practices)
13. ANNUAL WORKFORCE VACANCY REPORT IN COMPLIANCE WITH ASSEMBLY BILL 2561
14. CONSIDER ADOPTION OF AN ORDINANCE ADOPTING THE CROSS-CONNECTION CONTROL POLICY AND CROSS-CONNECTION CONTROL PLAN
  - 14a. CONSIDER ADOPTION OF AN ORDINANCE AMENDING OLIVENHAIN MUNICIPAL WATER DISTRICT'S ADMINISTRATIVE AND ETHICS CODE (Article 9 – Rules Relating to Customer Accounts)
15. CONSIDER THE SELECTION PROCESS FOR FISCAL YEAR 2027 GENERAL LIABILITY, PROPERTY, AUTOMOBILE, EQUIPMENT, TERRORISM, EXCESS, AND CYBERSECURITY INSURANCE POLICIES
16. REVIEW AND DISCUSS PROPOSED CHANGES TO FISCAL YEAR 2026 OPERATING AND CAPITAL BUDGET AT MIDTERM (DRAFT)
17. CONSIDER NOMINATION FOR SAN DIEGO COUNTY CONSOLIDATED REDEVELOPMENT OVERSIGHT BOARD
- 18a. CONSIDER ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT ELECTING TO HAVE WASTEWATER SERVICE FEES WITHIN THE 4S RANCH SANITATION DISTRICT COLLECTED ON THE COUNTY TAX ROLLS FOR THE FISCAL YEAR JULY 1, 2025 TO JUNE 30, 2026 AND TO CERTIFY SAID FEES WITH THE SAN DIEGO COUNTY ASSESSOR
- 18b. CONSIDER ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT ELECTING TO HAVE WASTEWATER SERVICE FEES WITHIN THE RANCHO CIELO SANITATION DISTRICT COLLECTED ON THE COUNTY TAX ROLLS FOR THE FISCAL YEAR JULY 1, 2025 TO JUNE 30, 2026 AND TO CERTIFY SAID FEES WITH THE SAN DIEGO COUNTY ASSESSOR

- 18c. CONSIDER ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT ELECTING TO HAVE WASTEWATER SERVICE FEES FOR THE SANTALUZ AFFORDABLE HOUSING AREA, BLACK MOUNTAIN RANCH EAST CLUSTERS PROJECT, AND AVION AREA WITHIN THE 4S RANCH SANITATION DISTRICT COLLECTED ON THE COUNTY TAX ROLLS FOR THE FISCAL YEAR JULY 1, 2025 TO JUNE 30, 2026 AND TO CERTIFY SAID FEES WITH THE SAN DIEGO COUNTY ASSESSOR
19. INFORMATIONAL REPORTS
  - A. PRESIDENT – with Memo
  - B. GENERAL MANAGER
  - C. CONSULTING ENGINEER
  - D. GENERAL COUNSEL
  - E. SAN DIEGO COUNTY WATER AUTHORITY REPRESENTATIVE
  - F. LEGISLATIVE
  - G. TWELVE MONTH CALENDAR / OTHER MEETINGS / REPORTS BY BOARD MEMBERS PER AB 1234
  - H. BOARD COMMENTS
20. CORRESPONDENCE
21. AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS
22. FUTURE AGENDA ITEMS
23. CONSIDER PUBLIC COMMENTS
24. CLOSED SESSION
  - A) CONSIDER LITIGATION – OLIVENHAIN MUNICIPAL WATER DISTRICT v. COUNTY OF SAN DIEGO [PURSUANT TO GOVERNMENT CODE SECTION 54956.9]
  - B) CONSIDER GENERAL COUNSEL REVIEW [PURSUANT TO GOVERNMENT CODE SECTION 54957] • Additional Facts: Preliminary input provided on May 21, 2025; full review to be held on June 18, 2025.
  - C) CONSIDER LITIGATION – STANLEY D. JONES ET AL. VS. OLIVENHAIN MUNICIPAL WATER DISTRICT [PURSUANT TO GOVERNMENT CODE SECTION 54956.9]
25. OPEN SESSION
26. ADJOURNMENT





# Memo

To: Board of Directors  
From: Stephanie Kaufmann, Executive Secretary  
Via: Kimberly A. Thorner, General Manager  
Subject: BOARD MEETING MINUTES

---

Draft minutes of the most recently held Board of Directors meeting will be provided separately. Following board approval, the minutes will be posted on OMWD's website.

# Memo

Date: May 21, 2025  
To: Olivenhain Municipal Water District Board of Directors  
From: Rainy Selamat, Finance Manager  
Via: Kimberly Thorner, General Manager  
Subject: **CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT'S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS AND STAFF; AND MONTHLY INVESTMENT REPORT**

---

The following monthly financial reports are enclosed for review and approval by the Board of Directors:

- April 2025 Summary of payment of listed warrants from the District's checking account and listed transfer of funds.
- April 2025 Monthly Summary of Reimbursement Expenses to Board Members and Staff.
- March 2025 Monthly Investment Report

Olivenhain Municipal Water District  
Proposed Motions for May 21, 2025 Board of Directors Meeting  
April 2025 Activities  
Consent Calendar Item # C-a

Proposed Motions:

- I. That the following warrants and transfers be approved:

Regular Account	Warrants - by check	036766	to	036898	\$	993,908.04
	Warrants - by EFT	EFT000000002284	to	EFT000000002384		2,116,816.81
						<u>3,110,724.85</u>
	ACH Payment - 2015A Debt Service					2,220,000.00
	Wire - SDCWA - Monthly Purchased Water Payment					1,943,551.00
	ACH Payment - 2016A Debt Service					794,000.00
	ACH Payments - Payroll					233,997.21
	ACH Payments - Payroll					231,082.68
	Wire - SDCWA - Quarterly Capacity Fees					151,775.00
					\$	<u>8,685,130.74</u>

Major Category of Disbursements

Total warrants from the District's checking account:

\$ 3,110,724.85

Following is a breakdown of this total by major categories:

Category

Outside services	\$	2,007,238.52
Inventory and supplies		475,257.98
Repairs and maintenance		300,786.28
Insurance		165,407.55
Utilities		124,235.67
Permit Fees		16,189.00
Water Refunds		13,093.15
Other		8,516.70

Total

\$ 3,110,724.85

Sincerely,

  
Rainy K. Selamat/Finance Manager

Olivenhain Municipal Water District  
Proposed Motions for May 21, 2025 Board of Directors Meeting  
April 2025 Activities

California Bank and Trust

Regular Account

Warrants - by check	036766	to	036898	\$	993,908.04
Warrants - by EFT	EFT000000002284	to	EFT000000002384		2,116,816.81
					<hr/> 3,110,724.85
4/10/2025 ACH Payments - Payroll					231,082.68
4/14/2025 Wire - SDCWA - Monthly Purchased Water Payment					1,943,551.00
4/18/2025 ACH Payment - 2015A Debt Service					2,220,000.00
4/24/2025 ACH Payments - Payroll					233,997.21
4/25/2025 ACH Payment - 2016A Debt Service					794,000.00
4/25/2025 Wire - SDCWA - Quarterly Capacity Fees					151,775.00
			Total	\$	<hr/> <hr/> 8,685,130.74

ACH Payments - Payroll

For Board Consideration and Approval

**Olivenhain Municipal Water District**  
**April 2025 Warrant List - Check & EFT**

Number	Date	Name	Amount	Inv Reference	Multiple Invoices?
036766	4/2/2025	Aram Zeytunyan	55.22	REF:1090459_145600	
036767	4/2/2025	Capitol Enquiry	230.81	2024 LEGISLATURE DIRECTORY	
036768	4/2/2025	Core & Main LP	10,117.00	Residential Hydrants	Yes
036769	4/2/2025	Crystal Bidwell	107.65	REF:1091059_230215	
036770	4/2/2025	Federal Express Corp	136.62	SHIPPING	
036771	4/2/2025	Firehawk Fire & Safety	250.00	WWTP FIRE SPRINKLER INSPECTION	
036772	4/2/2025	Flo Systems Inc	42,348.98	Firehouse SPS Pump Replacement	Yes
036773	4/2/2025	Infosend	11,086.68	WATER BILLING	Yes
036774	4/2/2025	Kyocera	28.00	TONER	Yes
036775	4/2/2025	Multi W Systems, Inc	3,537.42	SUPPLIES	
036776	4/2/2025	Nicholas Brookins	116.86	REF:1057689_189155	
036777	4/2/2025	Pacific Pipeline Supply	53.44	SUPPLIES	Yes
036778	4/2/2025	San Diego Gas & Electric	1,372.85	Utilities	
036779	4/2/2025	Shengnan Luo	2,354.27	REF:1049694_137905	
036780	4/2/2025	State Water Resources	90.00	T3 CERT RENEWAL - S.SULLIVAN	
036781	4/2/2025	Teichert Energy & Utilities Group, Inc.	462,604.16	Construction of the RW Pipeline Extensions for CB, Village Park & Summerhill	Yes
036782	4/2/2025	Tetra Tech Inc	5,635.00	Engineering Support PLC Replacement Project (Potable/Recycled)	Yes
036783	4/2/2025	The Lakes HOA	205.33	REF:1019317_303755	
036784	4/2/2025	Thomas LeDuc	300.07	REF:1086273_103710	
036785	4/2/2025	US Bank	2,190.51	Printers Lease	
036786	4/2/2025	Xiaowen Davis	89.79	REF:1092783_165240	
036787	4/2/2025	Xylem Water Solutions USA, Inc.	536.69	SUPPLIES	
036788	4/9/2025	4S Ranch Gasoline & Car Wash	5,692.56	WWTP GASOLINE/CAR WASH	Yes
036789	4/9/2025	Alexa Collins	33.11	REF:1087639_191630	
036790	4/9/2025	Alfa Laval Inc.	12,933.93	Preventative Maintenance Contract for 4S WRF Belt Press	Yes
036791	4/9/2025	American Messaging	66.07	Utilities	
036792	4/9/2025	Applied Best Practices	1,700.00	2015A & 2016A ANNUAL REPORT	
036793	4/9/2025	AT & T	31.65	Utilities	
036794	4/9/2025	Bee Rescue LLC	600.00	DEL SUR & ARTESIAN ROAD	Yes
036795	4/9/2025	California State Disbursement Unit	123.23	ED100514-4/10/2025	
036796	4/9/2025	Coast Waste Mgmt Inc	598.70	Waste Disposal	
036797	4/9/2025	Edco Waste & Recycling	803.13	Waste Disposal	Yes
036798	4/9/2025	Ferguson Enterprises Inc. #1083	999.38	1208N/Gv8 Valve Can Body	Yes
036799	4/9/2025	Firehawk Fire & Safety	2,340.93	FIRE EXTINGUISHER RECHARGE	
036800	4/9/2025	First Choice Technology	164.00	13001474	Yes
036801	4/9/2025	Golden State Labor	850.00	Labor Compliance for the Recycled Water Pipeline Extension for CB, VP, & SH Project	Yes
036802	4/9/2025	Grangetto's Ag. Supply	130.15	PARKS SUPPLIES	
036803	4/9/2025	Home Depot/Gecf	2,542.55	3/25 SUPPLIES	Yes
036804	4/9/2025	Infrastructure Engineering Corporation	1,861.25	HYDROLOGIC SUPPORT	
036805	4/9/2025	Katherine Orr	128.93	REF:1094942_194795	
036806	4/9/2025	Lennar Homes	205.33	REF:1019312_303755	
036807	4/9/2025	Lennar Homes	958.40	REF:1049409_242820	
036808	4/9/2025	Ms Rialto Holdings the Lakes	4,010.53	REF:1042493_298865	Yes
036809	4/9/2025	Pacific Pipeline Supply	3,166.64	WTP SUPPLIES	Yes
036810	4/9/2025	PTS Communications	75.00	760-489-9971	
036811	4/9/2025	Republic Services	426.70	Waste Disposal	
036812	4/9/2025	Republic Services #661	868.07	Waste Disposal	
036813	4/9/2025	San Diego Building Maintenance	12,606.30	2/25 JANITORIAL SERVICES	Yes
036814	4/9/2025	San Diego Gas & Electric	1,340.93	Utilities	Yes
036815	4/9/2025	Santa Fe Irrigation Dist	1,831.67	Utilities	Yes
036816	4/9/2025	Specialty Seals & Accessories	2,024.62	WTP SUPPLIES	
036817	4/9/2025	TC Construction	86,817.52	EMERGENCY LEAK REPAIRS	Yes
036818	4/9/2025	Tri Signal Integration Inc	1,720.81	WTP FIRE ALARM REPAIRS	
036819	4/9/2025	University Communications, Inc.	475.00	EDUCATION AWARENESS CAMPAIGN	
036820	4/9/2025	Vista Fence Company	5,344.00	PEAY RSVR FENCE REPAIRS	Yes
036821	4/16/2025	4S Ranch Gasoline & Car Wash	717.55	WWTP GASOLINE/CAR WASH	
036822	4/16/2025	AT & T	401.62	Utilities	Yes
036823	4/16/2025	County Of San Diego	12,166.00	9541 OLD COURSE RD	Yes
036824	4/16/2025	Esther Neel	33.38	REF:1093784_196230	
036825	4/16/2025	Ferguson Enterprises Inc. #1083	1,185.25	PIPE WRAP TAPE	Yes
036826	4/16/2025	Frank Mercurio	35.33	REF:1058010_241585	
036827	4/16/2025	Grangetto's Ag. Supply	206.51	SUPPLIES	Yes
036828	4/16/2025	J.M.D. Landscape Inc	19,090.00	Remove Top Liner/Cover at Gaty 1 Reservoir	Yes
036829	4/16/2025	Jake McLean	80.44	REF:1089209_205470	
036830	4/16/2025	Joe Jansen	35.00	MILEAGE REIMBURSEMENT	
036831	4/16/2025	Vince Dixon Ford dba	323.40	SMOG INSPECTION - FB27	Yes
036832	4/16/2025	Mallory Purviance	114.96	REF:1062565_196925	
036833	4/16/2025	N Harris Computer Corporation	2,150.00	TRAINING - SODEMAN & CARNEGIE	
036834	4/16/2025	Pacific Star Chemical, LLC	12,238.53	WTP CHEMICALS	
036835	4/16/2025	Pacific Pipeline Supply	1,659.35	SUPPLIES	
036836	4/16/2025	Rancho Santa Fe Community Svs	10,144.90	3/25 12.29 AC/FT RECYCLED WTR	
036837	4/16/2025	Republic Services #661	585.00	Waste Disposal	Yes
036838	4/16/2025	San Diego Building Maintenance	6,303.15	3/25 JANITORIAL SERVICES	
036839	4/16/2025	San Diego Gas & Electric	14,250.94	Utilities	Yes
036840	4/16/2025	Sunbelt Rentals, Inc.	826.95	MINI SKIDSTEER RENTAL	
036841	4/16/2025	Tri Signal Integration Inc	500.00	WTP SERVICES	
036842	4/23/2025	American Conservation & Billing Solutions, Inc.	3,251.00	5/25 AQUAHAWK SERVICES	
036843	4/23/2025	Astro Pak Corporation	4,999.00	Pickle Passivation of Stainless Hardware	Yes

**Olivenhain Municipal Water District**  
**April 2025 Warrant List - Check & EFT**

Number	Date	Name	Amount	Inv Reference	Multiple Invoices?
036844	4/23/2025	AT & T	957.19	Utilities	Yes
036845	4/23/2025	Badger Meter Inc	790.57	BADGER METER TYPE MODEL 35	Yes
036846	4/23/2025	California State Disbursement Unit	123.23	Garnishment	
036847	4/23/2025	City Treasurer	751.73	3/25 RECYCLED METER CHARGE	
036848	4/23/2025	Corodata	316.06	OFFSITE RECORDS STORAGE	
036849	4/23/2025	Corodata Shredding, Inc	73.78	PAPER DESTRUCTION SERVICES	
036850	4/23/2025	County Of San Diego	4,023.00	Permit fees	Yes
036851	4/23/2025	Encinitas Ford	693.93	PU104 SUPPLIES - District Vehicle	Yes
036852	4/23/2025	Ferguson Enterprises Inc. #1083	5,408.16	WTP SUPPLIES	Yes
036853	4/23/2025	Golden State Labor	850.00	Labor Compliance for the Recycled Water Pipeline Extension for CB, VP, & SH Project	Yes
036854	4/23/2025	Infosend	11,117.37	WATER BILLING	
036855	4/23/2025	Jana Leibo	687.00	REF:1019210_170110	
036856	4/23/2025	Pacific Pipeline Supply	5,319.61	SUPPLIES	Yes
036857	4/23/2025	Republic Services	391.00	Waste Disposal	
036858	4/23/2025	Rob Kreutzer	57.16	MILEAGE REIMBURSEMENT	
036859	4/23/2025	Ryan Herco	967.08	WTP SUPPLIES	
036860	4/23/2025	S D G & E	264.85	Utilities	
036861	4/23/2025	San Diego Gas & Electric	99,255.64	Utilities	Yes
036862	4/23/2025	Streakwave Wireless Inc	1,389.84	SUPPLIES	Yes
036863	4/23/2025	Susan Eyre	112.25	REF:1083822_193305	
036864	4/23/2025	Tong Tang	60.00	T2 CERT RENEWAL REIMBURSEMENT	
036865	4/23/2025	Tech Contractors	1,338.53	REF:1091913_303680	
036866	4/23/2025	UniFirst Aid Corp	292.62	FIRST AID SUPPLIES	
036867	4/30/2025	AT & T	738.64	Utilities	
036868	4/30/2025	Badger Meter Inc	7,251.11	Meter stock up	Yes
036869	4/30/2025	Bee Rescue LLC	500.00	Bee removal services	Yes
036870	4/30/2025	California Diesel Compliance	500.00	TRUCK TESTING SERVICES	
036871	4/30/2025	Cecilia's Safety Service	1,875.00	GARDENDALE RD/MOUNTAIN VISTA	Yes
036872	4/30/2025	Christmatt Corporation	1,630.45	REF:1093503_303180	
036873	4/30/2025	City Treasurer	379.55	Utilities	
036874	4/30/2025	Daniel Lukasik	16.59	REF:1062573_102810	
036875	4/30/2025	Dept Of Water Resources	6,515.00	4S RESERVOIR DAM FEES FY25/26	
036876	4/30/2025	Eunyoung Park	119.00	REF:1094610_161280	
036877	4/30/2025	Federal Express Corp	321.56	SHIPPING	Yes
036878	4/30/2025	Fereshteh Navidi	37.71	REF:1023894_185120	
036879	4/30/2025	Ferguson Enterprises Inc. #1083	27,215.86	WTP SUPPLIES	Yes
036880	4/30/2025	Gabriela Saffiotte	100.00	10 YEAR SERVICE AWARD	
036881	4/30/2025	Guardian	959.14	05/25 DENTAL ADMIN FEES	
036882	4/30/2025	Erik Harp	250.00	25 YEAR SERVICE AWARD	
036883	4/30/2025	HDR Engineering, Inc.	3,535.75	HDR As-Needed PSA for Unit A Project Condition Assessment Plan	Yes
036884	4/30/2025	Hussey, Don	250.00	25 YEAR SERVICE AWARD	
036885	4/30/2025	Infosend	4,582.89	3/25 MAINTENANCE FEE	
036886	4/30/2025	J.M.D. Landscape Inc	6,912.00	PEAY RSVR TREE RMVL/RPLCMNT	Yes
036887	4/30/2025	Kyocera	14.00	TONER	
036888	4/30/2025	L A Design Studio Inc	1,200.00	WEB DESIGN SERVICES	
036889	4/30/2025	Loretta Ross	122.98	REF:1094388_222975	
036890	4/30/2025	Michael Dale	102.20	REF:1056547_177685	
036891	4/30/2025	Nicholas Poole	96.84	REF:1094551_206685	
036892	4/30/2025	PTS Communications	75.00	760-489-9971	
036893	4/30/2025	San Diego Gas & Electric	326.48	Utilities	
036894	4/30/2025	Schaub, Shawnn	200.00	20 YEAR SERVICE AWARD	
036895	4/30/2025	TASC	717.90	Q1 2025 TRUSTEE FEES	Yes
036896	4/30/2025	Tetra Tech Inc	1,592.50	Engineering Support PLC Replacement Project (Potable/Recycled)	Yes
036897	4/30/2025	Tovar, Jaime	122.08	MILEAGE REIMBURSEMENT	
036898	4/30/2025	US Bank	2,190.51	Printers Lease	
EFT000000002284	4/2/2025	Interface Automation Inc.	30,138.75	WTP SERVICES	Yes
EFT000000002285	4/2/2025	McMaster-Carr Supply Co.	383.70	SUPPLIES	No
EFT000000002286	4/2/2025	Volt Management Corp DBA	442.53	FIELD SERVICES TEMP	No
EFT000000002287	4/2/2025	Traffic Safety Solutions	995.00	ENCINITAS BLVD	No
EFT000000002288	4/2/2025	Protelesis Corporation	205.00	MITEL PHONE SYSTEM SVCS	No
EFT000000002289	4/2/2025	Rincon Consultants Inc.	3,715.25	NSDWRC GRANT ADMIN SUPPORT	Yes
EFT000000002290	4/2/2025	Aqua Metric	49,499.55	Meter stock up	Yes
EFT000000002291	4/2/2025	USA Blue Book	551.57	WTP SUPPLIES	No
EFT000000002292	4/2/2025	Global Power Group Inc	965.83	WWTP PREVENT MAINT SERVICES	No
EFT000000002293	4/2/2025	Nossaman LLP	24,639.63	1/25 LEGAL SERVICES	Yes
EFT000000002294	4/2/2025	Bob Turner's Crane Service Inc	1,120.00	WWTP CRANE SVC - PUMP RPCLMNT	No
EFT000000002295	4/2/2025	NBS	11,873.87	4/1/25 - 6/30/25 ADMIN FEES	No
EFT000000002296	4/2/2025	Valley Construction Management	2,831.00	Village Park PRS Station Construction Management Services	Yes
EFT000000002297	4/2/2025	Harrington Industrial Plastics Inc	553.92	WWTP SUPPLIES	Yes
EFT000000002298	4/9/2025	ACWA - JPIA	157,353.81	5/25 GROUP INSURANCE PREM	No
EFT000000002299	4/9/2025	Standard Insurance Co.	6,376.70	4/25 LIFE & LTD PREMIUM	No
EFT000000002300	4/9/2025	Southern Counties Lubricants, LLC.	5,640.45	FUEL SUPPLIES	No
EFT000000002301	4/9/2025	AG Tech Llc	3,526.80	WWTP BIOSOLIDS WASTE DISPOSAL	No

**Olivenhain Municipal Water District**  
**April 2025 Warrant List - Check & EFT**

Number	Date	Name	Amount	Inv Reference	Multiple Invoices?
EFT000000002302	4/9/2025	Traffic Supply Inc	301.01	WHITE MARKING PAINT	No
EFT000000002303	4/9/2025	Hasa	9,486.97	WWTP CHEMICALS	No
EFT000000002304	4/9/2025	North County Powder Coating	1,177.38	WTP SERVICES	No
EFT000000002305	4/9/2025	PSI Water Technologies, Inc	2,678.00	WTP SERVICES	No
EFT000000002306	4/9/2025	CyberlinkASP Technology	10,771.50	HOSTING SERVICES	No
EFT000000002307	4/9/2025	Volt Management Corp DBA	320.57	FIELD SERVICES TEMP PPE	No
EFT000000002308	4/9/2025	DocuSign, Inc.	3,450.00	E-SIGNATURE BUSINESS PRO	No
EFT000000002309	4/9/2025	PWLC I, INC	350.00	TREE RMVL - ROGER MILLER RSVR	No
EFT000000002310	4/9/2025	RS AMERICAS INC.	385.73	SUPPLIES	No
EFT000000002311	4/9/2025	Rincon Consultants Inc.	2,391.75	2025 UWMP development	Yes
EFT000000002312	4/9/2025	PlanetBids, LLC	9,965.25	2025/26 SUPPORT SERVICES	No
EFT000000002313	4/9/2025	Tesco Controls Inc	3,049.34	WWTP SERVICES	Yes
EFT000000002314	4/9/2025	Patriot Environmental	9,000.82	FIREHOUSE PS HAULING SERVICES	Yes
EFT000000002315	4/9/2025	Express Services Inc	4,120.72	TEMP LABOR PPE	Yes
EFT000000002316	4/9/2025	Samba Holdings Inc	200.29	DRIVERS RECORD MONITORING	No
EFT000000002317	4/9/2025	CDW Government Inc	68.62	SUPPLIES	Yes
EFT000000002318	4/9/2025	Pacific Safety Center	2,215.00	RESPIRATORY FIT TESTING	Yes
EFT000000002319	4/9/2025	Rockwell Construction Services LLC	3,420.00	Construction Mgmt Services PLC Replacement Project (Potable/Recycled)	Yes
EFT000000002320	4/9/2025	ESS	672.00	WWTP ALARM MONITORING	Yes
EFT000000002321	4/9/2025	Motion Industries	476.73	WTP SUPPLIES	No
EFT000000002322	4/9/2025	Water for People	58.00	WTRPL 4/10/2025	No
EFT000000002323	4/16/2025	Boot World Inc	200.00	Safety Boots	Yes
EFT000000002324	4/16/2025	North County Powder Coating	197.31	COATING SERVICES FOR WTP PARTS	Yes
EFT000000002325	4/16/2025	San Elijo Joint Powers Auth.	12,039.30	3/25 6.3 AF RECYCLED WATER	No
EFT000000002326	4/16/2025	Fallbrook Printing Corp	1,920.55	WATER SAMPLE LABELS	Yes
EFT000000002327	4/16/2025	Sloan Electric	1,553.99	PUMP & MOTOR ALIGNMENT	Yes
EFT000000002328	4/16/2025	Volt Management Corp DBA	1,251.54	SYS OPS INTERN W/E 3/21/25	Yes
EFT000000002329	4/16/2025	Mark Snyder Electric	540.00	INTERPRETIVE CENTER INSPECTION	No
EFT000000002330	4/16/2025	McGrath RentCorp dba	748.86	PARKS TRAILER RENTAL	No
EFT000000002331	4/16/2025	Aqua Metric	60,833.81	Meter stock up	Yes
EFT000000002332	4/16/2025	Integrity Municipal Systems	1,303.00	WWTP ODOR CNTL SCRUBBER SVC	No
EFT000000002333	4/23/2025	Farwest Corrosion	13,675.59	Zinc Anode 2"X 2"X 15"	Yes
EFT000000002334	4/23/2025	Underground Service Alert	331.90	DIG ALERT TICKETS	No
EFT000000002335	4/23/2025	Vallecitos Water District	48,395.97	RECLAIMED WATER SALES	No
EFT000000002336	4/23/2025	Southern Counties Lubricants, LLC.	12,475.56	FUEL SUPPLIES	Yes
EFT000000002337	4/23/2025	Evoqua Water Technologies	584.60	WWTP PREVENT MAINT SERVICES	Yes
EFT000000002338	4/23/2025	Ninyo & Moore	1,224.00	DCMWTP Chlorine Room/4th Stage Improvements	Yes
EFT000000002339	4/23/2025	Fallbrook Printing Corp	511.81	WTR MTR RPLMNT DOOR HANGERS	Yes
EFT000000002340	4/23/2025	Sloan Electric	4,933.28	WTP SUPPLIES	Yes
EFT000000002341	4/23/2025	Volt Management Corp DBA	1,252.44	SYS OPS INTERN W/E 3/28/25	Yes
EFT000000002342	4/23/2025	NexusTek Phoenix	6,360.48	CLOUD STORAGE SERVICES	No
EFT000000002343	4/23/2025	Liquid Environ. Solutions of CA	44,430.00	WWTP WAST HAULING SERVICES	Yes
EFT000000002344	4/23/2025	Alpha Mechanical, Inc	13,716.00	AC Compressor replacement for 4S WRF UV System	Yes
EFT000000002345	4/23/2025	WREGIS	1.22	RENEW ENERGY	No
EFT000000002346	4/23/2025	PWLC I, INC	17,078.00	LANDSCAPE MAINTENANCE	Yes
EFT000000002347	4/23/2025	Gillingham Water Planning and Engineering, Inc.	6,195.00	water demand forecasts	Yes
EFT000000002348	4/23/2025	Ignacio Tool Supply Inc.	59.26	SHOP TOOLS	No
EFT000000002349	4/23/2025	KDC Inc. dba	60,990.60	PLC Replacement Project Construction (Potable/Recycled)	Yes
EFT000000002350	4/23/2025	GSE Construction Co., Inc.	717,085.29	For Construction of the DCMWTP Stage 4 Upgrades	Yes
EFT000000002351	4/23/2025	Pillsbury Winthrop Shaw Pittman LLP	2,640.00	EMPLOYEE BENEFITS ADVICE	No
EFT000000002352	4/23/2025	The Drala Project, Inc. dba	55,649.56	VxRail HW Support	Yes
EFT000000002353	4/23/2025	Nobel Systems	144,160.00	ANNUAL SUBSCRIPTION	No
EFT000000002354	4/23/2025	Patriot Environmental	575.00	WWTP WASTE DISPOSAL SERVICES	No
EFT000000002355	4/23/2025	Whitson CM	900.00	SITE INSPECTIONS	No
EFT000000002356	4/23/2025	CDW Government Inc	14,808.04	Palo Alto Networks Advanced WildFire - 1 year license renewal	Yes
EFT000000002357	4/23/2025	Polydyne Inc	8,464.71	WWTP CHEMICALS	No
EFT000000002358	4/23/2025	Nossaman LLP	6,750.00	3/25 LOBBYING SERVICES	No
EFT000000002359	4/23/2025	Univar Solutions Usa Inc	3,381.63	WWTP SUPPLIES	No
EFT000000002360	4/23/2025	Dell Computers	23,157.47	SUPPORT SVCS 4/18/25-4/17/26	Yes
EFT000000002361	4/23/2025	County of San Diego, RCS	177.00	3/25 RADIO SERVICES	No
EFT000000002362	4/23/2025	Water for People	58.00	WTRPL 4/24/2025	No
EFT000000002363	4/23/2025	Utility Service Co. Inc	242,338.96	QTRLY TANK MAINTENANCE	Yes
EFT000000002364	4/30/2025	Encina Wastewater Authority	9,886.24	WATER SAMPLES	
EFT000000002365	4/30/2025	Interface Automation Inc.	9,146.25	WTP SCREEN DEVELOPMENT	Yes
EFT000000002366	4/30/2025	B. Weber Consulting LLC	6,611.25	CONSULTING SERVICES	Yes
EFT000000002367	4/30/2025	McMaster-Carr Supply Co.	951.92	SUPPLIES	Yes
EFT000000002368	4/30/2025	Balboa Engineering Inc.	1,617.50	Preliminary & Final Design Services for VP West PRS Replacement Project	Yes
EFT000000002369	4/30/2025	G. Briest Consulting, Inc.	5,970.47	ENGINEER CONSULTING SERVICES	Yes
EFT000000002370	4/30/2025	Liquid Environ. Solutions of CA	9,510.00	SEPTIC DISPOSAL SERVICES	Yes
EFT000000002371	4/30/2025	Alpha Mechanical, Inc	2,845.00	HQ LOBBY ADD'L RETURN AIR	
EFT000000002372	4/30/2025	EcosConnect LLC	1,640.00	BACKFLOW REPORTING/NOTICES	
EFT000000002373	4/30/2025	Barrett Engineered Pumps	4,654.80	WWTP SUPPLIES	
EFT000000002374	4/30/2025	Ignacio Tool Supply Inc.	115.83	MISC TOOLS	
EFT000000002375	4/30/2025	Be Gone Graffiti	850.00	WTP SERVICES	

Olivenhain Municipal Water District  
April 2025 Warrant List - Check & EFT

Number	Date	Name	Amount	Inv Reference	Multiple Invoices?
EFT000000002376	4/30/2025	Rincon Consultants Inc.	4,627.55	NSDWRC GRANT ADMIN SUPPORT	Yes
EFT000000002377	4/30/2025	Aqua Metric	58,205.95	Meter stock up	Yes
EFT000000002378	4/30/2025	Express Services Inc	8,791.58	TEMP LABOR PPE 040625	Yes
EFT000000002379	4/30/2025	CDW Government Inc	56.49	SUPPLIES	
EFT000000002380	4/30/2025	Nossaman LLP	31,851.95	2/25 LEGAL SERVICES	Yes
EFT000000002381	4/30/2025	TK Elevator Corporation	996.72	WTP SERVICES	
EFT000000002382	4/30/2025	Valley Construction Management	59,766.50	Village Park PRS Station Construction Management Services	Yes
EFT000000002383	4/30/2025	Motion Industries	83.15	WTP SUPPLIES	
EFT000000002384	4/30/2025	Harrington Industrial Plastics Inc	314.89	WTP SUPPLIES	
			<u>3,110,724.85</u>		



**Olivenhain Municipal Water District**  
**Monthly Directors Fee and Reimbursed Expenses for Directors and Staff**  
**April 2025**

<u>Name</u>	<u>Payment Date</u>	<u>Check#/ Credit Card</u>	<u>Meals &amp; Lodging</u>	<u>Travel &amp; Transport</u>	<u>Other</u>	<u>Total Reimbursed Expenses</u>	<u>Directors Fee*</u>
Director Guerin			0.00	0.00	0.00	0.00	600.00
			0.00	0.00	0.00	0.00	600.00
Director Hahn			0.00	0.00	0.00	0.00	600.00
			0.00	0.00	0.00	0.00	600.00
Director Lanfried			0.00	0.00	0.00	0.00	750.00
			0.00	0.00	0.00	0.00	750.00
Director Maloni			0.00	0.00	0.00	0.00	450.00
			0.00	0.00	0.00	0.00	450.00
Director Meyers			0.00	0.00	0.00	0.00	450.00
			0.00	0.00	0.00	0.00	450.00
General Manager Thorner			0.00	0.00	0.00	0.00	
			0.00	0.00	0.00	0.00	
Human Resources Manager Joslin			0.00	0.00	0.00	0.00	
			0.00	0.00	0.00	0.00	
Finance Manager Selamat			0.00	0.00	0.00	0.00	
			0.00	0.00	0.00	0.00	
Operations Manager Bartlett-May			0.00	0.00	0.00	0.00	
			0.00	0.00	0.00	0.00	
Engineering Manager Stephenson			0.00	0.00	0.00	0.00	
			0.00	0.00	0.00	0.00	
Assistant General Manager Randall			0.00	0.00	0.00	0.00	
			0.00	0.00	0.00	0.00	
Customer Service Manager Carnegie			0.00	0.00	0.00	0.00	
			0.00	0.00	0.00	0.00	

\*Includes March and April Per Diems.

Notes:

(1) Reviewed and discussed with the Finance Committee (02/05/18).

(2) Reimbursement of expenses are in compliance with Article 19 of the District's Administrative and Ethics Code.

(3) Travel and other expenses charged to District's credit cards and paid by the District are recorded and maintained separately.

**Olivenhain Municipal Water District**  
**MONTHLY CASH AND INVESTMENT SUMMARY**  
**As of March 31, 2025**

**Active Deposits**

	<b><u>Book Value</u></b>
Checking Accounts	\$ 7,656,583
Cash Restricted for Specific Use	204,952
Petty Cash/Disaster Preparedness	1,496
Total Active Deposits	<u>\$ 7,863,032</u>

**Deposits Not Covered by Investment Policy**

Cash with Fiscal Agents	1,968,091
-------------------------	-----------

<b><u>Investments</u></b>	<b><u>Face Value</u></b>	<b><u>Market Value</u></b>	<b><u>Current Yield</u></b>	
LAIF	\$ 17,399,242	17,392,664	4.31%	\$ 17,399,242
CAMP - US Bank	25,694,373	25,694,373	4.47%	25,694,373
Money Market Funds	1,310,939	1,310,939	3.72%	1,310,939
Commercial Paper	1,010,000	1,009,758	4.32%	1,000,034
Municipal Bonds	1,000,000	1,003,080	4.98%	1,216,760
U.S. Treasury Securities	3,031,000	2,985,985	3.05%	2,984,069
U.S. Agency Securities	38,225,000	37,650,220	2.72%	38,223,000
Total Investments	<u>\$ 87,670,553</u>	<u>\$ 87,047,019</u>	<u>3.63%</u>	<u>\$ 87,828,415</u>

**Total - All Deposits/Investments**

**\$ 97,659,537**

**Maturity Analysis of Investments**

	<b><u>Percent</u></b>	<b><u>Balance</u></b>
Demand Deposits	50.6%	\$ 44,404,553
Maturity within the next two months	1.1%	1,000,034
Maturity within three months and one year	25.2%	22,173,829
Maturity beyond one year	23.1%	20,250,000
Total Investments	<u>100.0%</u>	<u>\$ 87,828,415</u>

**Weighted Average Days to Maturity**

**297**

**Other Required Disclosures:**

Accrued interest receivable as of 03/31/2025 \$ 453,209

The above investments are in accordance with the portfolio limitations in the Investment Policy approved by the Board in December 2024.

The District has sufficient funds on hand to meet the next 60 days' obligations.

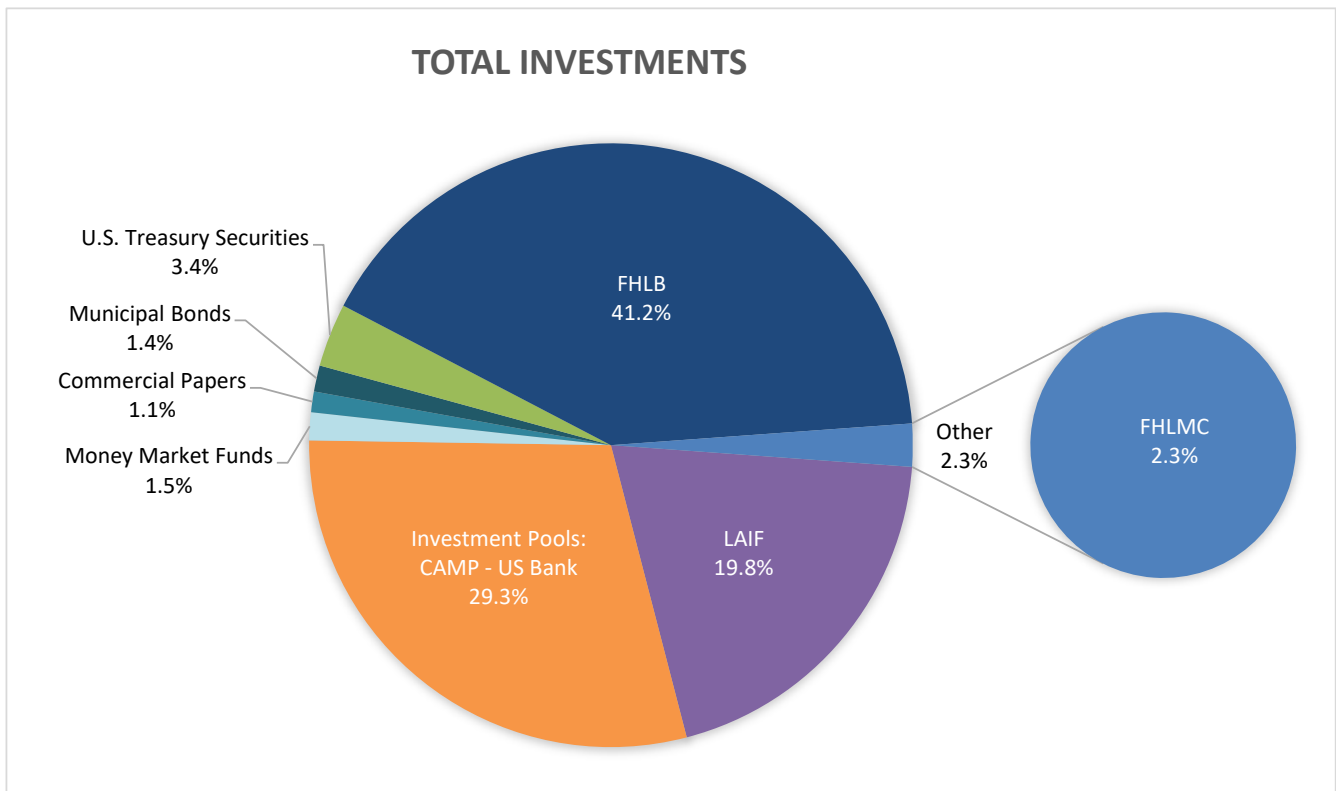
**Olivenhain Municipal Water District**  
**PORTFOLIO LIMITATIONS ANALYSIS PER INVESTMENT POLICY**  
**March 31, 2025**

	<b>Book Value</b>	<b>Percent</b>	<b>Permitted Percent</b>	<b>In Compliance?</b>
LAIF	\$ 17,399,242	19.8%	50.0% <sup>(1)</sup>	Yes
Investment Pools: CAMP - US Bank	25,694,373	29.3%	30.0%	Yes
Money Market Funds	1,310,939	1.5%	20.0% <sup>(2)</sup>	Yes
Commercial Papers	1,000,034	1.1%	20.0% <sup>(3)</sup>	Yes
Municipal Bonds	1,216,760	1.4%	30.0%	Yes
U.S. Treasury Securities	2,984,069	3.4%	100.0% <sup>(3)</sup>	Yes
U.S. Agency Securities	38,223,000	43.5%	50.0%	Yes
<i>FHLB Federal Home Loan Bank</i>	<i>36,223,000</i>	<i>41.2%</i>		
<i>FHLMC Freddie Mac</i>	<i>2,000,000</i>	<i>2.3%</i>		

<b>Total Investments</b>	<b>\$ 87,828,415</b>	<b>100%</b>
--------------------------	----------------------	-------------

Note:

- <sup>(1)</sup> No more than 50% of the total value of all District Investments or \$40 million.  
<sup>(2)</sup> May not exceed 5% in any money market fund.  
<sup>(3)</sup> No limit.



\* Total may not add up to 100% due to rounding.

Olivenhain Municipal Water District  
MONTHLY INVESTMENTS DETAIL  
March 31, 2025

ACTIVE DEPOSIT						Book Value
Checking A/C: California Bank and Trust for General Purpose						7,656,583
California Bank and Trust for Specific Purpose						204,952
Petty Cash/Disaster Preparedness						1,496
Total - Active Deposits						7,863,032

DEPOSITS NOT COVERED BY INVESTMENT POLICY

Cash with Fiscal Agents:

Union Bank - RAD 96-1 Refunding Bond	877,113
Union Bank - 2015A Refunding Bond	4,540
SRF Loan	1,077,477
Union Bank - 2016A Refunding Bond	2,420
Union Bank - 2021A WW Revenue Bond	4,034
Union Bank - 2021B Refunding Bond	2,507

Total Deposits Not Covered by Investment Policy

1,968,091

	RATING		DATE				Weighted Average Days to Maturity	Call	Stated Coupon	Current Yield	Market Value	Face Value	Book Value
	Moody's	S&P	Purchase	Maturity	Next Call	Next S-U							

INVESTMENTS

Invest Pools:	US Bank Calif. Asset Mgmt Prgm (CAMP)	Demand	1	4.47%	\$ 25,694,373	\$ 25,694,373	\$ 25,694,373
	State Local Agency Investment Fund (LAIF)	Demand	1	4.31%	17,392,664	17,399,242	17,399,242
	First American Government 31846V567	Demand	1	4.23%	147,177	147,177	147,177
	CB&T Money Market Account	Demand	1	3.66%	1,163,762	1,163,762	1,163,762

U.S. Treasury Notes/Bills

912797NB9	U.S. Treasury Bill	Aaa	-	01/10/25	04/10/25	11	4.25%	4.25%	1,008,929	1,010,000	999,526
912797LW5	U.S. Treasury Bill	Aaa	-	01/10/25	07/10/25	102	4.22%	4.27%	1,009,136	1,021,000	1,000,065
91282CBQ3	U.S. Treasury Notes	Aaa	-	03/09/21	02/28/26	335	0.50%	0.52%	967,920	1,000,000	984,478
						12	3.00%	3.05%	\$ 2,985,985	\$ 3,031,000	\$ 2,984,069

U.S. Agency Securities

3134GWAQ9	FHLMC Callable	Aaa	AA+	07/28/20	07/28/25	None	120		0.65%	0.66%	988,230	1,000,000	1,000,000
3130AKGX8	FHLB Step-up Callable	Aaa	AA+	12/15/20	12/15/25	06/15/25	260	77	1.50%	1.52%	1,976,300	2,000,000	2,000,000
3130AKMD5	FHLB Callable	Aaa	AA+	01/26/21	01/26/26	04/26/25	302	27	0.50%	0.52%	970,320	1,000,000	999,500
3130AKU53	FHLB Callable	Aaa	AA+	01/28/21	01/28/26	11/28/25	304	243	0.52%	0.54%	970,310	1,000,000	1,000,000
3130AKN69	FHLB Callable	Aaa	AA+	01/28/21	01/28/26	01/28/26	304	304	0.50%	0.52%	970,060	1,000,000	1,000,000
3130AKVN3	FHLB Callable	Aaa	AA+	01/29/21	01/29/26	04/29/25	305	30	0.52%	0.54%	970,220	1,000,000	1,000,000
3130AKWK8	FHLB Callable	Aaa	AA+	02/12/21	02/12/26	05/12/25	319	43	0.51%	0.53%	969,020	1,000,000	1,000,000
3130AKX43	FHLB Step-up Callable	Aaa	AA+	02/24/21	02/24/26	05/24/25	331	55	0.70%	0.72%	1,939,280	2,000,000	2,000,000
3130AL7M0	FHLB Callable	Aaa	AA+	02/24/21	02/24/26	05/24/25	331	55	0.63%	0.64%	970,140	1,000,000	1,000,000
3130AKYR1	FHLB Callable	Aaa	AA+	02/25/21	02/25/26	None	332		0.55%	0.57%	967,900	1,000,000	1,000,000
3130AL6K5	FHLB Callable	Aaa	AA+	02/25/21	02/25/26	None	332		0.58%	0.60%	968,880	1,000,000	1,000,000
3130ALD76	FHLB Callable	Aaa	AA+	02/25/21	02/25/26	05/25/25	332	56	0.70%	0.72%	969,760	1,000,000	1,000,000
3130ALCW2	FHLB Callable	Aaa	AA+	02/25/21	02/25/26	None	332		0.63%	0.64%	969,270	1,000,000	998,500
3130ALGJ7	FHLB Callable	Aaa	AA+	03/23/21	03/23/26	04/23/25	358	24	1.00%	1.03%	945,068	975,000	975,000
3130B2RS6	FHLB Callable	Aaa	AA+	09/27/24	03/27/26	06/27/25	362	89	4.33%	4.33%	999,150	1,000,000	1,000,000
3130ALPQ1	FHLB Step-up Callable	Aaa	AA+	03/30/21	03/30/26	06/30/25	365	92	2.00%	2.04%	979,500	1,000,000	1,000,000
3130ALVC5	FHLB Step-up Callable	Aaa	AA+	04/14/21	04/14/26	04/14/25	380	15	1.50%	1.53%	978,410	1,000,000	1,000,000
3130B3YT4	FHLB Callable	Aaa	AA+	12/06/24	06/05/26	04/05/25	432	6	4.55%	4.55%	1,000,040	1,000,000	1,000,000
3130B44P3	FHLB Callable	Aaa	AA+	12/12/24	06/12/26	04/12/25	439	13	4.50%	4.50%	1,498,875	1,500,000	1,500,000
3130APAY1	FHLB Callable	Aaa	AA+	10/21/21	10/21/26	04/21/25	570	22	1.10%	1.15%	956,090	1,000,000	1,000,000
3130APL78	FHLB Callable	Aaa	AA+	10/28/21	10/28/26	04/28/25	577	29	1.38%	1.43%	959,720	1,000,000	1,000,000
3130B4SB8	FHLB Callable	Aaa	AA+	02/05/25	11/05/26	05/05/25	585	56	4.50%	4.50%	749,558	750,000	750,000
3130B2DX0	FHLB Callable	Aaa	AA+	08/27/24	11/27/26	Anytime	607	1	4.55%	4.56%	998,060	1,000,000	1,000,000
3130B1TA5	FHLB Callable	Aaa	AA+	07/09/24	07/09/27	07/09/25	831	101	5.20%	5.20%	999,880	1,000,000	1,000,000
3130B4JD4	FHLB Callable	Aaa	AA+	01/14/25	07/14/27	07/14/25	836	106	4.65%	4.65%	999,650	1,000,000	1,000,000
3130B4TL5	FHLB Callable	Aaa	AA+	01/30/25	07/30/27	07/30/25	852	122	4.50%	4.50%	999,230	1,000,000	1,000,000
3130B3PL1	FHLB Callable	Aaa	AA+	11/15/24	11/15/27	05/15/25	960	46	4.88%	4.88%	998,850	1,000,000	1,000,000
3134HAX65	FHLMC Callable	Aaa	AA+	01/10/25	01/10/28	04/10/25	1,016	11	4.50%	4.50%	999,340	1,000,000	1,000,000
3130B4TN1	FHLB Callable	Aaa	AA+	01/30/25	01/28/28	01/28/26	1,034	304	4.50%	4.49%	1,002,700	1,000,000	1,000,000
3130B4YQ8	FHLB Callable	Aaa	AA+	02/25/25	02/25/28	02/25/26	1,062	332	4.60%	4.59%	1,002,320	1,000,000	1,000,000
3130B5CN6	FHLB Callable	Aaa	AA+	03/03/25	03/03/28	09/03/25	1,069	157	4.61%	4.61%	999,300	1,000,000	1,000,000
3130B2N43	FHLB Callable	Aaa	AA+	09/10/24	09/10/29	09/10/26	1,625	529	4.00%	4.05%	987,290	1,000,000	1,000,000
3130B2NM3	FHLB Callable	Aaa	AA+	09/17/24	09/17/29	Anytime	1,632	1	4.92%	4.92%	999,540	1,000,000	1,000,000
3130B3BF9	FHLB Callable	Aaa	AA+	10/16/24	10/11/29	04/11/25	1,656	12	4.90%	4.90%	999,950	1,000,000	1,000,000
3130B52W7	FHLB Callable	Aaa	AA+	02/24/25	02/14/30	11/14/25	1,782	229	5.00%	4.99%	1,001,140	1,000,000	1,000,000
3130B5ES3	FHLB Callable	Aaa	AA+	03/12/25	03/12/30	06/12/25	1,808	74	5.00%	5.02%	996,870	1,000,000	1,000,000
							664	99	2.68%	2.72%	\$ 37,650,220	\$ 38,225,000	\$ 38,223,000

Commercial Paper

48306AR33	Kaiser Foundation	01/10/25	04/03/25	4	4.32%	4.32%	1,009,758	1,010,000	1,000,034
				0	4.32%	4.32%	\$ 1,009,758	\$ 1,010,000	\$ 1,000,034

Municipal Bonds

882724RA7	TEXAS ST PUB FIN AUTH	Aaa	AAA	10/30/20	10/01/25	185	5.00%	4.98%	1,003,080	1,000,000	1,216,760
						6	5.00%	4.98%	\$ 1,003,080	\$ 1,000,000	\$ 1,216,760
Total Investments						297	3.60%	3.63%	\$ 87,047,019	\$ 87,670,553	\$ 87,828,415

TOTAL - ALL DEPOSITS AND INVESTMENTS

\$ 97,659,537

**Olivenhain Municipal Water District  
INVESTMENTS TRANSACTION  
March 31, 2025**

**PURCHASED**

DATE				Investment Description	<i>Stated</i>	<i>Current</i>	Face Value	Book Value
Purchase	Maturity	Call	Step-Up		<i>Coupon</i>	<i>Yield</i>		
03/03/25	03/03/28	09/03/25		FHLB Callable	4.610%	4.613%	1,000,000	1,000,000
03/12/25	03/12/30	06/12/25		FHLB Callable	5.000%	5.016%	1,000,000	1,000,000

**MATURED / REDEEMED / CALLED**

DATE				Investment Description	<i>Stated</i>	<i>Current</i>	Face Value	Book Value
Redemption	Maturity	Call	Step-Up		<i>Coupon</i>	<i>Yield</i>		

**Olivenhain Municipal Water District**  
**UNAUDITED CASH POSITION BY FUNDING SOURCES**  
**As of March 31, 2025**

<b><u>Water Funds (Potable &amp; Recycled)</u></b>		<b><u>Balance</u></b>
10050-100	Cash - Petty Cash Fund	1,496
10010-100	Cash - Operating Fund	18,531,780
10030-100	Cash - Capital and Equipment Fund	40,108,200
10040-100	Cash - Rate Stabilization Fund	11,292,708
10080-100	Cash - Pension Stabilization Fund	916,190
10060-100	Cash - Deposit Work for Other	156,247
14000-500	Restricted Cash - Capacity Fee Fund	8,406,147
<b>Total Water Funds (Potable &amp; Recycled)</b>		<b><u>79,412,769</u></b>
 <b><u>Wastewater Funds</u></b>		
10010-110	Wastewater - Operating Fund	2,827,486
10030-110	Wastewater - Capital Replacement Fund	10,336,784
10040-110	Wastewater - Rate Stabilization Fund	2,828,097
10080-110	Cash - Pension Stabilization Fund	81,359
<b>Total Wastewater Funds</b>		<b><u>16,073,726</u></b>
 <b><u>Non Fiscal Agent Debt Service Cash</u></b>		
14020-570	Cash non-agent - RAD 96-1	193,752
10070-561	Cash non-agent - Bond 2015A	621
10070-581	Cash non-agent - Bond 2016A	10,580
<b>Total Non Fiscal Agent Debt Service Cash</b>		<b><u>204,952</u></b>
 <b><u>Debt Service Funds</u></b>		
14030-510	SRF Loan - Fiscal Agent	1,077,477
14105-570	Redemption fund - RAD 96-1	826,394
14110-570	Reserve fund - RAD 96-1	50,718
14100-561	Redemption fund - Bond 2015A	4,540
14100-581	Redemption fund - Bond 2016A	2,420
14100-521	Redemption fund - Bond 2021A	4,034
14100-522	Redemption fund - Bond 2021B	2,507
<b>Total Debt Service Funds</b>		<b><u>1,968,091</u></b>
<b>TOTAL FUND BALANCES</b>		<b><u><u>97,659,537</u></u></b>

# Memo

Date: May 21, 2025  
To: Olivenhain Municipal Water District Board of Directors  
From: Rainy K. Selamat, Finance Manager  
Via: Kimberly Thorner, General Manager  
Subject: **CONSIDER ADOPTION OF A MOTION APPROVING THE DISTRICT'S  
CONSOLIDATED STATEMENT OF NET POSITION, CONSOLIDATED  
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION,  
CONSOLIDATED STATEMENT OF CASH FLOWS, CONSOLIDATED ACTUAL VS  
BUDGET SUMMARY, AND CONSTRUCTION IN PROGRESS REPORTS**

---

The following unaudited monthly financial reports are enclosed for review and approval by the Board of Directors:

- March 2025 Monthly Statement of Net Position Report.
- March 2025 Statement of Revenues, Expenses, and Changes in Net Position Report.
- March 2025 Consolidated Statement of Cash Flows.
- March 2025 Monthly Consolidated Actual VS Budget Summary and explanation of significant variance reports.
- March 2025 Construction In Progress Report.

OLIVENHAIN MUNICIPAL WATER DISTRICT  
Statement of Net Position (Unaudited)  
All Funds  
3/31/2025

Assets

Current assets:

Unrestricted assets:

Cash and cash equivalents	\$85,773,473
Accounts receivable - water and wastewater, net	6,029,881
Interest Receivable	453,209
Taxes receivable	212,142
Other receivables	83,823
Lease receivable	418,980
Inventories	3,800,725
Prepaid expenses and deposits	1,200,214
Total unrestricted assets	<u>97,972,447</u>

Restricted assets:

Cash and cash equivalents	10,298,765
Assessments receivable	54,907
Grants receivable	2,461
Total restricted assets	<u>10,356,132</u>
Total current assets	<u>108,328,579</u>

Noncurrent assets:

Capital assets, nondepreciable	60,510,885
Capital assets, depreciable/amortizable, net	<u>314,722,770</u>
Capital assets, net	375,233,655
Prepaid bond insurance	11,090
Lease receivable	<u>10,556,981</u>
Total noncurrent assets	<u>385,801,726</u>
Total assets	<u>494,130,305</u>

Deferred Outflows of Resources

Deferred amount on refunding	(624,958)
Deferred amount from pension	<u>(7,033,805)</u>
Total deferred outflows of resources	<u>(7,658,763)</u>

Liabilities

Current Liabilities

Liabilities payable from unrestricted assets:

Accounts payable	6,111,273
Accrued payroll	335,073
Customer deposits	434,499
Payable related to work in progress	144,658
Compensated absences, current portion	1,150,779
Current portion of long-term debt:	
Wastewater Revenue Bonds 2021A	216,210
Wastewater Refunding Revenue Bonds 2021B	581,980
Water Revenue Refunding Bonds 2016A	615,000
Water Revenue Refunding Bonds 2015A	2,035,000
Special Assessment Debt with Government Commi...	912,774
Notes Payable	865,765
Subscription Liability	38,096
Total liabilities payable from unrestricted assets	<u>13,441,106</u>

Liabilities payable from restricted assets:

Accounts payable	11,874
Interest payable	<u>344,500</u>
Total liabilities payable from restricted assets	<u>356,373</u>
Total current liabilities	<u>13,797,480</u>

Noncurrent liabilities

Compensated absences	1,201,419
Net pension liability	17,930,299
Long-term debt, excluding current portion:	
Wastewater Revenue Bonds 2021A	4,161,270
Wastewater Refunding Revenue Bonds 2021B	1,786,450
Water Revenue Refunding Bonds 2016A	11,694,377
Water Revenue Refunding Bonds 2015A	7,041,206
Special Assessment Debt with Government Commi...	1,882,909
Notes Payable	8,217,547
Subscription Liability	<u>9,704</u>



OLIVENHAIN MUNICIPAL WATER DISTRICT  
Statement of Net Position (Unaudited)  
All Funds  
3/31/2025

Total noncurrent liabilities	53,925,180
Total liabilities	<u>67,722,660</u>

Deferred Inflows of Resources	
Deferred amounts on pension	298,346
Deferred amounts on leases	9,811,059
Total deferred inflows of resources	<u>10,109,405</u>

Net Position

Investment in Capital Assets, net of related debt	335,800,325
Restricted Net Position	9,999,759
Unrestricted Net Position	<u>78,156,919</u>
Total Net Position	<u><u>423,957,003</u></u>

OLIVENHAIN MUNICIPAL WATER DISTRICT  
Statement of Revenues, Expenses and Changes in Net Position (Unaudited)  
All Funds  
For the Nine Months Ending 3/31/2025

	<u>2025</u>
<b>Operating Revenues:</b>	
Water Sales	\$50,668,133
Wastewater Charges	3,588,682
Other Water Operating revenues	<u>1,155,659</u>
<b>Total Operating Revenues</b>	<b>55,412,474</b>
<b>Operating Expenses</b>	
Cost of Purchased Water Sold	28,694,064
Pumping and Water Treatment	3,485,768
Transmission and Distribution	3,430,473
Wastewater Collection and Treatment	1,532,302
Elfin Forest Recreation Operations	343,797
Facilities Maintenance	923,600
Customer Service	1,904,162
General and Administrative	6,762,034
Depreciation and Amortization	<u>8,397,630</u>
<b>Total Operating Expenses</b>	<b>55,473,829</b>
<b>Operating Income (Loss)</b>	<b>(61,354)</b>
<b>Nonoperating Revenues (Expenses)</b>	
Investment income	2,332,570
Property taxes	3,134,260
Capacity charges	1,755,345
Benefit assessments	735,844
Other nonoperating revenues	949,065
Interest expense, net	(775,589)
Other nonoperating expenses	<u>(7,031,911)</u>
<b>Total nonoperating revenues (expenses)</b>	<b>1,099,583</b>
Income before capital contributions	<u>1,038,229</u>
Capital contributions	<u>6,679,282</u>
Change in net position	7,717,510
Net Position, Beginning of year	<u>416,239,493</u>
<b>Net Position, End of year</b>	<b><u>423,957,003</u></b>

OLIVENHAIN MUNICIPAL WATER DISTRICT  
CONSOLIDATED STATEMENT OF CASH FLOWS (UNAUDITED)  
AS OF MARCH 31, 2025

**CASH FLOWS FROM OPERATING ACTIVITIES:**

Receipts from water and wastewater customers	\$ 59,848,131
Payments for water	(32,686,511)
Payments for services and supplies	(6,225,959)
Payments for employee wages, benefits and related costs	(13,042,298)
<b>Net cash provided by operating activities</b>	<u>7,893,363</u>

**CASH FLOWS FROM NONCAPITAL AND RELATED FINANCING ACTIVITIES:**

Property taxes and benefit assessments received	<u>3,864,645</u>
<b>Net cash provided by noncapital and related financing activities</b>	<u>3,864,645</u>

**CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:**

Acquisition and construction of capital assets	(12,116,744)
Proceeds from grants	9,812,488
Pass-through grant disbursements	(6,134,957)
Principal paid on long-term debt	(1,959,980)
Interest paid on long-term debt	(723,692)
Capacity charges received	1,755,345
Other capital financing receipts (expenses)	146,736
<b>Net cash used by capital and related financing activities</b>	<u>(9,220,804)</u>

**CASH FLOWS FROM INVESTING ACTIVITIES:**

Investment income received	<u>2,293,026</u>
<b>Net cash provided (used) by investing activities</b>	<u>2,293,026</u>

<b>Net increase (decrease) in cash and cash equivalents</b>	4,830,230
---	-----------

<b>Cash and cash equivalents, beginning of year</b>	<u>57,755,606</u>
---	-------------------

<b>Cash and cash equivalents, end of period</b>	<u>\$ 62,585,836</u>
---	----------------------

**FINANCIAL STATEMENT PRESENTATION:**

Cash and cash equivalents - current assets	54,852,372
Cash and cash equivalents - restricted assets	7,733,464
<b>Total cash and cash equivalents</b>	<u>\$ 62,585,836</u>

**CASH AND CASH EQUIVALENTS RECONCILIATION**

		<b>Balance Includes Mkt Securities</b>	<b>Without Mkt Securities</b>
Unrestricted cash	3/31/2025	85,773,473	54,852,372
Restricted cash	3/31/2025	10,298,765	7,733,464
<b>Total cash and cash equivalents</b>			<u>62,585,836</u>

OLIVENHAIN MUNICIPAL WATER DISTRICT  
Consolidated Actual vs Budget Summary  
For the Nine Months Ending 3/31/2025

	Approved Budget	Actual YTD	Budget YTD	Variance Amt	Variance %	Notes
<b>Operating Revenues</b>						
Commodity Water Sales	\$46,817,000.00	\$37,139,777.91	\$34,099,500.00	\$3,040,277.91	8.9%	1
Water Fees and Services	19,701,000.00	14,684,014.14	14,775,750.00	(91,735.86)	(0.6%)	
Wastewater Revenue	5,725,000.00	3,588,682.29	3,625,600.00	(36,917.71)	(1.0%)	
<b>Total Operating Revenues</b>	<b>72,243,000.00</b>	<b>55,412,474.34</b>	<b>52,500,850.00</b>	<b>2,911,624.34</b>	<b>5.5%</b>	
<b>Operating Expenses</b>						
Purchased Water - Variable	27,264,000.00	21,327,806.50	20,876,750.00	(451,056.50)	(2.2%)	2
Purchased Water - Fixed	9,593,000.00	7,366,257.00	7,073,300.00	(292,957.00)	(4.1%)	2
General Manager Dept	2,232,000.00	1,575,997.19	1,674,090.00	98,092.81	5.9%	3
Engineering Dept	2,577,000.00	1,766,333.12	1,932,030.00	165,696.88	8.6%	3
Finance Dept	1,875,000.00	1,351,056.87	1,406,970.00	55,913.13	4.0%	3
Customer Service Dept	3,116,500.00	2,248,686.91	2,341,207.00	92,520.09	4.0%	3
Human Resources Dept	878,000.00	662,314.81	658,647.00	(3,667.81)	(0.6%)	3
Water Operations and Maintenance Dept	12,836,000.00	8,692,969.92	9,643,811.00	950,841.08	9.9%	3
Parks Dept	542,800.00	377,263.16	408,114.00	30,850.84	7.6%	3
Other Operating Expenses	50,000.00		37,800.00	37,800.00	100.0%	
Wastewater Operations and Maintenance Dept	3,397,000.00	2,551,918.25	2,550,258.00	(1,660.25)	(0.1%)	3
Recycled Water Operations Dept	1,252,500.00	878,691.17	937,890.00	59,198.83	6.3%	3
Paygo Transfers						
Water Operations	5,382,000.00	4,041,000.00	4,041,000.00		0.0%	
Wastewater Operations	3,245,000.00	2,430,000.00	2,430,000.00		0.0%	
Recycled Operations	1,700,000.00	1,278,000.00	1,278,000.00		0.0%	
Capitalized Operations Expenditures	(1,969,700.00)	(1,074,466.25)	(1,476,540.00)	(402,073.75)	27.2%	4
<b>Total Operating Expenses</b>	<b>73,971,100.00</b>	<b>55,473,828.65</b>	<b>55,813,327.00</b>	<b>339,498.35</b>	<b>0.6%</b>	
<b>Net Operating Income (Loss)</b>	<b>(1,728,100.00)</b>	<b>(61,354.31)</b>	<b>(3,312,477.00)</b>	<b>3,251,122.69</b>		
<b>Nonoperating Revenues</b>						
Water Funds	7,289,000.00	5,555,232.13	4,926,530.00	628,702.13	12.8%	5
Debt Service Funds	1,057,000.00	756,199.85	690,920.00	65,279.85	9.4%	5
Wastewater Funds	145,000.00	158,381.95	108,900.00	49,481.95	45.4%	5
Recycled Water Funds	342,000.00	222,571.36	256,500.00	(33,928.64)	(13.2%)	5
<b>Total Nonoperating Revenue</b>	<b>8,833,000.00</b>	<b>6,692,385.29</b>	<b>5,982,850.00</b>	<b>709,535.29</b>	<b>11.9%</b>	
<b>Nonoperating Expense</b>						
Capacity Fee Funds	30,000.00	24,839.91	22,320.00	(2,519.91)	(11.3%)	
Debt Service Funds	1,242,400.00	846,488.26	933,030.00	86,541.74	9.3%	6
Potable Water Funds	858,000.00	801,214.93	653,200.00	(148,014.93)	(22.7%)	7
Recycled Water Funds		6,134,956.54		(6,134,956.54)	0.0%	8
<b>Total Nonoperating Expense</b>	<b>2,130,400.00</b>	<b>7,807,499.64</b>	<b>1,608,550.00</b>	<b>(6,198,949.64)</b>	<b>(385.4%)</b>	
<b>Inc before Cap Fees and Capital Contributions</b>	<b>4,974,500.00</b>	<b>(1,176,468.66)</b>	<b>1,061,823.00</b>	<b>(2,238,291.66)</b>		
Capacity Fee Funds	1,457,000.00	2,214,697.60				
Capital contributions	1,772,000.00	6,679,281.55				
<b>Change in Net Position</b>		<b>7,717,510.49</b>				

OLIVENHAIN MUNICIPAL WATER DISTRICT  
Actual vs Budget Variance  
For the Nine Months Ending 3/31/2025

1. Water Sales revenue was higher than Budget year to date (YTD) by approximately \$3.04 million resulting in a favorable variance of 8.9% due to actual water sales to date being higher than budgeted. Customers' total water usage through March was 1,249 acre feet, or 9%, more than Budget YTD.
2. Actual YTD purchased water expenses were higher than estimates included in the Budget YTD due to higher purchased water costs from San Diego County Water Authority (SDCWA) from selling more water than forecasted in fiscal year 2025. Purchased water expenses were partially offset by savings from 1) pre-buying of potable water from SDCWA and 2) the actual take or pay amount owed to City of San Diego for recycled water being lower than budgeted.
3. Actual departmental expenses varied from the Budget YTD amounts due to the timing of actual operating expenses. The Budget YTD amounts assume expenditures are incurred evenly throughout the year.
4. Actual Capitalized Operating Expenses were lower than the Budget YTD amount due to actual capitalized labor to date being lower than anticipated due to construction delays on several District projects.
5. Actual Non-operating Revenues – Water Funds, Debt Service Funds, Wastewater Funds, and Recycled Water Funds were greater than Budget YTD which resulted in a positive variance due to higher investment income, timing of property tax revenues received from the County, which is partially offset by the timing of the proceeds from the sale of the District's Wiegand parcels.
6. Actual Non-operating Expenses - Debt Service Funds were lower than the Budget YTD amount for a positive variance because amortization of the issuance premium reduced the interest expense for the 2015A Bonds.
7. Actual Non-operating Expenses – Potable Water Funds were greater than Budget YTD for a negative variance primarily due the increase in the Rate Reimbursement Credit approved by the Board in November 2024.
8. Actual Non-operating Expenses – Recycled Water Funds were greater than Budget YTD for a negative variance due to pass-through grant expenses on Title XVI grant receipts that are due to other agencies. An equal offsetting revenue amount is included in Capital contributions.

**Construction Work In Progress Report as of 3/31/2025**

Project Name	Total Project Budget	Cumulative Appropriation Thru FY '25	Total Expensed Thru 3/31/2025 <sup>1</sup>	(Over) Under Cumulative Appropriation Thru FY '25
Replace Neighborhood 1 Sewer Pump Station	\$8,582,000	\$8,582,000	\$8,599,326	(\$17,326) <sup>2</sup>
San Dieguito Desalination	\$75,437,000	\$6,514,000	\$5,126,577	\$1,387,423
HOA Recycled Pipeline Ext - CB, VP, SH	\$4,395,000	\$4,345,000	\$3,824,762	\$520,238
DCMWTP 4th Stage Centrifuge	\$3,340,000	\$3,340,000	\$1,061,897	\$2,278,103
RSFe Rd Unit A North Pipeline	\$2,094,000	\$1,986,000	\$1,981,657	\$4,343
District-Wide PLC Replacements	\$1,466,000	\$1,466,000	\$611,494	\$854,506
District-Wide PLC Replacement Wastewater	\$1,456,000	\$1,456,000	\$580,769	\$875,231
Village Park Pressure Reducing Station	\$1,410,000	\$1,410,000	\$359,419	\$1,050,581
Gardendale Pressure Reducing Station	\$1,410,000	\$1,410,000	\$458,876	\$951,124
Replace Headworks Manual System	\$3,369,000	\$1,221,000	\$509,653	\$711,347
Replace DCMWTP Membranes	\$11,231,000	\$936,000	\$882,612	\$53,388
Replace Potable Meters	\$9,304,000	\$830,000	\$543,803	\$286,197
Replace Valves	\$8,604,000	\$750,000	\$168,216	\$581,785
Fixed Base AMI	\$715,000	\$715,000	\$494,572	\$220,428
Raw Water Equalizer Tank Rehabilitation	\$671,000	\$671,000	\$15,518	\$655,482
Off-Spec and High Flow Diversion Pipeline	\$685,000	\$610,000	\$0	\$610,000
Tank Safety Improvements	\$590,000	\$590,000	\$127,311	\$462,689
Potable & Recycled Master Plan	\$583,000	\$583,000	\$584,295	(\$1,295) <sup>2</sup>
DCMWTP 2nd Stage Basin & Beam	\$1,784,000	\$577,000	\$8,420	\$568,580
Units B & K Pipeline Rehabilitation	\$2,142,000	\$562,000	\$235,080	\$326,920
DCMWTP 1st Stage Beam Replacement	\$2,206,000	\$560,000	\$1,549	\$558,451
Firehouse Sewer Pump Station Emergency Repair	\$550,000	\$550,000	\$121,508	\$428,493
Replace Pipelines	\$5,670,000	\$445,000	\$65,665	\$379,335
EFRR Parking Lot Expansion	\$1,385,000	\$476,000	\$105,840	\$370,160
Steel Mains Protection	\$3,484,000	\$304,000	\$64,482	\$239,518
Palms I and II Reservoirs	\$1,792,000	\$277,000	\$160,178	\$116,822
Encinitas Blvd Inspection & Repair	\$677,000	\$274,000	\$24,252	\$249,748
DCMWTP 2nd Stage Membrane Train	\$472,500	\$272,500	\$227,657	\$44,843
Replace 75HP Digester Blower	\$263,000	\$263,000	\$758	\$262,242
District-Wide Scada Upgrades	\$256,000	\$256,000	\$178,920	\$77,080
CIS System Upgrade	\$400,500	\$216,500	\$9,852	\$206,648
Replace WW Pumps, Motors & Equipment	\$2,539,000	\$200,000	\$119,850	\$80,150
Chlorine Gen Rm Lining Rehabilitation	\$195,000	\$195,000	\$217,058	(\$22,058) <sup>3</sup>
Fleet Electrification Plan	\$2,450,000	\$193,000	\$47,975	\$145,025
DCMWTP Combined Filter Influent & Backwash Pipe Replacement	\$708,000	\$180,000	\$0	\$180,000
Replace Potable Pumps and Motors	\$2,004,000	\$175,000	\$91,538	\$83,462
Rancho La Cima/Aliso Canyon Pipeline	\$315,000	\$165,000	\$63,359	\$101,641
Firehouse SPS Liner Replacement	\$160,000	\$160,000	\$156,156	\$3,844
Replace Meter Anodes	\$1,811,000	\$158,000	\$178,978	(\$20,978) <sup>4</sup>
Golem 14" Pipeline Condition Assessment	\$150,000	\$150,000	\$16,901	\$133,099
Santa Fe Valley Reservoir Improvements	\$150,000	\$150,000	\$0	\$150,000
Manchester Recycled Pipeline Extension	\$150,000	\$150,000	\$55,828	\$94,172
Wanket RW Reservoir Rehabilitation	\$150,000	\$150,000	\$21,704	\$128,296
Del Dios SPS Improvements	\$773,000	\$160,100	\$160,072	\$28
District-Wide Facility Security	\$130,000	\$130,000	\$100,177	\$29,823
Dusty Trails Pipeline Replacement	\$1,180,000	\$120,000	\$312	\$119,688
Replace MSB-S & Transfer Switch	\$1,286,000	\$113,000	\$1,075	\$111,925
Network Security	\$1,210,000	\$100,000	\$1,919	\$98,081
DCMWTP Equipment Replacement	\$1,434,000	\$100,000	\$87,885	\$12,115
Replace Recycled Valves	\$850,000	\$75,000	\$0	\$75,000
DCMWTP Bridge Crane Rehabilitation	\$85,000	\$85,000	\$7,835	\$77,165
Recycled Conversions	\$819,000	\$65,000	\$8,748	\$56,252
4S WRF Scada Upgrades	\$64,000	\$64,000	\$60,860	\$3,140
DCMWTP Inlet Strainer MOV	\$63,000	\$63,000	\$4,575	\$58,425
Site Asphalt Improvements	\$200,000	\$60,000	\$0	\$60,000
Olivenhain Road Storage Emergency Repair	\$55,000	\$55,000	\$54,907	\$93
Replace WRF Electrical Conduits, Enclosures, and Lighting	\$367,000	\$54,000	\$0	\$54,000
Replace PRS Valves	\$642,000	\$54,000	\$0	\$54,000
Collection System Pipeline Rehabilitation and Replacement	\$865,000	\$50,000	\$0	\$50,000
Replace Overflow Pond Strainer	\$50,000	\$50,000	\$19,625	\$30,375
WW Pump Station Rehab & Replace	\$813,000	\$28,900	\$0	\$28,900
Replace Recycled Pipeline	\$780,000	\$240,000	\$120,923	\$119,077
Collection System Manhole Rehabilitation Program	\$770,000	\$43,000	\$0	\$43,000
DCMWTP Membrane Train Control	\$395,000	\$35,000	\$0	\$35,000
Replace Recycled Meters	\$543,000	\$30,000	\$9,931	\$20,069
4S Physical Security Upgrades	\$180,000	\$30,000	\$525	\$29,475
WRF Equipment Replacement Program	\$269,000	\$30,000	\$0	\$30,000
Physical Security Upgrades	\$250,000	\$25,000	\$8,440	\$16,560
Rehab Concrete Tanks	\$295,000	\$25,000	\$19,090	\$5,910
Gano & San Dieguito Access Improvements	\$75,000	\$20,000	\$1,061	\$18,939
Upgrade Filter Electrical	\$118,000	\$17,000	\$0	\$17,000
Fleet Electrification Wastewater	\$950,000	\$15,000	\$0	\$15,000
Automotive Equipment Purchases (Small Cap)	\$210,000	\$210,000	\$181,464	\$28,536
Shop & Field Equipment Purchases (Small Cap)	\$183,000	\$183,000	\$131,768	\$51,232
Computer Hardware/Software Purchases (Small Cap)	\$78,000	\$78,000	\$19,924	\$58,076
Office Furniture/Equipment Purchases (Small Cap)	\$20,000	\$20,000	\$19,334	\$666
<b>Total :</b>	<b>\$183,208,000</b>	<b>\$46,902,000</b>	<b>\$29,124,716</b>	<b>\$17,777,284</b>

<sup>1</sup> Excludes encumbrances

<sup>2</sup> Project is complete. Overage is within Manager approval limit.

<sup>3</sup> Pending budget transfer from DCMWTP Inlet Strainer to Chlorine Gen Room Lining to cover the overage.

<sup>4</sup> Pending budget transfer from Steel Mains Protection to Replace Meter Anodes project to cover the overage.

# Memo

Date: May 21, 2025  
To: Olivenhain Municipal Water District Board of Directors  
From: Paul Martinez, Engineering Technician I  
Via: Kimberly A. Thorner, General Manager  
Subject: **CONSIDER ACCEPTANCE OF THE 5966 LADYS SECRET 2-INCH WATER SERVICE INSTALLATION PROJECT (KYLE DOAN) INTO OMWD'S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED**

---

## Purpose

The purpose of this agenda item is to consider acceptance of the transfer of the facilities constructed by Kyle Doan (Developer) into OMWD's system and authorize the filing of a Notice of Completion with the San Diego County Recorder.

## Recommendation

Staff recommends acceptance of the potable water facilities into OMWD's system.

## Alternative(s)

None; the Project is complete, and facilities were constructed according to the approved plans and OMWD's Standard Specifications and Drawings per the Development Construction Agreement.

## **Background**

The 5966 Ladys Secret 2-inch Water Service Installation Project (Project) is located on Ladys Secret Court, south of Rancho Diegueno Road in Director Division 1 (Director Lanfried). The project consisted of the installation of a 2-inch water service to supply the property. The project was required to add an additional water service by Rancho Santa Fe Fire Protection Agency for the project's fire sprinkler system.

OMWD entered into an agreement with the Developer in April 2025 to construct the facilities and dedicate said facilities to OMWD. The facilities are now complete and have been built in accordance with the approved plans and OMWD Standard Specifications and Drawings. The warranty period will terminate one (1) year following the acceptance of the facilities by OMWD's Board.

## **Fiscal Impact**

There is no fiscal impact to accepting the facilities into OMWD's system. The new assets will be reported to Finance for capitalization.

## **Discussion**

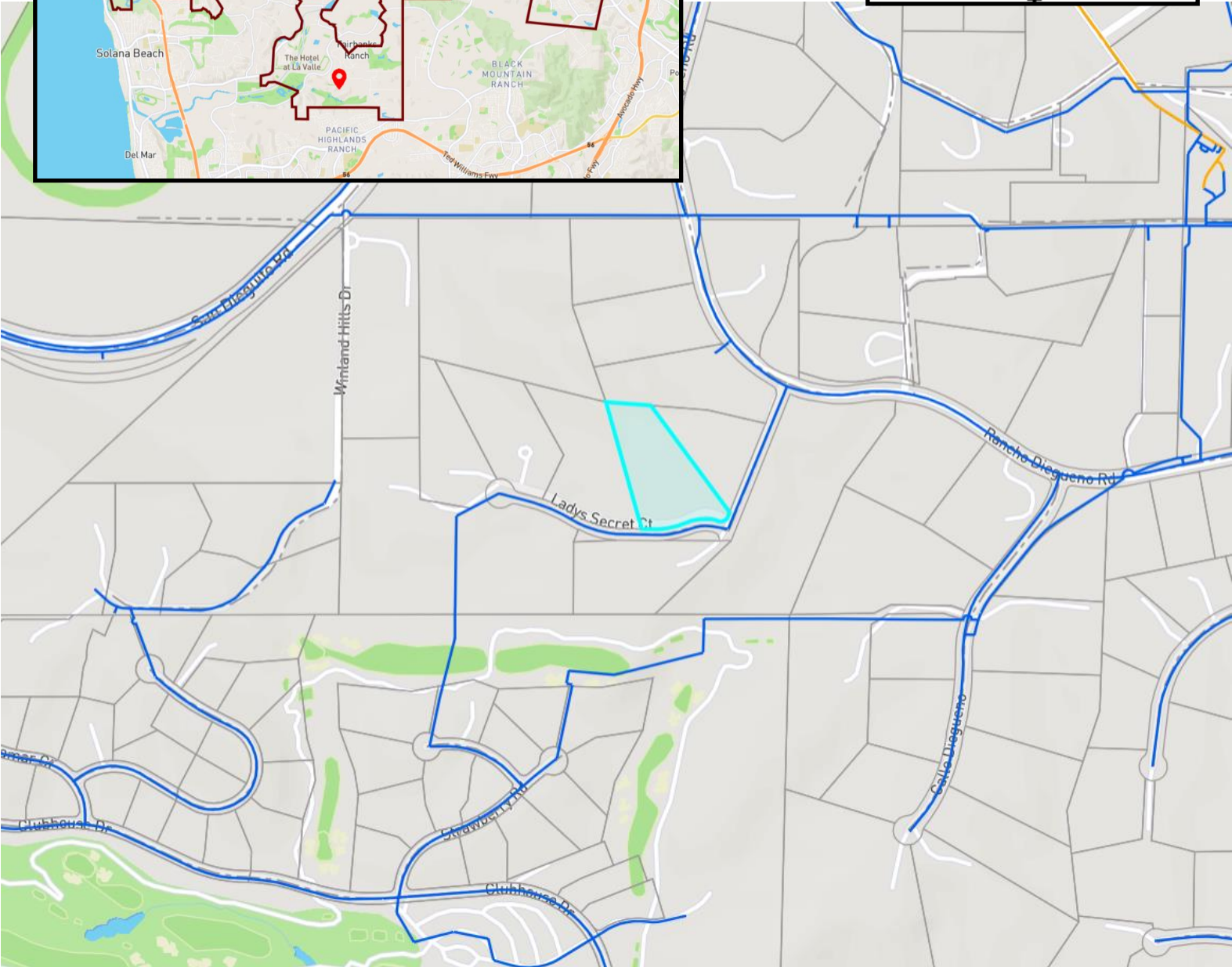
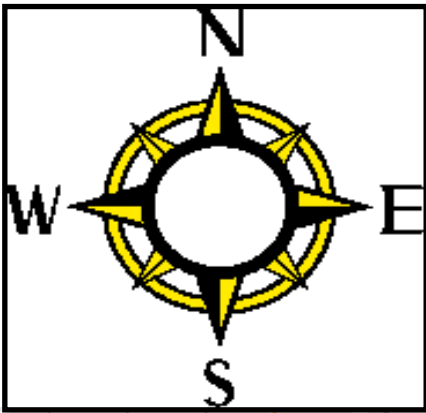
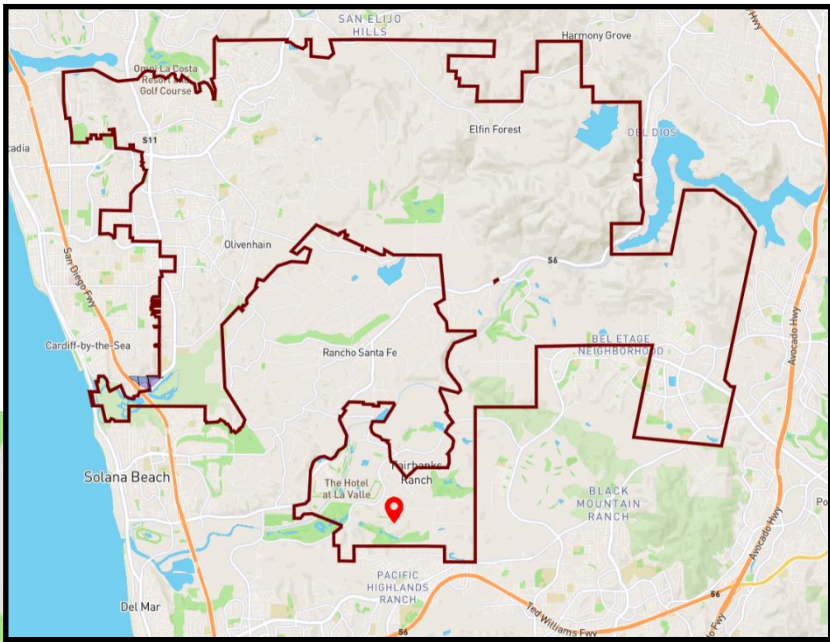
Staff is available to answer questions.

*Attachments:*

*Location Map*

*Notice of Completion*





**5966 LADYS SECRET**  
**2" WATER SERVICE INSTALLATION**  
**DISTRICT PROJECT NO. W590352**

**RECORDING REQUESTED BY &  
WHEN RECORDED RETURN TO:**

Olivenhain Municipal Water District  
1966 Olivenhain Road  
Encinitas, California, 92024-5699

(This space for recorder's use)

**NOTICE OF COMPLETION**

NOTICE IS HEREBY GIVEN that the facilities shown on improvement plans for Parcel 303-041-22-00 of Map No. 11708, recorded on Date of Map Recording located in the County of San Diego, State of California for which Kyle Doan, ("Developer") contracted with the OLIVENHAIN MUNICIPAL WATER DISTRICT ("Owner," in fee, of the facilities), headquartered at 1966 Olivenhain Road, Encinitas, CA 92024, have been completed in accordance with the approved plans and standard specifications and drawings as of 2<sup>nd</sup> of May 2025. The facilities have been accepted by the Board of Directors of the OLIVENHAIN MUNICIPAL WATER DISTRICT on this 21<sup>st</sup> day of May 2025.

In witness whereof this Notice of Completion has been executed under authority from the Board of Directors of said OLIVENHAIN MUNICIPAL WATER DISTRICT by Kimberly A. Thorner, General Manager.

KIMBERLY A. THORNER, being first duly sworn, deposes and says that she is General Manager of the OLIVENHAIN MUNICIPAL WATER DISTRICT and is familiar with the facts stated in the foregoing Notice of Completion executed for and on behalf of said Agency, that she has read the foregoing Notice of Completion and knows the contents thereof and that the same are true.

OLIVENHAIN MUNICIPAL WATER DISTRICT

Date: May \_\_\_\_\_, 2025

By: \_\_\_\_\_  
Kimberly A. Thorner  
General Manager

# Memo

Date: May 21, 2025

To: Olivenhain Municipal Water District Board of Directors

From: Andrea Scott, Engineering Technician III

Via: Kimberly A. Thorner, General Manager

Subject: **CONSIDER ADOPTION OF A RESOLUTION MAKING CALIFORNIA ENVIRONMENTAL QUALITY ACT EXEMPTION FINDINGS FOR THE OMWD CATHODIC PROTECTION IMPROVEMENTS PROJECT FY 2026 AND AUTHORIZE A NOTICE OF EXEMPTION BE FILED WITH THE SAN DIEGO COUNTY CLERK AND THE STATE CLEARINGHOUSE AT THE GOVERNOR'S OFFICE OF PLANNING AND RESEARCH**

---

## Purpose

The purpose of this agenda item is to consider adoption of a resolution making California Environmental Quality Act (CEQA) exemption findings for the OMWD Cathodic Protection Improvements Project FY 2026 (Project) and authorize a Notice of Exemption (NOE) to be filed with the San Diego County Clerk and the State Clearinghouse at the Governor's Office of Planning and Research (OPR).

## Recommendation

Staff recommends adoption of the proposed Resolution which makes CEQA findings for declaration of the Project as an exempt project under CEQA Guidelines Section 15301(b), which allows for categorical exemptions for the repair and minor alteration of existing facilities involving no or negligible expansion of existing use and CEQA Guidelines Section 15302(c) which allows categorical exemption for the replacement or reconstruction of existing utility facilities where the new structure will be located on the same site and involves none or negligible expansion of capacity. Staff also recommends authorizing a NOE to be filed for the Project with the County Clerk of San Diego per CEQA Guidelines Section 15062 and with the State Clearinghouse at the Governor's OPR.

## Alternative(s)

The Board could elect to:

- Adopt the resolution and direct staff to not file the NOE which would increase the Statute of Limitations for filing protests against the Project from 35 days to 180 days;
- Determine that CEQA is not required for the Project and not adopt the Resolution; or
- Proceed in a manner as otherwise directed by the Board.

## Background

OMWD operates an extensive network of steel and ductile iron pipelines throughout its service area. Many of these pipelines are protected from external corrosion by cathodic protection (CP) systems. As part of ongoing asset management and reliability efforts, staff has identified several CP system components that require replacement or repair to provide continued protection of critical infrastructure.

The Project consists of four primary elements:

- **Zorro Reservoir Anode Replacement:** The proposed work is located along an 18” steel pipeline located in Director Division 1 (Landfried). The pipeline was installed in 1987, and its existing sacrificial anode system installed in the early 2000s is nearing the end of life, and has been evaluated and identified for replacement. Work will include replacing anodes and test stations that have reached the end of their service life. This replacement provides continued protection from external corrosion and is classified as maintenance activity with no capacity increase.
- **Pipeline Exploration and CP Test Station Installation:** Several unprotected segments of steel and ductile iron pipelines were identified in the system, referred to as “pipeline islands.” These segments lack test stations or structure leads necessary for proper corrosion monitoring. The Project will inspect, install CP test stations, and leads along these segments located in Director Division 1 and 5 (Lanfried and Meyers). These additions are maintenance activities on existing infrastructure that do not increase system capacity.
- **Gaty Transmission CP Repair:** The existing rectifier protects a 12-inch steel transmission pipeline located north of the Gaty Reservoir located in Director Division 1 (Lanfried). The cathodic protection system utilizes an underground anode header wire which parallels the pipeline for approximately half a mile. Multiple existing breaks in the header wire, identified during 2022 testing, have rendered the rectifier ineffective

and repairs are required. The damaged header wire will be replaced to restore full CP functionality in the area with no increase in capacity.

- **Encinitas Blvd CP Repair:** The existing rectifier is located in Director Division 3 (Guerin). The positive lead from this rectifier to its associated anode bed is damaged, preventing the rectifier from functioning correctly. The location of the fault was inspected and confirmed by a third-party line locating contractor in 2022. The scope includes repair of the damaged wire and reconnection of the lead, restoring cathodic protection in the area without modifying capacity.

These updates are classified as minor alterations and replacements under CEQA, involving no expansion of existing facilities.

### **Fiscal Impact**

The proposed work is included in the Board approved FYs 25 and 26 budget under the Steel Mains Protection Project (D120038), which has been a recurring effort since 2013 to maintain cathodic protection systems throughout the distribution system. There is a \$50 fee for filing the NOE with the San Diego County Clerk.

### **Discussion**

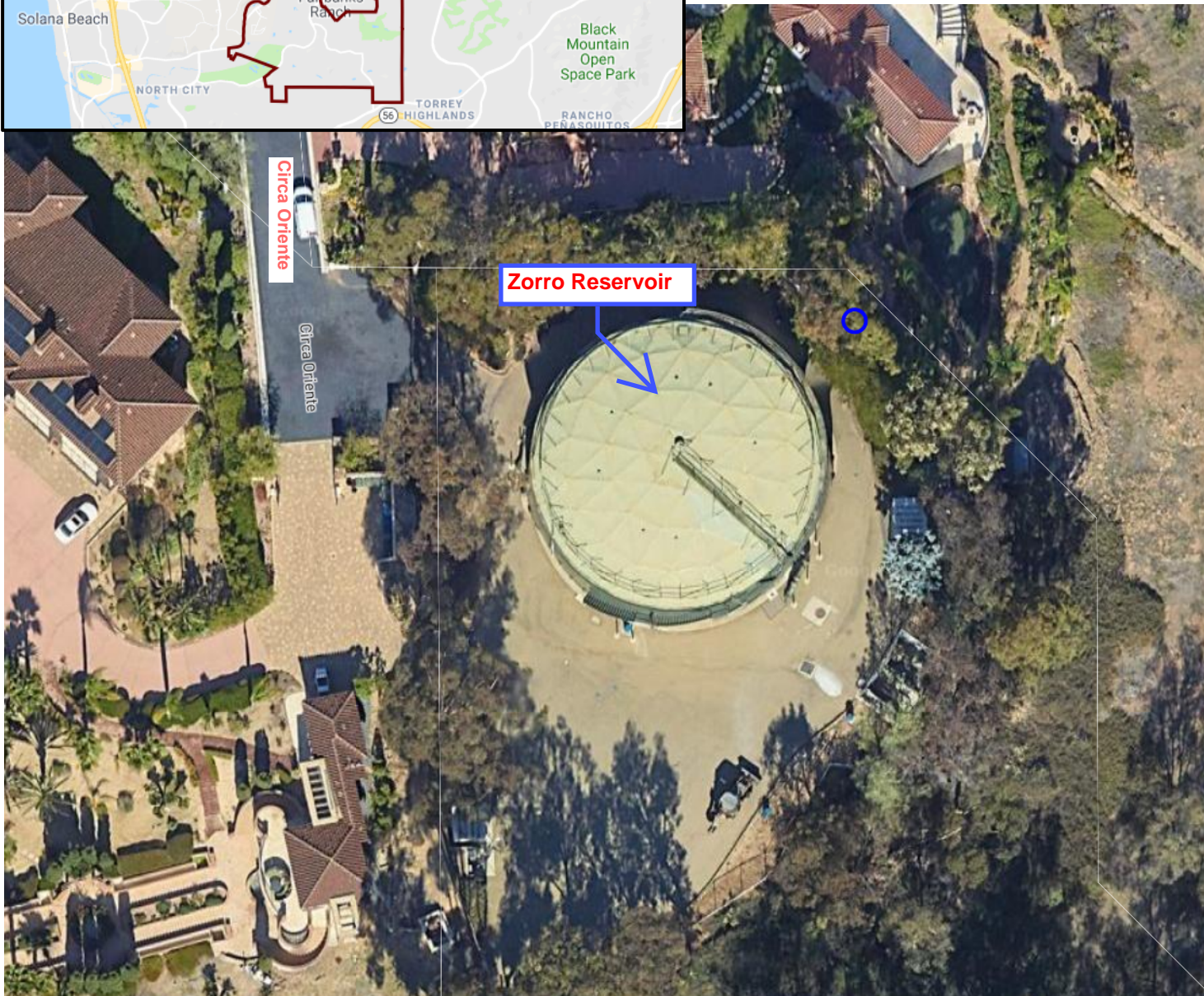
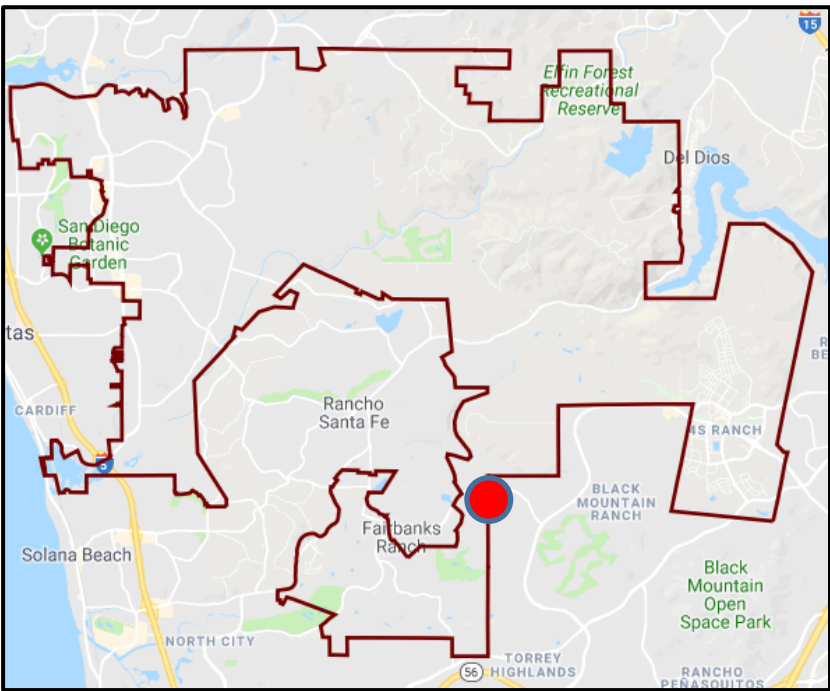
Staff reviewed the Project and determined the project is a Categorical Exempt project under CEQA guidelines. CEQA Guidelines Section 15301(b), which provides for the repair and minor alteration of existing public utility facilities involving negligible or no expansion of use, and Section 15302(c), which allows for the replacement or reconstruction of existing utility systems and facilities with no or negligible expansion of capacity. Staff recommends adoption of the proposed Resolution and to authorize staff to file a NOE with the County Clerk of San Diego and with the State Clearinghouse at the Governor's OPR.

Following final design and successful public bid, the Project will be returned to the Board for its consideration to award a construction contract for the Project.

Staff is available to answer any questions.

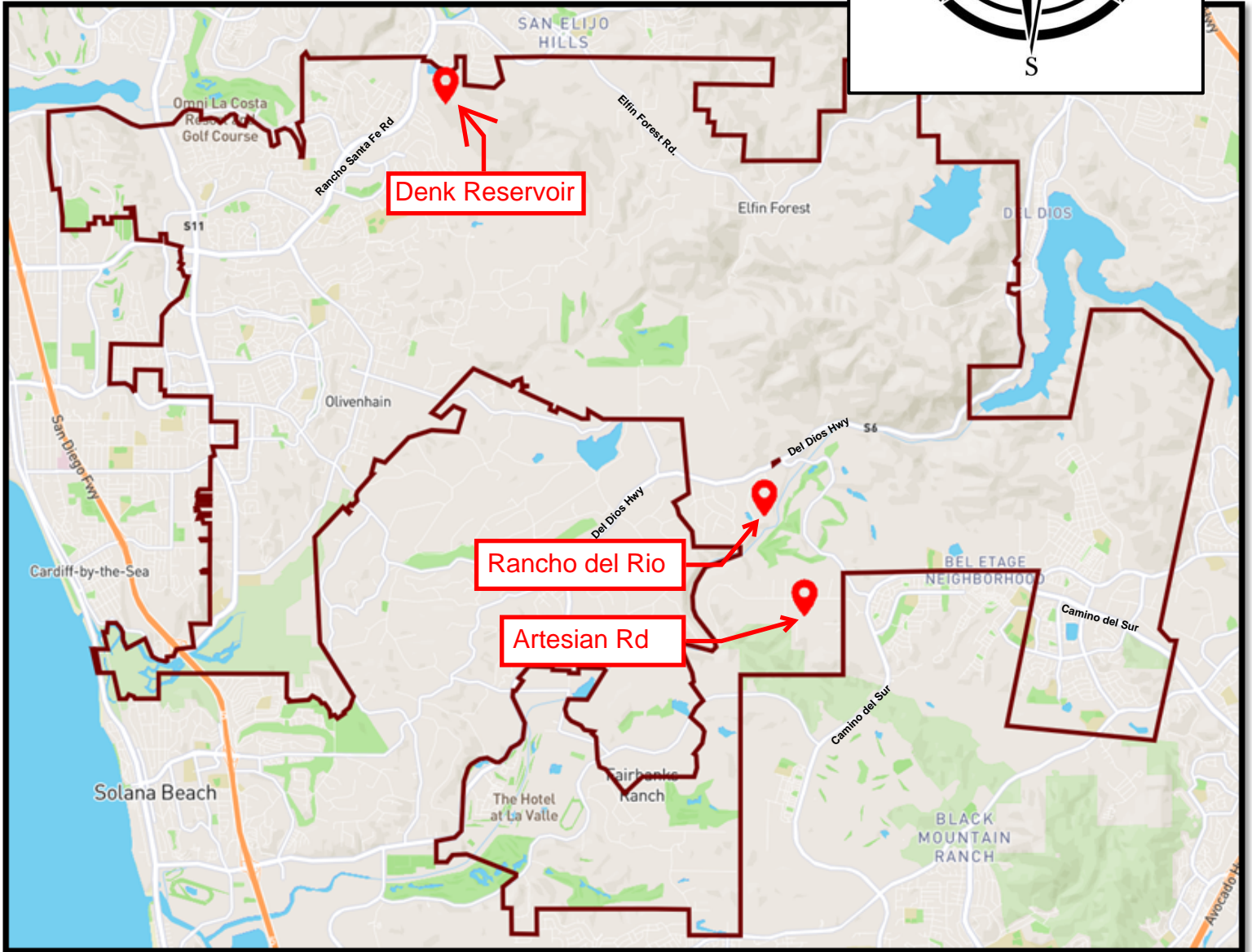
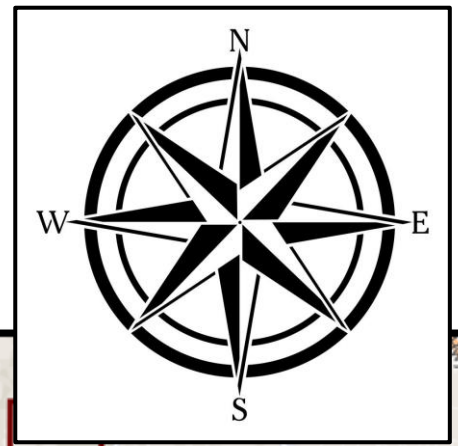
*Attachment(s):  
Project Site Maps  
Resolution  
NOE*



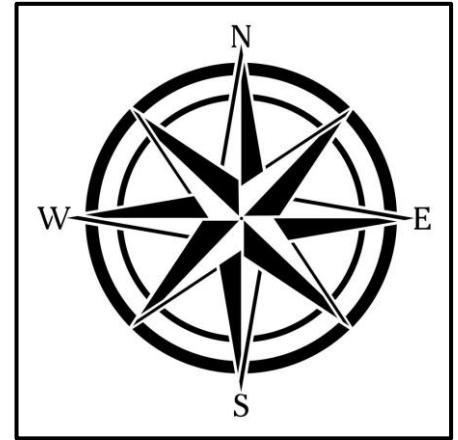
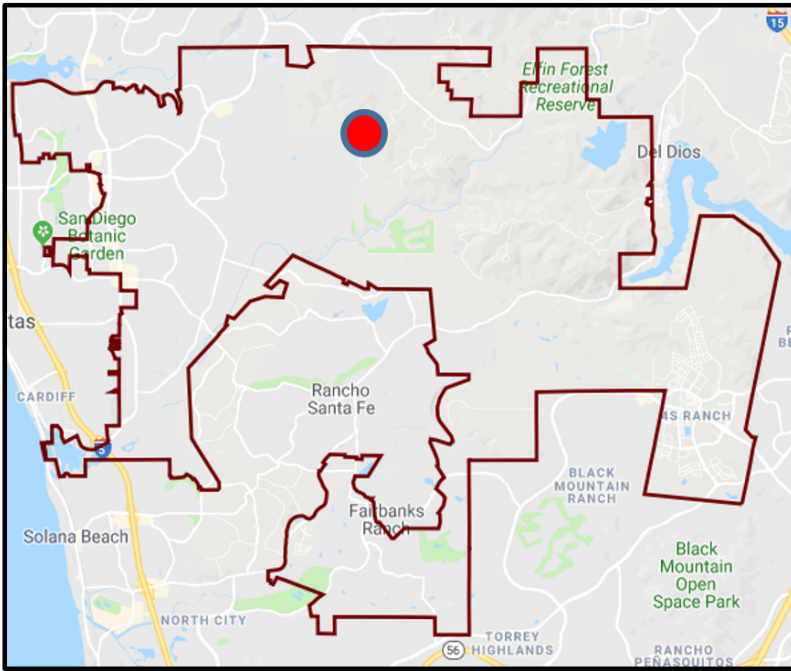


**OMWD CATHODIC PROTECTION IMPROVEMENTS  
PROJECT FY 2026 (D120038)  
ZORRO RESERVOIR ANODE REPLACEMENT**



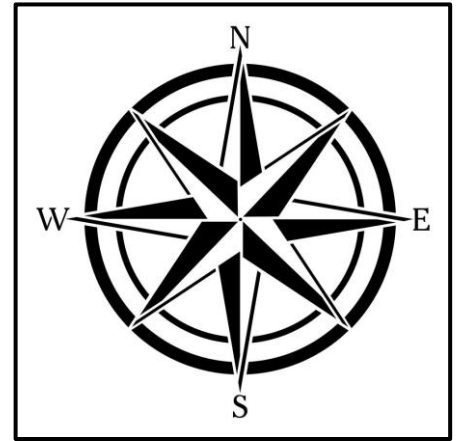
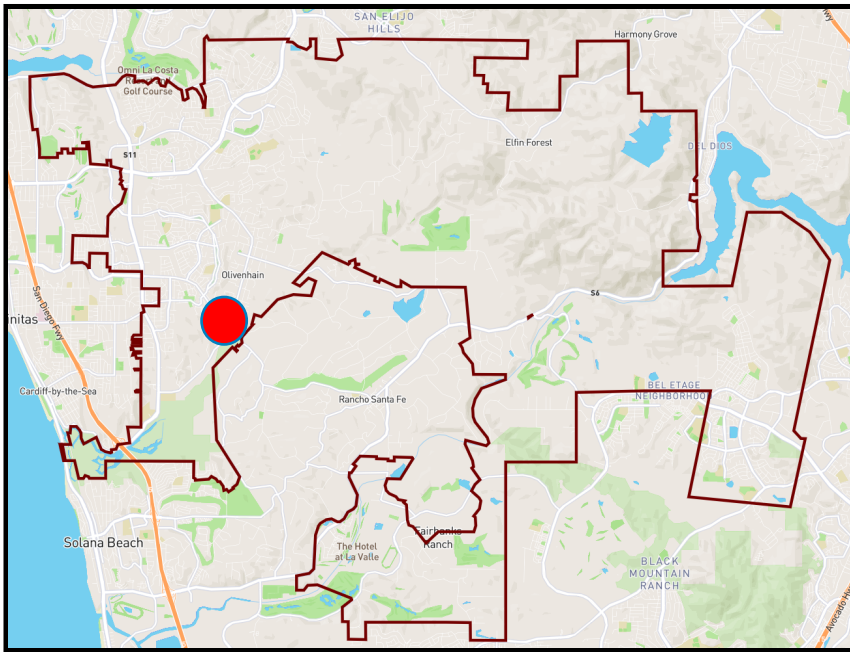


# OMWD CATHODIC PROTECTION IMPROVEMENTS PROJECT FY 2026 (D120038) PIPELINE EXPLORATION & CP TEST STATION



# OMWD CATHODIC PROTECTION IMPROVEMENTS PROJECT FY 2026 (D120038) GATY TRANSMISSION CP REPAIR





# OMWD CATHODIC PROTECTION IMPROVEMENTS PROJECT FY 2026 (D120038) ENCINITAS BLVD. CP REPAIRS

RESOLUTION NO. 2025-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN  
MUNICIPAL WATER DISTRICT MAKING CALIFORNIA  
ENVIRONMENTAL QUALITY ACT FINDINGS FOR THE OMWD  
CATHODIC PROTECTION IMPROVEMENTS PROJECT FY 2026 AND  
AUTHORIZING A NOTICE OF EXEMPTION FILED WITH THE COUNTY  
CLERK, COUNTY OF SAN DIEGO AND THE STATE CLEARINGHOUSE  
AT THE GOVERNOR'S OFFICE OF PLANNING AND RESEARCH

WHEREAS the Olivenhain Municipal Water District, is a water agency organized and operating pursuant to California Water Code Sections 71000 et seq; and

WHEREAS the Olivenhain Municipal Water District owns and operates various water transmission and distribution pipelines throughout its service area, which are protected from soil-side corrosion through the use of cathodic protection (CP) systems; and

WHEREAS, OMWD Cathodic Protection Improvements Project FY 2026 (Project) includes the replacement and repair of deteriorated or non-functional CP components at several locations within the District, including rectifier leads, header wires, sacrificial anodes, test stations, and other related equipment necessary to maintain and monitor cathodic protection for existing metallic pipelines; and

WHEREAS, the Project will occur entirely within previously disturbed utility corridors or existing rights-of-way and does not involve expansion of service capacity; and

WHEREAS, the Project is intended to restore existing corrosion protection systems to ensure continued safe and reliable operation of the District's water infrastructure and is not the result of an environmental hazard such as earthquake, landslide or flood; and

WHEREAS, pursuant to the CEQA Guidelines, the Olivenhain Municipal Water District Board of Directors has caused to be prepared a Notice of Exemption according to CEQA Guidelines Section 15062, stating that the project is exempt according to CEQA Guidelines 15301 (b) and 15302(c); and

NOW, THEREFORE, the Board of Directors of the Olivenhain Municipal Water District does hereby find, determine, resolve and authorize as follows:

SECTION 1: The foregoing facts are found and determined to be true and correct.

SECTION 2: In accordance with the California Environmental Quality Act Guidelines Section 15061, the Board of Directors hereby finds and determines that the Project is exempt from CEQA for the following reasons:

- 1) State CEQA Guidelines §15301(b) (Existing Facilities) allows for the repair and maintenance of existing public structures and facilities involving negligible or no expansion of use.

- 2) State CEQA Guidelines §15302(c) (Replacement or Reconstruction) allows for projects consisting of replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced. The proposed project was reviewed for potential exemptions and was found to satisfy the standards of Class 2, as specified within Article 19 Categorical Exemptions of the CEQA Guidelines.

SECTION 3: The Board of Directors of the Olivenhain Municipal Water District hereby authorize District Staff to file a Notice of Exemption with the County Clerk of the County of San Diego stating that the Project is exempt from CEQA in accordance CEQA Guidelines Section 15301 (b) and 15302(c).

PASSED, ADOPTED AND APPROVED at a regular meeting of the Board of Directors of Olivenhain Municipal Water District held on Wednesday, May 21, 2025.

---

Matthew Hahn, President  
Board of Directors  
Olivenhain Municipal Water District

ATTEST:

---

Christy Guerin, Secretary  
Board of Directors  
Olivenhain Municipal Water District

## Notice of Exemption

## Appendix E

**To:** Office of Planning and Research  
P.O. Box 3044, Room 113  
Sacramento, CA 95812-3044

**From: (Public Agency):** Olivenhain Municipal Water District  
1966 Olivenhain Road  
Encinitas, CA 92024

(Address)

County Clerk

County of: San Diego

1600 Pacific Highway

San Diego, CA 92101

Project Title: OMWD Cathodic Protection Improvements Project FY 2026

Project Applicant: Olivenhain Municipal Water District

Project Location - Specific:

Location 1: Zorro Reservoir, off Circa Oriente, Rancho Santa Fe, CA 92067. Work site coordinates are 32°59'35.18"N, 117°10'20.36"W.

Location 2: Denk Reservoir, off Rancho Santa Fe Road, San Diego, CA 92009. Work site coordinates are 33°5'27.70"N, 117°13'10.52"W

Location 3: Along Rancho Del Rio Road, Rancho Santa Fe, CA 92067. Work site coordinates are 33°1'59.59"N, 117°9'57.56"W

Location 4: Artesian Road, City of San Diego, CA 92127. Work site coordinates are 33°1'5.61"N, 117°9'18.77"W.

Location 5: Adjacent to Gaty Reservoir, along Rancho Summit Drive, San Diego, CA 92029. Work site coordinates are 33°5'5.10"N, 117°11'56.01"W

Location 6: Near 162 Rancho Santa Fe Road, City of Encinitas, CA 92024. Work site coordinates are 33°2'7.58"N, 117°14'21.29"W

Project Location - City: San Diego

Project Location - County: San Diego

Description of Nature, Purpose and Beneficiaries of Project:

The Project includes the replacement and repair of deteriorated or non-functional cathodic protection components at several locations within the District, including rectifier leads, header wires, sacrificial anodes, test stations, and other related equipment necessary to maintain and monitor cathodic protection for existing metallic pipelines.

Name of Public Agency Approving Project: Olivenhain Municipal Water District

Name of Person or Agency Carrying Out Project: Olivenhain Municipal Water District

Exempt Status: **(check one):**

☐ Ministerial (Sec. 21080(b)(1); 15268)

☐ Declared Emergency (Sec. 21080(b)(3); 15269(a))

☐ Emergency Project (Sec. 21080(b)(4); 15269 (b)(c))

☒ Categorical Exemption. State Type and section number: 15301(b) and 15302(c)

☐ Statutory Exemptions. State code number: \_\_\_\_\_

Reasons why project is exempt:

State CEQA Guidelines §15301(b) (Existing Facilities) allows for the repair and maintenance of existing public structures and facilities involving negligible or no expansion of use.

State CEQA Guidelines §15302 (Replacement or Reconstruction) allows for projects consisting of replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced. The proposed project was reviewed for potential exemptions and was found to satisfy the standards of Class 2, as specified within Article 19 Categorical Exemptions of the CEQA Guidelines.

# Notice of Exemption

## Appendix E

Lead Agency

Contact Person: Steven Weddle Area Code/Telephone/Extension: (760) 632-4221

**If filed by applicant:**

1. Attach certified document of exemption finding.
2. Has a notice of exemption been filed by the public agency approving the project? ☐ Yes ☐ No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Title: General Manager

☒ Signed by Lead Agency ☒ Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.  
Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR:            Reference:

# Memo

Date: May 21, 2025

To: Olivenhain Municipal Water District Board of Directors

From: Steven Weddle, Engineering Services Supervisor

Via: Kimberly A. Thorner, General Manager

Subject: **CONSIDER APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH CALIFORNIA OFFICE CLEANING INC. FOR DISTRICT-WIDE JANITORIAL SERVICES IN THE AMOUNT OF \$105,260 PER YEAR FOR 3-YEARS WITH THE OPTION TO EXTEND FOR UP TO TWO ADDITIONAL YEARS AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF OMWD**

---

## Purpose

The purpose of this agenda item is to consider approval of a Professional Services Agreement (PSA) with California Office Cleaning Inc. (COC) for District-wide janitorial services in the amount of \$105,260 per year, for 3-years, with the option to extend for up to two (2) additional years and authorize the General Manager to sign on behalf of Olivenhain Municipal Water District (OMWD).

## Recommendation

Staff recommends award of an agreement to COC in the amount of \$105,260 per year, for 3-years, with the option to extend for up to two (2) additional years and authorize the General Manager to sign on behalf of OMWD.

## Alternative(s)

The Board could direct staff to:

- Reject all proposals and readvertise for proposals to perform Janitorial Services
- Proceed in a manner as otherwise directed by the Board



## **Background**

OMWD owns and operates several facilities to provide services to customers, for which the OMWD Headquarters (HQ), 4S Ranch Water Reclamation Facility (4SWRF), David C. McCollom Water Treatment Plant (DCMWTP), Elfin Forest Recreational Reserve Interpretive Center (IC), and the Elfin Forest Recreational Reserve Park Ranger's Office Trailer require regularly scheduled janitorial services. The current janitorial services agreement is set to expire on June 30, 2025.

In March 2025, OMWD posted a public Request for Proposal (RFP) for District-wide janitorial services to the Planet Bids website. A mandatory onsite pre-proposal meeting was conducted in April for all prospective interested firms. Three proposals were received from qualified firms on April 25, 2025 to perform Janitorial Services for OMWD.

## **Fiscal Impact**

Funds for ongoing janitorial services are planned for and included in each annual budget. This operational cost is shared proportionally between water, recycled water, and wastewater budgets.

## **Discussion**

A new RFP for District-wide janitorial services was posted to the Planet Bids website in March 2025 services, in accordance with Administrative and Ethics Code Section 6.9B. The comprehensive RFP included aerial photographs, updated floor plans, and detailed specifications regarding the nature and frequency of all janitorial tasks. The scope of work details specific janitorial services required for each of the five (5) OMWD facilities:

- OMWD Headquarters (including Building J Receiving, Mechanic Office and Wellness Center)
- 4S Ranch Water Reclamation Facility
- David C. McCollom Water Treatment Plant
- Elfin Forest Recreational Reserve Interpretive Center
- Elfin Forest Recreational Reserve Park Ranger's Office Trailer

Janitorial servicing of OMWD facilities generally consists of routine cleaning of all offices, restrooms, and common areas. Each site ranges in complexity based on the existing site plan and layout, level of staffing, and frequency of service required. Every OMWD facility requiring Janitorial Services has a specific site plan and task list as posted in the RFP. The RFP set detailed criteria, but also requested the prospective firm evaluate each site and assign the appropriate level of service and costs necessary to meet OMWD needs, while optimizing efficiency and minimizing costs.

On April 9, 2025, a mandatory pre-proposal meeting was held with a guided tour of OMWD facilities to explain OMWD's expectations of service for each site and answer janitorial contractor questions. Several firms attended the pre-proposal meeting, and three proposals were subsequently received from interested firms. A summary of proposals received, and associated scores (max value of 5) is shown in the table below:

<b>Firm</b>	<b>Selection Score</b>
California Office Cleaning	<b>4.0</b>
Premiere Property Preservation	<b>2.9</b>
Superior Building Maintenance	<b>1.7</b>

A selection panel of four (4) OMWD staff members from multiple departments reviewed the proposal in accordance with Administrative and Ethics Code Section 6.9B. Proposals were evaluated based on experience, expertise, availability and qualifications of staff, completeness and responsiveness of proposal, approach to accomplishing the work, and 3-year cost of services as described in the RFP. Premiere Property Preservation proposed the lowest cost of services, but lacked a local office and any local experience, earning the second highest score. COC was second lowest in cost, at approximately 5% above Premiere Property Preservation, and earned the highest score with a strong proposal and extensive local references. COC has current contracts with the City of Solana Beach, City of Encinitas, San Elijo Joint Powers Authority, and Vallecitos Water District. Superior Building Maintenance was the lowest scored firm with a fair proposal, but a cost of nearly double that from COC.

COC was determined to be the most qualified and best value based on their approach to work, completeness of proposal, local firm experience, responsiveness, and competitive pricing. Staff recommends awarding a PSA to California Office Cleaning Inc. for Janitorial Services for OMWD. Staff is available to answer any questions.

*Attachment(s):  
COC Fee Schedule*





CALIFORNIA  
OFFICE  
CLEANING  
INC.

## Proposal for Olivenhain Municipal Water District Janitorial Services

California Office Cleaning, Inc  
415 Laurel St #350, San Diego, CA 92101  
949-701-1771  
Dustin Landeis, President  
[dustin@calofficecleaning.com](mailto:dustin@calofficecleaning.com)  
April 24, 2025

## Appendix A: Bid Schedule

Olivenhain Municipal Water District  
Janitorial Services Agreement  
**Exhibit "A" Bid Schedule and**  
**Scope of Work/Site Task List**

BID SCHEDULE

Item	Bid with Lump Sum Price Written in Words	Monthly Amount in Figures	Quarterly Amount in Figures	Bi Annual Amount in Figures	Annual Amount in Figures
M 1	All regular work required for Janitorial Services at the Olivenhain Municipal Water District Office (including the Operation and Administration Building, Building J and Mechanic Office, and the Wellness Center) for the monthly lump sum price of:				
Monthly	Four Thousand Five Hundred (Words)	DOLLARS \$ 4,500			
M1	Quarterly services at District office, Operations and Administration, and Building J				
Quarterly	One Thousand Three Hundred Fifty (Words)	DOLLARS	\$ 1,350		
M 1	Bi Annual services at District Office, Operations and Administration, and Building J				
Bi Annually	Eight Hundred Fifty (Words)	DOLLARS		\$ 850	
M1	Annual services at District Office, Operations and Administration, and Building J				
Annually	Three Thousand Six Hundred Fifty (Words)	DOLLARS			\$ 3,650

M2 All regular work required for Janitorial Services at the 4S Ranch Water Reclamation Facility  
for the monthly lump sum price of:

Monthly Eight Hundred Eighty DOLLARS \$ 880  
(Words)

M2 Quarterly Services at 4SWRF

Quarterly Two Hundred Fifty DOLLARS \$ 250  
(Words)

M2 Bi Annual services at 4SWRF

Bi Annually Zero DOLLARS \$ 0  
(Words)

M2 Annual services at 4SWRF

Annually Two Thousand Fifty DOLLARS \$ 2,050  
(Words)

Revised via Addendum 2

Page 1 of 3

Item	Bid with Lump Sum Price Written in Words	Monthly Amount in Figures	Quarterly Amount in Figures	Bi Annual Amount in Figures	Annual Amount in Figures
------	---	---------------------------------	-----------------------------------	-----------------------------------	--------------------------------

M3 All regular work required for Janitorial Services at the David C. McCollom Water Treatment Plant (DCMWTP) for the monthly lump sum price of:

Monthly Eight Hundred Seventy Five DOLLARS \$ 875  
(Words)

M3 Quarterly Services at DCMWTP  
Quarterly Two Hundred Fifty DOLLARS \$ 250  
(Words)

M3 Bi Annual services at DCMWTP  
Bi Annually Five Hundred DOLLARS \$ 500  
(Words)

M3 Annual services at DCMWTP  
Annually One thousand four hundred DOLLARS \$ 1,400  
(Words)

M4 All regular work required for Janitorial Services at the Elfin Forest Reserve  
Ranger's Office Trailer and Interpretive Center for the monthly lump sum price of:

Monthly Seven Hundred Fifty DOLLARS \$ 750  
(Words)

M4 Quarterly Services at Elfin Forest

Quarterly Eight Hundred Twenty Five DOLLARS \$ 825  
(Words)

M4 Bi Annual Service at Elfin Forest

Bi Annually Zero DOLLARS \$ 0  
(Words)

M4 Annual Service at Elfin Forest

Annually Seven Hundred DOLLARS \$ 700  
(Words)

Revised via Addendum 2

Page 2 of 3

A. Total Monthly regular services Lump Sum Price for M-1 through M-4:

Seven Thousand Five \_\_\_\_\_ DOLLARS/MONTH \$ 7,005  
(Words)

B. Total Quarterly services Lump Sum Price for M-1 through M-4:

Two Thousand Six Hundred Seventy Five \_\_\_\_\_ DOLLARS/Quarter \$ 2,675  
(Words)

C. Total Bi Annual services Lump Sum Price for M-1 through M-4:

One Thousand Three Hundred Fifty \_\_\_\_\_ DOLLARS/TWICE YEARLY \$ 1,350  
(Words)

D. Total Annual services Lump Sum Price for M-1 through M-4:

Seven Thousand Eight Hundred \_\_\_\_\_ DOLLARS/YEAR \$ 7,800  
(Words)

E. Total All Schedules Yearly Lump Sum Price for M-1 through M-4:

One Hundred Five Thousand Two Hundred  
Sixty \_\_\_\_\_ DOLLARS/YEAR \$ 105,260  
(A x 12 +B x 4 +C x 2 +D = E) (Words) (A x 12 +B x 4 +C x 2 +D = E)

***\*We will adhere to the scope of work provided to us by OMWD***

# Memo

Date: May 21, 2025  
To: Olivenhain Municipal Water District Board of Directors  
From: Paul Martinez, Engineering Technician I  
Via: Kimberly A. Thorner, General Manager  
Subject: **CONSIDER ACCEPTANCE OF THE 19602 MT. ISRAEL PLACE 1-INCH WATER SERVICE INSTALLATION PROJECT (RICHARD KOIKE) INTO OMWD'S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED**

---

## Purpose

The purpose of this agenda item is to consider acceptance of the transfer of the facilities constructed by Richard Koike (Developer) into OMWD's system and authorize the filing of a Notice of Completion with the San Diego County Recorder.

## Recommendation

Staff recommends acceptance of the potable water facilities into OMWD's system.

## Alternative(s)

None; the Project is complete, and facilities were constructed according to the approved plans to OMWD's Standard Specifications and Drawings per the Development Construction Agreement.

## **Background**

The 19602 Mt. Israel 1-inch Water Service Installation Project (Project) is located on Mt. Israel Place, north of Mt. Israel Road in Director Division 1 (Director Lanfried). The Project consisted of the installation of a 1-inch water service to supply the property.

OMWD entered into an agreement with the Developer in September 2024 to construct the facilities and dedicate said facilities to OMWD. The facilities are now complete and have been built in accordance with the approved plans and OMWD Standard Specifications and Drawings. The warranty period will terminate one (1) year following the acceptance of the facilities by OMWD's Board.

## **Fiscal Impact**

There is no fiscal impact to accepting the facilities into OMWD's system. The new assets will be reported to Finance for capitalization.

## **Discussion**

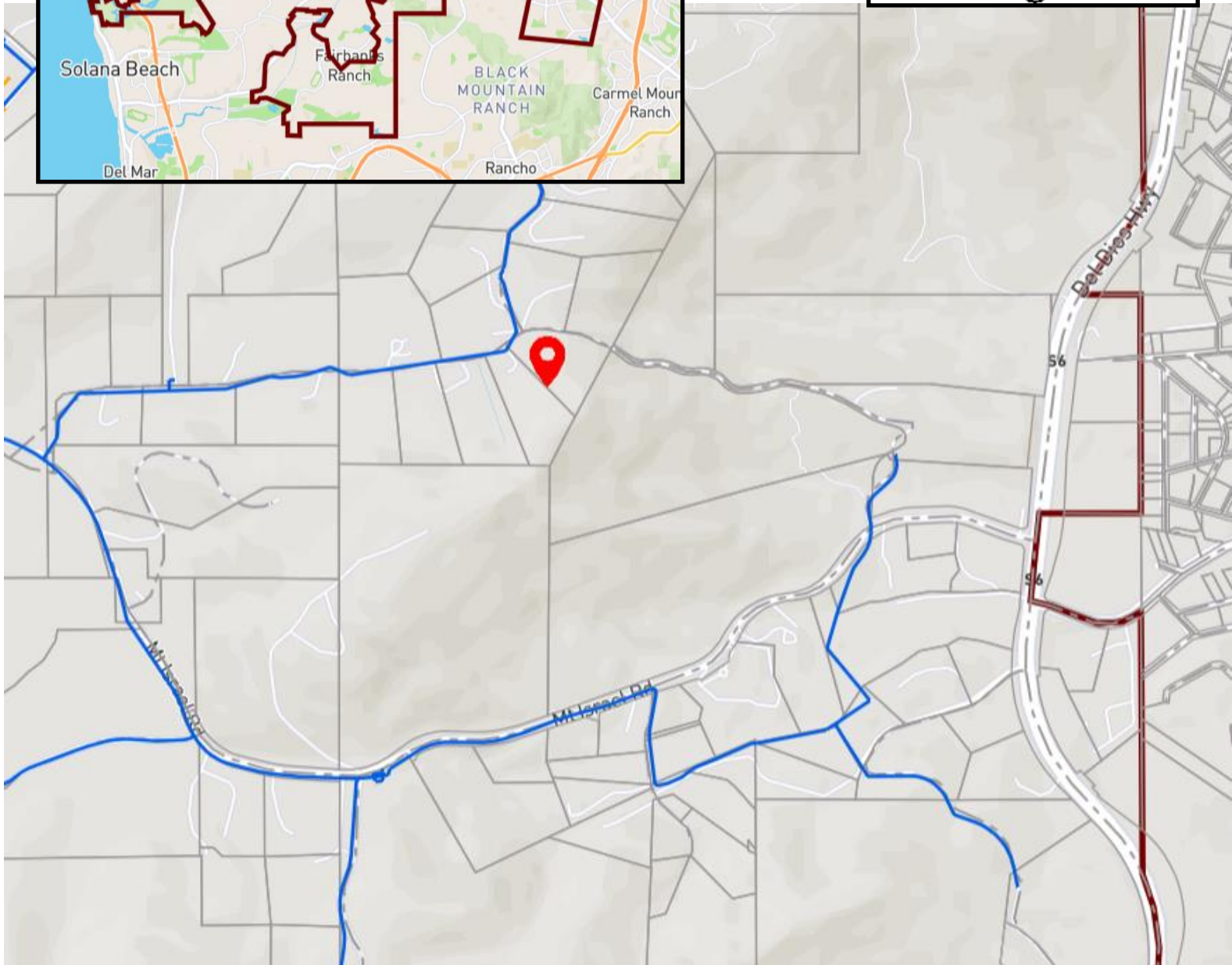
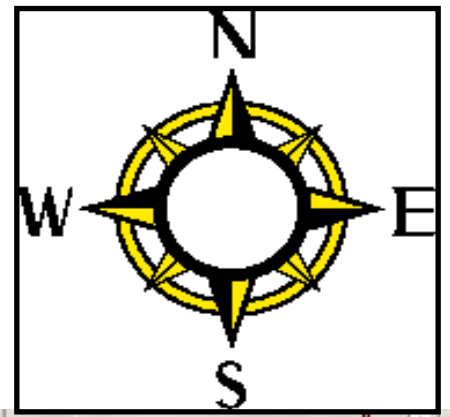
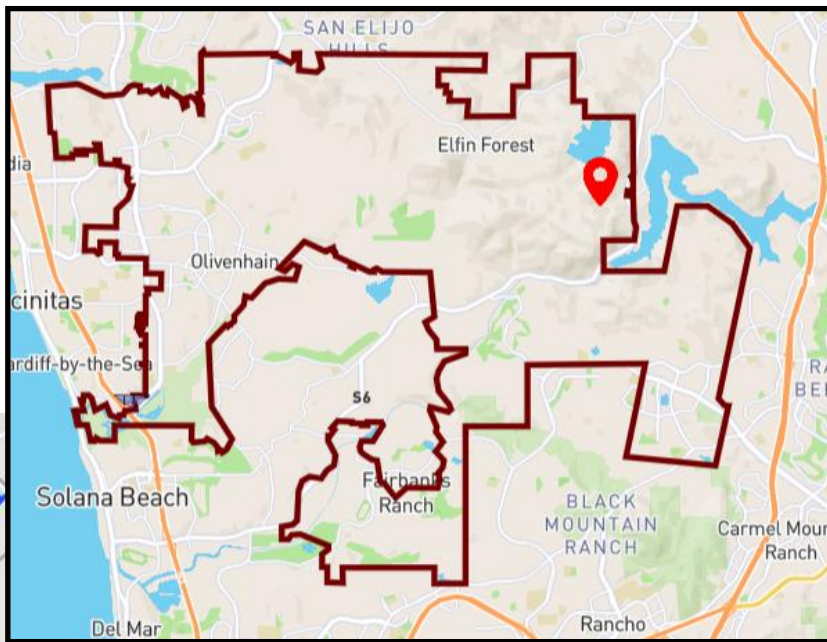
Staff is available to answer questions.

*Attachments:*

*Location Map*

*Notice of Completion*





**19602 MT ISRAEL PLACE**  
**1-INCH WATER SERVICE INSTALLATION**  
**DISTRICT PROJECT NO. W590340**

**RECORDING REQUESTED BY &  
WHEN RECORDED RETURN TO:**

Olivenhain Municipal Water District  
1966 Olivenhain Road  
Encinitas, California, 92024-5699

(This space for recorder's use)

**NOTICE OF COMPLETION**

NOTICE IS HEREBY GIVEN that the facilities shown on improvement plans for Parcel 270-290-19-00 of located in the City of Escondido, California, for which Richard Koike, ("Developer") contracted with the OLIVENHAIN MUNICIPAL WATER DISTRICT ("Owner," in fee, of the facilities), headquartered at 1966 Olivenhain Road, Encinitas, CA 92024, have been completed in accordance with the approved plans and standard specifications and drawings as of 1<sup>st</sup> of May 2025. The facilities have been accepted by the Board of Directors of the OLIVENHAIN MUNICIPAL WATER DISTRICT on this 21<sup>st</sup> day of May 2025.

In witness whereof this Notice of Completion has been executed under authority from the Board of Directors of said OLIVENHAIN MUNICIPAL WATER DISTRICT by Kimberly A. Thorner, General Manager.

KIMBERLY A. THORNER, being first duly sworn, deposes and says that she is General Manager of the OLIVENHAIN MUNICIPAL WATER DISTRICT and is familiar with the facts stated in the foregoing Notice of Completion executed for and on behalf of said Agency, that she has read the foregoing Notice of Completion and knows the contents thereof and that the same are true.

OLIVENHAIN MUNICIPAL WATER DISTRICT

Date: May \_\_\_\_\_, 2025

By: \_\_\_\_\_  
Kimberly A. Thorner  
General Manager

District Project No. W590340 – 19602 Mt Israel Place 1-inch Water Service Install

# Memo

Date: May 21, 2025  
To: Olivenhain Municipal Water District Board of Directors  
From: Rainy Selamat, Finance Manager  
Via: Kimberly Thorner, General Manager  
Subject: **CONSIDER ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT DESIGNATING DEPOSITORIES AND AUTHORIZING INVESTMENTS FOR THE MONEY OF THE DISTRICT AND DESIGNATING THE SIGNATORIES FOR THE MANAGEMENT OF THE DISTRICT DEPOSITS AND RESCINDING RESOLUTION 2025-07**

---

## Purpose

This is a housekeeping item to consider adoption of a resolution to add Director Lanfried to the list of designated signatories of the District's bank and investment accounts.

## Recommendation

Staff is recommending that the Board adopt the attached resolution and rescind Resolution 2025-07 to add Director Lanfried to the list of designated signatories. It is important to update the resolution to match the current Board roster.

## Alternative

This is a housekeeping item. The Board may decide not to adopt the attached resolution as recommended by staff and instruct staff otherwise.

### **Background**

This resolution is updated regularly to reflect changes to the Board or staffing and any changes to the District's financial institutions that are designated as depositories of the District's funds.

The Board adopted resolution 2025-03 at the February 19, 2025 meeting to remove prior Board Members Watt and San Antonio as designated signatories, and to add Director Maloni. The Board also approved resolution 2025-07 at the March 19, 2025 meeting, which rescinded resolution 2025-03 and updated Director Maloni's officer title as Treasurer, following his appointment as Treasurer at the March meeting.

Director Lanfried was sworn in as a member of the Board of Directors on March 24, 2025, following his selection by the Board at the March 19, 2025 Board meeting.

### **Fiscal Impact**

Not Applicable.

### **Discussion**

Staff will be available at the meeting to answer questions.

Attachment: Resolution 2025-xx

RESOLUTION NO. 2025-xx

RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN  
MUNICIPAL WATER DISTRICT DESIGNATING DEPOSITORIES AND  
AUTHORIZING INVESTMENTS FOR THE MONEY OF THE DISTRICT  
AND DESIGNATING THE SIGNATORIES FOR THE MANAGEMENT OF  
THE DISTRICT DEPOSITS AND RESCINDING RESOLUTION 2025-07

WHEREAS, there is a Local Agency Investment Fund in the State Treasury, Government Code Section 16429.1 et. seq., which Fund is used as a depository for the District; and

WHEREAS, there is a Business Checking Account, Payroll Account, and Money Market Account in California Bank & Trust which are used as depositories for the District; and

WHEREAS, there is a First American Government Obligations Money Market Fund in US Bank NA, which is used as a depository for the District; and

WHEREAS, there is an Investment Pool of permitted investments under Government Code Section 53601 (p) in California Asset Management Program, A California Joint Powers Authority ("JPA"), which Fund is used as a depository for the District; and

WHEREAS, the District is authorized to deposit funds for safekeeping in State and National banks or State or Federal savings and loan associations under the conditions outlined in Government Code Section 53635.5 et. seq. (Deposit of Funds); and Government Code Section 61737.01 et. seq. (Deposit of Funds); and Government Code Section 61737.01 et. seq. (Alternate Depository of District Money); and the District desires to continue to utilize those facilities for the deposit of funds; and

WHEREAS, the District has from time to time authorized the deposit of funds in various banks and savings and loan associations and has consolidated those resolutions into a single resolution together with the authorization for signatories in the management of the District's accounts; and

WHEREAS, California Water Code Section 71361 provides that "The Treasurer, or such other person or persons as may be authorized by the Board, shall draw checks or warrants or electronic fund transfers to pay demands when such demands have been audited and approved in the manner prescribed by the Board"; and

WHEREAS, the District is authorized to make investments under the conditions outlined in Government Code Section 53601 et. seq. (Investment of Surplus); and

WHEREAS, the District desires to invest surplus funds in investments as permitted under Government Code Sections 53600, et seq.; and

RESOLUTION 2025-xx *continued*

WHEREAS, Section 71365 of the California Water Code provides for bonding the General Manager, Secretary, Treasurer and other employees or assistants as designated by the Board with premiums to be paid by the District and Section 71306 provides that the Board may require and fix the amount of all official bonds necessary for protection of the funds and property of the District.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT DOES HEREBY FIND, DETERMINE, RESOLVE AND ORDER AS FOLLOWS:

SECTION 1: The following financial institutions are designated as depositories of the District funds:

CALIFORNIA BANK & TRUST	(Business Checking Account, Payroll Account, Money Market Account, Loan, and Investments)
LINCOLN NATIONAL LIFE INS	(Deferred Compensation Plan Only)
CALIFORNIA PUBLIC EMPLOYEE RETIREMENT SYSTEM 457 PLAN	(Deferred Compensation Plan Only)
U.S. BANK NA	(Investments and Bond Reserve & Service Funds)
MULTI-BANK SECURITIES, INC	(Investment)
UBS FINANCIAL SERVICES, INC	(Investment)
RAYMOND JAMES FINANCIAL, INC	(Investment)

SECTION 2: The persons authorized to sign documents relating to the management of any District funds listed in Section 1 are any one of the following persons:

PRESIDENT	MATTHEW R. HAHN
VICE PRESIDENT	NEAL MEYERS
TREASURER	SCOTT MALONI
SECRETARY	CHRISTY GUERIN
DIRECTOR	EBIN LANFRIED
GENERAL MANAGER	KIMBERLY A. THORNER
ASSISTANT GENERAL MANAGER	JOSEPH RANDALL

RESOLUTION 2025-xx *continued*

FINANCE MANAGER

RAINY K. SELAMAT

SECTION 3: The State Treasury's Local Agency Investment Fund, the California Asset Management Program (CAMP), California Bank and Trust, and US Bank First American Government Obligations Money Market Fund are further designated as depositories of District funds.

Any transaction where District funds are transferred from one to another of the following accounts of the State Treasury Local Agency Investment Fund (LAIF), the California Asset Management Program (CAMP), U.S. Bank NA, Raymond James, Multi-Bank Securities, Inc, UBS Financial Services, and California Bank & Trust or any institution holding bond reserves or providing bond services shall require authorization by telephone, facsimile, or letter by only one of the following persons:

PRESIDENT

MATTHEW R. HAHN

VICE PRESIDENT

NEAL MEYERS

TREASURER

SCOTT MALONI

SECRETARY

CHRISTY GUERIN

DIRECTOR

EBIN LANFRIED

GENERAL MANAGER

KIMBERLY A. THORNER

ASSISTANT GENERAL MANAGER

JOSEPH RANDALL

FINANCE MANAGER

RAINY K. SELAMAT

FINANCIAL ANALYST

JARED GRAFFAM

ACCOUNTING SUPERVISOR

LEO MENDEZ

All such withdrawals shall be deposited into the District's Business Checking Account at California Bank & Trust. The Business Checking Account shall be used to pay accounts of the District.

SECTION 4: Any withdrawal from the District's Business Checking Account (more than \$25,000.00) shall require signatures of any two (2) of the following persons:

PRESIDENT

MATTHEW R. HAHN

VICE PRESIDENT

NEAL MEYERS

TREASURER

SCOTT MALONI

SECRETARY

CHRISTY GUERIN

DIRECTOR

EBIN LANFRIED

RESOLUTION 2025-xx *continued*

GENERAL MANAGER  
ASSISTANT GENERAL MANAGER  
FINANCE MANAGER

KIMBERLY A. THORNER  
JOSEPH RANDALL  
RAINY K. SELAMAT

SECTION 5: Any withdrawal from the District's Business Checking Account (less than \$25,000.00) shall require signatures from any two (2) of the following persons:

PRESIDENT  
VICE PRESIDENT  
TREASURER  
SECRETARY  
DIRECTOR

MATTHEW R. HAHN  
NEAL MEYERS  
SCOTT MALONI  
CHRISTY GUERIN  
EBIN LANFRIED

GENERAL MANAGER  
ASSISTANT GENERAL MANAGER  
FINANCE MANAGER  
FINANCIAL ANALYST  
ACCOUNTING SUPERVISOR

KIMBERLY A. THORNER  
JOSEPH RANDALL  
RAINY K. SELAMAT  
JARED GRAFFAM  
LEO MENDEZ

SECTION 6: Any withdrawal from the District's payroll checking account shall require signatures of any two (2) of the following persons:

PRESIDENT  
VICE PRESIDENT  
TREASURER  
SECRETARY  
DIRECTOR

MATTHEW R. HAHN  
NEAL MEYERS  
SCOTT MALONI  
CHRISTY GUERIN  
EBIN LANFRIED

GENERAL MANAGER  
ASSISTANT GENERAL MANAGER  
FINANCE MANAGER  
ACCOUNTING SUPERVISOR

KIMBERLY A. THORNER  
JOSEPH RANDALL  
RAINY K. SELAMAT  
LEO MENDEZ

SECTION 7: The General Manager and Treasurer shall ensure that each depository is furnished with current signature certificates of the incumbents of the positions designated above in Sections 3, 4, 5 and 6 and that the signature authorizations are terminated when assignment to the foregoing positions are terminated.



RESOLUTION 2025-xx *continued*

SECTION 8: Any transaction with respect to District funds shall require action by the individuals assigned to the positions set forth in Sections 3, 4, 5, and 6 as follows:

8.1 Any transaction to reassign funds to different accounts maintained with any single depository, or to transfer funds from a District account in one authorized depository to a District account in another authorized depository, shall require action by one of the persons designated in Section 3 above.

8.2 Any transaction relating to the expenditure of District funds not covered by Sections 4,5, or 6 shall require signature by two of the persons designated in Section 2.

8.3 Any transaction to buy or sell securities held by the District shall require two signatures of any of the persons listed in Section 3.

SECTION 9: The District's investment policy, annually reviewed and approved by the Board of Directors, shall provide specific guidelines for the permitted investment of District Funds.

SECTION 10: Resolution 2025-03 of the District is hereby rescinded and superseded by the provisions of this Resolution.

SECTION 11: Each of the incumbents of the positions designated in Sections 3, 4, 5 and 6 shall be bonded in an amount not less than \$250,000 for the faithful performance of their duties with respect to the management of District Funds.

SECTION 12: The Secretary is hereby authorized and directed to furnish a certified copy of this Resolution to the District's depositories.

SECTION 13: Depositories, banks, and financial institutions are authorized to rely upon this resolution in handling financial transactions for the District.

SECTION 14: This Resolution shall become effective upon adoption.

RESOLUTION 2025-xx *continued*

PASSED, ADOPTED AND APPROVED at a regular meeting of the Board of Directors of the Olivenhain Municipal Water District held on May 21, 2025.

---

Matthew R. Hahn, President  
Board of Directors  
Olivenhain Municipal Water District

ATTEST:

---

Christy Guerin, Secretary  
Board of Directors  
Olivenhain Municipal Water District

# Memo

Date: May 21, 2025  
To: Olivenhain Municipal Water District Board of Directors  
From: Kimberly A. Thorner, General Manager  
Subject: **CONSIDER ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT HONORING DON HUSSEY FOR 25 YEARS OF DEDICATED SERVICE**

---

## Purpose

The purpose of this item is to consider the attached Resolution for presentation to Systems Operations Supervisor, Don Hussey for his 25 years of service.

## Recommendation

Staff recommends that the Board approve the attached Resolution.

## Background

Traditionally and as part of the "Employee Service Recognition and Retirement Guidelines," District employees receive resolutions upon attaining 25 years of service and/or upon retiring with more than 20 years of service.

RESOLUTION NO. 2025-10

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
OLIVENHAIN MUNICIPAL WATER DISTRICT HONORING  
DON HUSSEY FOR 25 YEARS OF DEDICATED SERVICE

WHEREAS, the Olivenhain Municipal Water District is a public agency of the State of California, organized and existing in accordance with the Municipal Water District law of 1911, Section 71000 of the Water Code of the State of California; and

WHEREAS, DON HUSSEY has diligently served the Olivenhain Municipal Water District (District) for 25 years through his exceptional quality of work in the Operations Department; and

WHEREAS, DON HUSSEY began serving the District in April 2000 as a Utility I, was promoted to a Systems Operator I in 2002, promoted to a Systems Operator II in 2006, and again in 2012 as the Systems Operations Supervisor; and

WHEREAS, DON HUSSEY is responsible for the operation and maintenance of the District's pressure regulating systems, pump stations, and water storage tanks; the operation of the District's potable and recycled water distribution systems; the coordination of all flow changes, overseeing water quality monitoring activities and regulatory compliance; and

WHEREAS, DON HUSSEY has participated in numerous emergency response events, including several fires throughout the District where with his intimate knowledge of the system contributed directly to a safe and successful outcome; and

WHEREAS, DON HUSSEY is an expert in his field holding his D5 and T2 certifications; and

WHEREAS, DON HUSSEY has led Systems Operations and has contributed to the progress of the District with his commitment, loyalty, and saltiness; and

WHEREAS, even though DON HUSSEY is known for his surly disposition, he has nevertheless cultivated an environment whereby his team has been enabled to continually maximize the potential of the OMWD water distribution system, forever discovering new possibilities to the benefit of OMWD; and

WHEREAS, DON HUSSEY is not only a Dad, but a Papa to three grandkids; and

WHEREAS, DON HUSSEY has passed down his vast knowledge and expertise of the system to the future Operators of the District; and

WHEREAS, DON HUSSEY is known for his calm demeanor and collectedness in handling emergencies on behalf of the District; and

WHEREAS, DON HUSSEY has dedicated his service in maintaining the District's potable and recycled water systems to serve the people of the Olivenhain Municipal Water District and should be commended for an excellent 25 years of dedicated service; and

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT DOES HEREBY FIND, DETERMINE, RESOLVE AND ORDER AS FOLLOWS:

Section 1: The Board of Directors, on behalf of the ratepayers of the District, do hereby express their appreciation and honor DON HUSSEY for his 25 years of dedicated public service and commitment to serve the Olivenhain Municipal Water District.

Section 2: The contributions and dedication of DON HUSSEY have contributed greatly to achieving the mission of the Olivenhain Municipal Water District.

PASSED, ADOPTED AND APPROVED at a regular meeting of the Board of Directors on the 21<sup>st</sup> day of May 2025.

---

Matthew R. Hahn, President  
Board of Directors  
Olivenhain Municipal Water District

ATTEST:

---

Christy Guerin, Secretary  
Board of Directors  
Olivenhain Municipal Water District

# Memo

Date: May 21, 2025  
To: Olivenhain Municipal Water District Board of Directors  
From: Kimberly A. Thorner, General Manager  
Subject: **CONSIDER ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT HONORING ERIK HARP FOR 25 YEARS OF DEDICATED SERVICE**

---

## Purpose

The purpose of this item is to consider the attached Resolution for presentation to Information Technology Supervisor, Erik Harp for his 25 years of service.

## Recommendation

Staff recommends that the Board approve the attached Resolution.

## Background

Traditionally and as part of the "Employee Service Recognition and Retirement Guidelines," District employees receive resolutions upon attaining 25 years of service and/or upon retiring with more than 20 years of service.

RESOLUTION NO. 2025-11

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
OLIVENHAIN MUNICIPAL WATER DISTRICT HONORING  
ERIK HARP FOR 25 YEARS OF DEDICATED SERVICE

WHEREAS, the Olivenhain Municipal Water District is a public agency of the State of California, organized and existing in accordance with the Municipal Water District law of 1911, Section 71000 of the Water Code of the State of California; and

WHEREAS, ERIK HARP has served the Olivenhain Municipal Water District (District) for 25 years through his dedication and outstanding quality of work in the Operations Department; and

WHEREAS, ERIK HARP began serving the District in May 2000 as an Instrument Control Technician, moved up to an Instrument Control Technician II in 2007, and promoted to the Information Technology Supervisor in 2016; and

WHEREAS, ERIK HARP is responsible for planning, installing, supporting, upgrading, and repairing local and wide area network and telecommunications hardware and software and oversees installation, maintenance and repairs of the District's electrical, mechanical, instrumentation, controls, and telemetry systems; and

WHEREAS, ERIK HARP is responsible for providing oversight to ensure the Water Reclamation, Water Treatment, and Distribution facilities stay up and running by monitoring and repairing the electronic and mechanical components; and

WHEREAS, ERIK HARP has ensured backup power of key District facilities during emergencies, power outages, and other threats; and

WHEREAS, ERIK HARP has been critical in the development of the District's cybersecurity advancements and was a pillar of support during the CrowdStrike attack; and

WHEREAS, ERIK HARP holds his D3 and California Water Environment Association Electrical and Instrumentation Grade 2 certifications; and

WHEREAS, ERIK HARP has remained a dedicated father to his three kids offering his steady words of wisdom and an occasional fishing trip to the cabin; and

WHEREAS, ERIK HARP aka Wyatt Earp has remained the only employee to hit the General Manager with a snowball and lived to tell about it; and

WHEREAS, ERIK HARP has dedicated his service in maintaining the District's, electrical, mechanical, controls, communications, and systems security, for the people of the Olivenhain Municipal Water District and should be commended for an excellent 25 years of dedicated service; and

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT DOES HEREBY FIND, DETERMINE, RESOLVE AND ORDER AS FOLLOWS:

Section 1: The Board of Directors, on behalf of the ratepayers of the District, do hereby express their appreciation and honor ERIK HARP for his 25 years of dedicated public service and commitment to serve the Olivenhain Municipal Water District.

Section 2: The contributions and dedication of ERIK HARP have contributed greatly to achieving the mission of the Olivenhain Municipal Water District.

PASSED, ADOPTED AND APPROVED at a regular meeting of the Board of Directors on the 21<sup>st</sup> day of May 2025.

---

Matthew R. Hahn, President  
Board of Directors  
Olivenhain Municipal Water District

ATTEST:

---

Christy Guerin, Secretary  
Board of Directors  
Olivenhain Municipal Water District



# Memo

Date: May 21, 2025

To: Olivenhain Municipal Water District Board of Directors

From: Jennifer Joslin, Human Resources Manager

Via: Kimberly A. Thorner, General Manager

Subject: **CONSIDER ADOPTION OF AN ORDINANCE AMENDING THE DISTRICT'S ADMINISTRATIVE AND ETHICS CODE (Article 3 – Organization of Staff, Article 4 – Classified Positions, Article 5 – Working Hours, Employee Benefits, Article 20 – Employer-Employee Relations, and Article 21 – Safety Provisions and Practices)**

---

## Purpose

The purpose of this item is to consider adoption of the attached Ordinance amending the District's Administrative and Ethics Code to revise Article 3 – Section 3.1 Organizational Chart of District Personnel, Article 4 – Section 4.4 Salary Schedule and Job Classification, and Section 4.1 General, Article 5 – Section 5.25, Article 20 – Section 20.5 Employment Requirements, and Article 21 – Section 21.5 Drug Free Workplace Program.

## Recommendation

Adoption of this Ordinance is a housekeeping item to update the District's Administrative and Ethics Code. Staff recommends the Board adopt the Ordinance updating the Organizational Chart for FY 2025-26 in Section 3.1, adjusting the salary ranges in Section 4.4 by 2.8% (the San Diego CPI-U value as negotiated), Sections 4.1, 20.5, and 21.5 reflecting pre-employment drug screening for safety-sensitive positions

only as well as Section 5.25 eliminating the requirement for all staff to possess a driver's license.

### **Alternative(s)**

The Board could choose not to adopt the Ordinance and direct staff to make further revisions.

### **Background**

The Article 3 Organizational Chart of District Personnel reflects the staffing recommendations presented in the five-year Staffing Analysis document that was previously approved by the Board at its April 16, 2025 meeting. The only change for the 2025-26 Organizational Chart is the reclassification of one Pump/Motor Technician Level I to Level II. The Article 4 increase to the salary ranges of 2.8% is based on the San Diego Consumer Price Index for all urban consumers (SD CPI-U). Per the negotiated Memorandum of Understanding (MOU) with the bargaining units, the ranges are to be adjusted by the SD CPI-U in June of 2025. This is an adjustment to the ranges only, not an increase to actual employee pay rates. Note, the General Manager's salary is not being adjusted as her salary is set separately by the Board at the end of each calendar year.

The Article 4, 20, and 21 updates are based on the advice of legal counsel, that only candidates for safety-sensitive positions should be subject to a pre-employment drug screening and physical examination after a conditional job offer is made.

The Article 5 update is a result of the recent Senate Bill 1100, which updated California's Fair Employment and Housing Act (FEHA). Employers are now prohibited from requiring job applicants and existing employees to possess a driver's license when their job duties do not require them to drive. The update is to come into compliance by only requiring a driver's license for positions that include driving as a required job duty.

### **Fiscal Impact**

All costs related to the Ordinance update of Articles 3 and 4 have been included in the budget. There is no fiscal impact resulting from the update of Articles 5, 20, and 21.

### **Discussion**

Staff will be available to answer any questions.

*Attachment: Ordinance*

ORDINANCE NO. 5xx

AN ORDINANCE OF THE BOARD OF DIRECTORS OF  
OLIVENHAIN MUNICIPAL WATER DISTRICT  
AMENDING THE DISTRICT'S ADMINISTRATIVE AND ETHICS CODE  
*(Article 3 – Organization of Staff, Article 4 – Classified Positions, Article 5 – Working Hours,  
Employee Benefits, Article 20 – Employer-Employee Relations, and Article 21 – Safety Provisions  
and Practices)*

BE IT ORDAINED by the Board of Directors of the Olivenhain Municipal Water District as follows:

SECTION 1: Article 3, Organization of Staff, Organizational Chart of District Personnel is hereby amended (*see attached*).

SECTION 2: Article 4, Classified Positions, Section 4.4 of the District's Administrative and Ethics Code is hereby amended to read as follows:

Sec. 4.4. Salary Schedule and Job Classification

OLIVENHAIN MUNICIPAL WATER DISTRICT  
RANGES FROM 12/28/2024 6/28/2025 THROUGH 6/27/2025 6/26/2026  
(revised 12/11/2024 5/21/2025)

NO.	JOB CLASSIFICATION	GRADE	RANGE	
			<u>BI-WEEKLY</u>	<u>SALARY</u>
	<u>EXEMPT CLASSIFICATION</u>			
1	GENERAL MANAGER	N/A	Actual Effective 12/28/24	12,019.99
1	ASSISTANT GENERAL MANAGER	19	<del>7,873.41</del> <u>8,093.87</u>	<del>11,022.79</del> <u>11,331.43</u>
1	ENGINEERING MANAGER	18	<del>6,059.96</del> <u>6,229.64</u>	<del>9,665.57</del> <u>9,936.21</u>
1	FINANCE MANAGER	18	<del>6,059.96</del> <u>6,229.64</u>	<del>9,665.57</del> <u>9,936.21</u>
1	OPERATIONS MANAGER	18	<del>6,059.96</del> <u>6,229.64</u>	<del>9,665.57</del> <u>9,936.21</u>
1	HUMAN RESOURCES MANAGER	17	<del>5,623.70</del> <u>5,781.16</u>	<del>8,990.23</del> <u>9,241.96</u>
1	CUSTOMER SERVICES MANAGER	17	<del>5,623.70</del> <u>5,781.16</u>	<del>8,990.23</del> <u>9,241.96</u>
0	NO INCUMBENT	16	<del>5,233.06</del> <u>5,379.59</u>	<del>8,359.56</del> <u>8,593.63</u>
0	NO INCUMBENT	15	<del>4,728.93</del> <u>4,861.34</u>	<del>7,087.22</del> <u>7,285.66</u>
1	WATER TREATMENT FACILITIES SUPERVISOR	14	<del>4,400.86</del> <u>4,524.08</u>	<del>6,594.78</del> <u>6,779.43</u>
1	INFORMATION TECHNOLOGY SUPERVISOR	14	<del>4,400.86</del> <u>4,524.08</u>	<del>6,594.78</del> <u>6,779.43</u>
1	CUSTOMER SERVICE AND PUBLIC AFF AIRS SUPERVISOR	13	<del>4,091.38</del> <u>4,205.94</u>	<del>6,134.01</del> <u>6,305.76</u>
1	SAFETY/RISK COMPLIANCE ADMINISTRATOR	13	<del>4,091.38</del> <u>4,205.94</u>	<del>6,134.01</del> <u>6,305.76</u>
1	ACCOUNTING SUPERVISOR	12	<del>3,801.86</del> <u>3,908.31</u>	<del>5,705.52</del> <u>5,865.27</u>
1	ENGINEERING SERVICES SUPERVISOR	12	<del>3,801.86</del> <u>3,908.31</u>	<del>5,705.52</del> <u>5,865.27</u>
2	OPERATIONS SUPERVISOR	12	<del>3,801.86</del> <u>3,908.31</u>	<del>5,705.52</del> <u>5,865.27</u>
1	FIELD SERVICES SUPERVISOR	12	<del>3,801.86</del> <u>3,908.31</u>	<del>5,705.52</del> <u>5,865.27</u>
0	ENGINEERING PROJECT ADMINISTRATOR	12	<del>3,801.86</del> <u>3,908.31</u>	<del>5,705.52</del> <u>5,865.27</u>
1	WATER RECLAMATION FACILITIES SUPERVISOR	12	<del>3,801.86</del> <u>3,908.31</u>	<del>5,705.52</del> <u>5,865.27</u>
1	SENIOR SYSTEMS ADMINISTRATOR	12	<del>3,801.86</del> <u>3,908.31</u>	<del>5,705.52</del> <u>5,865.27</u>
2	SYSTEMS ADMINISTRATOR	11	<del>3,537.07</del> <u>3,636.11</u>	<del>5,302.53</del> <u>5,451.00</u>
1	PARK SUPERVISOR	11	<del>3,537.07</del> <u>3,636.11</u>	<del>5,302.53</del> <u>5,451.00</u>

21 EXEMPT (current approved headcount)

NON-EXEMPT CLASSIFICATION

HOURLY WAGE

1	WATER TREATMENT PLANT OPERATOR LEVEL IV	6	<u>44.8846.14</u>	<u>62.8264.58</u>
2	INSTRUMENT CONTROL TECHNICIAN II	6	<u>44.8846.14</u>	<u>62.8264.58</u>
1	WATER RECLAMATION OPERATOR LEVEL IV	6	<u>44.8846.14</u>	<u>62.8264.58</u>
2	PUMP/MOTOR TECHNICIAN II	6	<u>44.8846.14</u>	<u>62.8264.58</u>
1	HUMAN RESOURCES ANALYST	6	<u>44.8846.14</u>	<u>62.8264.58</u>
1	EXECUTIVE SECRETARY	6	<u>44.8846.14</u>	<u>62.8264.58</u>
1	FACILITIES COORDINATOR	6	<u>44.8846.14</u>	<u>62.8264.58</u>
1	SYSTEMS OPERATOR III	6	<u>44.8846.14</u>	<u>62.8264.58</u>
1	INSPECTOR III	6	<u>44.8846.14</u>	<u>62.8264.58</u>
1	FINANCIAL ANALYST II	6	<u>44.8846.14</u>	<u>62.8264.58</u>
1	ENGINEERING TECHNICIAN III	6	<u>44.8846.14</u>	<u>62.8264.58</u>
1	INSPECTOR II	5	<u>38.6939.77</u>	<u>54.1655.68</u>
0	PROJECT ACCOUNTANT II	5	<u>38.6939.77</u>	<u>54.1655.68</u>
3	ADMINISTRATIVE ANALYST	5	<u>38.6939.77</u>	<u>54.1655.68</u>
2	SYSTEMS OPERATOR II	5	<u>38.6939.77</u>	<u>54.1655.68</u>
4	WATER TREATMENT PLANT OPERATOR LEVEL III	5	<u>38.6939.77</u>	<u>54.1655.68</u>
4	WATER RECLAMATION OPERATOR LEVEL III	5	<u>38.6939.77</u>	<u>54.1655.68</u>
1	BACKFLOW AND CROSS CONNECTION COORDINATOR II	5	<u>38.6939.77</u>	<u>54.1655.68</u>
1	INFORMATION TECHNOLOGY COORDINATOR	5	<u>38.6939.77</u>	<u>54.1655.68</u>
0	GENERAL LEDGER ACCOUNTANT II	5	<u>38.6939.77</u>	<u>54.1655.68</u>
1	ENGINEERING TECHNICIAN II	5	<u>38.6939.77</u>	<u>54.1655.68</u>
1	COLLECTION SYSTEM OPERATOR LEVEL III	5	<u>38.6939.77</u>	<u>54.1655.68</u>
0	VALVE MAINTENANCE TECHNICIAN LEVEL II	5	<u>38.6939.77</u>	<u>54.1655.68</u>
1	FINANCIAL ANALYST I	4	<u>33.6434.58</u>	<u>47.0648.38</u>
0	PUMP/MOTOR TECHNICIAN I	4	<u>33.6434.58</u>	<u>47.0648.38</u>
1	CATHODIC PROTECTION TECHNICIAN	4	<u>33.6434.58</u>	<u>47.0648.38</u>
0	ENGINEERING TECHNICIAN I	4	<u>33.6434.58</u>	<u>47.0648.38</u>
2	FIELD SERVICES TECHNICIAN III	4	<u>33.6434.58</u>	<u>47.0648.38</u>
2	INSTRUMENT CONTROL TECHNICIAN I	4	<u>33.6434.58</u>	<u>47.0648.38</u>
1	INSPECTOR I	4	<u>33.6434.58</u>	<u>47.0648.38</u>
1	OPERATIONS COORDINATOR	4	<u>33.6434.58</u>	<u>47.0648.38</u>
1	RECORDS AND CONTRACTS COORDINATOR	4	<u>33.6434.58</u>	<u>47.0648.38</u>
1	SYSTEMS OPERATOR I	4	<u>33.6434.58</u>	<u>47.0648.38</u>
3	UTILITY III	4	<u>33.6434.58</u>	<u>47.0648.38</u>
1	EQUIPMENT TECHNICIAN	4	<u>33.6434.58</u>	<u>47.0648.38</u>
1	WATER TREATMENT PLANT OPERATOR LEVEL II	4	<u>33.6434.58</u>	<u>47.0648.38</u>
0	WATER RECLAMATION OPERATOR LEVEL II	4	<u>33.6434.58</u>	<u>47.0648.38</u>
1	BACKFLOW AND CROSS CONNECTION COORDINATOR I	4	<u>33.6434.58</u>	<u>47.0648.38</u>
3	ACCOUNTANT I	4	<u>33.6434.58</u>	<u>47.0648.38</u>
0	COLLECTION SYSTEM OPERATOR LEVEL II	4	<u>33.6434.58</u>	<u>47.0648.38</u>
0	DEPARTMENT ASSISTANT II	3	<u>29.5330.36</u>	<u>41.3242.48</u>
1	CUSTOMER SERVICE REPRESENTATIVE II	3	<u>29.5330.36</u>	<u>41.3242.48</u>
2	FIELD SERVICES TECHNICIAN II	3	<u>29.5330.36</u>	<u>41.3242.48</u>
1	PARK RANGER II	3	<u>29.5330.36</u>	<u>41.3242.48</u>
1	PURCHASING/WAREHOUSE CLERK	3	<u>29.5330.36</u>	<u>41.3242.48</u>
2	VALVE MAINTENANCE TECHNICIAN LEVEL I	3	<u>29.5330.36</u>	<u>41.3242.48</u>
3	UTILITY II	3	<u>29.5330.36</u>	<u>41.3242.48</u>
0	WATER TREATMENT PLANT OPERATOR LEVEL I	3	<u>29.5330.36</u>	<u>41.3242.48</u>
0	WATER RECLAMATION OPERATOR LEVEL I	3	<u>29.5330.36</u>	<u>41.3242.48</u>
0	COLLECTION SYSTEM OPERATOR LEVEL I	3	<u>29.5330.36</u>	<u>41.3242.48</u>
2	DEPARTMENT ASSISTANT I	2	<u>26.1426.87</u>	<u>36.5437.56</u>
3	CUSTOMER SERVICE REPRESENTATIVE I	2	<u>26.1426.87</u>	<u>36.5437.56</u>

3	FIELD SERVICES TECHNICIAN I	2	<del>26.14</del> 26.87	<del>36.54</del> 37.56
1	PARK RANGER I	2	<del>26.14</del> 26.87	<del>36.54</del> 37.56
5*	UTILITY I (*2 FROZEN)	2	<del>26.14</del> 26.87	<del>36.54</del> 37.56
0	UTILITY I - Limited term	2	<del>26.14</del> 26.87	<del>36.54</del> 37.56
0	NO INCUMBENT	1	<del>23.30</del> 23.95	<del>32.61</del> 33.52
74	NON-EXEMPT (current approved headcount)			
95	TOTAL EXEMPT AND NON-EXEMPT (current approved headcount)			
95	TOTAL APPROVED POSITIONS			

With approval of the General Manager, classifications may be flexibly staffed according to the "Grow Your Own" (GYO) program and department need. GYO does not add to the employee total headcount; it is an in-house promotional opportunity.

\*Two Utility positions (Utility I / II / III) will remain frozen for FY ~~24/25~~25/26.

**SECTION 3:** Article 4, Classified Positions, Section 4.1 of the District's Administrative and Ethics Code is hereby amended to read as follows:

**Sec. 4.1.** **General.** The General Manager, subject to the approval of the Board of Directors, in the annual budget, is hereby authorized to determine the salaries of individual employees of the District within the limits so established, as the General Manager may in his/her discretion determine such employee's merit. In determining the compensation of employees, the General Manager may also determine the benefits of all employees, individually or as a collective whole, including contributions to deferred compensation plans and auto allowances, subject to the approval of the Board of Directors in the annual budget and any required meet-and-confer process under the law.

All positions, with the exception of part-time classifications, shall be considered full-time positions and may be either temporary or regular. All full-time employees shall be expected to work the regularly scheduled hours in each workweek.

All prospective employees for safety-sensitive positions are required to complete a medical evaluation form, pre-employment drug testing, and a medical examination after an initial offer of employment. Applicants who fail to complete the medical evaluation, pre-employment drug testing, and the physical exam will not be considered for employment. Prior to being employed and after an initial employment offer, a medical history and physical questionnaire form shall be filled out. This shall be followed by a physical examination and pre-employment drug testing, the cost to be paid by the District. If the results of the medical examination or drug testing would disqualify an individual from performing the essential functions of the classification applied for, the employee shall be given an opportunity to submit an independent medical opinion for consideration. If the two medical opinions conflict, the District has the right to obtain a third medical opinion to assist in evaluating the employee's condition.

The results of all medical examinations received in accordance with this section shall be kept on separate forms and treated as confidential medical records to the extent required by applicable law.

Once hired, random drug testing only applies to employees who possess a Class A or Class B commercial driver's license and are approved by the General Manager to participate in the District's Commercial Driver License program, and are performing safety-sensitive functions for the District.

SECTION 4: Article 20, Employer-Employee Relations, Section 20.5 of the District's Administrative and Ethics Code is hereby amended to read as follows:

Sec. 20.5.     Employment Requirements.     The following requirements must be completed for employment in conformance with the time stipulations:

A. Physical Examinations. Successful applicants for employment in safety-sensitive positions, who can perform the job duties with or without accommodations physically capable for the job requirements, are required to have a pre-placement medical examination given by a doctor of the District's choice. The examination shall be made after the job offer and prior to commencement of employment. The examination will be made at District expense. (See Article 4, Section 4.1.)

SECTION 5: Article 21, Safety Provisions and Practices, Section 21.5 of the District's Administrative and Ethics Code is hereby amended to read as follows:

Sec. 21.5.     Drug Free Workplace-Place Program:     The Drug Free Workplace ~~Place~~—Program applies to all employees regardless of job classification. The purpose is to ensure that employees are fit for duty and to protect the employees and the public from risks posed by the use of alcohol and controlled substances.

The District may test for drugs and or alcohol in the following circumstances:

Pre-Employment Drug Testing:     ~~New employees/A~~ applicants for safety-sensitive positions will be subject to the following:

1.     All applicants considered favorable for employment in safety-sensitive positions will be required to submit a drug screen. Candidates who refuse to undergo such testing or fail to pass such testing will not be eligible for employment.

For those applicants who refuse to take the test, there will be a rebuttable presumption that the test would have been positive for an unlawful substance.

2.     The District will take care to administer the testing program in a fair, non-discriminatory manner, and to maintain the confidentiality of the results. There will be no disclosure of information concerning the test results, corrective action or treatment to a third party who does not need to know.

3. A sufficient amount of a sample shall be provided to allow for an initial test and a confirmation test. The testing procedures and cutoff levels for both the initial test and the confirmation test will be those established by the National Institute on Drug Abuse (NIDA), or the testing laboratory, whichever is applicable. Confirmed positive samples will be retained by the testing laboratory in secured long-term frozen storage for a minimum of one year. Handling and transportation of each sample must be documented through strict chain of custody procedure.
4. The candidate shall be notified of the results of any test that is positive for any substance included in the procedure. A candidate who tests positive may request a second confirmation test at his/her own expense. Candidates that fail either a first or second test will not be eligible for employment.

SECTION 6: Article 5, Working Hours, Employee Benefits, Section 5.25 of the District's Administrative and Ethics Code is hereby amended to read as follows:

Sec. 5.25. Driver's Licenses. In order to operate a District vehicle, ~~all~~ and for employees in positions where driving is an essential duty, those employees must ~~obtain and~~ maintain a valid State of California Driver's License, which must be confirmed by the General Manager via enrollment in the California Department of Motor Vehicles Employer Pull Notice (EPN) program.

The District will bear the cost of physical examinations required for a Class A or Class B Commercial License, when the need for such a license is required for District business. All physicals are subject to the approval of the General Manager.

The District will recognize employees obtaining and holding a Class A, Class B driver's license and/or special endorsement, where the District utilizes the services of those employees to operate District equipment. The District shall compensate each holder of these licenses in accordance with the yearly amount negotiated in the most recent MOU. This amount shall be distributed in the employee's bi-weekly paycheck with the total amount evenly divided over 26 pay periods and will continue in that same calendar year as long as the employee retains a valid California commercial driver's license. All future employees eligible for this program must receive advanced approval of the General Manager to qualify for this compensation and will only be authorized depending on the need of the District.

Employees and Directors who drive personal vehicles for District business are also required to have a valid driver's license.

PASSED, APPROVED AND ADOPTED at a regular meeting of Olivenhain Municipal Water District's Board of Directors held this 21st day of May 2025 by the following roll call vote:



AYES:  
NOES:  
ABSTAIN:  
ABSENT:

---

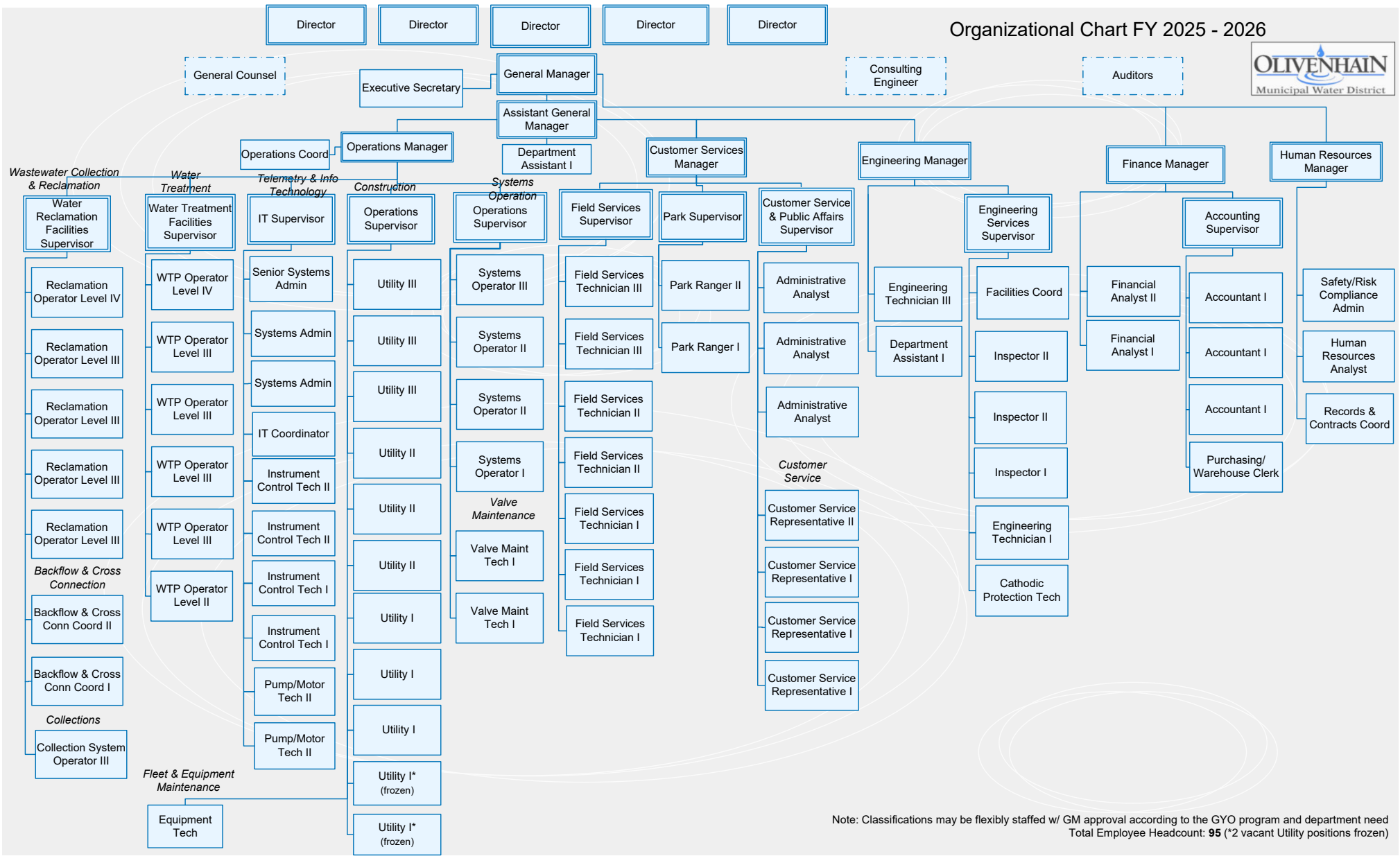
Matthew R. Hahn, President  
Board of Directors  
Olivenhain Municipal Water District

ATTEST:

---

Christy Guerin, Secretary  
Board of Directors  
Olivenhain Municipal Water District

# Organizational Chart FY 2025 - 2026



Note: Classifications may be flexibly staffed w/ GM approval according to the GYO program and department need  
Total Employee Headcount: 95 (\*2 vacant Utility positions frozen)

# Memo

Date: May 21, 2025  
To: Olivenhain Municipal Water District Board of Directors  
From: Jennifer Joslin, Human Resources Manager  
Via: Kimberly A. Thorner, General Manager  
Subject: **ANNUAL WORKFORCE VACANCY REPORT IN COMPLIANCE WITH ASSEMBLY BILL 2561**

---

## Purpose

The purpose of this item is to provide the Board with an informational report on District vacancies, turnover, and recruitment and retention efforts in compliance with Assembly Bill (AB) 2561.

## Recommendation

Staff recommend that the Board receive this report and allow for public comment to comply with the requirements of AB 2561.

## Alternative(s)

Not applicable.

## Background

AB 2561 was introduced to address the issue of job vacancies in local government, which can adversely affect the delivery of public services and employee workload. Among other requirements, the bill mandates that public agencies present the status of vacancies and recruitment and retention efforts during a public meeting before the agency's governing body at least once per fiscal year, allowing for public comment. The

bill was enacted into law and is codified at Government Code section 3502.3. The new law took effect on January 1, 2025.

According to AB 2561, the District shall identify any necessary changes to policies, procedures, and recruitment activities that may lead to obstacles in the hiring process. If the Board of Directors adopts an annual or multiyear budget during the fiscal year, this presentation must occur prior to the Board of Director's adoption of the final budget for the District. The District must also allow a representative from each bargaining unit at the District to make a presentation, if desired, during the meeting concerning vacancies and recruitment and retention efforts. The District bargaining unit representatives (DEA for administrative staff and BUMA for field staff) were invited to make a presentation at the Board meeting but declined the offer.

If vacancies within a single bargaining unit meet or exceed 20% of authorized full-time positions in that bargaining unit, upon request of the recognized employee organization for that bargaining unit, the District must provide additional information during the public hearing, including the following: (1) the total number of vacancies; (2) the number of applicants; (3) the average time to fill positions; and (4) opportunities to improve compensation and working conditions for employees in the bargaining unit.

### **Fiscal Impact**

There are no costs directly associated with this informational report.

### **Discussion**

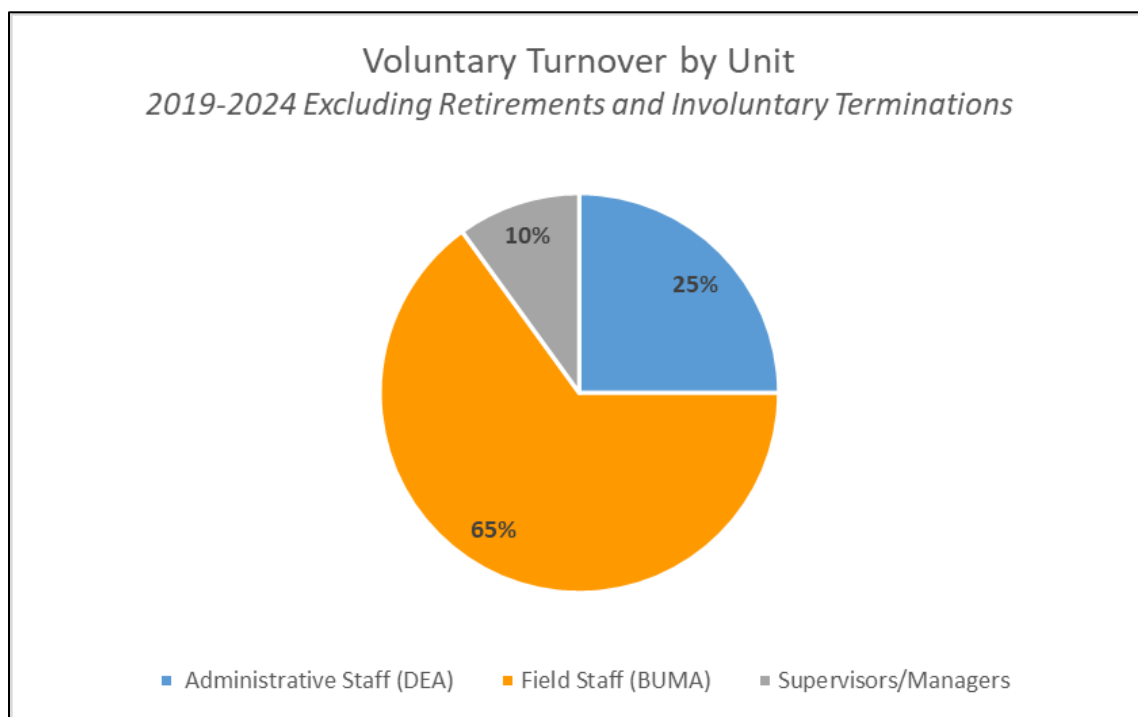
As of May 1, 2025 there are currently six vacancies of the 93 budgeted positions for fiscal year 2024/2025. Of those, one is represented by DEA (Systems Administrator) and five by BUMA (all Utility I/II/III classifications). Of the budgeted positions by bargaining unit, that is 4.2% (1 of 24) for DEA and 9.8% (5 of 51) for BUMA. Thus, not meeting the additional information 20% threshold by bargaining unit. The Systems Administrator vacancy resulted from backfilling the Senior Systems Administrator retirement. The current Utility vacancies resulted from a variety of reasons including long commute, other public agency job opportunity, an internal promotion, and personal/medical reasons. Interviews were recently conducted to fill the vacancies in both job classifications.

The District implemented a new on-line employment application system last year to streamline the application process, making it easier for candidates to apply, which has generally increased the number of applications received. However, industry-wide the recruitment candidate pools have become much smaller over the years as there is less incentive to pursue a career in the public sector. The CalPERS pension reform and

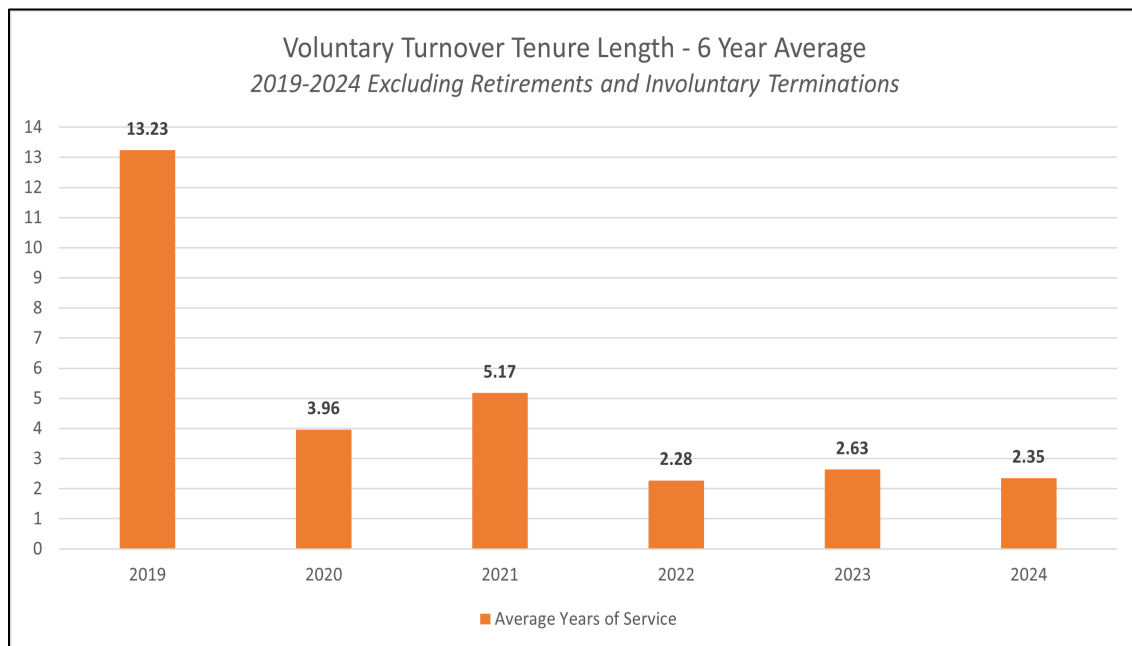
reduced comprehensive benefits packages have made recruitment and retention challenging when competing with private sector employers or even trade unions that can pay much higher starting salaries. Entry-level candidates are attracted to the high private sector pay without consideration for the stability and opportunity to serve the community at a public agency. Moving the salary range midpoints from the 50<sup>th</sup> to the 65<sup>th</sup> percentile of our labor market as part of the current Memorandum of Understanding (MOU) was done to help remain competitive and thus, retain and recruit new staff.

To effectively examine vacancies, turnover must be looked at in further detail. The Human Resources department tracks the District's turnover and retention rates. When examining voluntary turnover data as a percentage of approved positions, the District averaged 7.32% annual voluntary turnover for the previous six-year timeframe from 2019 to 2024. However, it is important to note that all turnover is not necessarily undesirable. Retirements allow for internal promotional opportunities or the acquisition of new talent. Voluntary turnover can be negative when the District loses skilled staff; however, sometimes the departure is beneficial.

When looking at voluntary turnover by bargaining unit for the entire 2019 to 2024 period, 65% was BUMA represented positions, 25% DEA covered positions, and 10% supervisors or managers. The percentages represent 6.6 average voluntary turnovers annually during the six-year period.



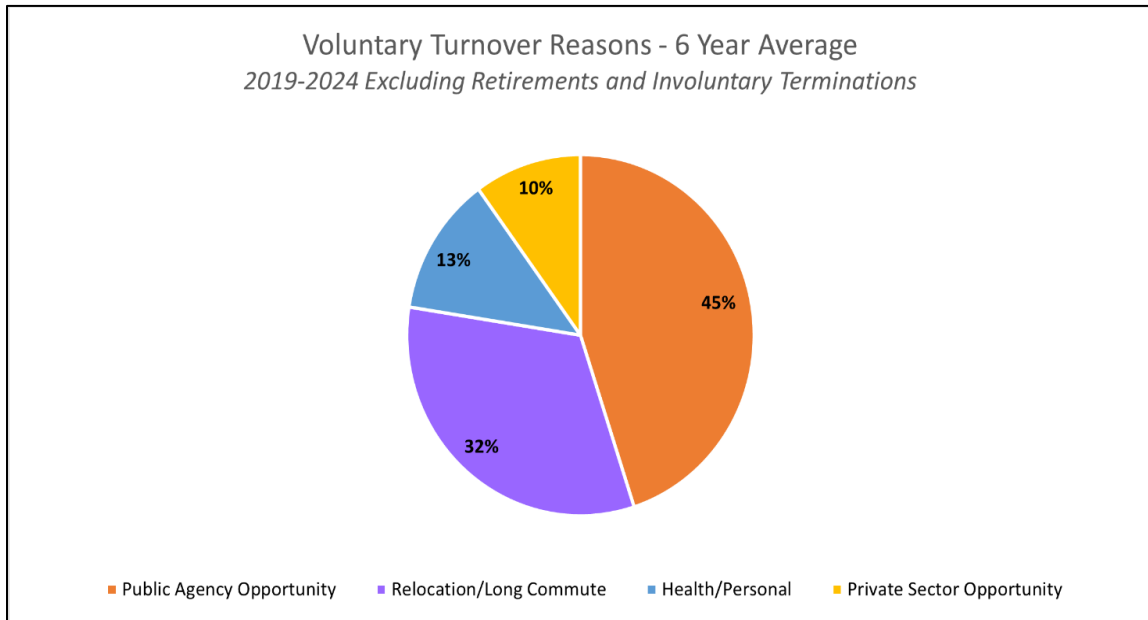
An interesting metric to examine when evaluating employee turnover is the relationship to years of service. Retention rates remain steady with an average employee tenure of 10 years. The following chart displays voluntary turnover by employee tenure, which indicates that it is primarily the newer hires, with just over two years of service, that are voluntarily leaving as confirmed by the three most recent annual averages. The short-term employees are often younger employees that have a desire for career advancement and professional development. They may be more likely to leave a job if they don't see opportunities for growth or promotion within what they deem a reasonable timeframe. The more long-term, tenured staff are generally not leaving and remain loyal to the District.



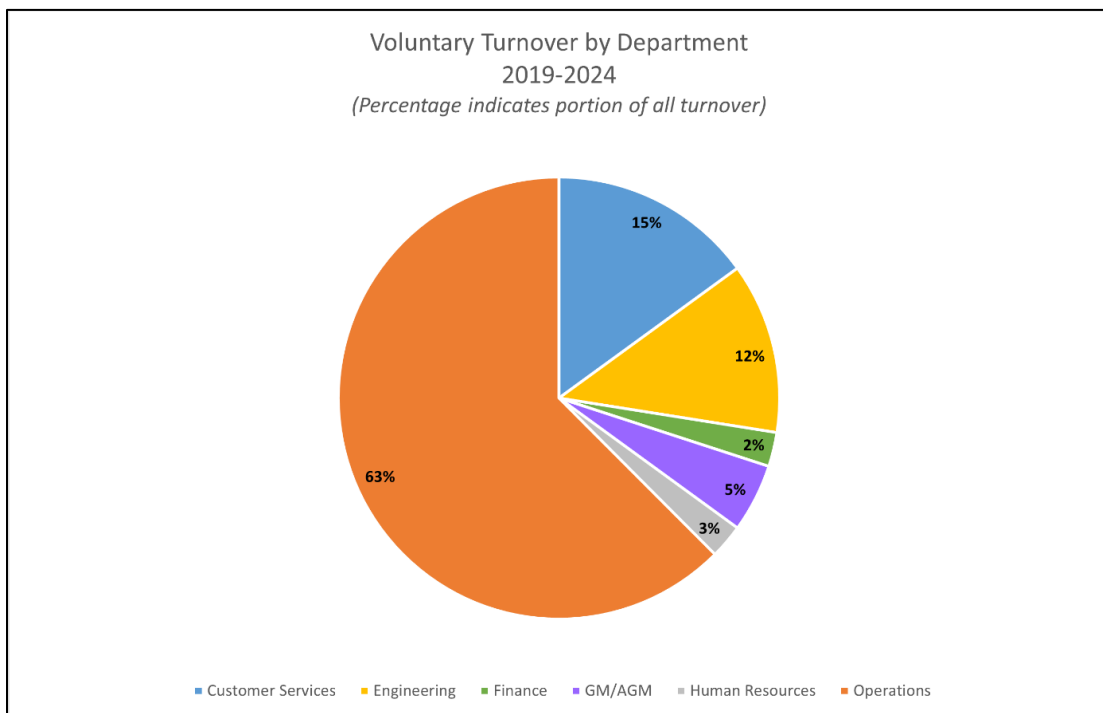
There are various reasons why employees voluntarily resign. The most frequently reported reason from staff was another public agency job opportunity, at 45%. This is often associated with a higher pay rate and/or promotion to a higher-level job classification. While the District cannot offer as many job opportunities as larger agencies, staff have developed the Grow-Your-Own (GYO) Program as an internal succession planning tool to allow for upward progression. The District also offers education incentive pay (for certifications and degrees beyond what is required in the job description) and a tuition reimbursement program to help develop internal candidates for promotional opportunities. There is also a cross-training program to allow staff to train and learn the duties of other job classifications.

The second most frequently reported reason for voluntary resignations, at 32%, was relocation or long commute. As the cost of living has become extremely high within north coastal San Diego County, employees are relocating to more affordable areas

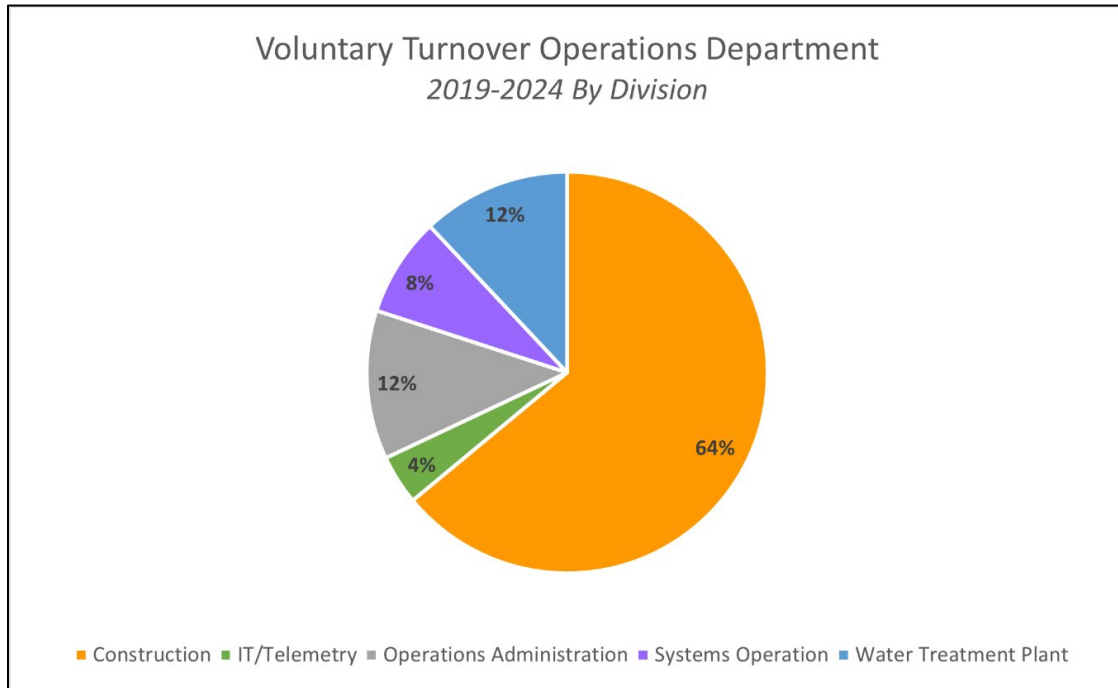
further away from the District headquarters and then seeking employment closer to home. While the cost of living is beyond District control, staff negotiated up to 20 remote workdays per calendar year for DEA staff and 4/10 summer schedules for some field staff to reduce commute days. Health/personal and private sector opportunities were reported less frequently at 13% and 10% respectively.



Within the District, the greatest turnover has come from the Operations Department, 63% of all staff voluntary departures, which is not surprising as it is also the largest department based on the number of budgeted positions.



When looking at the Operations Department alone, the greatest turnover was from the Construction division making up 64% of the total. Vacancies for the Utility I/II/III positions in Construction are common. The Construction division has historically served as the entry-level training ground to eventually move up to other internal positions or external opportunities that are less physically demanding and offer better pay. However, it is getting harder to attract and fill these vacancies as other neighboring agencies pay higher entry-level position starting salaries and there is less desire for manual labor positions.



The District will continue to actively participate in the SDCWA internship program, other local workforce development programs such as the Water Career Day, as well as partner with local community college water technology programs to generate a pipeline for entry-level candidates. To attract external new hires, the District will have to offer higher starting salaries, especially in hard to fill positions like the Utility job classifications. Internally, staff will continue to work on succession planning by utilizing tools such as the annual Staffing Analysis document to help forecast employee retirements and subsequent vacancies.

Staff will be available to answer any questions.



# Memo

Date: May 21, 2025  
To: Olivenhain Municipal Water District Board of Directors  
From: John Onkka, Water Reclamation Facilities Supervisor  
Jesse Bartlett-May, Operations Manager  
Via: Kimberly A. Thorner, General Manager  
Subject: **CONSIDER ADOPTION OF AN ORDINANCE ADOPTING THE CROSS-  
CONNECTION CONTROL POLICY AND CROSS-CONNECTION CONTROL PLAN**

---

## Purpose

The purpose of this agenda item is to consider adopting an Ordinance which will rescind the current Cross-Connection Control Ordinance 429 and adopt a Cross-Connection Control Policy and Plan. The proposed updates consist of aligning the Cross-Connection Control Program with the State Water Resources Control Board (SWRCB) Cross-Connection Control Policy Handbook regulations.

## Recommendation

Staff recommends approval of the Ordinance, as these updates required by law.

## Alternative(s)

- The Board may choose not to approve the Ordinance; however, doing so would result in non-compliance with the new requirements set forth in the SWRCB Cross-Connection Control Policy Handbook.

- The Board may provide staff with direction as to specific elements of the proposed Ordinance.

### **Background**

On October 6, 2017, California Assembly Bill 1671 (AB 1671) was approved and filed with the Secretary of State. AB 1671 required the SWRCB to adopt updated standards for backflow protection and cross-connection control. It authorized the SWRCB to do so through adoption of **The Cross-Connection Control Policy Handbook (CCCPH)**. Upon the effective date of the policy handbook adopted by the SWRCB, the backflow prevention regulations as outlined in Title 17 of the California Code of Regulations became inoperative and repealed.

### **Fiscal Impact**

There are no direct costs associated with the adoption of this ordinance.

### **Discussion**

To meet the mandate established by AB 1671, the State Water Resources Control Board adopted the CCCPH which became effective on July 1, 2024. The CCCPH provides more detailed technical guidance and explanatory language than was previously available under Title 17, offering comprehensive guidance for water purveyors to prevent contamination from cross-connections. OMWD is required to update its CCCP by July 1, 2025.

In response, the District developed a Cross-Connection Control Program consisting of a Cross-Connection Control Policy, this Cross-Connection Control Ordinance, and a Cross-Connection Control Plan. The purpose of the Policy and Ordinance is to protect the public potable water system from actual or potential cross-connections with users' private plumbing systems. Specifically, they aim to eliminate existing connections between the potable water system and auxiliary water supplies that are not approved as safe for human consumption. Furthermore, the program systematically and effectively prevents contamination or pollution of the public potable water system within the District's boundaries. The accompanying Plan details the District's approach to achieving compliance with the CCCPH.

For the District to comply with the new CCCPH several things must occur:

1. Adopt this Cross-Connection Ordinance: This new Ordinance establishes the legal framework for OMWD's Cross-Connection Control Program, replacing Ordinance 429 and aligning with CCCPH requirements.
2. This Ordinance Adopts the Cross-Connection Control Policy: This Policy follows the CCCPH requirements, ensuring consistent District-wide procedures for backflow prevention and cross-connection control.
3. Rescind Ordinance 429: Ordinance 429 will be repealed, as its standards are outdated compared to the CCCPH.
4. Submit a Cross-Connection Control Plan: This mandatory submission to the SWRCB outlines the District's compliance with the CCCPH, including timelines for hazard assessments, specialist certification requirements, and enforcement procedures.
5. Approve an Ordinance to amend three sections in Article 9 of OMWD's Administrative & Ethics Code. The subsequent Board item sets forth proposed changes to Article 9.

The District has maintained a successful backflow and cross-connection program, and the CCCPH further strengthens these efforts by providing detailed guidance to protect public water systems from contamination. It promotes awareness of backflow risks and supports robust cross-connection control programs across California.

To meet the requirements of the CCCPH and ensure consistent, rigorous procedures across the District, staff has developed this Cross-Connection Control Ordinance and Policy. The District's Cross-Connection Control Plan further supports this effort by establishing timelines and priorities for achieving full compliance with the CCCPH.

District Staff participated in regional efforts to develop this Policy and Plan. Staff has also solicited feedback on the Policy and Plan from contacts at regulatory agencies provided by our state legislative advocate, Nossaman.

Together, the Cross-Connection Control Ordinance, Policy, amended Article 9, and Plan provide the framework and operational support necessary for the effective implementation of the District's Cross-Connection Control Program in accordance with updated regulatory requirements.

Should the Board approve this Ordinance, changes to Article 9 of the Administrative & Ethics Code will be considered in the next agenda item to support implementation of the plan.

Attachments:

- Ordinance No. 5xx

ORDINANCE NO. 5xx

ORDINANCE OF THE BOARD OF DIRECTORS OF OLIVENHAIN  
MUNICIPAL WATER DISTRICT ADOPTING THE CROSS-CONNECTION  
CONTROL POLICY AND CROSS-CONNECTION CONTROL PLAN

BE IT ORDAINED by the Board of Directors of Olivenhain Municipal Water District as follows:

SECTION 1: Purpose and Authority.

This Ordinance is adopted pursuant to the Municipal Water District Law of 1911 (California Water Code §71000 et seq.) and the State Water Resources Control Board's Cross-Connection Control Policy Handbook (CCCPH), effective July 1, 2024, to protect the District's potable water system from contamination through cross-connections.

SECTION 2: Adoption of Policy and Plan.

Olivenhain Municipal Water District hereby adopts the "Cross-Connection Control Policy" as the official policy governing cross-connection control within the District. The District's Cross-Connection Control Policy is incorporated herein as Exhibit A. The State Water Resources Control Board also requires the Board of Directors to adopt a Cross-Connection Control Plan, incorporated herein as Exhibit B. The General Manager or his/her designated representative is authorized and directed to amend from time to time the Cross-Connection Control Policy and the Cross-Connection Control Plan to conform to the State Water Resources Control Board's Cross-Connection Control Policy Handbook requirements.

SECTION 3: Compliance Required.

It is unlawful for any person, firm, or corporation to violate the standards and procedures of the Cross-Connection Control Policy, including but not limited to the installation, testing, and maintenance of backflow prevention assemblies, hazard assessment requirements, and recordkeeping obligations. Compliance is an express condition of water service.

SECTION 4: Enforcement.

The Board of Directors authorizes the General Manager or his/her designated representatives to enforce this Ordinance and the Cross-Connection Control Policy. Non-compliance may result in:

1. Discontinuation of water service until violations are corrected, per policy procedures.
2. Fees and charges, as established by the Board of Directors, to offset District costs (e.g., assessments, notices, testing, disconnection, reconnection).
3. Other remedies as provided by law.

SECTION 5: Charges.

The Board of Directors shall establish, and may periodically amend, a schedule of fees and charges to recover costs incurred in administering and enforcing this Ordinance and the Cross-Connection Control Policy. It is the policy of the District that the water user whose premises necessitate protection of the District's potable water supply shall be responsible for all associated costs, including those incurred by the District. Such fees and charges may include, but are not limited to:

- A. Costs associated with the initial assessment to determine the need for protection and the required backflow prevention assembly.
- B. Costs associated with annual compliance reviews, including inspection, testing, and certification, as applicable.
- C. Costs associated with the disconnection and/or reconnection of service due to noncompliance with this Ordinance.
- D. Costs incurred by the District for the operation, maintenance, repair, or replacement of a backflow prevention assembly.

SECTION 6: Repeal of Prior Ordinance.

Ordinance 429, adopted July 22, 2015, is repealed upon the effective date of this Ordinance. Actions taken prior to this repeal regarding compliance with Ordinance 429 remain valid and in effect unless they conflict with the requirements of this Ordinance or the Cross-Connection Control Policy.

SECTION 7: Severability.

If any section, subsection, subdivision, paragraph, sentence clause, and/or phrase, of this Ordinance, or any part thereof, is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof. The Board of Directors hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence clause or phrase thereof irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses and/or phrases be declared invalid.

SECTION 8: Effective Date.

This Ordinance shall take effect immediately upon its adoption.

PASSED, APPROVED, AND ADOPTED at a regular meeting of Olivenhain Municipal Water District's Board of Directors held this 21<sup>st</sup> day of May 2025.

---

Matthew R. Hahn, President  
Board of Directors  
Olivenhain Municipal Water District

ATTEST:

---

Christy Guerin, Secretary  
Board of Directors  
Olivenhain Municipal Water District



# **Cross-Connection Control Policy**

Adopted: MM/DD/YYYY

Effective: MM/DD/YYYY



# Table of Contents

1. Chapter 1. Policy Overview.....	3
1.1. Purpose .....	3
1.2. Authority.....	3
1.3. Prohibition .....	3
1.4. Responsibility .....	3
1.5. Administration .....	4
2. Chapter 2. Background on Backflow Protection and Cross-Connection Control.....	4
2.1. What is a Cross-Connection? .....	4
2.2. Importance of a Cross-Connection Control Program.....	4
2.3. Notes on Applicability of the Cross-Connection Control Policy.....	5
3. Chapter 3. Standards for Backflow Protection and Cross-Connection Control.....	5
3.1. Definitions and General Requirements.....	6
3.1.1. Definitions .....	6
3.1.2. Applicability.....	10
3.1.3. Cross-Connection Control Program. ....	10
3.1.4. Plan for the District’s Cross-Connection Control. ....	12
3.2. Article 2 - Hazard Assessments and Required Protection .....	13
3.2.1. Hazard Assessments.....	13
3.2.1.1. Condition of Service.....	14
3.2.2. Backflow Protection Required.....	16
3.3. Article 3 - Backflow Prevention Assemblies .....	21
3.3.1. Standards for Types of Backflow Protection .....	21
3.3.2. Installation Criteria for Backflow Protection.....	21
3.3.3. Field Testing and Repair of Backflow Prevention Assemblies and Air Gap Inspection .....	23
3.4. Article 4 - Backflow Prevention Assembly Testers and Cross-Connection Control Specialists.....	27

3.4.1.	Backflow Prevention Assembly Tester Certification .....	27
3.4.2.	Cross-Connection Control Specialist Certification .....	29
3.5.	Article 5 - Recordkeeping, Backflow Incident Response, and Notification .....	29
3.5.1.	Recordkeeping.....	29
3.5.2.	Backflow Incident Response Procedure .....	31
3.5.3.	Backflow Incident Notification.....	31
Appendices .....		32

---

# **1. Chapter 1. Policy Overview**

## **1.1. Purpose**

The purpose of this policy is to:

- Protect the public potable water system from actual or potential cross-connections with water users' private plumbing systems.
- Eliminate existing connections between the potable water system and auxiliary water supplies not approved as safe and potable for human consumption.
- Provide a continuing cross-connection control program that systematically and effectively prevents contamination or pollution of the public potable water system within the District's boundaries.

## **1.2. Authority**

This policy is established pursuant to the District's authority under the Municipal Water District Law of 1911 and the State Water Resources Control Board's Cross-Connection Control Policy Handbook (CCCPH), effective July 1, 2024.

## **1.3. Prohibition**

The District prohibits unprotected cross-connections or potential cross-connections between plumbing served by the District and any other water source.

## **1.4. Responsibility**

The Board oversees the protection of the District's system from pollution or contamination due to backflow through metered service connections.

## **1.5. Administration**

The District will designate at least one Cross-Connection Control Program Coordinator, who is certified as a cross-connection control specialist per Article 4, Chapter 3 of the CCCPH. The Coordinator, a certified specialist, oversees the program ensuring CCCPH compliance.

---

## **2. Chapter 2. Background on Backflow Protection and Cross-Connection Control**

### **2.1. What is a Cross-Connection?**

A cross-connection is a risky link between clean drinking water and a source of contamination, like dirty water, gases, or chemicals. This can happen through pipes, hoses, or devices—like temporary connections or faulty valves—that accidentally let harmful stuff flow back into the drinking water system. Backflow is when this reverse flow occurs, and it can happen in two ways: backsiphonage, when a drop in water pressure pulls contaminants in (like during a pipe break or heavy firefighting), or backpressure, when a stronger force from a contaminated source (like a pump or elevated piping) pushes them in. Either way, cross-connections can let unsafe substances from homes, businesses, or factories mix into our drinking water. Special devices, called backflow preventers, are used to stop this from happening by keeping the water flowing in the right direction.

### **2.2. Importance of a Cross-Connection Control Program**

A Cross-Connection Control Program is essential to delivering safe, reliable, and high-quality drinking water while ensuring compliance with all regulatory standards. It prevents cross-connections from allowing contaminants that pose health risks or pollutants that

degrade water quality to flow back into the public water system. The program achieves this by identifying actual or potential cross-connections, ensuring that backflow prevention devices are installed to stop reverse flow, and verifying their functionality through regular inspections. Additionally, it establishes plumbing regulations and provides education to prevent errors that could compromise water purity. Through diligent oversight of these hazards, the program maintains water quality, adheres to safety requirements, and safeguards public health.

### **2.3. Notes on Applicability of the Cross-Connection Control Policy**

This Policy provides the basis for the District's Cross-Connection Control Program and backflow prevention to protect the District's potable distribution system. Activities or uses outside of the scope of the authority of the District to regulate water use on the property are not regulated by this policy, including the California Plumbing Code requirements and definitions not related to this policy.

The District's recycled water distribution system is not regulated by this policy and is instead regulated by the District's Rules and Regulations Governing the Use of Recycled Water, although properties that use recycled water are regulated by this policy to ensure that the District's potable distribution system has adequate backflow protection from a recycled water system.

---

## **3. Chapter 3. Standards for Backflow Protection and Cross-Connection Control**

### **3.1. Definitions and General Requirements**

#### **3.1.1. Definitions**

The following definitions apply to the terms used in the District's Cross-Connection Control Policy.

**“ABPA”**. The term “ABPA” is defined as American Backflow Prevention Association.

**“Air-gap separation” or “AG”**. The term "air-gap separation" or AG is defined as a physical vertical separation of at least two (2) times the effective pipe diameter between the free-flowing discharge end of a potable water supply pipeline and the flood level of an open or non-pressurized receiving vessel, and in no case less than one (1) inch. Wherever used in this Policy, the term "air-gap separation" shall mean an installation inspected and approved according to the requirements of this Policy.

**“Approved Backflow Prevention Assembly”**. The term “approved backflow prevention assembly” is defined as an assembly, that while in-line, can be maintained and its ability to prevent backflow which has passed laboratory and field evaluation tests performed by a recognized testing organization which has demonstrated their competency to perform such tests to the California Department of Public Health.

**“Approved Water Supply”**. The term "approved water supply" is defined as any water supply whose potability is regulated by the State or local health agency.

**“Auxiliary Water Supply”**. The term "auxiliary supply" is defined as any water supply on or available to the premises other than the approved water supply.

**“AWWA Standard”**. The term "AWWA Standard" is defined as the official standard developed and approved by the American Water Works Association (AWWA).

**“Backflow”**. The term "backflow" shall mean the undesirable reversal of flow of water, other liquids, mixtures, or substances caused by a backpressure or a backsiphonage

condition into the District's public potable water system from any source or sources other than its intended source.

**“Backpressure”**. The term “backpressure” shall mean any elevation pressure in the downstream piping system (by pump, elevation of piping or steam and/ or air pressure) above the District's supply pressure at the point of water service connection. This would tend to cause an unapproved water source to enter into the District's potable water supply.

**“Backsiphonage”**. The term “backsiphonage” is a backflow condition caused by a reduction in District system pressure which causes negative or sub-atmospheric pressure. This would tend to cause an unapproved water source to enter the District’s water supply.

**“CCCPH”**. The term “CCCPH” shall mean “Cross-Connection Control Policy Handbook” which serve as the Standards and Principles for California’s Public Water Systems.

**“Certified Backflow Prevention Assembly Tester”**. The term “Certified Backflow Prevention Assembly Tester” shall mean a person with valid certification from a certifying organization recognized by the State Water Board pursuant to Article 4 of the CCCPH.

**“Contamination”**. The term "contamination" shall mean a degradation of the quality of the potable water by any foreign substance which creates a hazard to the public health or which may impair the usefulness or quality of the water.

**“Cross-Connection”**. The term “cross-connection” as used in this Policy shall mean any unprotected actual or potential connection between a potable water system used to supply water for drinking purposes and any source or system containing unapproved water or a substance that is not or cannot be approved as safe, wholesome, and potable. Bypass arrangements, jumper connections, removable sections, swivel or changeover assemblies, or other assemblies through which backflow could occur, shall be considered a cross-connection.

**“Cross-Connection Control Specialist”**. The term "Cross-Connection Control Specialist" shall mean a person is certified as a cross- connection control specialist from a certifying organization recognized by the State Water Board pursuant to Article 4 Chapter 3 of the CCCPH.

**“Days”**. The term “days” shall mean calendar days.

**“District”**. The term “District” shall mean the Olivenhain Municipal Water District and references in this document where action is to be taken by the District shall mean action taken by the General Manager of the District or his/her approved representatives.

**“Double Check Detector Assembly”**. The term “double check detector assembly” or “DCDA” shall mean a double check valve backflow prevention assembly that includes a bypass with a water meter and double check backflow prevention assembly, with the bypass’s water meter accurately registering flow rates up to two gallons per minute and visually showing a registration for all rates of flow.

**“Double Check Detector Assembly Type-II”**. The term “double check detector assembly type-II” or “DCDA-II” shall mean a double check valve backflow prevention assembly that includes a bypass around the second check, with the bypass having a single check valve and a water meter accurately registering flow rates up to two gallons per minute and visually showing a registration for all rates of flow.

**“Double Check Valve Assembly”**. The term “double check valve assembly” or “DC” shall mean an assembly of two internally loaded, independently acting check valves, including, resilient seated shut-off valves on each end of the assembly and test cocks for testing the water tightness of each check valve.

**“Hazard Assessment”**. The term “hazard assessment” shall mean an evaluation of a user premises designed to evaluate the types and degrees of hazard.



**“Health Agency”**. The term "health agency" shall mean the California Department of Public Health or the local health agency with respect to a small water system.

**“Livestock”**. The Term “livestock” means cattle, calves, sheep, swine, horses, mules, goats, fowl, or other domestic animals corralled, penned, tethered, or otherwise enclosed or held.

**“Local Health Agency”**. The term “local health agency" shall mean the County of San Diego Department of Environmental Health and Quality.

**“Person”**. The term "person" shall mean an individual, corporation, company, association, partnership, municipality, public utility, or other public body or institution.

**“Premises”**. The term “premises” shall mean any and all areas on a water users property which are served, or have the potential to be served by the public water system.

**“Recycled Water”**. The term "recycled water" shall mean a wastewater which, as a result of treatment, is suitable for uses other than potable use.

**“Reduced Pressure Principle Assembly”**. The term "reduced pressure principle assembly" or “RP” shall mean an assembly incorporating two internally loaded, independently operating check valves and an automatically operating differential relief valve located between the two checks, including resilient seated shutoff valves on each end of the assembly, and equipped with necessary test cocks for testing the assembly.

**“Reduced Pressure Principle Detector Assembly”**. The term "reduced pressure principle detector assembly" or “RPDA” shall mean a reduced pressure principle backflow prevention assembly that includes a bypass with a water meter and reduced pressure principle backflow prevention assembly, with the bypass’ water meter accurately registering flow rates up to two gallons per minute and visually showing a registration for all rates of flow.

**“Reduced Pressure Principle Detector Assembly Type-II”**. The term "reduced pressure principle detector assembly type II" or “RPDA-II” shall mean a reduced pressure principle backflow prevention assembly that includes a bypass around the second check, with the bypass having a single check valve and a water meter accurately registering flow rates up to two gallons per minute and visually showing a registration for all rates of flow.

**“Service Connection”**. The term "service connection" refers to the point of connection of a user's piping to the water suppliers' facilities.

**“User Supervisor”**. The term "user supervisor" refers to the person responsible for the monitoring of the backflow prevention assemblies and for avoidance of cross-connections.

**“Water Supplier”**. The term "water supplier" shall mean the person who owns or operates the approved water supply system.

**“Water User”**. The term “water user” shall mean any person obtaining water from the District's water supply system.

### **3.1.2.Applicability**

Water users with services connected to the District’s distribution systems must comply with the requirements of this Cross-Connection Control Policy.

### **3.1.3.Cross-Connection Control Program.**

(a) The District will protect the potable water supply through the implementation and enforcement of the cross-connection control program. The District shall not be responsible for the abatement of cross-connections which may exist within a user’s premises. The cross-connection program includes the following elements:

(1) **Cross-Connection Control Ordinance** – The District’s Cross-Connection Control Ordinance provides the legal authority to implement corrective actions when a water user fails to comply in a timely manner with the District’s requirements regarding the installation, inspection, field testing, or maintenance of backflow prevention assemblies (BPAs) as required by this chapter.

(A) These corrective actions include but are not limited to the District’s authority to deny or discontinue water service to a user by locking off or removing the water service connection(s) to the premises.

(2) **Cross-Connection Control Program Coordinator (Coordinator)**– The District will designate at least one individual involved in the development of and be responsible for the reporting, tracking, and other administration duties of its cross-connection control program. The Cross-Connection Control Program Coordinator must be a certified Cross-Connection Control Specialist.

(3) **Hazard Assessments** – The District will survey its service area and conduct hazard assessments per Article 2 of this Chapter that identifies actual or potential cross-connection hazards, degree of hazard, and any backflow protection needed.

(4) **Backflow Prevention** – The District will ensure that actual and potential cross-connections are eliminated when possible or controlled by the installation of approved RPs or AGs consistent with the requirements of Article 3 of this Chapter.

(5) **Certified Backflow Prevention Assembly Testers and Certified Cross-Connection Control Specialists** – The District will ensure all BPA testers and Cross-Connection Control Specialists used are certified per Article 4 of this Chapter.

(6) **Backflow Prevention Assembly Testing** – The Coordinator(s) will develop and implement a procedure for ensuring all BPAs are field tested, inspected,

and maintained and AG's are inspected and maintained in accordance with section 3.3.3

- (7) **Recordkeeping** – The Coordinator(s) will develop and implement a recordkeeping system in accordance with section 3.5.1
  - (8) **Backflow Incident Response, Reporting, and Notification** – The Coordinator(s) will develop and implement procedures for investigating and responding to suspected or actual backflow incidents in accordance with Article 5 of this chapter.
  - (9) **Public Outreach and Education** – The District will implement a cross-connection control public outreach and education program element that includes educating staff, customers, and the community about backflow protection and cross-connection control. The District will implement this requirement through a variety of methods which include articles in newsletters and bill inserts, social media messaging, and a dedicated webpage. New customers will receive an email and/or letter with information on backflow and cross-connection.
  - (10) **Local Entity Coordination** – The District will coordinate with applicable local entities that are involved in either cross-connection control or public health protection to ensure hazard assessments can be performed, appropriate backflow protection is provided, and provide assistance in the investigation of backflow incidents. Local entities include but are not limited to plumbing, permitting, or health officials, law enforcement, fire departments, maintenance, and public and private entities.
- (b) The Cross-Connection Control Program must be developed in consultation with a Cross-Connection Control Specialist.
  - (c) The District must have at least one Cross-Connection Control Specialist as a permanent or contracted employee of the District, and that specialist, or their designee, must be available as needed within one hour.

#### **3.1.4. Plan for the District's Cross-Connection Control.**

The District will submit a written Cross-Connection Control Plan for State Water Board review in accordance with CCCPH 3.14 and ensure its Cross-Connection Control Plan is, at all times, representative of the current operation of its Cross-Connection Control program. The Cross-Connection Control Plan will be available to the State Water Board for review upon request. If there is a substantive revision to the Cross-Connection Control Plan, the District will submit the revised Cross-Connection Control Plan to the State Water Board for review.

## **3.2. Article 2 - Hazard Assessments and Required Protection**

### **3.2.1. Hazard Assessments**

Hazard Assessments will be conducted in accordance with Section 3.2.1 of the CCCPH.

(a) The District will conduct an initial hazard assessment of the user premises within its service area. The District will utilize user surveys, and GIS mapping, along with plans, specifications, and on-premises inspections when deemed necessary.

(b) The hazard assessment must consider:

- (1) The existence of cross-connections;
- (2) the type and use of materials handled and present, or likely to be, on the user premises;
- (3) the degree of piping system complexity and accessibility;
- (4) access to auxiliary water supplies, pumping systems, or pressure systems;
- (5) distribution system conditions that increase the likelihood of a backflow event (e.g., hydraulic gradient differences impacted by main breaks and high water-demand situations, multiple service connections that may result in flow-through conditions, etc.);

- (6) user premises accessibility;
  - (7) any previous backflow incidents on the user premises; and
  - (8) the requirements and information provided in the CCCPH.
- (c) Each hazard assessment must identify the degree of hazard to the District's distribution system as either a high hazard cross-connection, a low hazard cross-connection, or having no hazard. Examples of some high hazard cross-connection activities may be found in Appendix D of the CCCPH and Appendix C of this Policy.
- (d) The hazard assessment must determine whether an existing BPA, if any, provides adequate protection based on the degree of hazard.
- (e) Subsequent to the initial hazard assessment described in subsection (a), the District must perform a hazard assessment under the following criteria:
  - (1) if a user premises changes account holder, excluding single-family residences;
  - (2) if a user premises is newly or re-connected to the District's system;
  - (3) if evidence exists of changes in the activities or materials on a user's premises;
  - (4) if backflow from a user's premises occurs;
  - (5) periodically, as identified in the District's Cross-Connection Control Plan.

#### **3.2.1.1. Condition of Service**

- (a) As a condition of service for both new and existing service connections, the District may require submission of plans, specifications, and/or a completed cross-connection questionnaire for review.
- (b) If the District determines that a backflow prevention assembly is required to safeguard the public water system, the assembly must be installed prior to the initiation of service.

- (c) The District may provide and require a cross-connection questionnaire(s) be completed to determine if any new or additional hazards exist when a water user premises changes account holder. This excludes single-family residences.
- (d) The District may require an on-premises hazard assessment to further evaluate potential cross connection hazards. The District will notify the affected water user for the need of hazard assessment. If, in the judgment of the District, an approved backflow prevention device is required at any metered water service connection for the safety of the District system, the District shall give notice in writing to the affected water user to install an approved backflow prevention device at each of the premises' metered water service connections. Within the time prescribed by the District, the water user shall install such approved device or devices at the water user's sole expense. Failure, refusal, or inability on the part of the water user to install said device or devices shall immediately constitute grounds for discontinuing water service to the premises until such device or devices have been properly installed.
- (e) The District may, at its sole discretion, require a reassessment for cross connection hazards of any premises to which it serves water. The District will notify in writing the affected water user of the need for assessment. Any water user who cannot or will not cooperate with the hazard assessment, including an on-premises hazard assessment of the on-site piping system if needed, may be required to install the backflow prevention assembly the District considers appropriate. Failure, refusal, or inability on the part of the water user to install said device or devices shall immediately constitute grounds for discontinuing water service to the premises until such device or devices have been properly installed.
- (f) All water user systems shall be open for hazard assessment at all reasonable times to authorized representatives of the District to enable the

District to ascertain the existence of cross-connection or other structural or sanitary hazards, including violations of this policy. When such a condition becomes known, the District shall deny or immediately discontinue service to the premises until the water user has corrected the condition(s) in conformance with State laws, and District ordinances relating to plumbing and water supplies, and with policies pursuant thereto.

- (g) If the hazard assessment completed identifies corrective action, the District will notify the water user of the findings, listing the corrective actions to be taken. A period of thirty (30) days will be given to complete all corrective actions required, including installation of backflow prevention assemblies. Failure, refusal, or inability on the part of the water user to install said device or devices shall immediately constitute grounds for discontinuing water service to the premises until such device or devices have been properly installed. A 48-hour disconnection notice will be given to the customer prior to discontinuing service. The District may provide additional notification and/or time to make the necessary repairs as it deems necessary. This will be addressed on a case-by-case basis.

### **3.2.2. Backflow Protection Required**

- (a) The potable distribution system will be protected from backflow from identified hazards through the proper installation, continued operation, and field testing of an approved BPA (see Sec. 3.3 for installation and approved BPA criteria). When a DC is required or referenced in this Policy, a DCDA or DCDA-II type of assembly may be substituted if appropriate. When an RP is required or referenced in this Policy, an RPDA or RPDA-II type of assembly may be substituted if appropriate.
- (b) The BPA installed must be no less protective than that which is commensurate with the degree of hazard at a user premises, as specified in this Chapter and as determined based on the results of the hazard assessment conducted pursuant to CCCPH section 3.2.1.



(c) Unless otherwise specified in this Chapter, the District shall, at all times, protect the District's water supply from high hazard cross-connections (refer to Appendix C of this Policy and Appendix D of the CCCPH for examples) through premises containment utilizing air gaps (AGs) or reduced pressure principle assemblies (RPs). The following provisions apply:

- (1) An alternate method of premises containment may be permitted in place of a required AG, provided the proposed alternative does not compromise the level of protection for public health. Such alternatives require prior review and approval by the State Water Board.
- (2) Where premises containment is deemed infeasible, the District may accept internal protection in lieu of containment, subject to review and approval by the State Water Board.

(d) Unless otherwise permitted or restricted by statute or California Code of Regulations (CCR) Title 22, Division 4, Chapter 3, the District may authorize the use of a swivel-ell in lieu of an air gap (AG) for premises containment protection when temporarily substituting tertiary recycled water use areas with potable water from the District's water supply, provided all of the following conditions are satisfied:

- (1) The swivel-ell is approved by the State Water Board.
- (2) The use and operation of the swivel-ell follow the details in the District's Cross-Connection Control Plan.
- (3) The design and construction of the swivel-ell comply with the criteria specified in Appendix C of the CCCPH.
- (4) Inspections by the District will be conducted and documented at least every 12 months to verify ongoing compliance with the design and construction requirements outlined in Appendix C of the CCCPH.

(5) The reduced pressure principle assembly (RP) used in conjunction with the swivel-ell is field tested and confirmed to be functioning properly, adhering to the following:

(A) A visual inspection of the RP shall be completed immediately upon each switchover to potable water use.

(B) A field test of the RP shall be completed within 48 hours of each switchover to potable water use.

(C) Additional field testing shall occur at least every 12 weeks during periods when the recycled system is supplied with potable water.

(6) A Recycled Water Use Agreement, executed by authorized representatives of the District and the Water User, shall be in place and include the following provisions:

(A) The District and The State Water Board shall be notified within 24 hours of each switchover to or from potable water, provided an estimated timeframe for the next switchover, and furnished with the field testing results required under paragraph CCCPH (5)(B).

(B) A District representative, certified as a Cross-Connection Control Specialist, shall be present to supervise each switchover.

(C) Within seven days of each switchover, if requested by the State Water Board, the District shall submit a written report detailing compliance with this subsection, including potable and recycled water usage data.

(e) **Fire protection systems** - Except as noted below, the potable distribution system will be protected with no less than DC protection for user premises with a fire protection system by July 1, 2034, per CCCPH Section 3.3.1(g).

a. Prior to the installation of the BPA, the water user shall provide the District proof of approval of the BPA installation from the water users local fire agency.

- (1) A high hazard cross-connection fire protection system, including but not limited to fire protection systems that may utilize chemical addition (e.g., wetting agents, foam, anti-freeze, corrosion inhibitor, etc.) or an auxiliary water supply, must have no less than RP protection.
- Existing fire protection systems with DCs, DCDAs, or DCDA-IIs installed before July 1, 2024, will be retrofitted to RPDA or RPDA-II by July 1, 2034, unless the District determines no hazard exists, per CCCPH Section 3.3.1(g)(2). Until retrofitted, these assemblies will be tested annually.
- (2) Subject to State Water Board approval, existing fire protection systems that do not meet Section 3.2.2 (e)(3) or cannot install DC protection by July 1, 2034, the District may propose in the cross-connection control plan submitted for CCCPH Section 3.1.4:
- (A) an alternative date; or
  - (B) an alternative method of backflow protection that provides at least the same level of protection to public health.
- (3) A BPA is not necessary for a low hazard fire protection system on residential user premises if the following criteria are satisfied:
- (A) the user premises has only one service connection to the District water system;
  - (B) a single service line onto the user premises exists that subsequently splits on the property for domestic flow and fire protection system flow, such that the fire protection system may be isolated from the rest of the user premises;
  - (C) a single, water industry standard, water meter is provided to measure combined domestic flow and fire protection system flow;
  - (D) the fire protection system is constructed of piping materials certified as meeting NSF/ANSI Standard 61; and

- (E) the fire protection system's piping is looped within the structure and is connected to one or more routinely used fixtures (such as a water closet) to prevent stagnant water. This is also known as a passive purge system.
- (f) The State Water Board and/or the District may, at their discretion, require a water user to designate a user supervisor when the user premises has a multi-piping system that conveys various types of fluids and where changes in the piping system are frequently made. If a user supervisor is designated the following is required:
  - (1) The user supervisor is responsible for the avoidance of cross-connections during the installation, operation and maintenance of the water user's pipelines and equipment. The user supervisor must be trained on the fluids used and backflow protection for the premises, and must inform the District of changes in piping, and maintain current contact information on file with the District; and
  - (2) The District must include in the Cross-Connection Control Plan required in CCCPH section 3.1.4 the training and qualification requirements for user supervisors, identify the entity that will provide the user supervisor training, and frequency of any necessary recurring training. The training must adequately address the types of hazards and concerns typically found.
  - (3) Recycled water user must designate a "Recycled Water Site Supervisor" who is responsible for the recycled water system at each use area under the user's control. Designated recycled water site supervisors shall obtain instruction in the use of recycled water from an institution approved by the State DDW and County DEH.
- (g) Facilities producing, treating, storing, or distributing drinking water that are an approved water supply or water recycling plants as defined by CCR Title 22, Section 60301.710 must have proper internal protection from cross-connections

to ensure that all drinking water produced and delivered to customers and workers at those facilities is free from unprotected cross-connections.

- (1) The District will identify internal cross-connections and incorporate the associated internal backflow prevention devices into the Cross-Connection Control Program, as outlined in this chapter.

### **3.3. Article 3 - Backflow Prevention Assemblies**

#### **3.3.1. Standards for Types of Backflow Protection**

- (a) AG must meet the requirements in Table 1, Minimum Air Gaps for Generally used Plumbing Fixtures, page 4 of the American Society of Mechanical Engineers (ASME) A112.1.2-2012(R2017) (See Appendix B of the CCCPH).
- (b) Only backflow prevention assemblies which have been approved per Article 3 Section 3.3.1 of the CCCPH shall be acceptable for installation by a water user connected to the District's potable water system.

Upon request, the District will provide a list of approved backflow prevention assemblies.

- (c) BPAs must not be modified following approval granted under section 3.3.1 (b). BPA testers are required to notify the District if a water user or District owned BPA has been modified from the CCCPH section 3.3.1 (b) approval.

#### **3.3.2. Installation Criteria for Backflow Protection**

- (a) **Air-Gaps (AG)** the following is required:
  - (1) The receiving water container must be located on the water user's premises at the water user's service connection unless an alternate location has been approved by the District;
  - (2) all piping between the water user's service connection and the discharge location of the receiving water container must be above finished grade and

be accessible for visual inspection unless an alternative piping configuration is approved by the District;

- (3) the District will ensure that the AG is installed as specified in CCCPH section 3.3.1 (a); and
- (4) any new air gap installation at a user's service connection must be reviewed and approved by the State Water Board prior to installation.
- (b) **Reduced Pressure Principle Backflow Prevention Assembly (RP)** must be installed such that the lowest point of an assembly is a minimum of twelve inches above grade, and a maximum of thirty-six inches above the finished grade, unless an alternative is approved by the District.
- (c) **Double Check Valve Assembly (DC)** may only be installed where a health hazard does exist. DCs installed or replaced after the effective date of the CCCPH, July 1, 2024, such that the lowest point of an assembly is a minimum of twelve inches above grade, and a maximum of thirty-six inches above the finished grade, unless an alternative is approved by the District. Below-ground installation of a backflow prevention assembly may only be permitted if approved by the District, provided the District determines that no feasible above-ground alternatives exist.
- (d) A PVB or SVB must be installed a minimum of twelve inches above all downstream piping and outlets.
- (e) SVBs may not be used for premises containment. PVBs may only be used for roadway right of way irrigation systems as premises containment where there is no potential for backpressure and may only be permitted if approved by the District, provided the District determines that installation of an RP is not feasible.
- (f) A RP or DC installed after the adoption of the CCCPH, July 1, 2024, must have a minimum side clearance of twelve inches, except that a minimum side clearance of twenty-four inches must be provided on the side of the assembly

that contains the test cocks. The District may approve alternate clearances providing that there is adequate clearance for field testing and maintenance.

- (g) Backflow protection must be located as close as practical to the water user's service connection unless one or more alternative locations have been approved by the District. If internal protection is provided in lieu of premises containment, the District must have access to the user premises and must ensure that the on-site protection meets the requirements of the CCCPH Chapter 3 for installation, field testing, and inspections.
- (h) Each BPA and air gap separation must be accessible for field testing, inspection, and maintenance.
- (i) BPAs shall be the property of the water user and the District shall have no responsibility or liability for the cost of operation, maintenance, repair, or replacement thereof. The water user shall maintain the physical condition of the BPAs and shall be solely responsible for any claims that may arise from injuries or damages caused by the assemblies.

### **3.3.3. Field Testing and Repair of Backflow Prevention Assemblies and Air Gap Inspection**

- (a) All BPAs installed for the District's Cross-Connection Control Program will be field tested following installation, repair, depressurization for winterizing, or permanent relocation. All required field testing must be performed by certified backflow prevention assembly testers using the current edition of USC Manual of Cross-Connection Control approved test procedures.
- (b) BPAs must be field tested at least annually. More frequent field testing for premises with high hazard cross-connection or BPA at increased risk of testing failure may be required at the District's, the State Water Board's, or the local health agency's discretion. These inspections and tests shall

be at the expense of the water user and shall be performed by an approved Certified Backflow Prevention Assembly Tester.

(1) Water User Notification-Annual Backflow Testing and Maintenance

(A) The District will notify each affected water user when it is time for the backflow prevention assembly installed on their service connection to be tested.

The Notice shall contain the following information:

1. The Backflow Assembly location and account number (or other appropriate identification numbers).
2. A statement that the water user is responsible for providing for the routine maintenance, repair, and testing.
3. That the testing requirement is made under the authority of the State Water Resources Control Board, Cross-Connection Control Policy Handbook (CCCPH), and Olivenhain's Cross-Connection Ordinance.
4. A deadline of 30 days by which the assembly must be tested, repaired (if necessary), and a passing test result submitted.
5. That if the water user fails to test or repair an assembly within the time period required by the notice, the District may terminate any or all water service to the affected water user.
6. Instructions for the water user to submit the test results online using backflow testing and maintenance software provided by the District.

(B) A second notice shall be sent to each water user who does not have their backflow prevention assembly tested by the deadline as prescribed in the first notice. The second notice will give the water user a fifteen (15) day period to have their backflow prevention



assembly tested, repaired (if necessary), and a passing test result submitted. This notice shall include all information included on the first notice.

(C) A third notice shall be sent to each water user who does not have their backflow prevention assembly tested by deadline as prescribed in the second notice. The third notice will give the water user a five (5) day period to have their backflow prevention assembly tested, repaired (if necessary), and a passing test result submitted. This notice shall include all information included on the second notice.

(D) A fourth notice shall be delivered to each water user service address who does not have their backflow prevention assembly tested by the deadline as prescribed in the third notice. The fourth notice will give the water user a 48-hour period to have their backflow prevention assembly tested. If no action is taken within the prescribed time period, the District will terminate water service to the affected water user until the subject backflow assembly is tested, repaired (if necessary), and a passing test result submitted.

(2) The District will supply affected water users with a list of persons acceptable to the District to test backflow prevention assemblies. The District will notify affected water users by mail or email when annual testing of an assembly is needed and also supply users with the necessary information needed to submit test results online which must be completed each time an assembly is tested, repaired, or replaced.

(3) Early testing cannot be performed more than 45 days prior to the testing due date provided on the 1<sup>st</sup> annual notice. If the test report is

submitted in a calendar year that is before the calendar year on the testing notice, the test report will not be accepted.

- (4) All passing test results must be submitted within ten (10) days of the date that testing was performed. All failing test results must be submitted within five (5) days of the date that testing was performed.
- (c) Air-gap separations must be visually inspected at least annually to determine compliance with Chapter 3 of the CCCPH by persons certified as backflow prevention assembly testers or certified as a Cross-Connection Control Specialist pursuant to Chapter 3 of the CCCPH.
- (d) Passing field tests shall be required before the District will provide continuous service to a water user with a newly installed backflow prevention assembly. Devices shall be repaired, overhauled, or replaced at the sole expense of the water user whenever said devices are found to be defective or cannot produce passing field tests.
- (e) BPAs that fail a field test must be repaired or replaced. A period of thirty (30) days will be given to repaired or replace, and a passing test result submitted. Failure, refusal, or inability on the part of the water user to repair or replace said device or devices shall immediately constitute grounds for discontinuing water service to the premises until such device or devices have been properly repaired or replace, and a passing test result submitted. A 48-hour disconnection notice will be given to the customer prior to discontinuing service. The District may provide additional notification and/or time to make the necessary repairs as it deems necessary. This will be addressed on a case-by-case basis.
- (f) Backflow prevention assembly testers must notify the District as soon as possible within 24 hours if a backflow incident or an unprotected cross-connection is observed at the BPA or prior to the user premises during field testing. The District will immediately conduct an investigation and discontinue service to the user premises if a backflow incident is

confirmed, and water service will not be restored to that user premises until the District receives a confirmation of a passing BPA field test from a backflow prevention assembly tester and the assembly is protecting the District's potable water system.

- (g) Records of BPA tests, repairs, overhaul and replacements must be submitted to the District on the online backflow testing and standard maintenance portal assigned by the District. All BPA repairs, performed by the tester or the tester's company, must be recorded. Failure to list all repairs performed constitutes an inaccurate/ falsified record.

### **3.4. Article 4 - Backflow Prevention Assembly Testers and Cross-Connection Control Specialists**

#### **3.4.1. Backflow Prevention Assembly Tester Certification**

- (a) BPA required by the District must be field tested by a person with valid certification from a certifying organization recognized by the State Water Board pursuant to Chapter 3, Article 4 of the CCCPH.

##### **(1) Tester Certification Submission**

Backflow prevention assembly testers must submit their Backflow Tester's Certification to the District via the District's online backflow testing and standard maintenance portal prior to submitting test reports.

- a. The District shall verify that the certifying organization is recognized by the State Water Board.

##### **(2) Field Testing Equipment Standards**

Backflow prevention assemblies required by the District shall be field tested using a field test kit or gauge that is regularly maintained and certified for accuracy to National Institute of Standards and

Technology (NIST) standards. Test kits must be calibrated and certified annually, or whenever their accuracy is suspected to be compromised.

- a. Backflow testers shall submit annual calibration and certification renewals for their test kits to the District for verification and approval via the District's online backflow portal. Test reports from assemblies tested with an expired gauge calibration or during a period of expired tester certification shall not be accepted by the District.

(b) [Not applicable to this document]

(c) [Not applicable to this document]

(d) [Not applicable to this document]

- (e) BPA required by the District must be field tested by a person who has been approved by the District.

The District will only approve testers who have completed the requirements in this Article, and the following:

- (1) the tester, the tester's company, or the testers firm has registered with the District's online backflow testing and standard maintenance portal, and
  - (2) the tester has completed and submitted a Backflow Testers Agreement (Appendix E of this Policy) to the District via the District's online backflow testing and standard maintenance portal.
- (f) This Article does not preclude the District from disallowing the use of an individual tester certified pursuant to this Article if the District has reason to believe a certified tester may not be proficient in accurately determining the operating condition of BPA, or for any other reason (e.g., fraud, deceit, negligence, misconduct, etc.).
- (1) The District must report any evidence of a tester falsifying reports to that tester's certifying organization pursuant to the CCCPH section 3.4.1.(f).

- (2) The tester and the tester's company or firm may be removed from the District's Certified Backflow Prevention Assembly Testers list for a minimum of three (3) years.

### **3.4.2. Cross-Connection Control Specialist Certification**

- (a) Cross-Connection Control Specialists used pursuant to the CCCPH and the District's Cross-Connection Program must have valid certification from a certifying organization recognized by the State Water Board pursuant to Chapter 3, Article 4 of the CCCPH.
- (b) [Not applicable to this document]
- (c) [Not applicable to this document]
- (d) Not applicable to this document]
- (e) [Not applicable to this document]
- (f) This Article does not preclude the District from disallowing the use of an individual Cross-Connection Control Specialist certified pursuant to this Article if the District has reason to believe a certified Cross-Connection Control Specialist may not be proficient in their knowledge of cross-connection control and the causes, effects, and prevention of backflow, or for any other reason (e.g., fraud, deceit, negligence, misconduct, etc.).
  - (1) The District must report any evidence of a specialist falsifying reports to that specialist's certifying organization pursuant to the CCCPH section 3.4.1.(f).

## **3.5. Article 5 - Recordkeeping, Backflow Incident Response, and Notification**

### **3.5.1. Recordkeeping**

- (a) All records listed below will be retained for at least three calendar years, unless otherwise specified:

- (1) The two most recent hazard assessments for each user premises, conducted pursuant to this policy and CCCPH section 3.2.1 (Hazard Assessment);
- (2) for each BPA, the associated hazard or application, location, owner, type, manufacturer and model, size, installation date, and serial number;
- (3) for each AG installation, the associated hazard or application and the location, owner, and as-built plans of the AG;
- (4) results of all BPA field testing, AG inspection, and swivel-ell inspections and field tests for the previous three calendar years, including the name, test date, repair date, and certification number of the backflow prevention assembly tester for each BPA field test and AG and swivel-ell;
- (5) repairs made to, or replacement or relocation of, BPAs for the previous three calendar years;
- (6) the most current cross-connection tests (e.g. shutdown test, dye test);
- (7) if a user supervisor is designated for a user premises, the current contact information for the user supervisor and water user, and any applicable training and qualifications as described by this Chapter and by CCCPH section 3.2.2(f);
- (8) descriptions and follow-up actions related to all backflow incidents;
- (9) if any portion of the cross-connection control program is carried out under contract or agreement, a copy of the current contract or agreement;
- (10) the current Cross-Connection Control Plan as required in CCCPH section 3.1.4.; and
- (11) any public outreach or education materials issued as required in CCCPH section 3.1.3.(a)(9) for the previous three calendar years.

(b) All information in subsection (a) must be available to the State Water Board upon request.

- a. The District shall verify that the certifying organization is recognized by the State Water Board.

### **3.5.2.Backflow Incident Response Procedure**

The District shall maintain procedures within its Cross-Connection Control Plan, as mandated by CCCPH Section 3.1.4, to investigate and respond to suspected backflow incidents, ensuring the protection of the District's water supply. These procedures shall encompass, at a minimum, the requirements outlined in CCCPH Sections 3.5.2 and 3.5.3, including but not limited to the investigation and response protocols specified therein, and shall incorporate the information detailed in Appendix F of the CCCPH. The District shall regularly review and update these procedures, as necessitated by regulatory changes, incident findings, or operational improvements, to ensure ongoing effectiveness and compliance.

### **3.5.3.Backflow Incident Notification**

- (a) The District will notify the State Water Board and local health agencies of any known or suspected incident of backflow within 24 hours of the determination. If required by the State Water Board, the District must issue a Tier 1 public notification pursuant to CCR, Title 22, Section 64463.1
- (b) If required by the State Water Board, the District will submit, by a date specified by the State Water Board, a written incident report describing the details and affected area of the backflow incident, the actions taken by the District in response to the backflow incident, and the follow up actions to prevent future backflow incidents. The written report must contain, at a minimum, the information contained in the CCCHP (Appendix F).

---

## **Appendices**

**Appendix A:** Backflow Incident Response Plan

**Appendix B:** Backflow Incident Reporting Form


**Appendix C:** High Hazard Examples

**Appendix D:** Cross-Connection Control Priority List

**Appendix E:** Backflow Tester Agreement

---



<p>Appendix A</p>  <p>OLIVENHAIN</p> <p>Municipal Water District</p>	<h1>BACKFLOW INCIDENT RESPONSE PROCEDURE</h1>	
	<p><b>Latest Revision Date:</b></p> <p><b>April 21, 2025</b></p>	<p><b>Page 1 of 6</b></p>

## Purpose


The purpose of this Backflow Incident Response Procedure is to establish procedures for identifying, responding to, and mitigating backflow incidents that could compromise the safety and quality of the drinking water supply in the Olivenhain Municipal Water District (OMWD) service area. This Procedure ensures compliance with the California Cross-Connection Control Policy Handbook (CCCPH) and protects public health by preventing contamination of the potable water distribution system.

## Scope

This Procedure applies to all operations, personnel, and facilities within OMWD, including approximately 87,000 residents served across Encinitas, Carlsbad, Solana Beach, and unincorporated areas of San Diego County. It covers all service connections, backflow prevention assemblies, and potential cross-connections within the district's potable water system.

## Definitions

- **Backflow:** The undesirable reversal of flow of water or other substances into the potable water distribution system.
- **Backsiphonage:** Backflow caused by a negative pressure (vacuum) in the distribution system.
- **Backpressure:** Backflow caused by a downstream pressure exceeding the supply pressure.
- **Cross-Connection:** Any actual or potential connection between the potable water system and a source of contamination or pollution.
- **Backflow Prevention Assembly:** A device installed to prevent backflow, approved per CCCPH standards (e.g., reduced pressure zone [RPZ] assembly, double check valve assembly).

<p>Appendix A</p>  <p>OLIVENHAIN Municipal Water District</p>	<h1>BACKFLOW INCIDENT RESPONSE PROCEDURE</h1>	
	<p><b>Latest Revision Date:</b></p> <p><b>April 21, 2025</b></p>	<p><b>Page 2 of 6</b></p>


## Roles and Responsibilities

- **General Manager:** Oversees the implementation of this Procedure, ensures staff training, and authorizes coordination with regulatory agencies.
- **Operations Staff:** Conduct inspections, respond to incidents, and perform initial containment actions.
- **Backflow and Cross-Connection Coordinator:** Maintains records of backflow prevention assemblies, investigates incidents, and ensures compliance with CCCPH requirements.
- **Public Information Officer:** Communicates with San Diego County Environmental Health and Quality and manages public notifications during incidents.

## Identification of a Backflow Incident

A backflow incident may be identified through:

- Customer complaints (e.g., unusual taste, odor, or color of water) reported to OMWD.
- Pressure anomalies detected in the distribution system via SCADA monitoring.
- Reports of cross-connection violations or failed backflow prevention assembly tests submitted to OMWD's Backflow Program.
- Visual evidence of contamination (e.g., discolored water, sediment) observed by staff or customers.
- Alerts from San Diego County Environmental Health or SWRCB.

<p>Appendix A</p>  <p>OLIVENHAIN Municipal Water District</p>	<h1>BACKFLOW INCIDENT RESPONSE PROCEDURE</h1>	
	<p><b>Latest Revision Date:</b></p> <p><b>April 21, 2025</b></p>	<p><b>Page 3 of 6</b></p>

## Immediate Response Procedures

Upon suspicion or confirmation of a backflow incident:

### **1. Isolate the Affected Area:**

- Shut off the water supply to the affected service connection or segment using the nearest isolation valve.
- Notify downstream customers of the service interruption.

### **2. Assess the Situation:**


- Operations staff will inspect the site to identify the source of backflow (e.g., failed assembly, unauthorized or unprotected cross-connection).
- Collect water samples from the affected area for testing and record details (e.g., sample location, time) on the Backflow Incident Report Form.

### **3. Contain the Contamination:**

- Install temporary backflow prevention measures (e.g., air gap, additional assembly) if feasible.
- Prevent further spread by maintaining isolation until the incident is resolved.

### **4. Notify Authorities:**

- Contact San Diego County Environmental Health and Quality at (858) 505-6700 within 24 hours of the incident.
- Notify the SWRCB Division of Drinking Water, District 14 (Southern California) at (619) 525-4159, as required by CCCPH.
- If hazardous materials are involved, contact San Diego County Hazardous Materials Division at (858) 505-6657.


<p>Appendix A</p>  <p>OLIVENHAIN Municipal Water District</p>	<h1>BACKFLOW INCIDENT RESPONSE PROCEDURE</h1>	
	<p><b>Latest Revision Date:</b></p> <p><b>April 21, 2025</b></p>	<p><b>Page 4 of 6</b></p>

## Investigation and Mitigation

- **Investigate the Cause:**
  - Review OMWD's backflow prevention assembly database for testing and maintenance history.
  - Conduct a Hazard Assessment per OMWD Cross-Connection Control Policy. inspect the site for cross-connections or plumbing violations per OMWD's Cross-Connection Control Policy.
  - Interview affected customers or property owners, if applicable.
- **Mitigate the Incident:**
  - Notify the affected water user to repair or replace any failed backflow prevention assemblies at their metered service connection(s) per CCCPH-approved standards and OMWD's Cross-Connection Control Policy. OMWD will verify completion of repairs or replacements.
  - Flush and disinfect the affected portion of the distribution system per AWWA standards and Title 22 of the California Code of Regulations.
  - Test water quality (e.g., coliform, chlorine residual) to confirm safety before restoring service; record results on the Backflow Incident Report Form.

## Public Notification

- If contamination is confirmed or suspected to have impacted public health, or if required by the State Water Board,
  - issue a Tier 1 public notification (e.g., 'Do Not Drink' or 'Boil Water' advisory) pursuant to CCR, Title 22, Section 64463.1, in coordination with San Diego County Environmental Health and SWRCB.
  - Notify affected customers via OMWD's website ([www.olivenhain.com](http://www.olivenhain.com)), email, social media, and/or reverse 911 system.
  - Provide updates until the incident is resolved and water is deemed safe by regulatory authorities.
  - log notification details on the Backflow Incident Report Form.


<p>Appendix A</p>  <p><b>OLIVENHAIN</b> Municipal Water District</p>	<h1>BACKFLOW INCIDENT RESPONSE PROCEDURE</h1>	
	<p><b>Latest Revision Date:</b></p> <p><b>April 21, 2025</b></p>	<p><b>Page 5 of 6</b></p>

## Documentation and Reporting

- Maintain detailed records of the incident, including:
  - Date, time, and location of the incident.
  - Actions taken (e.g., isolation, repairs, notifications).
  - Water quality test results.
  - Communications with regulatory agencies and customers.
- If required by the State Water Board, submit a written report, based on the completed Backflow Incident Report Form, to San Diego County Environmental Health and SWRCB District 14 by a date specified by the State Water Board, as required by CCCPH. The report shall detail the cause, affected area, response actions taken by OMWD, and follow-up measures to prevent future backflow incidents. Maintain detailed records of the incident using the Backflow Incident Report Form, including:
  - Date, time, and location of the incident.
  - Actions taken (e.g., isolation, repairs, notifications).
  - Water quality test results.
  - Communications with regulatory agencies and customers."

## Post-Incident Review

- Conduct a debriefing with OMWD staff to evaluate response effectiveness and review the Backflow Incident Report Form.
- Update this Procedure or the Cross-Connection Control Policy based on lessons learned, if necessary.
- Ensure the affected water user has all impacted backflow prevention assemblies at their metered service connection(s) retested and certified by an certified tester per OMWD's Cross-Connection Control Policy and Backflow Program; verify compliance.

<p>Appendix A</p>  <p>OLIVENHAIN</p> <p>Municipal Water District</p>	<h1>BACKFLOW INCIDENT RESPONSE PROCEDURE</h1>	
	<p><b>Latest Revision Date:</b></p> <p><b>April 21, 2025</b></p>	<p><b>Page 6 of 6</b></p>

## Training and Preparedness

- Train all OMWD staff annually on backflow prevention, cross-connection control, and this response Procedure, including proper use of the Backflow Incident Report Form and enforcement of the Cross-Connection Control Policy.
- .
- Conduct periodic drills to simulate backflow incidents and test response readiness.
- Maintain an updated inventory of all backflow prevention assemblies (currently over 4,000 district-wide), including location, type, and testing history, per CCCPH requirements.

## Contact Information

- **OMWD Emergency Line:** (760) 753-6466 (24/7)
- **San Diego County Environmental Health and Quality:** (858) 505-6700
- **SWRCB Division of Drinking Water, District 14:** (619) 525-4159
- **San Diego County Hazardous Materials Division:** (858) 505-6657
- **OMWD Backflow Program:** (760) 753-6466 or backflow@olivenhain.com

## WATER SYSTEM INFORMATION

Water System Number: **CA3710029**

Water System Name: **OLIVENHAIN MWD**

Water System Classification: **Community**

Related Regulating Agency: **DISTRICT 14 - SAN DIEGO**

---

**Form Instructions:** Complete all applicable fields to document a backflow incident. Attach supporting documents (e.g., photos, test reports) as needed. Submit to the Backflow and Cross-Connection Coordinator for review. Use this form to prepare the written report for San Diego County Environmental Health and SWRCB, if required.

---

### 1. Incident Identification

Incident ID: BF-\_\_\_\_\_

Date and Time of Incident Detection: \_\_\_\_\_

#### Reported By:

Name: \_\_\_\_\_

Contact Info: \_\_\_\_\_ (Phone/Email)

Role: ☐ OMWD Staff ☐ Customer ☐ Other (specify: \_\_\_\_\_)

---

### 2. Location and Affected Area

Premise Location Backflow Originated from: \_\_\_\_\_

Service Connection Address: \_\_\_\_\_

Account Number: \_\_\_\_\_ Service Type: \_\_\_\_\_

Account Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Contact Info: Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Affected Area Description: \_\_\_\_\_

(e.g., "123 Main St. and downstream connections")

Estimated Number of Affected Persons: \_\_\_\_\_

---

### 3. Incident Details

**Type of Backflow Suspected:** ☐ Backsiphonage ☐ Backpressure ☐ Other (specify: \_\_\_\_\_)

**Source of Contamination (if known):** \_\_\_\_\_  
(e.g., "Irrigation system backflow, suspected fertilizer")

**Description of backflow substance:** \_\_\_\_\_

MSDS or Chemical Description Form Attached? ☐ Yes ☐ No

**Cause of Incident:** \_\_\_\_\_  
(e.g., "Failed RPZ assembly at meter #1234")

**Was the backflow fluid contained within the user side?** ☐ YES ☐ NO

#### Backflow Prevention Assembly Details:

Type: \_\_\_\_\_ (e.g., RPZ, Double Check Valve)

Serial Number: \_\_\_\_\_

Location at Service Connection: \_\_\_\_\_ (e.g., "Near meter at property line")

Last Test Date: \_\_\_\_\_ (MM/DD/YYYY)

Last Test Result: ☐ Pass ☐ Fail (attach report if available)

---

### 4. Consumer Complaints and Health Impacts

Number and Description of Consumer Complaints Received:

Number: \_\_\_\_\_ (e.g., "5 complaints")

Description: \_\_\_\_\_  
(e.g., "Customers reported foul odor and cloudy water")

Did Any Consumers Report Illness?: ☐ Yes ☐ No

If Yes, Describe: \_\_\_\_\_  
(e.g., "Two residents reported nausea after consuming water")

---

### 5. System and Sampling Data

Area System Pressure: \_\_\_\_\_ (e.g., "60 psi")

Is this within typical range?: ☐ Yes ☐ No

Typical Pressure: \_\_\_\_\_ (e.g., "55-65 psi")

Was a Sample of Contaminated Water Collected and Stored Before Flushing?: ☐ Yes ☐ No



If Yes, Describe Storage Location: \_\_\_\_\_ (e.g., "Stored at OMWD lab, sample #BF123")

Sampling Parameters (per DDW Recommendations):

Total Coliform: ☐ Tested (Result: \_\_\_\_\_) ☐ Not Tested

E. coli: ☐ Tested (Result: \_\_\_\_\_) ☐ Not Tested

Free Chlorine Residual: ☐ Tested (Result: \_\_\_\_\_ mg/L) ☐ Not Tested

Total Chlorine Residual: ☐ Tested (Result: \_\_\_\_\_ mg/L) ☐ Not Tested

pH: ☐ Tested (Result: \_\_\_\_\_) ☐ Not Tested

Odor: ☐ Tested (Result: \_\_\_\_\_) ☐ Not Tested

Turbidity: ☐ Tested (Result: \_\_\_\_\_ NTU) ☐ Not Tested

Temperature: ☐ Tested (Result: \_\_\_\_\_ °C) ☐ Not Tested

Color: ☐ Tested (Result: \_\_\_\_\_) ☐ Not Tested

Additional Sampling (at staff discretion): \_\_\_\_\_  
(e.g., "Tested for nitrates")

Was Chlorine Residual Increased After Discovery?: ☐ Yes ☐ No

If Yes, Describe: \_\_\_\_\_ (e.g., "Increased to 2.0 mg/L on MM/DD/YYYY")

---

## 6. Response Actions

Isolation Actions:

Description: \_\_\_\_\_ (e.g., "Shut off valve at meter #1234 at 10:00 AM")

Date/Time: \_\_\_\_\_ (MM/DD/YYYY, HH:MM)

Containment Measures:

Description: \_\_\_\_\_ (e.g., "Installed air gap at service connection")

Date/Time: \_\_\_\_\_ (MM/DD/YYYY, HH:MM)

Water User Actions:

Description: \_\_\_\_\_ (e.g., "Water user replaced RPZ on MM/DD/YYYY")

Date Completed: \_\_\_\_\_ (MM/DD/YYYY)

OMWD Verification: ☐ Yes ☐ No (if Yes, date: \_\_\_\_\_)

System Mitigation:

Description: \_\_\_\_\_ (e.g., "Flushed 500 ft of mainline, disinfected per AWWA standards")

Date/Time: \_\_\_\_\_ (MM/DD/YYYY, HH:MM)

---

## 7. Notifications

Regulatory Notifications:

Was the Division or Local County Health Notified Within 24 Hours?: ☐ Yes ☐ No

San Diego County Environmental Health and Quality:

Date/Time: \_\_\_\_\_ (MM/DD/YYYY, HH:MM)

Method: ☐ Phone ☐ Email ☐ Other (specify: \_\_\_\_\_)

Contact: (858) 505-6700

SWRCB Division of Drinking Water, District 14:

Date/Time: \_\_\_\_\_ (MM/DD/YYYY, HH:MM)

Method: ☐ Phone ☐ Email ☐ Other (specify: \_\_\_\_\_)

Contact: (619) 525-4159

San Diego County Hazardous Materials Division (if applicable):

Date/Time: \_\_\_\_\_ (MM/DD/YYYY, HH:MM)

Method: ☐ Phone ☐ Email ☐ Other (specify: \_\_\_\_\_)

Contact: (858) 505-6657

Other Agencies or Organizations Contacted: \_\_\_\_\_

(e.g., "Local Fire Department")

Notification to Affected Persons (if applicable):

Description: \_\_\_\_\_

(e.g., "Issued Tier 1 'Do Not Drink' advisory via reverse 911 on MM/DD/YYYY")

Methods Used: ☐ Website ☐ Email ☐ Social Media ☐ Reverse 911 ☐ Other (specify: \_\_\_\_\_)

Notification Text: \_\_\_\_\_ (attach or describe)

---

## 8. Follow-Up Actions

Corrective Actions by Water User:

Description: \_\_\_\_\_ (e.g., "Installed new RPZ, certified by ANSI-accredited tester")

Date Completed: \_\_\_\_\_ (MM/DD/YYYY)

Certification Attached: ☐ Yes ☐ No

OMWD Verification:

Description: \_\_\_\_\_ (e.g., "Inspected new RPZ on MM/DD/YYYY")

Date: \_\_\_\_\_ (MM/DD/YYYY)

Preventive Measures:

Description: \_\_\_\_\_ (e.g., "Educated customer on cross-connection risks")

Policy Updates:

Recommended Changes: \_\_\_\_\_ (e.g., "Update Cross-Connection Control Policy to clarify testing frequency")

---

## 9. Personnel and Documentation

OMWD Staff Involved:

Name: \_\_\_\_\_ Role: \_\_\_\_\_

Name: \_\_\_\_\_ Role: \_\_\_\_\_

Backflow and Cross-Connection Coordinator Review:

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_ (MM/DD/YYYY)

Attachments:

Laboratory Test Results

Sketch of the Cross-Connection and Modifications

MSDS or Chemical Information Forms (if chemical hazard known)

Applicable Backflow Assembly Test Reports (including most recent test before incident)

Photos

Customer Correspondence

Other (specify: \_\_\_\_\_)

---

## 10. Report Submission

Submission Status:

Date Submitted: \_\_\_\_\_ (MM/DD/YYYY)

Method: ☐ Email ☐ Mail ☐ Other (specify: \_\_\_\_\_)

SWRCB Deadline (if specified): \_\_\_\_\_ (MM/DD/YYYY)

Comments/Regulatory Feedback: \_\_\_\_\_

# High Hazard Examples

The following examples of high-hazard conditions help the Olivenhain Municipal Water District (OMWD) and our customers protect our community's drinking water from contamination. These conditions, which include risks like agricultural chemicals or recycled water, require robust backflow prevention to ensure water safety. By identifying these hazards, we work together to keep our water clean and safe for everyone.

**Sewage Handling Facilities:** Highly hazardous due to pathogenic bacteria and viruses that could cause severe illness if backflow occurs.

**Wastewater Lift Stations and Pumping Stations:** High hazard from pressurized systems that could force contaminated wastewater into potable water.

**Wastewater Treatment Processes, Handling, or Pumping Equipment**

**Interconnected to PWS:** High hazard due to direct connection allowing sewage or toxic chemicals to contaminate drinking water.

**Petroleum Processing or Storage Plants:** High hazard from toxic fuels and chemicals that could pose health risks if introduced into potable water.

**Radioactive Material Storage, Processing Plants, or Nuclear Reactors:** Extremely hazardous due to radioactive contamination risks, potentially causing long-term health effects.

**Mortuaries:** High hazard from embalming fluids and biological contaminants that could cause illness if backflow occurs.

**Cemeteries:** High hazard due to potential for decomposing organic matter or chemicals to contaminate water systems, risking public health.

**Sites with an Auxiliary Water Supply Interconnected with PWS:** High hazard because non-potable sources (e.g., wells) could introduce unknown contaminants directly into potable water.

**Sites with an Auxiliary Water Supply Not Interconnected with PWS:** High hazard due to risk of accidental cross-connections introducing non-potable water contaminants.

**Premises with More Than One Connection to the PWS:** High hazard as multiple entry points increase the likelihood of contaminant backflow from various sources.

**Recycled Water (++)(+++):** High hazard because non-potable recycled water could introduce bacteria or chemicals if not fully isolated from potable water.

**Recycled Water Interconnected to Piping System with PWS:** High hazard due to direct connection risking immediate contamination of drinking water with non-potable recycled water.

**Graywater Systems Interconnected to PWS:** High hazard from soaps, bacteria, or chemicals in household graywater that could contaminate potable water.

**Medical Facilities:** High hazard due to medical waste, disinfectants, or pathogens that could cause illness if backflow occurs.

**Kidney Dialysis Facilities:** High hazard from dialysis fluids or medical waste that could introduce harmful contaminants into drinking water.

**Dental Office with Water-Connected Equipment:** High hazard due to dental chemicals or biological matter that could contaminate potable water.

**Veterinarian Facilities:** High hazard from animal waste or medical chemicals that could introduce pathogens or toxins into water.

**Chemical Plants:** High hazard due to toxic chemicals used in manufacturing that could cause severe health effects if backflow occurs.

**Laboratories:** High hazard from hazardous chemicals or biological agents that could contaminate drinking water.

**Biotech Facilities:** High hazard due to biological or chemical agents used in research that could pose health risks if backflow occurs.

**Electronics Manufacture:** High hazard from toxic solvents or chemicals used in production that could contaminate potable water.

**Dry Cleaner Facilities:** High hazard due to toxic cleaning solvents (e.g., perchloroethylene) that could cause health issues if backflow occurs.

**Industrial or Commercial Laundry Facilities:** High hazard from detergents or chemicals that could contaminate drinking water.

**Metal-Plating Facilities:** High hazard due to highly toxic plating chemicals (e.g., cyanide) that could cause severe illness or death.

**Business Park with Single Meter Serving Multiple Businesses:** High hazard from diverse tenant activities (e.g., chemicals, waste) increasing contamination risk through a shared meter.

**Marine-Port Facilities:** High hazard from fuel, chemicals, or bilge water that could introduce toxic contaminants into potable water.

**Car Wash Facilities:** High hazard due to soaps, waxes, or recycled wash water containing chemicals that could contaminate drinking water.

**Mobile Home Park, RV Park, or Campgrounds with RV Hookups:** High hazard from sewage or chemicals in RV systems that could backflow into potable water.

**Hotels/Motels:** High hazard due to large plumbing systems with chemicals (e.g., pool treatments) that could contaminate water supply.

**Gas Stations:** High hazard from fuel or chemical spills that could introduce toxic substances into potable water.

**Fire Stations:** High hazard from firefighting chemicals or foam that could contaminate drinking water if backflow occurs.

**Solid Waste Disposal Facilities:** High hazard due to leachate or hazardous waste that could introduce toxins into potable water.

**Pet Groomers:** High hazard from shampoos or biological contaminants that could contaminate drinking water.

**Agricultural Premises:** High hazard from pesticides, fertilizers, or animal waste (e.g., from orchards, horse farms) that could cause illness if backflow occurs.

**Hazard Assessment Access Denied or Restricted:** High hazard due to unknown risks from uninspected systems, potentially hiding severe contaminants.

**Railroad Maintenance Facilities:** High hazard from fuel, lubricants, or chemicals that could contaminate potable water.

**Incarceration Facilities (e.g., Prisons):** High hazard from large plumbing systems with potential chemical or waste backflow risks.

**Temporary Connections to Fire Hydrants for Miscellaneous Uses, Including Construction:** High hazard from contaminants in temporary systems (e.g., construction debris) that could backflow into potable water.

**Private Water Distribution Mains:** High hazard due to unregulated mains potentially introducing contaminants into the PWS.

**Drinking Water Storage Tank Overflow Connected to a Sump or Storm Drain:** High hazard as drain contaminants could backflow into potable water via overflow connections.

**Airports:** High hazard from fuel, de-icing chemicals, or waste that could contaminate drinking water.

**Properties with Higher Elevation Than the Water Service Connection:** High hazard due to increased backpressure risking contaminant backflow into the PWS.

**Chemical Injection Systems:** High hazard from direct injection of chemicals (e.g., fertilizers, pesticides) that could contaminate potable water.

**Booster Pumps:** High hazard as pressurized pumps could force contaminants back into the potable water system.

**Confined Animal Facilities:** High hazard from animal waste or chemicals (e.g., from horse troughs) that could introduce pathogens or toxins into water.

This list is not all-inclusive. Hazard assessments may identify other risks not listed here, such as unique plumbing or property uses. OMWD conducts thorough evaluations to ensure all potential cross-connection hazards are addressed to safeguard our public water system.

# Cross-Connection Control Priority List

The Cross-Connection Control Priority List categorizes properties and facilities based on their potential to introduce contaminants into the potable water system through cross-connections. Organized into three risk tiers—High Priority, Moderate Priority, and Low Priority—the list assesses hazards from biological contaminants, chemical contaminants, and backflow risks associated with plumbing complexity and water usage. High Priority properties, such as water treatment plants and heavy industrial facilities, pose significant risks requiring stringent backflow prevention measures. Moderate Priority properties, including commercial and recreational facilities, present intermediate risks, while Low Priority properties, such as single-family homes, have minimal hazards. This list serves as a guide for prioritizing inspections, installing backflow prevention devices, and implementing protective measures to safeguard public health and ensure compliance with water quality regulations.

Priority	Risk Category	Premises Type	Hazards
1	High	Agricultural - Farm	Chemical contaminants (pesticides, fertilizers), biological contaminants (animal waste, pathogens), complex irrigation systems increasing backflow risk.
1	High	Agricultural - Horse Property	Biological contaminants (manure, pathogens like E. coli), chemical contaminants (pesticides, herbicides, stable cleaning agents), high water usage in irrigation or washing areas increasing backflow risk.
1	High	Agricultural - Nursery/Orchard	Chemical contaminants (pesticides, fertilizers), potential runoff into water systems, complex irrigation systems increasing backflow risk.
1	High	Dump	Chemical contaminants (leachate, hazardous waste), biological contaminants (decomposing materials), high risk of runoff or backflow into water systems.
1	High	Industrial - Biotech Facilities	Hazardous chemicals (solvents, reagents), biological agents (lab cultures), complex water systems (cooling towers, process water) with high backflow potential.
1	High	Industrial - Heavy Industrial	Biological contaminants (pathogens from organic process waste or cooling systems), chemical contaminants (hazardous chemicals like acids, solvents, heavy metals, or



			hydrocarbons), high backflow risk from complex water systems (cooling towers, process water, washing). Risk consistently high due to scale and hazardous materials.
1	High	Medical Building - Dental/Medical Offices	Biological contaminants (pathogens from medical procedures), chemical contaminants (disinfectants, medications), specialized equipment (dialysis, suction systems) increasing backflow risk.
1	High	Medical Building - Veterinary Facilities	Biological contaminants (animal waste, pathogens), chemical contaminants (disinfectants, medications), moderate to high backflow risk from specialized equipment.
1	High	Utilities - Sewer Pump Station	Biological contaminants (sewage, pathogens), chemical contaminants (treatment chemicals), high backflow risk due to system connectivity.
1	High	Utilities - Wastewater Treatment Plant	Biological contaminants (sewage, pathogens), chemical contaminants (treatment chemicals), critical infrastructure with potential for system-wide contamination if backflow occurs.
1	High	Utilities - Water Treatment Plant	Biological contaminants (pathogens like E. coli or Giardia in raw water, concentrated in treatment sludge), chemical contaminants (chlorine, chloramines, coagulants, pH adjusters), high backflow risk from complex water treatment systems (filtration, disinfection, distribution). Risk consistently high due to public health implications and system scale.
2	Moderate	Commercial - Auto Services (Car Washes, Repair Shops)	Chemical contaminants (oils, solvents, detergents), potential for backflow in washing or cooling systems, moderate risk of contamination.
2	Moderate	Commercial - Camp Site	Biological contaminants (sanitation, waste), chemical contaminants (cleaning agents, pesticides), moderate backflow risk from water hookups.
2	Moderate	Commercial - Food Service (Restaurants, Grocery Stores)	Biological contaminants (food waste, grease), chemical contaminants (cleaning agents, sanitizers), high water usage in kitchens or processing areas increasing backflow risk.
2	Moderate	Commercial - Health Services (Health Care Offices)	Biological contaminants (pathogens from medical procedures), chemical contaminants (disinfectants), moderate backflow risk from specialized equipment.

2	Moderate	Commercial - Hotel/Resort	Biological contaminants (sanitation, pool water), chemical contaminants (cleaning agents, pool chemicals), complex systems (cooling towers, irrigation) with moderate backflow risk.
2	Moderate	Commercial - Nursery	Chemical contaminants (fertilizers, pesticides), moderate backflow risk from irrigation systems, lower biological risk than agricultural nurseries.
2	Moderate	Commercial - Recreation Center	Biological contaminants (sanitation, pool water), chemical contaminants (cleaning agents, pool chemicals), moderate backflow risk from complex plumbing.
2	Moderate	Commercial - Strip-Mall	Biological contaminants (pathogens from restaurant food waste, grease, and multi-tenant sanitation), chemical contaminants (cleaning agents, sanitizers, possible landscaping chemicals like fertilizers), moderate backflow risk from complex shared plumbing (restaurant kitchens, retail restrooms, irrigation). Risk approaches 4 if numerous restaurants or intensive operations are present.
2	Moderate	Industrial - Light Industrial	Biological contaminants (minor pathogens from sanitation or organic process waste), chemical contaminants (cleaning agents, solvents, lubricants, possible landscaping chemicals), moderate backflow risk from plumbing systems supporting cleaning, cooling, or minor irrigation. Risk approaches 4 if extensive operations (e.g., large cooling systems or chemical-intensive processes) are present.
2	Moderate	Institutional - Fire Department	Chemical contaminants (cleaning agents, equipment maintenance chemicals), moderate backflow risk from high-pressure systems or hydrant connections.
2	Moderate	Institutional - Public Service (Child Development, Treatment Facilities)	Biological contaminants (sanitation, medical waste), chemical contaminants (cleaning agents), moderate backflow risk from complex plumbing.
2	Moderate	Institutional - School	Biological contaminants (cafeteria waste, sanitation), chemical contaminants (cleaning agents, lab chemicals in science rooms), moderate backflow risk from complex plumbing.
2	Moderate	Recreational - Golf Course (Bathrooms, Clubhouse, Maintenance)	Chemical contaminants (fertilizers, pesticides), biological contaminants (runoff from maintenance areas), irrigation systems with moderate backflow risk.

2	Moderate	Recreational - Park	Chemical contaminants (fertilizers, pesticides from landscaping), minor biological contaminants (restroom sanitation, concession waste if present), moderate backflow risk from irrigation systems or water features.
2	Moderate	Residential - Agricultural Property	Biological contaminants (manure, pathogens from small-scale livestock or gardening), chemical contaminants (limited pesticides, fertilizers, cleaning agents for animal care), moderate backflow risk from simple irrigation or animal washing systems. Risk may approach Low Priority (1–2) for minimal operations (e.g., small gardens) or escalate to higher Moderate Priority (3) for larger setups (e.g., multiple animals with irrigation).
2	Moderate	Residential - Assisted Living	Biological contaminants (pathogens from medical equipment, sanitation), chemical contaminants (disinfectants, cleaning agents), complex plumbing (laundry, medical areas, irrigation) with moderate backflow risk. Risk approaches 4 if extensive medical services (e.g., dialysis) are present.
2	Moderate	Residential - Church	Biological contaminants (sanitation), chemical contaminants (cleaning agents), moderate backflow risk if irrigation or kitchen facilities are present.
2	Moderate	Residential - HOA Irrigation	Chemical contaminants (fertilizers, pesticides, herbicides from community landscaping), minor biological contaminants (organic debris, stagnant water), moderate backflow risk from irrigation systems in residential common areas.
2	Moderate	Residential - Mental Health & Substance Use Treatment	Biological contaminants (pathogens from medical care, detox sanitation, therapy areas), chemical contaminants (disinfectants, cleaning agents, possible medication residues), moderate backflow risk from complex plumbing (bathrooms, laundry, medical/therapy areas, potential irrigation). Risk approaches 4 if extensive medical services (e.g., inpatient detox or psychiatric units) are present.
2	Moderate	Residential - Specialized Healthcare	Biological contaminants (pathogens from medical care, infection control sanitation, medical procedures), chemical contaminants (disinfectants, cleaning agents, possible medication residues), moderate backflow risk from complex plumbing (bathrooms, laundry, medical areas, potential irrigation). Risk approaches 4 if extensive medical

			services (e.g., infusion therapy or specialized care units) are present.
2	Moderate	Utilities - Municipal Irrigation	Chemical contaminants (fertilizers, pesticides, herbicides from landscaping), minor biological contaminants (organic debris, stagnant water), moderate backflow risk from irrigation systems connected to municipal water supplies.
2	Moderate	Utilities - Water District Support Facility	Biological contaminants (minor pathogens from office sanitation and fleet wash areas), chemical contaminants (cleaning agents, automotive oils, degreasers, possible water treatment chemicals like chlorine in storage), moderate backflow risk from plumbing systems supporting office restrooms, fleet maintenance wash bays, and minor warehousing needs. Risk approaches 4 if significant quantities of hazardous chemicals are stored.
3	Low	Commercial - Bank	Minimal biological contaminants (sanitation), chemical contaminants (cleaning agents), low backflow risk from basic plumbing systems.
3	Low	Commercial - Garden Center	Minor chemical contaminants (fertilizers, pesticides), low backflow risk unless extensive irrigation systems are present.
3	Low	Commercial - Office Building (General Offices, Post Office, Retail/Office)	Minimal biological contaminants (sanitation), chemical contaminants (basic cleaning agents), simple plumbing with low backflow risk.
3	Low	Commercial - Retail Store	Minimal biological contaminants (restrooms), chemical contaminants (cleaning agents), low backflow risk from basic plumbing systems.
3	Low	Commercial - Self-Storage	Minimal biological or chemical contaminants (basic sanitation, cleaning agents), very low backflow risk due to simple water usage.
3	Low	Commercial - Service Station	Minor chemical contaminants (oils, cleaning agents), low backflow risk unless extensive washing systems are present.
3	Low	Commercial - Shopping Center	Minimal biological contaminants (sanitation), chemical contaminants (cleaning agents), low backflow risk unless food service or auto services are included.
3	Low	Commercial - Warehouse	Minimal biological or chemical contaminants (basic sanitation, cleaning agents), low backflow risk unless industrial processes are present.

3	Low	Institutional - Library	Minimal biological or chemical contaminants (basic sanitation, cleaning agents), very low backflow risk due to simple water usage.
3	Low	Institutional - Police Station	Minimal biological contaminants (sanitation), chemical contaminants (cleaning agents), low backflow risk unless specialized equipment is present.
3	Low	Institutional - Public Building (General)	Minimal biological contaminants (sanitation), chemical contaminants (cleaning agents), low backflow risk from basic plumbing systems.
3	Low	Residential - HOA (Gate House, Clubhouse)	Minimal biological contaminants (sanitation), chemical contaminants (cleaning agents, minor irrigation), low backflow risk unless complex systems are present.
3	Low	Residential - Multi-Family (Apartments, Duplexes)	Minor biological contaminants (sanitation, laundry), chemical contaminants (cleaning agents), slightly higher backflow risk than single-family homes due to shared plumbing but still low overall.
3	Low	Residential - Single Family Home with Fire Service	Minor biological contaminants (bacteria from stagnant water in fire sprinkler lines), minimal chemical contaminants (possible corrosion inhibitors or disinfectants), low backflow risk due to simple system design and backflow prevention devices.
3	Low	Residential - Single-Family Home	Minimal biological or chemical contaminants (household cleaning agents, minor irrigation), low backflow risk unless pools or complex irrigation systems are present.



## **BACKFLOW PREVENTION ASSEMBLY TESTER AGREEMENT (Appendix E)**

Olivenhain Municipal Water District (OMWD) protects its potable water system from cross-connections and backflow per the State Water Resources Control Board's Cross-Connection Control Policy Handbook (CCCPH) and OMWD's Cross-Connection Control Policy. These require approved backflow prevention devices behind water meters, tested annually by certified testers. This agreement outlines tester expectations in OMWD service areas.

### **General**

1. Testers and/or firms must be listed on the OMWD Approved Backflow Prevention Assembly Testers List to perform certification testing in OMWD service areas. The information listed shall include testing name, email address, phone number, and address (optional).
2. All backflow prevention assembly testers shall maintain a valid testing certification from a certifying organization recognized by the State Water Board pursuant to Chapter 3 Article 4 of the CCCPH. After 07/01/2027 testers must be certified through an ANSI accredited organization.
3. All test gauges used to perform backflow assembly tests shall be regularly maintained and calibrated at least once a year. Backflow testers shall submit annual calibration and certification renewals to the Districts Cross- Connection Control department for verification and approval on an online backflow portal provided by the District. Should a testers' gauge calibration or tester certification expire, backflow assembly tests completed within that expired period will not be accepted.
4. All testers must comply with this tester agreement, OMWD Policy, and the CCCPH while testing in OMWD service areas.
5. Non-compliance with this agreement, Policy, or CCCPH (e.g., lack of proficiency, fraud) will result in the removal of the tester/firm from the OMWD Approved Backflow Prevention Assembly Testers List for a period of three (3) years and will be reported to the certifying organization that issued their certification pursuant to Chapter 3 Article 4 of the CCCPH.

### **Testing/Reporting**

1. Backflow Prevention Assembly Testers shall submit initial passing test reports to the District within ten (10) days of completion.
2. Backflow Prevention Assembly Testers shall submit initial failing test reports to the District within five (5) days of completion.



## **BACKFLOW PREVENTION ASSEMBLY TESTER AGREEMENT (Appendix E)**

3. Backflow Prevention Assembly Testers shall submit BPA repair test reports to the District within thirty (30) days of the initial failure. All BPA device repairs, performed by the tester or the testers firm, must be recorded. Failure to list all repairs performed constitutes an inaccurate/ falsified record and will be rejected.

4. Any observable backflow incident or actual cross connection must be reported to OMWD within 24 hours. This may include but is not limited to - bypass connections or jumper lines between the meter and backflow, anti-leaking modifications, or use of non-OEM parts.

5. All BPAs supplied with recycled water must use dedicated gauges for recycled water. This test gauge shall be subject to the same rules and regulations of potable test gauges in OWMD Policy and the CCCPH.

6. Early testing cannot be performed more than 45 days prior to the testing due date provided on the 1st notice. If the test report is submitted in a calendar year that is that is before the due date calendar year on the testing notice, the test report will not be accepted.

### **Installations/Replacements/Upgrades**

1. All newly installed and replacement backflow prevention assemblies shall be installed in accordance with the District's Standard Drawings and Specifications. The District Standard Drawings and Specifications can be found at [www.olivenhain.com](http://www.olivenhain.com)

2. New BPA installations must be inspected and initially tested by OMWD. Passing field tests shall be required before providing continuous service to a water user.

3. All backflow replacements must be reported to the district regardless of size, circumstance, or application.

4. All fire protection system backflow replacements and upgrades must be reported to the district regardless of size, circumstance, or application prior to the replacement or upgrade taking place.

5. Any new BPA installation that has not been inspected, certified, and approved by OMWD may be subject to removal, excavation, adjustment, or modification to verify compliance. OMWD will not be responsible for any cost associated with the removal, excavation, adjustment, or modification of any new BPA that has not been inspected, certified, and approved by OMWD.

6. Any DC, DCDA, or DCDA-II replacement or upgrade must be reported and approved by OMWD prior to the replacement or upgrade taking place.



**BACKFLOW PREVENTION ASSEMBLY TESTER AGREEMENT  
(Appendix E)**





**BACKFLOW PREVENTION ASSEMBLY TESTER AGREEMENT  
(Appendix E)**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Tester Name: \_\_\_\_\_

BPAT Certification Number: \_\_\_\_\_

I hereby certify that I have read and agree to comply with the Olivenhain Municipal Water District backflow prevention assembly tester agreement. I understand further that any violation of this agreement may result in the removal from the Olivenhain Municipal Water District's approved backflow prevention assembly testers list prohibiting the ability to test in Olivenhain Municipal Water District service area.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**BACKFLOW PREVENTION ASSEMBLY TESTER AGREEMENT  
(Appendix E)**



2025-04-29 DRAFT

# Cross-Connection Control Plan

Water System Number: **CA3710029**

Water System Name: **OLIVENHAIN MWD**

Water System Classification: **Community**

Related Regulating Agency: **DISTRICT 14 - SAN DIEGO**

**Submitted: [MM/DD/YYYY] (No later than July 1, 2025)**

## Introduction

Olivenhain Municipal Water District (District), a Community Water System serving over 29,000 metered connections submits this Cross-Connection Control Plan (Plan) pursuant to the **State Water Resources Control Board's Cross-Connection Control Policy Handbook (CCCPH)**, Section 3.1.4, effective July 1, 2024. Adopted under **Ordinance No. 5XX** (May 21, 2025) the Policy and Plan, supported by the District's Administrative and Ethics Code for the administrative provisions. Aligned with the **Cross-Connection Control Policy** (effective May 21, 2025), this Plan ensures protection of the District's potable water distribution system from contamination due to cross-connections. It details compliance with CCCPH Chapter 3 through hazard assessments, backflow prevention, certified testing, recordkeeping, incident response, and public education. Premises are categorized as High, Moderate, or Low Risk to prioritize assessments, with all activities enforced via Ordinance **5XX** and the District's Administrative and Ethics Code and tracked in the EcosConnect cloud-based Cross-connection Control Management platform.

## 1. Compliance with CCCPH Chapter 3

The District ensures compliance with CCCPH Chapter 3 through its Cross-Connection Control Policy (Sec. 3-3.5) and Ordinance 5XX enforcement mechanisms. The Policy governs hazard identification (3.2.1), backflow prevention installation and testing (3.2.2, 3.3.3), tester certification (3.4.1), and incident response (3.5.2-3).

---

## 2. Hazard Assessments (Policy 3.2.1)

**Process:** Initial and ongoing assessments identify cross-connection hazards using customer surveys, GIS mapping, along with plans, specifications, and on-site inspections when needed, per Policy 3.2.1(a). Cross-Connection Hazards are categorized as either a high hazard cross-connection, a low hazard cross-connection, or having no hazard based on cross-connection potential, materials, piping complexity, and backflow history Policy 3.2.1(b-c)).

Premises are categorized as High, Moderate, or Low Risk based on cross-connection potential, materials, piping complexity, and backflow history (CCCPH 3.2.1(b-c), Policy 3.2.1(b-c)).

**Personnel:** Cross-Connection Control Program Coordinator, certified per Policy 1.5, leads assessments, supported by the Backflow and Cross-Connection Coordinator I, and District staff (as needed, trained annually). A contracted Certified Cross-Connection Specialist may assist in Hazard Assessments.

### **Timeframes:**

Premises are categorized as High, Moderate, or Low Risk based on cross-connection potential, materials, piping complexity, and backflow history (Policy Appendix D: Cross-Connection Control Priority List).

### **Initial assessment:**

- New service applications: Before service starts, per Policy 3.2.1.1(a) and the District's Administrative & Ethics Code Sec. 9.2.C.
- High Risk Properties: Within 2 years

- Moderate Risk Properties: Within 15 years
- Low Risk Properties: Within 35 years, primarily for residential premises.

**Ongoing:** Within 30 days of triggering events, including account holder changes (excluding single-family residences), new/re-connected premises, changes in activities/materials, or backflow incidents, per Policy 3.2.1(e) and CCCPH 3.2.1(e)(1-4) or every 1 to 10 years (periodic review) based on the latest Hazard Assessment findings.

**Documentation:** Assessment results, including hazard and backflow preventer assembly (BPA) details, are logged in EcosConnect cloud-based Cross-Connection Control Management platform, per Policy 3.5.1(a)(1). Risk categorizations are maintained internally by the Program Coordinator and are available to the State Water Board upon request.

---

### 3. Legal Authority for Corrective Actions (Policy 3.1.3)

Ordinance No. 5XX (Sec. 3) deems policy violations unlawful, authorizing service discontinuation and fees (Sec. 4) for non-compliance (e.g., failure to install/test BPAs per Policy 3.2.1.1(d-e)).

---

### 4. Backflow Prevention Assemblies (BPA) Inspection and Field Testing (Policy 3.3.3)

**Process:** Backflow prevention assemblies (BPAs) are tested after installation, repair, depressurization, or relocation, and at least annually, per Policy 3.3.3(a-b). Air gaps (AGs) are inspected annually (Policy 3.3.3(c)). High Risk premises may require more frequent testing if deemed necessary by the Program Coordinator (Policy 3.3.3(b)). The District notifies customers of testing requirements via a tiered schedule, per Policy 3.3.3(b)(1):

- First notice (30-day): Informs customers that the BPA test is due within 30 days from the notice date.
- Second notice (15-day): Issued if the test is past due (after the 30-day period), requiring testing within 15 days.

- Third notice (5-day): Issued if the test remains past due, requiring testing within 5 days.
- Final notice (48-hour): A disconnection notice issued if the test is still not completed, warning of service discontinuation within 48 hours unless compliance is achieved. Tests follow USC Foundation for Cross-Connection Control and Hydraulic Research Manual procedures (Policy 3.3.3(a)). Non-compliance after the final notice triggers service discontinuation, per Policy 3.3.3(b)(1)(D).

**Timeframes:**

Initial testing: at time of installation (Policy 3.3.3(d)).

Annual testing: Due by first notice due date; early testing >45 days prior rejected (Policy 3.3.3(b)(3)).

Test Results Submitted via EcosConnect cloud-based Cross-Connection Control Management platform: Passing within 10 days, failing within 5 days (Policy 3.3.3(b)(4)).

Repairs: Within 30 days of failure, extendable (Policy 3.3.3(e)).

**Documentation:** Submitted via EcosConnect cloud-based Cross-Connection Control Management platform per Policy 3.3.3(g).

---

**5. Non-Testable Backflow Preventers (Policy 3.2.2)**

In 2012, the District adopted Ordinance 397, which identified non-testable backflow preventers (e.g., single check valves) under the District's ownership or administration and required that they be replaced with USC-approved backflow preventers.

As of April 4, 2025, four non-testable backflow preventers have not yet been replaced. Three are currently in the process of being replaced. For the fourth, the Rancho Santa Fe Fire Protection District is working with the property owners to review and potentially upgrade their existing fire protection systems.

**Process:** non-testable backflow preventers (e.g., single check valves) are not approved backflow prevention and must be replaced with approved backflow preventers in accordance with Policy 3.2.2

**Timeframe:** Replacements within 30 days. The District may provide additional time as it deems necessary. District Policy 3.2.1.1.

---

## **6. Tester Qualification and Process (Policy 3.4.1; 3.3.3(g))**

Testers register and sign Backflow Testers Agreement (Policy 3.4.1(e)).

Testers submit valid certification from a certifying organization recognized by the State Water Board via EcosConnect cloud-based Cross-Connection Control Management platform (Policy 3.4.1(a)(1)); District verifies State Water Board recognition.

Test kits calibrated annually to NIST standards (Policy 3.4.1(a)(2)), calibration submitted via EcosConnect cloud-based Cross-Connection Control Management platform (Policy 3.4.1(a)(1)); District verifies the calibration certificate.

Records of BPA tests, repairs, overhaul and replacements must be submitted to the District via EcosConnect cloud-based Cross-Connection Control Management platform (Policy 3.3.3(g))

---

## **7. Backflow Incident Response (Policy 3.5.2)**

### **Process:**

Investigation per Policy 3.5.2: Immediate service discontinuation if confirmed (Policy 3.3.3(f)), followed by hazard assessment and BPA testing.

Notification per Policy 3.5.3(a): State Water Board and San Diego County Environmental Health notified within 24 hours.

Tier 1 public notice issued if required (CCR Title 22, Sec. 64463.1).

### **Timeframes:**

Investigation: Initiated within 4 hours of report.

Report to State Water Board: Within 7 days if requested, per Policy 3.5.3(b).

Tier 1 public notice issuance requires a 24 hour notification period.

**Documentation:** Incident details per Appendix F (CCCPH) in Policy 3.5.1(a)(8), (Appendix D Backflow Incident Reporting Form).

---

## **8. Cross-Connection Control Personnel**

### **Cross-Connection Control Program Coordinator:**

Sean P Peterson,

Backflow and Cross-Connection Coordinator II,

AWWA Cross-Connection Control Specialist Cert# 02753

760-420-0687

[speterson@olivenhain.com](mailto:speterson@olivenhain.com)

### **Cross-Connection Coordinator:**

Tim Sheppard

Backflow and Cross-Connection Coordinator I

APBA Cross-Connection Control Specialist Cert# S05-667

442-888-0288

[tsheppard@olivenhain.com](mailto:tsheppard@olivenhain.com)

---

## **9. Tracking System (Policy 3.3.3)**

The District retains records on its internal servers, on the District's website, and through the EcosConnect cloud-based Cross-Connection Control Management platform. Compliance tracking is maintained using both the EcosConnect portal and Excel spreadsheets.

(A) recordkeeping information required pursuant to CCCPH section 3.5.1,

(1) The two most recent hazard assessments for each user premise, conducted pursuant to CCCPH section 3.2.1 (Hazard Assessment); via EcosConnect portal



(2) each BPA, the associated hazard or application, location, owner, type, manufacturer and model, size, installation date, and serial number; via EcosConnect portal

(3) for each AG installation, the associated hazard or application and the location, owner, and as-built plans of the AG; via EcosConnect portal

(4) results of all BPA field testing, AG inspection, and swivel-ell inspections and field tests for the previous three calendar years, including the name, test date, repair date, and certification number of the backflow prevention assembly tester for each BPA field test and AG and swivel-ell; via EcosConnect portal

(5) repairs made to, or replacement or relocation of, BPAs for the previous three calendar years; via EcosConnect portal

(6) the most current cross-connection tests (e.g. shutdown test, dye test); via an Excel spreadsheet and electronic copies of reports on the District's servers.

(7) if a user supervisor is designated for a user premise, the current contact information for the user supervisor and water user, and any applicable training and qualifications as described by CCCPH section 3.2.2(f);  
via an Excel spreadsheet and EcosConnect electronic copies of certifications are on the District's servers.

(8) descriptions and follow-up actions related to all backflow incidents;  
via electronic copies of reports on the District's servers

(9) if any portion of the cross-connection control program is carried out under contract or agreement, a copy of the current contract or agreement;  
via electronic copies of reports on the District's servers

(10) the current Cross-Connection Control Plan as required in CCCPH section 3.1.4.;  
via electronic copies on the District's servers and on the District's website

(11) any public outreach or education materials issued as required in CCCPH section 3.1.3.(a)(9) for the previous three calendar years;  
via electronic copies on the District's servers

(B) location and type of each BPA;  
via EcosConnect portal

(C) highest threat potential hazard from which a given BPA is protecting the  
public water system distribution system;  
via EcosConnect portal

## **10. User Supervisors (Policy 3.2.2(f))**

### **Recycled Water User Supervisor:**

A Recycled Water User Site Supervisor is a designated responsible authority at each Recycled Water Use Site that is responsible for the recycled water system at each use area under the user's control. Designated recycled water supervisors shall obtain instruction in the use of recycled water from an institution approved by the State DDW and County DEH.

The District currently tracks site supervisors with a spreadsheet to ensure each recycled water site supervisor is trained and ready to protect these sites. The spreadsheet contains the User Supervisors contact information. Each site supervisor is required to renew their training certificate every 5 years.

## **11. Corrective Actions (Policy 3.2.1.1(g), Policy 3.2.2(e), & Policy 3.3.3(e))**

(A) If a cross-connection exists and the BPA installed is not commensurate with the user premises' hazard or no BPA has been installed, the District will notify the water user of the findings, listing the corrective actions to be taken. A period of thirty (30) days will be given to complete all corrective actions required, including installation of backflow prevention assemblies. Failure, refusal, or inability on the part of the water user to install said device or devices shall immediately constitute grounds for discontinuing water service to the premises until such device or devices have been properly installed. A 48-hour disconnection notice will be given to the customer prior to discontinuing service. The District may provide additional notification and/or time to make the necessary repairs as it deems necessary. This will be addressed on a case-by case basis.

3.2.1.1(g)

(1) A high hazard cross-connection fire protection system, including but not limited to fire protection systems that may utilize chemical addition

(e.g., wetting agents, foam, anti-freeze, corrosion inhibitor, etc.) or an auxiliary water supply, must have no less than RP protection. 3.2.2(e)

- Existing high hazard cross-connection fire protection systems with DCs, DCDAs, or DCDA-IIs installed before July 1, 2024, will be retrofitted to RPDA or RPDA-II by July 1, 2034, unless the District determines no hazard exists, per CCCPH Section 3.3.1(g)(2). Until retrofitted, these assemblies will be tested annually.

(B) BPAs that fail a field test must be repaired or replaced. A period of thirty (30) days will be given to repaired or replace, and a passing test result submitted. Failure, refusal, or inability on the part of the water user to repair or replace said device or devices shall immediately constitute grounds for discontinuing water service to the premises until such device or devices have been properly repaired or replace, and a passing test result submitted. A 48-hour disconnection notice will be given to the customer prior to discontinuing service. The District may provide additional notification and/or time to make the necessary repairs as it deems necessary. This will be addressed on a case-by-case basis.

3.3.3(e)

---

## **12. Public Outreach and Education (Policy 3.1.3(a)(9))**

### **Public Education:**

The District will implement a cross-connection control public outreach and education program element that includes educating staff, customers, and the community about backflow protection and cross-connection control. The District will implement this requirement through a variety of methods which include articles in newsletters and bills inserts, social media messaging, and a dedicated webpage. New customers will receive an email and/or letter with information on backflow and cross-connection. The District will also educate the public through bill inserts and social media posts (e.g., X, Facebook).

The District maintains a Dedicated webpage: [www.olivenhain.com/cross-connection](http://www.olivenhain.com/cross-connection).

New customer information packages within 14 days of account setup. The package will include: What a cross-connection is, backflow devices and why we

use them, hazard assessments, and contact information for staff designated to the program.

**Olivenhain Personnel:** The District will provide annual training to customer service and field staff. The training will be: What a cross-connection is, Cross-Connection Control Policy Handbook, backflow devices and why we use them, the districts cross-connection control plan, cross-connection incidents, hazard assessments, record keeping, staff designated to the program, and reporting criteria.

### **13. Local Entity Coordination**

The District's program includes collaboration with various local entities to ensure effective hazard assessments, appropriate backflow prevention measures, and timely investigation of any backflow incidents.

Policy 3.1.3(a)(10) requires the District to coordinate with local entities involved in cross-connection control or public health protection. In alignment with this policy, the District actively engages with multiple local agencies and organizations, including the San Diego County Department of Environmental Health and Quality, local plumbing and permitting officials, law enforcement, fire departments, and both public and private entities.

The District also participates in the Cross-Connection Control Advisory Committee of San Diego and holds memberships with the Foundation for Cross-Connection Control and Hydraulic Research, as well as the American Water Works Association.

# Memo

Date: May 21, 2025

To: Olivenhain Municipal Water District Board of Directors

From: John Onkka, Water Reclamation Facilities Supervisor  
Jesse Bartlett-May, Operations Manager

Via: Kimberly A. Thorner, General Manager

Subject: **CONSIDER ADOPTION OF AN ORDINANCE AMENDING OLIVENHAIN MUNICIPAL WATER DISTRICT'S ADMINISTRATIVE AND ETHICS CODE (Article 9 – Rules Relating to Customer Accounts)**

---

## Purpose

The purpose of this agenda item is to consider adoption of the attached Ordinance amending Article 9 – Rules Relating to Customer Accounts of the Olivenhain Municipal Water District's (OMWD) Administrative and Ethics Code. The proposed amendments align the rules governing customer accounts with the previous Board item on District Cross-Connection Policy and Plan by codifying relevant provisions into OMWD's Administrative and Ethics Code.

## Recommendation

Staff recommends approval of the Ordinance.

### **Alternative(s)**

- The Board may choose not to approve the Ordinance; however, this will conflict with the new Cross-Connection Control Policy and Plan to be in compliance with the SWRCB Cross-Connection Control Policy Handbook.
- The Board may provide staff with direction as to specific elements of the proposed Ordinance.

### **Background**

On October 6, 2017, California Assembly Bill 1671 (AB 1671) was approved and filed with the Secretary of State. AB 1671 required the SWRCB to adopt updated standards for backflow protection and cross-connection control. It authorized the SWRCB to do so through adoption of the policy handbook. Upon the effective date of the policy handbook adopted by the SWRCB, the backflow prevention regulations as outlined in Title 17 of the California Code of Regulations became inoperative and repealed.

To meet the mandates imposed by AB 1671, the State Water Resources Control Board adopted **The Cross-Connection Control Policy Handbook (CCCPH)**, which became effective on July 1, 2024. The CCCPH provides more detailed technical guidance and explanatory language than was previously available under Title 17, offering comprehensive guidance for water purveyors to prevent contamination from cross-connections. District Staff submitted a Cross-Connection Policy and Plan to the Board in the previous agenda item to meet requirements set forth by the CCCPH.

To comply with the approved District Cross-Connection Policy and Plan, the District must amend sections of the Administrative and Ethics Code Article 9 – specifically, Sec. 9.2. Application for Water Meter and Water Service Account, Sec. 9.6. Change of Meter Size, and Sec. 9.11. Rules and Regulations Governing Cross Connections.

### **Fiscal Impact**

There are no direct costs associated with the adoption of this Ordinance.

### **Discussion**

For the District to comply with the new CCCPH, the approval of the attached Ordinance to amend three sections in Article 9 of the Administrative & Ethics Code is necessary. The following sections are to be amended in Article 9 to address the new Rules and

Regulations Governing Cross-Connections and the new Hazard Assessment requirements of the CCCPH:

- a. Section 9.2 – Application for Water Meter and Water Service Account.
  - i. Section 9.2 (c) “Each applicant shall sign a Cross-Connection Control Questionnaire before applications will be processed.” This is to aid with the new Hazard Assessment portion of the CCCPH.
- b. Section 9.6 – Change Meter Size.
  - i. Section 9.6 (c) “Prior to the installation of a new water meter, a hazard assessment must be completed to identify cross-connection risks and determine the required backflow prevention assembly (BPA), including its type and size, appropriate to the assessed hazard level. The specified BPA must be installed and verified before meter installation.”
- c. Section 9.11 – Rules and Regulations Governing Cross-Connections.
  - i. Section 9.11 (c) “The rules and regulations governing cross connections are set forth in District’s Cross-Connection Control Policy, and in the District’s Cross-Connection Control Plan, and in the Manual of Cross-Connection Control, published by the Foundation for Cross-Connection Control & Hydraulic Research, University of Southern California, and in the State Water Board Cross-Connection Control Policy Handbook. The General Manager, or his/her designated representative, is authorized and directed to draft and amend from time to time the District’s Cross-Connection Control Policy, and in the District’s Cross-Connection Control Plan conforming to CCCPH requirements, including State Water Board review where applicable.”

The District has maintained a successful backflow and cross-connection program, and the CCCPH further strengthens these efforts by providing detailed guidance to protect public water systems from contamination. It promotes awareness of backflow risks and supports robust cross-connection control programs across California.

To meet the requirements of the CCCPH and ensure consistent, rigorous procedures across the District, staff developed the new Cross-Connection Control Ordinance and Policy considered in the prior agenda item, along with these amendments to Article 9 of the Administrative and Ethics Code. The District’s Cross-Connection Control Plan, presented to the Board in the previous item, further supports this effort by establishing timelines and priorities for achieving full compliance with the State Water Board’s CCCPH.

Together, the Cross-Connection Control Ordinance, Policy, amended Article 9, and Plan provide the framework and operational support necessary for the effective implementation of OMWD's Cross-Connection Control Program in accordance with updated regulatory requirements.

Attachments:

- Ordinance No. 5xx



ORDINANCE NO. 5xx

ORDINANCE OF THE BOARD OF DIRECTORS OF OLIVENHAIN  
MUNICIPAL WATER DISTRICT AMENDING THE DISTRICT'S  
ADMINISTRATIVE AND ETHICS CODE  
(Article 9 – Rules Relating to Customer Accounts)

BE IT ORDAINED by the Board of Directors of Olivenhain Municipal Water District as follows:

SECTION 1: Article 9 of Olivenhain Municipal Water District's Administrative and Ethics Code, Rules Relating to Customer Accounts, is hereby revised to read as shown on Exhibit A.

PASSED, APPROVED, AND ADOPTED at a regular meeting of Olivenhain Municipal Water District's Board of Directors held this 21<sup>st</sup> day of May 2025.

---

Matthew R. Hahn, President  
Board of Directors  
Olivenhain Municipal Water District

ATTEST:

---

Christy Guerin, Secretary  
Board of Directors  
Olivenhain Municipal Water District

<b>OLIVENHAIN MUNICIPAL WATER DISTRICT</b>  <b>ADMINISTRATIVE AND ETHICS CODE</b>	Article No. 9	Page 1 of 23
	Title <b>RULES RELATING TO CUSTOMER ACCOUNTS</b>	
	Latest Revision Date <del>September 18, 2024</del> <u>May 21, 2025</u>	Ordinance No. <del>521-5XX</del>

## ARTICLE 9. RULES RELATING TO CUSTOMER ACCOUNTS

*Sec. 9.1. revised via Ordinance No. 477/ October 14, 2020*

*Sec. 9.1. revised via Ordinance No. 458/ July 25, 2018*

### Sec. 9.1. Classifications of Water Service.

1. Domestic Water Service. Includes water used by single-family dwelling units; multi-family dwelling units (duplexes, condominiums, and apartments); trailer space, camper space, and mobile home park units; rooming houses; individual living units; and residential zoned properties in which the primary water use is intended for domestic purposes, including drinking, washing, and restroom use, including schools meeting the aforementioned criteria.
2. Commercial and Industrial Water Service. Includes water used by factories; service stations; garages; laundries; any business normally considered to be commercial or industrial; and commercially zoned properties in which the primary water use is intended for commercial and industrial purposes, including water used to serve areas in which a fee is charged to access the area, including homeowner association common use areas meeting the aforementioned criteria.
3. Irrigation Water Service. Includes water used for the irrigation of open-space.
4. Agricultural Water Service. Includes water used by ranches, nurseries, flower growers, and any endeavor accepted as an agricultural service as defined by its wholesaler San Diego County Water Authority's (SDCWA) Permanent Special Agricultural Water Rate (PSAWR) program.
5. Construction Water Service. Includes water used for various purposes during construction of a project.

*Sec. 9.2. revised via Ordinance No. 458 / July 25, 2018*

*Sec. 9.2. revised via Ordinance No. 442 / July 20, 2016*

*Sec. 9.2. revised via Ordinance No. 433 / November 4, 2015*

*Sec 9.2. revised via Ordinance No. 376 / March 24, 2010*

### Sec. 9.2. Application for Water Meter and Water Service Account.

- A. Effective July 1, 2010, all new water service accounts shall be established and held in the legal (record) owner's name as shown on the San Diego County Assessor's Tax Roll.

<b>OLIVENHAIN MUNICIPAL WATER DISTRICT</b>  <b>ADMINISTRATIVE AND ETHICS CODE</b>	Article No. 9	Page 2 of 23
	Title <b>RULES RELATING TO CUSTOMER ACCOUNTS</b>	
	Latest Revision Date <del>September 18, 2024</del> <u>May 21, 2025</u>	Ordinance No. <del>521-5XX</del>

**ARTICLE 9. RULES RELATING TO CUSTOMER ACCOUNTS**

At the time application for water service is requested and submitted to the District, and at the District's discretion, the applicant shall provide all of the following:

- (a) proof of ownership of the parcel to be served;
  - (b) assessor's plat map of parcel to be served (including meter location if there is one), or a Plot Plan, or set a stake showing the desired location of the meter (if there is none, the final location of the meter will be determined by the General Manager or his/her representative);
  - (c) a completed and signed application for water service by the owner of the property;
  - (d) total payment of all costs for and related to meter service connection;
  - (e) if the applicant's property does not adjoin the District's right-of-way, proof of easement that may be utilized by the applicant to bring his/her water line to the District's right-of-way;
  - (f) if a meter is being purchased on behalf of the legal owner by another individual, written authorization to do so shall be provided;
  - (g) two forms of personal identifying information, including, but not limited to, a social security number, date of birth, government issued driver license or identification number, and/or a government passport number.
- B. Application for service will be accepted only where adequate distribution systems have been installed. Cost of service assembly footage above 55 feet from center of public roadway must be paid for by the customer.
  - C. Each ~~commercial, industrial and agricultural~~ applicant shall sign a Cross-Connection Control Questionnaire before applications will be processed.
  - D. Each applicant for service will pay District Capacity Fees, any applicable fees imposed by the San Diego County Water Authority and

<b>OLIVENHAIN MUNICIPAL WATER DISTRICT</b>  <b>ADMINISTRATIVE AND ETHICS CODE</b>	Article No. 9	Page 3 of 23
	Title <b>RULES RELATING TO CUSTOMER ACCOUNTS</b>	
	Latest Revision Date <del>September 18, 2024</del> <u>May 21, 2025</u>	Ordinance No. <del>521-5XX</del>

## ARTICLE 9. RULES RELATING TO CUSTOMER ACCOUNTS

Metropolitan Water District of Southern California, in addition to meter installation charges (See Section 13.11.).

- E. Each applicant may be required to pay a separate Reimbursement Fee if service is to be connected to a line financed by a private proponent under the guidelines of Ordinance No. 6, as amended (See Section 14.1.).

*Sec. 9.3. (A), (B), and (C) revised via Ordinance No. 442 / July 20, 2016*

*Sec. 9.3. revised via Ordinance No. 392 / December 14, 2011*

*Sec. 9.3.(C) revised via Ordinance No. 381 / August 11, 2010*

*Sec. 9.3.(C) revised via Ordinance No. 331 / June 9, 2006*

Sec. 9.3. Construction Water Service. Construction water service shall be provided as follows:

- A. Temporary Construction Meter (TCM). Construction meters for the purposes of construction only for limited periods of up to one year per application, except for the purpose of establishing landscaping on a construction project (See Section 9.3.D), will be installed for contractors on existing service laterals, blow-off assemblies, manual air-releases or fire hydrants. Contractor may be required to connect the meter to a suitable water tank with a slow closing valve, and all water used will be taken directly from tank only. Contractor will be required to complete a Cross-Connection Control Questionnaire and may be required to provide a certified backflow prevention device.
- B. Temporary Irrigation Meter (TIM). Irrigation meters for limited periods of up to six months per application will be installed for contractors on existing laterals specifically designated for irrigation meters, or on existing blow-off assemblies, manual air releases, or fire hydrants. Such meters will be for the purpose of initiating landscape growth when required and will either be removed at project completion or replaced by District's permanent meter when the installation meets all requirements of the District's standard specifications for such installations. Contractor will be required to provide a certified backflow prevention device.
- C. A deposit in the amount shown below shall be placed with the District prior to installation of construction meter.

<u>Meter Size</u>	<u>Deposit</u>
Up to and including 1-inch	\$750

<b>OLIVENHAIN MUNICIPAL WATER DISTRICT</b>  <b>ADMINISTRATIVE AND ETHICS CODE</b>	Article No. 9	Page 4 of 23
	Title <b>RULES RELATING TO CUSTOMER ACCOUNTS</b>	
	Latest Revision Date <del>September 18, 2024</del> <u>May 21, 2025</u>	Ordinance No. <del>521-5XX</del>

## ARTICLE 9.

## RULES RELATING TO CUSTOMER ACCOUNTS

1 ½-inch to 2-inch	\$1,500
2 ½-inch to 3-inch	\$2,000
4-inch to 6-inch	\$3,500

All deposits for TCMs and TIMs are to be paid by applicant at the time application is made. Upon discontinuance of service, the District shall deduct from the deposit all District costs caused by damage, theft, or other loss to a temporary meter and any outstanding charges. Resulting overpayments, if more than \$10.00, will be refunded to customer/applicant. If the meter is to be in service for a period in excess of one month, monthly bills will be mailed to customer/applicant.

A non-refundable TCM set-up fee of \$300.00, which includes the installation and removal of the meter, shall be charged for all TCMs and TIMs. A relocation fee of \$150.00 shall be charged whenever a customer requests that a TCM or TIM be moved. A renewal fee of \$300.00 shall be charged for all TCM and TIM installations exceeding their application time limit.

All TCMs and TIMs shall remain in the location as installed by District staff. Unauthorized relocation of a TCM or TIM shall be cause for a \$300.00 penalty. Customers with traveling meters are required to bring the meter into the District during the last week of each month to be read by District staff. The District will estimate water use for those traveling meters, which are not brought in. Traveling meters must be returned to the District during the last week of the twelfth month of issue and at the end of each subsequent twelve- month period for inspection and, if deemed necessary by the District, replacement. Failure to present a traveling meter for reading and/or inspection on a timely basis is cause for immediate forfeiture of the meter. Any exceptions to this policy must be authorized by the General Manager or his/her designee.

- D. All TCMs shall be installed in above-grade locations. TCMs shall be clearly painted and labeled as temporary connections only. A TCM may only be used for construction purposes. No domestic or commercial use of water is allowed through a TCM. Water may be used through a TCM for the initial establishment of landscaping on a construction project for a limited duration of not more than 90 days. No unmetered connections ("jumpers") are allowed.
- E. All applicants for temporary construction water service shall be required to sign an application acknowledging the terms and service and the applicant's responsibilities while in possession of a temporary meter.

<b>OLIVENHAIN MUNICIPAL WATER DISTRICT</b>  <b>ADMINISTRATIVE AND ETHICS CODE</b>	Article No. 9	Page 5 of 23
	Title <b>RULES RELATING TO CUSTOMER ACCOUNTS</b>	
	Latest Revision Date <del>September 18, 2024</del> <u>May 21, 2025</u>	Ordinance No. <del>521-5XX</del>

## ARTICLE 9. RULES RELATING TO CUSTOMER ACCOUNTS

*Sec. 9.4 revised via Ordinance No. 453 / October 18, 2017*

*Sec. 9.4. (H) revised via Ordinance No. 331 / June 9, 2006*

*Sec. 9.4 (I) revised via Ordinance No. 468 / October 16, 2019*

### Sec. 9.4. Meter Rules.

- A. When property upon which service is requested is located in an area where pipelines have not been installed, a meter shall be set at the nearest main. If the distance from the meter to the service area is in excess of 500 feet, owner/applicant may be required to extend pipeline or enter into a separate agreement for participation in pipeline extension at a later date, at the sole discretion of District (See Section 14.4.).
- B. Service to any property will be granted only when all capacity fees, meter charges, water bills and any other applicable charges due are paid by applicant.
- C. The District makes no guarantee as to the amount of time which will elapse between the customer's application of service and the actual installation of the service, except that installation will be fitted into the District's work schedule at the earliest practical time.
- D. The Board of Directors may regulate the time of use of water in such a manner as will ensure an equitable supply to all consumers concerned.
- E. The District reserves the right to regulate the size, character and location of each meter and service.
- F. The District retains the ownership of meters and connecting service pipe assemblies; meter boxes, lids, and covers; meter transmitting devices; and connecting service pipe assemblies. The District shall allow the customer to access these facilities for the purpose of monitoring water consumption or exercising the shut-off valve. Customer shall maintain adequate clearance of landscape or other obstructions to allow access to the District's meter facilities; a minimum of a 6" perimeter around the meter facilities and 80" of vertical clearance above the meter facilities shall be maintained at all times. If the customer identifies that condition of the meter facilities is such that the meter facilities require repair or replacement, the customer must immediately notify the District.
- G. There shall be no modifications to meters; meter boxes, lids, and covers; meter transmitting devices; or connecting service pipe assemblies without prior authorization from the District. There shall be no

<b>OLIVENHAIN MUNICIPAL WATER DISTRICT</b>  <b>ADMINISTRATIVE AND ETHICS CODE</b>	Article No. 9	Page 6 of 23
	Title <b>RULES RELATING TO CUSTOMER ACCOUNTS</b>	
	Latest Revision Date <del>September 18, 2024</del> <u>May 21, 2025</u>	Ordinance No. <del>521-5XX</del>

**ARTICLE 9. RULES RELATING TO CUSTOMER ACCOUNTS**

modifications restricting the District's access to these meter facilities without prior authorization from the District. Modifications that do not adequately protect these meter facilities will not be approved. Protection of the District's meter facilities shall include, but not be limited to, provision for adequate above-ground and subsurface clearance between the proposed modifications and the District's existing or proposed meter facilities, non-interference with maintenance and operation of meter facilities, and non-interference with the District's access to its meter facilities during construction of the proposed modifications.

- H. The method used to read each meter shall be determined by the District in its sole discretion. The General Manager, in his/her sole discretion, may allow a customer to opt out of specific meter reading technology. To recover all costs to the District associated with accommodating the request, the requesting customer's account will be assessed on each monthly bill statement a return trip fee (See Section 13.11 B.).
- I. A customer may have service discontinued and meter locked by notifying the District. During the period of temporary discontinuance, customer will not be charged a monthly service charge. Fees will be charged for turning the service on or off. In the event that a customer should wish to have water service restored, customer shall pay the District's standard fee or cost of restoration, whichever is greater. (See Section 8.11. for amount of fees to terminate or re-establish service). (See Section 9.14.C. for water service discontinued due to non-payment of water bill).
- J. The decision of the District to require a new domestic water service applicant to deposit a sum of money with the District prior to establishing an account and furnishing service shall be based solely upon the credit worthiness of the applicant as determined by the District in accordance with Government Code Section 60375.5. All other service classifications, including agricultural, manufacturing, commercial, temporary service, and construction service, may be required to place a deposit with the District subject to the discretion of the General Manager. Deposits will be refunded upon termination of service, provided all outstanding bills have been paid and refunds due amount to two dollars (\$2.00) or more. (See Section 8.13)
- K. Meter service may be terminated when required backflow prevention assemblies have not been installed, removed, certified or are inoperative.

<b>OLIVENHAIN MUNICIPAL WATER DISTRICT</b>  <b>ADMINISTRATIVE AND ETHICS CODE</b>	Article No. 9	Page 7 of 23
	Title <b>RULES RELATING TO CUSTOMER ACCOUNTS</b>	
	Latest Revision Date <del>September 18, 2024</del> <u>May 21, 2025</u>	Ordinance No. <del>521-5XX</del>

## ARTICLE 9. RULES RELATING TO CUSTOMER ACCOUNTS

### Sec. 9.5. Shut-Off Valves.

The District will provide a shut-off valve on the customer's side of the meter. The shut-off valve is the property of the District and shall not be moved by the customer, but may be operated by the customer.

*Sec. 9.6 revised via Ordinance No. 468 / October 16, 2019*

*Sec. 9.6. revised via Ordinance No. 412 / December 11, 2013*

### Sec. 9.6. Change of Meter Size.

- A. Should conditions require a larger meter than that already installed, the customer shall pay for a new service assembly of the size required and a new meter assembly, less a credit for the value of materials in the assembly replaced, additional capacity fees, and any applicable charges based on current schedules (See Section 13.11.). If a new service connection is required to accommodate the change in meter size, the customer shall be responsible for all costs related to the abandonment of the old service connection at the main. These costs include the capping of the connection at the main and the removal of the service lateral.
- B. A customer may request that a larger meter be exchanged for a small meter. An analysis will be performed to determine if the dwelling and/or parcel water use requirements support such a downsizing. The final decision to approve or disapprove the request will be made by the General Manager or his/her representative. If the request to downsize is approved, the customer is responsible for any associated costs. No refund of capacity fees will be made as a result of the downsizing.
- C. ~~Where backflow prevention devices are utilized, meter size change requires corresponding backflow assembly size change before meter installation.~~  
Prior to the installation of a new water meter, a hazard assessment must be completed to identify cross-connection risks and determine the required backflow prevention assembly (BPA), including its type and size, appropriate to the assessed hazard level. The specified BPA must be installed and verified before meter installation.
- D. It is the sole responsibility of the customer to determine what modifications to the customer's private system may be required to



<b>OLIVENHAIN MUNICIPAL WATER DISTRICT</b>  <b>ADMINISTRATIVE AND ETHICS CODE</b>	Article No. 9	Page 8 of 23
	Title <b>RULES RELATING TO CUSTOMER ACCOUNTS</b>	
	Latest Revision Date <del>September 18, 2024</del> <u>May 21, 2025</u>	Ordinance No. <del>521-5XX</del>

## ARTICLE 9. RULES RELATING TO CUSTOMER ACCOUNTS

accommodate a change in meter size. The customer is solely responsible for any private side modifications.

*Sec. 9.7. revised via Ordinance No. 412 / December 11, 2013*

*Sec. 9.7. revised via Ordinance No. 352 / September 14, 2007*

### Sec. 9.7. Change of Meter Location.

A meter may be moved at the request of a customer from one location to another, on the property served by it. The cost of reinstallation of the meter assembly in the new location will be on a time and material basis as set by the District to pay for all costs in providing such services. The customer shall also be responsible for all costs related to the abandonment of the old service connection at the main. These costs include the capping of the connection at the main and the removal of the service lateral. Upon application, a cost estimate will be provided by the District. Refunds without interest will be made if work is less than estimated. Requests for additional funds will be billed to the customer if actual cost to providing such services is greater than estimated.

*Sec. 9.8 "Construction Jumpers (other than Construction Meters)" removed via Ordinance No. 392 / December 14, 2011*

### Sec. 9.9. Fire Connections or Hydrants.

All fire hose connections on District lines are the property of the District. The expense of additional fire connections or hydrants is the responsibility of the fire department/district or property owners concerned, except by specific agreement and with approval of the Board of Directors. Fire hydrants must be of a type approved by the local fire department/district and must be installed in accordance with specifications of the District.

Unauthorized taking of water from District fire hydrants or other appurtenances is considered stealing and is expressly prohibited. Offenders may be subject to legal action by the District.

*Sec. 9.10. revised via Ordinance No. 442 / July 20, 2016*

*Sec. 9.10. revised via Ordinance No. 320 / July 27, 2005*

*Sec. 9.10, deleted by Ordinance No. 304 / June 25, 2003 (Renumbered accordingly)*

<b>OLIVENHAIN MUNICIPAL WATER DISTRICT</b>  <b>ADMINISTRATIVE AND ETHICS CODE</b>	Article No. 9	Page 9 of 23
	Title <b>RULES RELATING TO CUSTOMER ACCOUNTS</b>	
	Latest Revision Date <b>September 18, 2024</b> <b>May 21, 2025</b>	Ordinance No. <b>521-5XX</b>

## ARTICLE 9. RULES RELATING TO CUSTOMER ACCOUNTS

### Sec. 9.10. Fire Flow Testing

When fire flow residual pressure data is required or requested by a customer, the District shall conduct a fire flow test at a fire hydrant location determined to be representative of the area in which the pressure data is required. (Refer to Section 8.6 for fees and charges)

*Sec. 9.11. revised via Ordinance No. 400 / August 22, 2012*

### Sec. 9.11. Rules and Regulations Governing Cross-Connections.

~~The rules and regulations governing cross connections are set forth in District Ordinance No. 429, and in the Manual of Cross Connection Control, published by the Foundation for Cross Connection Control & Hydraulic Research, University of Southern California.~~

The rules and regulations governing cross-connections are set forth in the District's Cross-Connection Control Policy, and in the District's Cross-Connection Control Plan, and in the manual of Cross-Connection Control, published by the Foundation for Cross-Connection Control & Hydraulic Research, University of Southern California, and in the State Water Board Cross-Connection Control Policy Handbook (CCCPH). The General Manager, or his/her designated representative, is authorized and directed to draft and amend from time to time the District's Cross-Connection Control Policy, and in the District's Cross-Connection Control Plan conforming to CCCPH requirements, including State Water Board review where applicable.

### Sec. 9.12. Pressure and Pressure Reducers.

- A. In most areas, water pressure in District water lines will normally be greater than required by the customer thus requiring the installation of a pressure regulator on customer's side of meter.
- B. Pressure reducers may be installed at the main with the meter installation at the time the meter is installed by and at the expense of the District. The pressure reducer will be installed at the discretion of the District and only when there is the possibility that the District's meter installation may be damaged. The meter applicant must be aware that the District may have excess pressure in some areas of the District and that the applicant must take precautions to protect his/her own water system.

*Sec. 9.13 revised by Ordinance No. 442 / July 20, 2016*

*Sec. 9.13. revised by Ordinance No. 433 / November 4, 2015*

<b>OLIVENHAIN MUNICIPAL WATER DISTRICT</b>  <b>ADMINISTRATIVE AND ETHICS CODE</b>	Article No. 9	Page 10 of 23
	Title <b>RULES RELATING TO CUSTOMER ACCOUNTS</b>	
	Latest Revision Date <del>September 18, 2024</del> <u>May 21, 2025</u>	Ordinance No. <del>521-5XX</del>

## ARTICLE 9.            RULES RELATING TO CUSTOMER ACCOUNTS

*Sec.9.13.(E) revised by Ordinance No. 362 / June 25, 2008*

*Sec. 9.10, deleted by Ordinance No. 304 / June 25, 2003 (Renumbered accordingly 9.14. became 9.13.)*

### Sec. 9.13.    Terms of Water Service.

- A. By entering into water service with the District, the property owner and, if applicable, tenant/lessee establishing service to a property served by a District meter acknowledge that they agree to all terms and conditions for customer accounts established in the Administrative and Ethics Code and to be bound by the terms and conditions thereof, including those specified herein. All customers shall be furnished at the time that service is started with notice of where the terms of service are located.
1. All Customers. Pressure in the District's system, measured in pounds per square inch, may vary widely as a result of peak and seasonal demands and changes in elevation. Water service will not be less than 25 pounds per square inch and not more than 200 pounds per square inch. Some properties in the District have a pressure regulator after the meter; the condition or performance of the regulator is the responsibility of the property owner.
  2. Property Owner. Customer is responsible for the payment of water service and other services provided to customer's property by the District in accordance with District rules, rates, and regulations. The District has the authority to change its water rates and service fees and charges at any time without customer consent. It is the customer's responsibility to notify the District of any changes in the customer's mailing address, telephone number(s), or other contact information provided to the District. Customer must contact the District at least three days prior to moving out of the property served by the District to close the account. It is the customer's responsibility to notify the District if choosing to lease the property but retain water service in his/her name. Customer accepts financial responsibility and liability for water service fees and charges for the property served by the District, and any unpaid or delinquent water fees or charges, penalties and interest, insufficient fund charges, and fees for termination or reestablishment of service related thereto that are due and owing on the customer account. Customer is responsible for costs and expenses incurred by the District to collect the total amount due. In the event that the District is forced to retain an attorney to collect

<b>OLIVENHAIN MUNICIPAL WATER DISTRICT</b>  <b>ADMINISTRATIVE AND ETHICS CODE</b>	Article No. 9	Page 11 of 23
	Title <b>RULES RELATING TO CUSTOMER ACCOUNTS</b>	
	Latest Revision Date <del>September 18, 2024</del> <u>May 21, 2025</u>	Ordinance No. <del>521-5XX</del>

## ARTICLE 9.

## RULES RELATING TO CUSTOMER ACCOUNTS

the amount due, customer must pay any attorney's fees, court costs, and litigation expenses.

3. Property Owner of Leased Property. Property owner is responsible for the payment of water service and other services provided to customer's property by the District in accordance with District rules, rates, and regulations. The District has the authority to change its water rates and service fees and charges at any time without property owner consent. As a courtesy to the property owner, the District may agree to send all bills for water service to the property served by the District to the property owner's tenant/lessee, and the tenant/lessee is the party responsible for making monthly payments to the District for water services to the property served by the District. The District will extend this courtesy to future tenants/lessees unless otherwise notified by the property owner. It is the property owner's responsibility to notify the District of any changes in the mailing address, telephone number(s), or other contact information provided to the District. The property owner must contact the District at least three days prior to the tenant/lessee moving out of the property served by the District; in such event, property owner may become the customer of record to continue water service to the property served by the District. Property owner accepts financial responsibility and liability for water service fees and charges for the property served by the District, and any unpaid or delinquent water fees or charges, penalties and interest, insufficient fund charges, and fees for termination or reestablishment of service related thereto that are due and owing on the customer account that are not paid by the tenant/lessee. The District will apply any tenant deposit to any amount owing before seeking collection from the owner. Property owner is responsible for costs and expenses incurred by the District to collect the total amount due. In the event that the District is forced to retain an attorney to collect the amount due, property owner must pay any attorney's fees, court costs, and litigation expenses.
  
4. Tenant/Lessee of Leased Property. At the District's discretion, a tenant or lessee may request water service for a property. Tenant/lessee is responsible for the payment of water service and other services provided to the leased property in accordance with District rules, rates, and regulations. Tenant/lessee will pay a deposit to establish service at the leased property (Section 8.13.) and will be the party responsible for making payments to the District

<b>OLIVENHAIN MUNICIPAL WATER DISTRICT</b>  <b>ADMINISTRATIVE AND ETHICS CODE</b>	Article No. 9	Page 12 of 23
	Title <b>RULES RELATING TO CUSTOMER ACCOUNTS</b>	
	Latest Revision Date <del>September 18, 2024</del> <u>May 21, 2025</u>	Ordinance No. <del>521-5XX</del>

## ARTICLE 9. RULES RELATING TO CUSTOMER ACCOUNTS

for water services. The initial bill will include a charge for this deposit, and when the account closes, the deposit will be applied to the closing bill. The District has the authority to change its water rates and service fees and charges at any time without tenant/lessee consent. Tenant/lessee agrees to pay all fees/charges imposed by the District for services provided to the tenant/lessee. As the property owner may be subject to a lien for unpaid balances, property owner will be notified when tenant/lessee's account becomes past due; notification will include amounts owed and due dates.

*Sec. 9.14 revised by Ordinance No. 468 / October 16, 2019*

*Sec. 9.14. revised by Ordinance No. 458 / July 25, 2018*

*Sec. 9.14 (C) revised by Ordinance No. 496/ November 17, 2021*

*Sec. 9.14 (C) revised by Ordinance No. 449 / May 17, 2017*

*Sec. 9.14 (L) revised by Ordinance No. 449 / May 17, 2017*

*Sec. 9.14 (C) revised by Ordinance No. 444 / October 19, 2016*

*Sec. 9.14. (J) revised by Ordinance No. 442 / July 20, 2016*

*Sec. 9.14. revised by Ordinance No. 433 / November 4, 2015*

*Sec.9.14.(A) revised by Ordinance No. 296 / July 24, 2002*

### Sec. 9.14. Payment of Water Bills.

- A. Water bills are due and payable upon presentation. Bills may be paid at the office of the District; by mailing to the District's lock box, the address for which is printed on the billing statement; via the toll-free number printed on the billing statement; or electronically via the District's website.
- B. All meters shall be read and billed monthly.
- C. Payments are due 25 days following the bill date. A delinquency penalty will be charged if payments are not received before the tenth business day following the payment due date in accordance with Section 8.9.

At least 15 days prior to discontinuance of service due to non-payment of water bills, the District will mail delinquent notices to customers with past due water bills.

The District will mail delinquent notices to customers making payments under an amortization agreement but will not assess a delinquency

<b>OLIVENHAIN MUNICIPAL WATER DISTRICT</b>  <b>ADMINISTRATIVE AND ETHICS CODE</b>	Article No. 9	Page 13 of 23
	Title <b>RULES RELATING TO CUSTOMER ACCOUNTS</b>	
	Latest Revision Date <del>September 18, 2024</del> <u>May 21, 2025</u>	Ordinance No. <del>521-5XX</del>

## ARTICLE 9.

## RULES RELATING TO CUSTOMER ACCOUNTS

penalty on any balance for which the amortization agreement was established.

Service will not be discontinued for non-payment until any portion of a bill has been delinquent for at least 60 days and the customer has been contacted by telephone or written notice at least seven business days before discontinuation. At least forty-eight (48) hours prior to discontinuance of service due to non-payment or as otherwise provided for by this Administrative and Ethics Code, the District will deliver to the property a disconnection notice. A final attempt to contact the customer by telephone will be made at least twenty-four (24) hours prior to discontinuance of service.

Customers will incur a Disconnection Notice Fee whenever the District is required to deliver a disconnection notice to terminate water service due to non-payment of a water bill (See Section 8.10.).

- D. Service will not be discontinued if all of the following conditions are met prior to disconnection:
1. Customer provides the certification of a licensed physician, including the physician's license number, that discontinuation of water service will be life-threatening to, or pose a serious threat to the health and safety of, a resident of the premises.
  2. Customer demonstrates a financial inability to pay for service within the normal billing cycle. The customer shall be deemed financially unable to pay for service if any member of the customer's household is a current recipient of CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children, or the customer declares that the household's annual income is less than 200 percent of the federal poverty level.
  3. Customer is willing to enter into an amortization agreement as specified in the preceding paragraph if the customer is financially unable to pay for service within the normal payment period. If these requirements are met, water service shall not be discontinued so long as the customer remains current with the terms of the amortization agreement. In the event that the customer fails to comply with the terms of the amortization agreement or fails to keep

<b>OLIVENHAIN MUNICIPAL WATER DISTRICT</b>  <b>ADMINISTRATIVE AND ETHICS CODE</b>	Article No. 9	Page 14 of 23
	Title <b>RULES RELATING TO CUSTOMER ACCOUNTS</b>	
	Latest Revision Date <del>September 18, 2024</del> <u>May 21, 2025</u>	Ordinance No. <del>521-5XX</del>

## ARTICLE 9. RULES RELATING TO CUSTOMER ACCOUNTS

the water service account current as charges accrue in each subsequent billing period, water service may be discontinued.

If these conditions are met, the District will offer either, in its discretion, amortization of the unpaid balance or temporary deferral of payment. Should the District establish an amortization agreement with a customer, the District will not discontinue service to the customer making payments under an amortization agreement (not to exceed 12 months), if payments under the agreement and subsequent charges for water use are both kept current as charges accrue in each subsequent billing period. If a customer fails to comply with an amortization agreement or deferral for 60 days or more, or if a customer undertaking an amortization agreement or deferral does not pay current service charges for 60 days or more, the District will deliver to the property at least five business days prior to discontinuance of service a disconnection notice.

If eligibility for exemption is determined subsequent to disconnection of water service, the portion of the customer's balance that is past due must be received in order to restore water service.

- E. Payment for the final water bill for a closed account is due 25 days following issuance.
- F. The District may, at its discretion, and for the convenience of the customer, accept an advance payment for a period of time.
- G. The District shall make a charge to customers' accounts for any rejected payment not caused by the District (See Section 8.12.). Customers who have had returned payments by the bank may be required to pay future bills by cash, money order, or cashier's check. The District may allow such customers to continue to pay by check if checks are submitted by the 18<sup>th</sup> day following the bill date each month.
- H. Any customer desiring water service from the District who has had service discontinued for non-payment of a bill at any time or whose check has been returned by the customer's bank shall be required to post a security deposit equal to three times the estimated average monthly bill in addition to any other applicable deposits required. Additionally, customers may be required to provide two forms of



<b>OLIVENHAIN MUNICIPAL WATER DISTRICT</b>  <b>ADMINISTRATIVE AND ETHICS CODE</b>	Article No. 9	Page 15 of 23
	Title <b>RULES RELATING TO CUSTOMER ACCOUNTS</b>	
	Latest Revision Date <del>September 18, 2024</del> <u>May 21, 2025</u>	Ordinance No. <del>521-5XX</del>

**ARTICLE 9. RULES RELATING TO CUSTOMER ACCOUNTS**

personally identifying information in accordance with Section 9.2.A.g. if not already furnished.

- (a) This deposit is in addition to the payment of all charges due and any applicable re-establishment of service charges (See Section 9.14.C., Section 8.49, Section 8.10, and Section 8.11).
  - (b) The General Manager may waive or adjust the security deposit requirement with sufficient written justification.
  - (c) The security deposit will be applied to account holder's final bill.
  - (d) The security deposit can be cash, a certificate of deposit, letter of credit or bond, or any other comparable guarantees approved by the District's General Manager. No interest shall be paid on any deposit.
- I. Water service will be re-established only after outstanding water charges and penalties, and any and all applicable re-establishment of service charges and deposits are paid in full pursuant to this Administrative and Ethics Code (See Section 8.9, Section 8.10, Section 8.11, Section 8.12, Section 8.13, and Section 9.14.C).
  - J. An unpaid or delinquent bill is the responsibility of the person in whose name the water service is held. In the event the service is in the name of a renter or lessee, water service will not be re-established in the name of such renter or lessee or any other current or subsequent renter or lessee, but shall be established and held in the legal (record) owner's name as shown on the San Diego County Assessor's Tax Roll in accordance with Section 9.2.A.1.
  - K. In case any charges for water or other services, or either, remain unpaid the amount of the unpaid charges may in the discretion of the District be secured at any time by filing for record in the office of the county recorder a certificate specifying the amount of such charges and the name and address of the person liable therefor.
  - .L. To make collection of any bill which remains delinquent for 60 days, the District may establish a lien or liens against the property served or any other San Diego County property owned by the water account holder as provided for below.



<b>OLIVENHAIN MUNICIPAL WATER DISTRICT</b>  <b>ADMINISTRATIVE AND ETHICS CODE</b>	Article No. 9	Page 16 of 23
	Title <b>RULES RELATING TO CUSTOMER ACCOUNTS</b>	
	Latest Revision Date <del>September 18, 2024</del> <u>May 21, 2025</u>	Ordinance No. <del>521-5XX</del>

## ARTICLE 9.

## RULES RELATING TO CUSTOMER ACCOUNTS

1. After providing written notice to the legal owner of the land or property, as shown on the San Diego County Assessor's tax roll, accruing unpaid water and other service charges, that such charges are delinquent and unpaid, the District may secure payment of unpaid water bills and other service charges by filing for record in the office of the San Diego County Recorder a certificate specifying the amount of such charges and the name and address of the person liable therefor.
2. From the time of recordation of the certificate, the amount required to be paid, together with interest, penalties, and a pass-through of any fee imposed upon the District to file the lien, constitutes a lien upon all real property in the county owned by the person or afterwards and, before the lien expires, acquired by him or her.
3. The lien has the force, priority, and effect of a judgment lien and shall continue for 10 years from the date of the filing of the certificate unless sooner released or otherwise discharged, and may be extended by filing for record a new certificate.
4. The District may place additional lien(s) on the property by adhering to the measures above.
5. To make collection on charges that are delinquent and unpaid and have been outstanding for sixty (60) days or more on July 1 of each year, the District may establish a tax lien against the property served as provided for below.
  - (a) After providing written notice to the legal owner of the land or property, as shown on the San Diego County Assessor's tax roll, accruing unpaid water and other service charges that such charges are delinquent and unpaid and have been outstanding for 60 days or more on July 1, the District may, on or before August 10 of each year, certify to the Board of Supervisors and San Diego County Auditor and Controller that such delinquent and unpaid charges have been requested in writing from the legal owner holding title to the land or property.
  - (b) The amount of such charges for water or other services will be added to and become a part of the annual taxes next levied upon all real property in the county owned by

<b>OLIVENHAIN MUNICIPAL WATER DISTRICT</b>  <b>ADMINISTRATIVE AND ETHICS CODE</b>	Article No. 9	Page 17 of 23
	Title <b>RULES RELATING TO CUSTOMER ACCOUNTS</b>	
	Latest Revision Date <del>September 18, 2024</del> <u>May 21, 2025</u>	Ordinance No. <del>521-5XX</del>

**ARTICLE 9.**      **RULES RELATING TO CUSTOMER ACCOUNTS**

the delinquent owner and shall constitute a lien on all such property in the same manner as a tax lien securing such annual taxes.

6. The District will discharge the lien(s) placed upon the property upon receipt by the District of any and all fees owed on the account, including but not limited to those fees included in the lien(s).
  - (a) Liens being paid through escrow would be paid in full providing escrow to close and the District to place the water service in the new owner's name.
  - (b) Liens being paid by the homeowner to have the lien removed would warrant that a deposit be placed as protection for the District; however, a deposit would not prevent a new lien from being recorded should conditions lead to the filing of a new lien in accordance with Section 9.14.J.
  
- M. In the event that normal collection procedures do not receive payment for accounts that remain unpaid more than 45 days after the final bill has been issued, the District may turn over uncollected amounts in excess of \$25 to a private collection agency.
  
- N. In accordance with Title 11 U.S.C. 366 of the Bankruptcy Code ("Bankruptcy Code"), the District will not alter, refuse, or discontinue service to a customer or trustee in bankruptcy as long as the appropriate security deposit is paid. The District will not discriminate against such customer or the trustee in bankruptcy of said customer, based on the filing of a petition under Title 11 U.S.C. ("Petition Date") or on the basis of a debt owed for service rendered prior to the Petition Date which was not paid when due. Within 20 days of the Petition Date, the customer or the trustee in bankruptcy of the customer shall furnish the District with a cash deposit to assure payment of future billings for services provided by the District after the Petition Date. The cash deposit shall be equal to two times the normal deposit (see Section 9.14.F). The deposit shall be refunded seven years after completion of all bankruptcy proceedings or termination of the service, whichever is sooner, provided that all amounts owed the District for service provided after the Petition Date have been paid. The deposit shall also be refunded if the customer voluntarily pays the District the debt originally discharged in bankruptcy. The District will discontinue service, unless such security deposit is received within 20 days of the

<b>OLIVENHAIN MUNICIPAL WATER DISTRICT</b>  <b>ADMINISTRATIVE AND ETHICS CODE</b>	Article No. 9	Page 18 of 23
	Title <b>RULES RELATING TO CUSTOMER ACCOUNTS</b>	
	Latest Revision Date <del>September 18, 2024</del> <u>May 21, 2025</u>	Ordinance No. <del>521-5XX</del>

**ARTICLE 9.**                    **RULES RELATING TO CUSTOMER ACCOUNTS**

Petition Date. Service may be discontinued for nonpayment for services rendered after the Petition Date. As used herein, Petition Date has the same meaning as given in the Bankruptcy Code. The Petition Date shall, in a voluntary case, constitute the commencement of the case and/or an Order for Relief.

- O. In the event of overcharges or erroneous charges, a refund may be due to the customer. The District shall refund to customers overpayments made up to 12 months prior to the date of discovery. The General Manager, or his/her designee, shall have the authority to approve refunds for a longer period at his/her sole discretion.

**Sec. 9.15.**    **Adjustment for Meter Error.** Should any meter in service fail to register during the month, the customer will be billed for the estimated use of water as determined by the District from water usage information available or from prior water usage records.

*Sec.9.16. revised by Ordinance No. 433 / November 4, 2015*

**Sec. 9.16.**    **Water Leak Adjustments.** The General Manager and/or his/her designee is authorized in their discretion to make adjustments to variable water charges for a billing period in which an apparent water loss occurred due to a broken pipe and/or plumbing fixture that caused exceptionally high water consumption compared to consumption history for the property during the same billing period. Adjustments will be determined using the following criteria:

- a) The customer must not have received an adjustment at the same property under this policy in the past 60 months.
- b) A District leak appeal form must be properly completed by the customer and submitted to the District with required documentation within 25 days of the statement date of the bill in question.
- c) A maximum of two billing periods will be considered for an adjustment.
- d) The value of the adjustment for Domestic customers will be determined by applying the Tier 2 water rate to all usage during the affected billing period(s) that was charged at Tier 3 and Tier 4 rates. The value of the adjustment for all other customers will determined by applying the Domestic Tier 2 water

<b>OLIVENHAIN MUNICIPAL WATER DISTRICT</b>  <b>ADMINISTRATIVE AND ETHICS CODE</b>	Article No. 9	Page 19 of 23
	Title <b>RULES RELATING TO CUSTOMER ACCOUNTS</b>	
	Latest Revision Date <del>September 18, 2024</del> <u>May 21, 2025</u>	Ordinance No. <del>521-5XX</del>

## ARTICLE 9. RULES RELATING TO CUSTOMER ACCOUNTS

rate to all usage above 23 units during the affected billing period(s). No adjustment shall exceed \$750.

- e) No adjustments will be given if the District determines excessive water flow was caused by the customer's negligence or non-responsiveness to warning signals such as higher water and/or sewer bills, leak notifications, visible water, or other factors that should have made the customer reasonably aware of the existence of a broken pipe and/or plumbing fixture.
- f) No adjustments will be given if a third party is responsible for water loss at the customer's property and can be pursued for reimbursement by the customer.
- g) No adjustments will be given due to the resetting of irrigation timers at the customer's property, whether intentional or not.
- h) The District is not responsible for any leak due to lack of notification and no adjustment will be given for this reason. It is the customer's responsibility to determine leaks and/or excessive water use.
- i) The General Manager is not obligated in his/her sole discretion to grant any adjustment.

Sec. 9.17. Resale of Water. No customer within the boundaries of the District may enter into any contract or agreement to resell any portion of the water to which he is entitled without the special permission of the Board of Directors. The price of any water so sold is to be fixed by said Board of Directors. No customer outside of the District will be permitted to resell any water purchased from the District under any condition whatsoever.

Sec. 9.18. Unauthorized Use or Waste of Water. No customer may use water upon any tract of land other than that covered by his application for service. No customer shall knowingly permit leaks or waste of water.

Sec. 9.19. District's Right of Inspection. The officers and agents of the District shall have unrestricted access at reasonable hours to all premises supplied by the District to inspect the supply system, meter or other measuring apparatus, and to see that the rules and regulations of the District regarding the taking, use, or waste of water are being observed.

Sec. 9.20. Connecting of Services. Only duly authorized employees of the District are allowed to connect or disconnect the customer's service.

<b>OLIVENHAIN MUNICIPAL WATER DISTRICT</b>  <b>ADMINISTRATIVE AND ETHICS CODE</b>	Article No. 9	Page 20 of 23
	Title <b>RULES RELATING TO CUSTOMER ACCOUNTS</b>	
	Latest Revision Date <del>September 18, 2024</del> <u>May 21, 2025</u>	Ordinance No. <del>521-5XX</del>

## ARTICLE 9. RULES RELATING TO CUSTOMER ACCOUNTS

*Sec. 9.21. revised by Ordinance No. 458 / July 25, 2018*

### Sec. 9.21. Damage to District's Property.

- A. Any damage occurring to a meter or other appliances, pipes, or any property of the District, caused by negligence, neglect, or knowing and willful action of the customer or non-customer, must be paid for by the customer on presentation of a bill thereof, and within 60 days of notice of claim for non-customers.
- B. District inspection and line location staff are available to mark the location of underground District facilities. Customers are advised to consult with District staff before commencing construction or landscape work.

*Sec.9.22. revised by Ordinance No. 433 / November 4, 2015*

Sec. 9.22. Discontinuation of Service. Water service may be discontinued at the District's discretion for violation of or failure to adhere to any section(s) of this Administrative and Ethics Code or ordinance(s) passed by the Board of Directors. In order to reinstate service to the property, the violation(s) must be remedied to the satisfaction of the District.

Sec. 9.23. Interruption of Delivery. In case of necessity, water may be turned off from the District's mains and conduits.

Sec. 9.24. Service Outside District Boundaries. Special rates for the above classes of service may be determined and charged by the Board of Directors for water served outside the District's boundaries in accordance with Section 71612 of California Water Code.

Sec. 9.25. Delinquent Charge on Invoicing (Other than Water Sales). All invoicing on accounts other than water sales which remain unpaid thirty (30) days or longer shall be assessed 1½% per month for each month until all charges are paid in full.

Sec. 9.26. Temporary Meter Installations. A temporary meter installation is a meter installed to provide residential, commercial, industrial or agricultural water service for a period of one year or less, and is not to be confused with meters installed to provide construction or irrigation water service.

<b>OLIVENHAIN MUNICIPAL WATER DISTRICT</b>  <b>ADMINISTRATIVE AND ETHICS CODE</b>	Article No. 9	Page 21 of 23
	Title <b>RULES RELATING TO CUSTOMER ACCOUNTS</b>	
	Latest Revision Date <del>September 18, 2024</del> <u>May 21, 2025</u>	Ordinance No. <del>521-5XX</del>

## ARTICLE 9. RULES RELATING TO CUSTOMER ACCOUNTS

Installation charges and capacity fees for temporary meter installations shall be in accordance with Section 13.11.

Sec. 9.27. Enforcement of Water Conservation Ordinance. California Water Code sections 375 et seq. authorize the District to adopt and enforce a comprehensive water conservation program. Additionally, California Water Code sections 350 et seq. authorize the District to declare an emergency condition and implement water rationing and restrictive water use regulations in a water shortage emergency. Upon adoption of either such ordinances under California Water Code, the General Manager or his/her designee is authorized to implement the provisions of these ordinances.

*Sec.9.28. revised by Ordinance No. 433 / November 4, 2015*

Sec. 9.28. Communication Regarding Customer Accounts. As a convenience to consumers, the District may use SMS/text messaging to communicate certain account related information including, but not limited to, account balance notifications, payment receipt acknowledgement, payment reminders, service outages, planned maintenance, and other relevant account related notifications. The District uses standard text messaging to perform these communications and does not charge customers for receiving such communications. However, standard text message charges may apply from customer wireless providers, depending on the customer's text message plan. Participation in this communication program is optional. Customers enrolled in the program wishing to discontinue receipt of SMS/text messages from the District are advised to respond with "STOP" to a District SMS/text message.

*Sec.9.29. revised by Ordinance No. 458 / July 25, 2018*

Sec. 9.29. Critical Health or Safety Impact to Customers. It is the customer's responsibility to notify the District of any extraordinary conditions that may exist in which a disruption in service or a change in water chemistry could result in harm, damage, or a life-threatening condition.

*Sec.9.30. revised by Ordinance No. 468 / October 16, 2019*

Sec. 9.30. Customer Access to Water Usage Data. Data collected from customer meters may be used by the District in any lawful manner and is intended for the sole

<b>OLIVENHAIN MUNICIPAL WATER DISTRICT</b>  <b>ADMINISTRATIVE AND ETHICS CODE</b>	Article No. 9	Page 22 of 23
	Title <b>RULES RELATING TO CUSTOMER ACCOUNTS</b>	
	Latest Revision Date <del>September 18, 2024</del> <u>May 21, 2025</u>	Ordinance No. <del>521-5XX</del>

## ARTICLE 9. RULES RELATING TO CUSTOMER ACCOUNTS

benefit of the District. Nonetheless, the use of advanced metering infrastructure at customers' properties may allow the District to offer incidental tools to help customers monitor water use and detect potential leaks. The District may offer an online water use portal or similar tools ("portal") to its customers. The portal is intended to allow customers to monitor their water use online. Subject to availability, customers are encouraged to regularly review water use using the portal. Using the portal, customers may also be able to register for notifications when continuous water use exceeds a specified threshold or period of time. Participation in the use of the portal is voluntary, and subject to the terms and conditions described below, in addition to any terms and conditions on the District's website or related to a particular portal. As a condition of using the portal, customers understand and agree to the following:

1. The District makes no representations or warranties, express or implied, as to the accuracy, operation, or availability of the portal. The portal may be unavailable or inaccurate due to technical issues, including, but not limited to, internet connectivity outages, phone/SMS/email delivery issues, system reporting errors, and system signal interruptions.
2. The portal is intended to provide helpful monitoring and notification tools. The customer shall remain responsible for monitoring water use, maintaining water lines beyond the meter, determining the cause of any continuous flow, and repairing any leak. The District assumes no responsibility or liability for contacting or notifying customers or any third party of any abnormalities or variations in a customer's water usage which may indicate a water leak at his or her property. Customers remain responsible for all water use at their property and for the payment of fees for all water used, including water used before and after receiving any notification of continuous flow. The customer shall rely solely upon his or her own judgment with regard to any information supplied by the District in connection with the portal.
3. The District neither undertakes nor assumes any responsibility for or duty to the customer or any third party for the operation, maintenance, review, or inspection of water lines or facilities beyond the District's meter, or to inform the customer or any third party of any leaks or damage resulting from the operation and maintenance of such lines or facilities, or for any service, equipment or material furnished for such lines or facilities. Customers and all third parties shall rely upon their own judgment regarding such matters, and any review, inspection, supervision, exercise of judgment or information supplied to customers



<b>OLIVENHAIN MUNICIPAL WATER DISTRICT</b>  <b>ADMINISTRATIVE AND ETHICS CODE</b>	Article No. 9	Page 23 of 23
	Title <b>RULES RELATING TO CUSTOMER ACCOUNTS</b>	
	Latest Revision Date <del>September 18, 2024</del> <u>May 21, 2025</u>	Ordinance No. <del>521-5XX</del>

ARTICLE 9.

RULES RELATING TO CUSTOMER ACCOUNTS

or to any third party by the District in connection with the data collected from the District's meter reading system is for the benefit of the District.



# Memo

Date: May 21, 2025  
To: Olivenhain Municipal Water District Board of Directors  
From: Brian Sodeman, Customer Service and Public Affairs Supervisor  
Via: Kimberly A. Thorner, General Manager  
Subject: **CONSIDER THE SELECTION PROCESS FOR FISCAL YEAR 2027 GENERAL LIABILITY, PROPERTY, AUTOMOBILE, EQUIPMENT, TERRORISM, EXCESS, AND CYBERSECURITY INSURANCE POLICIES**

---

## Purpose

The purpose of this agenda item is to provide the board with information on the renewal process for OMWD's FY 27 general liability, property, automobile, equipment, terrorism, excess, and cybersecurity insurance policies and receive input from the board on potential next steps.

## Recommendation

Staff and the Safety Committee—consisting of Directors Hahn and Guerin—recommend that the board provide direction regarding the renewal process for FY 27 insurance coverage, specifically on whether to notify OMWD's current insurance provider, ACWA JPIA, of our intent to exit their program and seek alternative insurance coverage for FY 27.

## Alternative(s)

Not applicable.

## **Background**

From 2013 through 2023, OMWD's insurance coverage had been provided through the WaterPlus program. Year-over-year increases in premiums had been flat or modest until 2021, with FY 22 premiums increasing by over 13%. This increase was primarily due to the rise in coverage costs being experienced nationwide, attributed to factors such as COVID-19, extreme weather, and wildfires.

In March 2022, staff submitted application packages to Glatfelter, Grundy, and Allied World for FY 23 insurance coverage. Two of these three carriers had insured OMWD in years past, and traditionally, all three had provided quotes upon request. However, Glatfelter and Grundy declined to provide a quote because of wildfire risk at several OMWD facilities. OMWD's insurance broker subsequently reached out to the underwriter for two additional carriers—Liberty Mutual and Travelers—and both carriers also declined to provide a quote based on wildfire scores. Of the five carriers from which staff solicited quotes, staff received one responsive quote from Allied World for their WaterPlus program.

At the May 2022 board meeting, the board instructed staff to obtain quotes from not only independent carriers but also risk-sharing pools for FY 24 insurance coverage, and to begin the eligibility assessment process with ACWA JPIA.

In November 2022, staff began compiling application documentation for six insurance programs – California Joint Powers Insurance Authority, Golden State Risk Management Authority, Special District Risk Management Authority, American Family's CalMutuals Joint Powers Risk and Insurance Management Authority, Association of California Water Agencies Joint Powers Insurance Authority, and American Family's WaterPlus.

Of the six insurance providers, only three submitted quotes to provide insurance coverage in FY 24. California Joint Powers Insurance Authority advised that it prefers to focus on cities and special districts organized similarly to cities, rather than water districts, and did not submit a quote. Golden State Risk Management Authority advised that it was not a good fit for OMWD and did not provide a quote. Special District Risk Management Authority advised that it was unable to provide a quote due to OMWD's loss history, but that OMWD could be eligible to reapply in future years.

At the April 2023 board meeting, the board considered quotes from three providers:

- CalMutuals JPRIMA provided a quote from its risk-sharing pool in the amount of \$483,707 for the commercial package. Adding cybersecurity and additional excess liability coverage brought the total cost to \$612,461.
- ACWA JPIA submitted a quote from its risk-sharing pool for \$447,758 for general liability, property, automobile, equipment, terrorism, and excess, and cybersecurity policies.
- American Family's WaterPlus submitted a renewal quote in the amount of \$537,452 for general liability, property, automobile, equipment, terrorism, and excess insurance policies. Adding cybersecurity and additional excess liability coverage brought the total cost to \$667,916.

The staff recommendation at the April 2023 meeting was to renew with WaterPlus, stating that staff was satisfied with the method by which WaterPlus had historically handled claims, and that staff had determined that the WaterPlus insurance product would continue to satisfy OMWD's insurance needs. Further, staff expressed concerns with both risk-pool options due to ongoing litigation at the time, and that JPRIMA was not obligated to allow for OMWD's General Counsel's representation and ACWA JPIA would not allow it.

ACWA JPIA's lower premium (\$447,758 versus \$667,916 with WaterPlus) and higher liability coverage (\$55 million versus \$16 million with WaterPlus) were discussed at the April 2023 meeting. Ultimately, the board voted 3-2 to execute an insurance agreement with the ACWA JPIA for OMWD's general liability, property, automobile, equipment, terrorism, excess, and cybersecurity coverage for a term of no less than three years.

ACWA JPIA required a three-year commitment to join their risk pool and, if OMWD were to pursue alternative insurers, the JPIA requires a one-year advanced notice of intention to exit the program. OMWD is committed to property, cybersecurity, crime, excess crime coverage through July 1, 2026, and liability/excess and dam coverage through October 1, 2026. To explore alternative insurers in FY 27, OMWD would need to notify ACWA JPIA by July 1, 2025 of intent to exit per ACWA JPIA policy.

### **Fiscal Impact**

There are no costs directly associated with this informational report. Directing staff to perform a request for quotes process for FY 27 insurance would result in an estimated \$6,000 in staffing costs. It is anticipated that insurance related costs for FY 27 with

ACWA JPIA will be near \$900,000, assuming 10% annual premium increases and \$150,000 average out-of-pocket costs related to excluded claims.

### **Discussion**

OMWD submitted three claims to ACWA JPIA in FY 24, however, only one claim was approved. ACWA JPIA does not cover loss or damage caused by or resulting from moths, vermin, termites, or other insects, inherent vice, latent defect, faulty materials, error in design, faulty workmanship, wear, tear or gradual deterioration, rust, corrosion, wet or dry rot, unless physical loss or damage not otherwise excluded ensues and then only for such ensuing loss or damage. It was only after OMWD submitted these claims to ACWA JPIA that these exclusions were made known to OMWD.

The cost to OMWD of the two denied claims was \$157,413, as detailed below. These costs were historically covered by WaterPlus and included paving.

1. Rancho Santa Fe Road - CIP Project #D120194 – \$92,039.50
2. Olivenhain Road Repair at RSF (Left Turn Pocket) - CIP Project #D120171 – \$65,373.47

At the September 2024 meeting of the Safety Committee, then consisting of Director Hahn and Director Meyers, staff presented an informational report on FY 25 insurance renewal, notifying the committee of a higher-than-budgeted increase in property coverage premiums.

As discussed in the meeting, on December 4 and 5, 2023, OMWD staff accompanied ACWA JPIA's third-party appraiser, Centurisk, on an in-depth assessment of several properties throughout the district. On May 20, 2024, ACWA JPIA provided results of the appraisal. ACWA JPIA added 45 additional assets at six sites and advised that the total insured value increased to \$129,212,233 (previously \$92,124,021 for FY 24 coverage).

Exceeding the \$100 million threshold for total insured value automatically increased OMWD's deductible to \$25,000.

Staff conducted a detailed review of the revised property schedule and identified several issues, including duplicate entries, non-existent property, excessive value estimates, math errors, etc. In addition, OMWD requested to add the seven tanks in operation to the schedule, per ACWA JPIA recommendation, with an impact of approximately \$25.5 million to total insured value. After these revisions, OMWD's FY 25 total insured value increased to \$140,202,417.

Staff budgeted for an overall increase in total premiums from FY 24 to FY 25 of 13% based on preliminary estimates provided by ACWA JPIA. The actual cost for all FY 25 insurance coverages with ACWA JPIA is \$625,257.

This is an increase of approximately 40% versus FY 24 and is over the amount originally budgeted for FY 25 by \$102,631. The significant increase in premium is a product of multiple factors, including ACWA JPIA rate increases, as well as increases to OMWD's property value, payroll, and experience modifier.

Additionally, damages during FY 25 that were not submitted to ACWA JPIA due to the exclusions are estimated at \$145,000, as detailed below.

1. Olivenhain Storage emergency declared 12/26/2024 - \$70,000
2. El Camino Real and Mountain Vista 12" RW line leak - \$75,000

The overage of the budgeted amount is being addressed during the mid-term budget process. For FY 26, staff included a 10% rate increase over FY 25 based on preliminary estimates from ACWA JPIA.

At the January 2025 meeting of the Safety Committee, staff presented an informational report on the renewal process for fiscal year 2027, which is the first year that OMWD would be eligible to explore insurance providers other than ACWA JPIA. The report addressed the overall 40% increase in premiums for FY 25 (from \$447,758 to \$625,257), the 150% increase in deductible (from \$10,000 to \$25,000), JPIA's exclusion of coverage on four incidents that totaled approximately \$300,000, and JPIA's requirement to provide a one-year advance notice of intent to exit the program. Staff discussed the effort and challenges with obtaining quotes for FY 27 before July 2025, the issues caused by the misalignment of the coverage period for liability, and the high likelihood of being denied coverage from other insurers due to fire risk and/or no longer having existing customer status.

Obtaining cost estimates for FY 27 coverage prior to July 1, 2025 presents challenges. By way of example, ACWA JPIA did not provide OMWD with the FY 25 premium figures until after the coverage period had begun, and the actual overall increase was over three times more than ACWA JPIA's preliminary estimates.

Insurance providers do not typically offer quotes valid for more than 60 days. Obtaining cost estimates well over a year in advance would likely be subject to change, if providers were willing to provide an estimate at all.

Additionally, ACWA JPIA's liability coverage period is from October 1, 2024 – October 1, 2025 and does not align with the fiscal year nor the property coverage period. This misalignment presents a challenge in switching providers, as a prorated covered period is not a guarantee.

Further, many providers are no longer providing coverage due to fire risk. OMWD does not have existing customer status with WaterPlus and would be considered new risk.

The committee directed staff to research which insurance providers might be willing to provide FY 27 coverage, determine if the notice of intent to exit is revocable, estimate the cost associated with obtaining insurance quotes, and report back to the committee.

At the March 2025 meeting of the Safety Committee, staff presented an informational report discussing the options for alternative insurance providers, the notice of intent to exit process, and the estimated cost to obtain quotes.

In effort to determine viable alternative providers for FY 27, staff reached out to OMWD's former insurance broker and inquired if WaterPlus and/or the traditional insurance market would be a competitive option. The broker advised that due to the increased fire risk throughout the state, OMWD's claim history, and OMWD's loss of existing customer status, he would have a difficult time finding an insurance provider that would be willing to take on new risk, and if successful, it would not be as favorable of a rate as before.

Similarly, the broker advised that CalMutuals JPRIMA would not likely take on the risk without OMWD bundling other insurance programs, specifically mentioning workers' compensation. OMWD is currently contracted with Special District Risk Management Authority for workers' compensation and remains satisfied with their service.

Staff did not reach out to California Joint Powers Insurance Authority and Golden State Risk Management Authority as they both previously declined to provide a quote to OMWD due to the structure of their programs not including water agencies of OMWD's size. Staff did not reach out to Glatfelter, Grundy, Liberty Mutual, and Travelers as they all previously declined to provide a quote based on wildfire scores.

Special District Risk Management Authority advised that OMWD could submit a request for a quote for insurance for FY 27; however, SDRMA previously denied providing a quote due to OMWD's loss history, which was similar to OMWD's current losses.

Based on these investigations, staff cannot advise with certainty that OMWD has a competitive alternative to ACWA JPIA for insurance coverages in FY 27.

The application process to confirm the viability of possible alternatives for FY 27 coverage would require an investment in staff time of approximately \$6,000.

To determine if the notice of intent to exit is revocable, staff reached out to SDCWA on their experience exiting ACWA JPIA. SDCWA replied that when it has explored coverage outside of its incumbent pool, it submits an intent to withdraw letter that includes the following language: "This notice is provided in order to keep in compliance with the Membership Agreement. The Water Authority has not made any decisions regarding insurance for future years, and is planning to engage in a fair process to gather bids for coverage from various providers, including (incumbent carrier)." SDCWA mentioned that it hasn't had any issue withdrawing the letter once its board had made a decision about coverage.

If the board directs staff to solicit quotes from other providers for FY 27 insurance, staff will notify ACWA JPIA of our intent to exit their pool, undergo a request for quotes process, expanding the solicitation to providers employed by neighboring agencies and SDCWA not previously considered by OMWD (e.g., Swiss Reinsurance Company for property and Hannover Insurance Company for auto), consider alternative risk management strategies such as self-insurance, and bring back to the board for consideration in spring 2026 a recommended insurance coverage option for FY 27.

If the board does not direct staff to seek alternative insurers, OMWD will continue to receive coverage from ACWA JPIA in FY 27.

# Memo

Date: May 21, 2025  
To: Olivenhain Municipal Water District Board of Directors  
From: Rainy K. Selamat, Finance Manager  
Via: Kimberly Thorner, General Manager  
Subject: **REVIEW AND DISCUSS PROPOSED CHANGES TO FISCAL YEAR 2026  
OPERATING AND CAPITAL BUDGET AT MIDTERM (DRAFT)**

---

## Purpose

The purpose of this agenda is to review the proposed changes to fiscal year 2026 Operating and Capital Budget with the Board as part of the midterm biennial budget review process.

These budget adjustments were reviewed with the Finance Committee (Director Meyers and Director Maloni) at its April 28<sup>th</sup> meeting.

## Recommendation

The Finance Committee approved staff's recommendation to bring FY 2026 proposed changes as discussed in the April 28<sup>th</sup> meeting forward for review with the Board. Staff is recommending the Board tentatively approve the FY 2026 amended budget as proposed. Any material changes to the FY 2026 amended budget will be itemized in the staff's report prior to the Boards consideration and adoption at the June Board meeting.



## Alternatives

- The Board may decide not to approve these amendments and direct Staff as otherwise deemed appropriate, or
- Instruct Staff to leave the District's Biennial Operating and Capital Budget for Fiscal Years 2025 and 2026 "as is", as adopted by the Board in June 2024.

## Background

The Board adopted the General Manager's Recommended Biennial Operating and Capital Budget (Budget) for fiscal years 2025 and 2026 in June 2024. The adopted fiscal year 2025 budget amounts were appropriated and have been used to pay for OMWD water and wastewater operating expenses and planned capital improvement projects since July 1, 2024.

Assumptions used in estimating fiscal year 2026 revenues and expenditures, included in the General Managers Recommended Biennial Budget and adopted by the Board in June, were reviewed again as part of the midterm budget review process. Through the budget process, staff worked together with departmental managers to achieve the District's goals and objectives for 2026, including cost cutting efforts to mitigate wholesale water increases. **As a result, staff is proposing a 0% net change to the FY 2026 budget, which will be reviewed with the Board as part of the attached presentation.**

The proposed changes to the Budget (attached) were discussed with the Finance Committee members (Director Meyers and Director Maloni) at a special committee meeting held on April 28<sup>th</sup>, 2025.

## Fiscal Impact

Proposed changes to the consolidated (water and wastewater) at midterm for fiscal year 2026 is an **estimated increase of \$43,000** to the District's Net Revenue Operating Income, or an estimated increase of \$718,000 to the District's Net Consolidated Revenue, including Non-operating revenues and expenditures.

As of the writing of this memo, San Diego County Water Authority (SDCWA) Purchased Water -Variable and SDCWA Purchased Water-Fixed charges for calendar year 2026 have not been finalized. Purchased water costs from SDCWA for fiscal year 2026 will continue to be updated until approved by SDCWA Board of Directors at its May 22<sup>nd</sup> meeting.

The proposed amendments to fiscal year 2026 appropriations for planned capital spending on District CIP is a \$6.812 million decrease primarily due to construction delays and timing of capital expenditures on various CIP.

### **Discussion**

Proposed amendments to the District's Budget at midterm are attached for review. Staff will make a presentation at the meeting and be available for discussion.

Attachment: Midterm Review of Fiscal Years 2025 & 2026 Operating and Capital Budget

# Budget Midterm Review

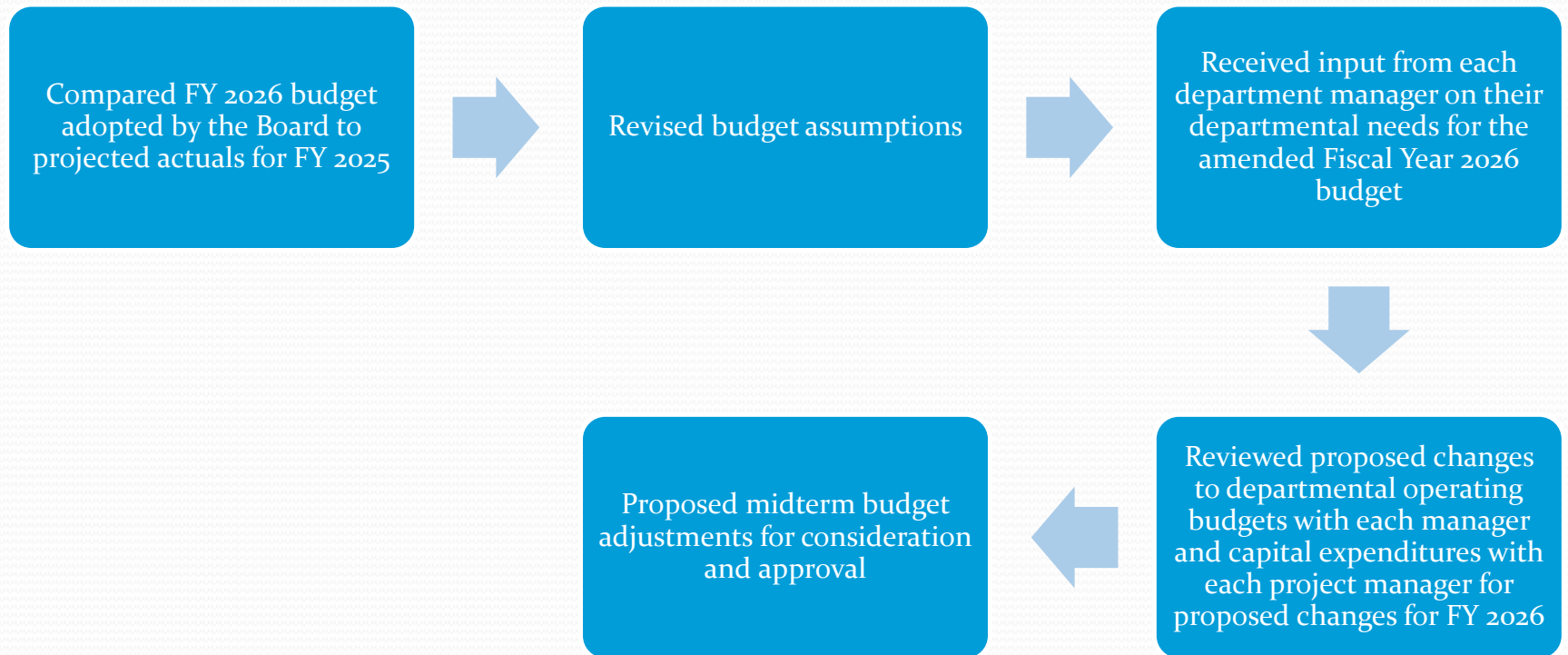
Board Meeting  
May 21, 2025



# Today's Agenda

- Midterm Budget Process
  - FY 2025 and FY 2026 Biennial budget was approved by the Board in June 2024
  - FY 2026 budget will be reviewed and updated at midterm (June 2025)
  - Proposed FY 2026 midterm budget adjustments reviewed with the Finance Committee at its April 28<sup>th</sup> special meeting
- Fiscal Year 2025 Highlights
  - Review of Financials and Reserves
- Midterm (FY 2026) Budget Development Overview
  - Update FY 2026 budget assumptions and forecasts
  - Challenges
  - Mitigation efforts
- Next Steps

# Midterm Budget Process



# FY 2025 Highlights

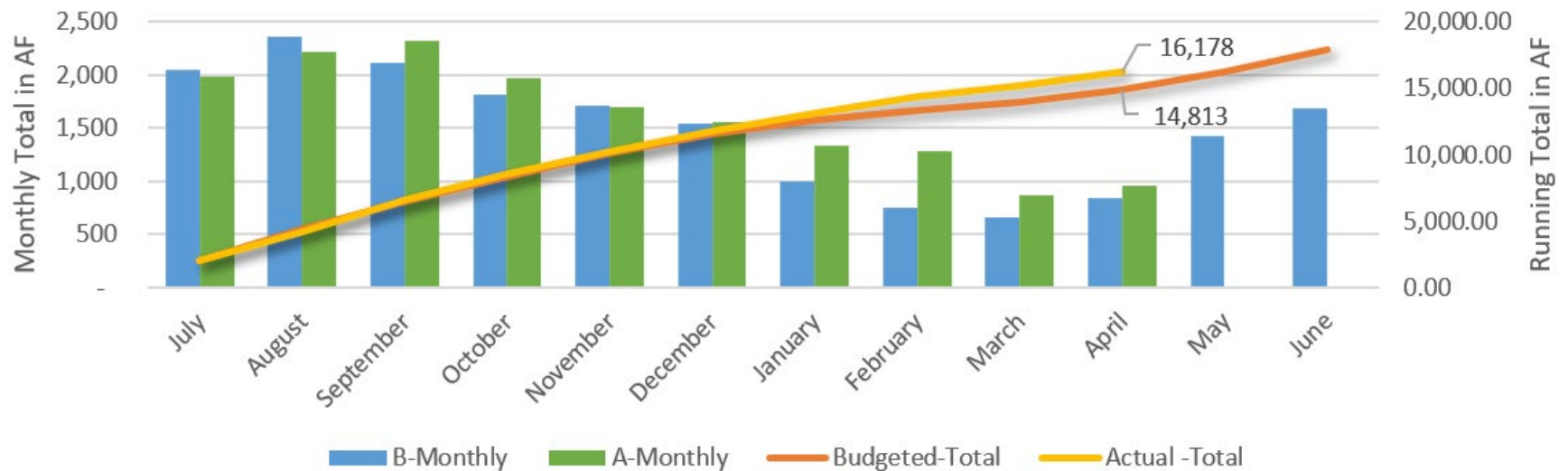
Budget vs Actual as of  
March 2025

	Approved Budget	Actual YTD	Budget YTD	Variance Amt	Variance %
<b>Operating Revenues</b>					
Commodity Water Sales	\$46,817,000.00	\$37,139,777.91	\$34,099,500.00	\$3,040,277.91	8.9%
Water Fees and Services	19,701,000.00	14,684,014.14	14,775,750.00	(91,735.86)	(0.6%)
Wastewater Revenue	5,725,000.00	3,588,682.29	3,625,600.00	(36,917.71)	(1.0%)
<b>Total Operating Revenues</b>	<b>72,243,000.00</b>	<b>55,412,474.34</b>	<b>52,500,850.00</b>	<b>2,911,624.34</b>	<b>5.5%</b>
<b>Operating Expenses</b>					
Purchased Water - Variable	27,264,000.00	21,327,806.50	20,876,750.00	(451,056.50)	(2.2%)
Purchased Water - Fixed	9,593,000.00	7,366,257.00	7,073,300.00	(292,957.00)	(4.1%)
General Manager Dept	2,232,000.00	1,575,997.19	1,674,090.00	98,092.81	5.9%
Engineering Dept	2,577,000.00	1,766,333.12	1,932,030.00	165,696.88	8.6%
Finance Dept	1,875,000.00	1,351,056.87	1,406,970.00	55,913.13	4.0%
Customer Service Dept	3,116,500.00	2,248,686.91	2,341,207.00	92,520.09	4.0%
Human Resources Dept	878,000.00	662,314.81	658,647.00	(3,667.81)	(0.6%)
Water Operations and Maintenance Dept	12,836,000.00	8,692,969.92	9,643,811.00	950,841.08	9.9%
Parks Dept	542,800.00	377,263.16	408,114.00	30,850.84	7.6%
Other Operating Expenses	50,000.00		37,800.00	37,800.00	100.0%
Wastewater Operations and Maintenance Dept	3,397,000.00	2,551,918.25	2,550,258.00	(1,660.25)	(0.1%)
Recycled Water Operations Dept	1,252,500.00	878,691.17	937,890.00	59,198.83	6.3%
Paygo Transfers					
Water Operations	5,382,000.00	4,041,000.00	4,041,000.00		0.0%
Wastewater Operations	3,245,000.00	2,430,000.00	2,430,000.00		0.0%
Recycled Operations	1,700,000.00	1,278,000.00	1,278,000.00		0.0%
Capitalized Operations Expenditures	(1,969,700.00)	(1,074,466.25)	(1,476,540.00)	(402,073.75)	27.2%
<b>Total Operating Expenses</b>	<b>73,971,100.00</b>	<b>55,473,828.65</b>	<b>55,813,327.00</b>	<b>339,498.35</b>	<b>0.6%</b>
<b>Net Operating Income (Loss)</b>	<b>(1,728,100.00)</b>	<b>(61,354.31)</b>	<b>(3,312,477.00)</b>	<b>3,251,122.69</b>	
<b>Nonoperating Revenues</b>					
Water Funds	7,289,000.00	5,555,232.13	4,926,530.00	628,702.13	12.8%
Debt Service Funds	1,057,000.00	756,199.85	690,920.00	65,279.85	9.4%
Wastewater Funds	145,000.00	158,381.95	108,900.00	49,481.95	45.4%
Recycled Water Funds	342,000.00	222,571.36	256,500.00	(33,928.64)	(13.2%)
<b>Total Nonoperating Revenue</b>	<b>8,833,000.00</b>	<b>6,692,385.29</b>	<b>5,982,850.00</b>	<b>709,535.29</b>	<b>11.9%</b>
<b>Nonoperating Expense</b>					
Capacity Fee Funds	30,000.00	24,839.91	22,320.00	(2,519.91)	(11.3%)
Debt Service Funds	1,242,400.00	846,488.26	933,030.00	86,541.74	9.3%
Potable Water Funds	858,000.00	801,214.93	653,200.00	(148,014.93)	(22.7%)
Recycled Water Funds		6,134,956.54		(6,134,956.54)	0.0%
<b>Total Nonoperating Expense</b>	<b>2,130,400.00</b>	<b>7,807,499.64</b>	<b>1,608,550.00</b>	<b>(6,198,949.64)</b>	<b>(385.4%)</b>
<b>Inc before Cap Fees and Capital Contributions</b>	<b>4,974,500.00</b>	<b>(1,176,468.66)</b>	<b>1,061,823.00</b>	<b>(2,238,291.66)</b>	
Capacity Fee Funds	1,457,000.00	2,214,697.60			
Capital contributions	1,772,000.00	6,679,281.55			
<b>Change in Net Position</b>		<b>7,717,510.49</b>			

# FY 2025 Highlights

## Budget vs Actual Water Sales

Water Sales Budget vs Actual  
As of April 2025



# FY 2025 Highlights

- Pre-buy 3,449 AF at CY 2024 rates saving \$360 thousand in purchased water costs. Associated portion of savings are anticipated to be realized in FY 2025.
  - Approximately 25% of prebuy amount is remaining as of 4/30/2025
- Received \$530 thousand in federal and state grant funding
- Received \$1.76 million in capacity fee revenue
  - -\$1.2 million of the capacity fees were from a Multi-Family project, *The Nest at La Costa*
- Sale of Weigand parcel for \$1.25 million (\$350k received already, the remaining \$900 thousand will be received by end of June 2025).



# FY 2025 Highlights

## Completed Capital Improvement Projects (CIP)

Fund	#	Project Name	Total Project Budget	CIP Appropriation thru FYE '25	Total Expenses	(Over) / Under CIP Appropriation	Comment
Wastewater	D700004	Replace Neighborhood 1 SPS	\$8,582,000	\$8,582,000	\$8,601,817	(\$19,817)	1 Completed and NOC filed
Potable	D120093	RSFe Rd Unit A North PL	\$2,094,000	\$1,986,000	\$1,981,813	\$4,187	Completed and NOC filed
Potable	D700056	Firehouse PS Sewer Emergency	\$600,000	\$600,000	\$554,342	\$45,658	Completed
Potable	D120166	DCMWTP 2nd Stage Memb. Train	\$472,500	\$272,500	\$229,879	\$42,621	Scheduled to be completed FY '25 within budget
Potable	D120128	District-Wide Scada Upgrades	\$256,000	\$256,000	\$243,202	\$12,798	Scheduled to be completed FY '25 within budget
Potable	D120143	Chlorine Gen Rm Lining Rehab	\$195,000	\$195,000	\$217,058	(\$22,058)	2 Completed and NOC filed
Wastewater	D700051	Del Dios SPS Improvements	\$773,000	\$160,100	\$160,072	\$28	Scheduled to be completed FY '25 within budget
Wastewater	D700046	Firehouse SPS Liner Replacemnt	\$160,000	\$160,000	\$156,351	\$3,649	Scheduled to be completed FY '25 within budget
Recycled	D120040	Manchester Recyc PL Exten.	\$150,000	\$150,000	\$56,193	\$93,807	Scheduled to be completed FY '25 within budget
Potable	D120098	District-Wide Facility Securit	\$130,000	\$130,000	\$100,177	\$29,823	Scheduled to be completed FY '25 within budget
Wastewater	D700037	4S WRF Scada Upgrades	\$64,000	\$64,000	\$60,860	\$3,140	Scheduled to be completed FY '25 within budget
Potable	D120200	DCMWTP Inlet Strainer MOV	\$63,000	\$63,000	\$4,575	\$58,425	Scheduled to be completed FY '25 within budget
Potable	D120207	Olivenhain Rd Storage Leak Eme	\$55,000	\$55,000	\$54,915	\$85	Completed

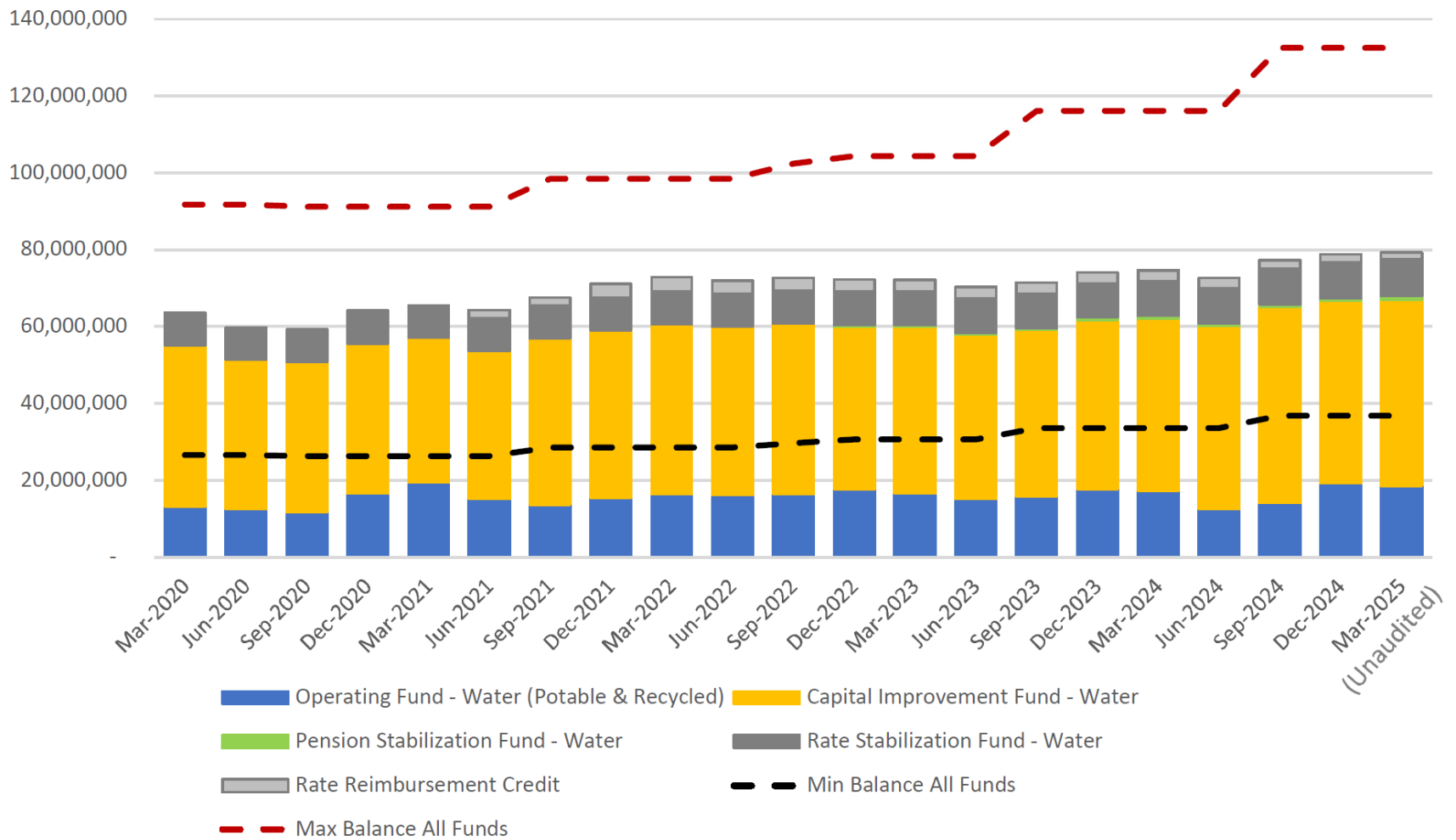
- 1 Project overage due final change order and additional legal fees  
 2 Project overage due to additional consulting time to close out project

## Recurring Replacement Projects:

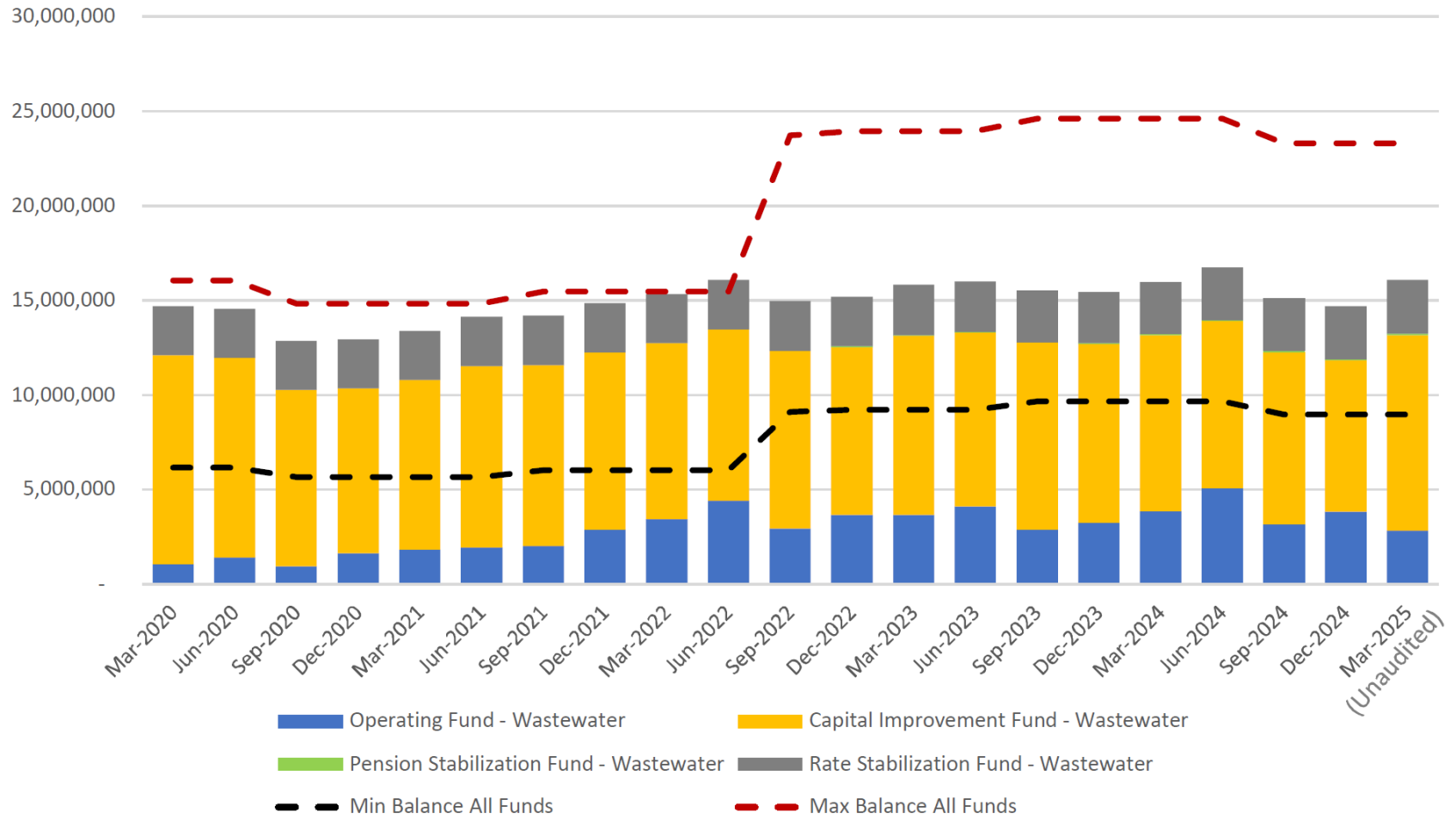
Fund	#	Project Name	Total Project Budget	CIP Appropriation thru FYE '25	Total Expenses	(Over) / Under CIP Appropriation	Comment
Potable	D120106	Replace DCMWTP Membranes	\$11,231,000	\$936,000	\$895,266	\$40,734	3
Potable	D120133	Replace Potable Meters	\$9,304,000	\$830,000	\$652,595	\$177,405	3
Potable	D120075	Replace Valves	\$8,604,000	\$750,000	\$235,362	\$514,638	3
Potable	D120029	Fixed Base AMI	\$715,000	\$715,000	\$501,762	\$213,239	3 Final phase completed in FY 2025
Wastewater	D701040	Replace WW Pumps/ Motors/Equip	\$2,539,000	\$200,000	\$141,341	\$58,659	3
Potable	D120135	Replace Pot. Pumps and Motors	\$2,004,000	\$175,000	\$91,538	\$83,462	3
Potable	D120196	DCMWTP Misc Equip Replacement	\$1,434,000	\$100,000	\$93,344	\$6,656	3
Recycled	D800012	Recycled Conversions	\$819,000	\$65,000	\$9,548	\$55,452	3
Recycled	D800016	Meter Replacement, Recycled	\$543,000	\$30,000	\$10,193	\$19,807	3
Wastewater	D700045	Equipment Replacement Program	\$269,000	\$30,000	\$13,716	\$16,284	3
Potable	D120085	Rehab Concrete Tanks	\$295,000	\$25,000	\$19,090	\$5,910	3

- 3 Total Expenses as of 5/6/2025

## Water - All Funds



## Wastewater - All Funds



# Midterm Budget Development: FY 2026 Key Assumptions Update

- **Operating Revenues:**

- Potable and recycled water sales
  - FY 2026 Volume: Increase from 17,920 (AF) to 19,000 (AF) to more align with FY 2025 projected actual sales (transitioning to drier weather conditions).
  - A 7.5% preliminary revenue adjustment for CY 2026 – subject to Board's approval
    - Assume maximum pass-through of 12% on purchased water wholesale costs and 3.48% inflation pass-through on SD-CPI
- Selling excess treated water services to Vallecitos
  - Minimum purchase of 2,750 AF per agreement @ 80% of SDCWA's treatment surcharge rate
  - Wastewater service revenue: Revenue adjustment of 5.5% effective 7/1/25 per the wastewater rate ordinance adopted by the board in June 2024. Wastewater revenue estimate based on FY 2025 actual consumption (or lowest winter months' usage for single family)

- **Operating Expenditures:**

- Pass-through Purchased Water Wholesale Cost Increases:
  - Potable Water from SDCWA and MWD: assume a 12% cost increase from SDCWA – pending approval from SDCWA Board, but OMWD can only pass-through 12%
  - Recycled Water from Vallecitos, City of San Diego, San Elijo JPA, RSF CSD – subject to change
- OMWD's Proposed FY 2026 Operating Budget:
  - Almost 0% net change to the Adopted FY 2026 Operating Budget to mitigate wholesale increases, even though OMWD experienced cost increases of its own.
- Adjust \$1 million PAYGO transfer for FY 2026 CIP to fund FY 2027 CIP to match timing of CIP expenditures.

# Midterm Budget Development:

## Departmental Operating Expenditures FY 2026 Assumptions Update

- **Labor:**

- Personnel Costs:

- Includes 6% anticipated increase in salary and wages based on the District's current MOU
  - The maximum for SDCPI: 3.5% (actual 2.8% but includes rollover from prior year), and Merit Pool: 2.5%, for a total of 6% cap.
- Staffing Analysis:
  - Defer filling Senior Risk Analyst position to FY 2027 that was previously approved and budgeted for FY 2026
  - Temporary Freeze on 2 (two) vacant utility positions
  - Net one less position than originally budgeted, for savings

- **Benefits:**

- SDRMA – based on estimated payroll for fiscal year 2026 and 75% mod factor
- Kaiser: estimated at 5% increase effective 1/1/26
- ACWA- JPIA – estimated at 6% increase effective 1/1/26
- PERS:
  - Classic - Employer Annual Contribution @13.46% and an additional \$1,547,342 for annual unfunded liability payment
  - PEPRA - Employer Annual Contribution @7.96% and an additional \$25,574 for annual unfunded liability payment
- Planned Annual Additional Discretionary Payment (ADP) to CalPERS (subject to Board approval)
  - \$500k transfer from the Operating Fund to the Pension Stabilization Fund
  - \$31k transfer from the Pension Stabilization Fund to CalPERS for the ADP as planned per the Pension Funding Policy

- **Others:**

- Significant increase in other expenditures such as General Liability and Property Insurance Premium, outside services, and supplies. These are offset by delaying positions and making cuts to consultants.

# Midterm Budget Development: FY 2025 and FY 2026 Summary of Departmental Operating Expenditures

## Departmental Operating Costs, Net of Capitalized Operating Expenses

	Adopted Budget FY 2025	Estimated Actual FY2025	Adopted Budget FY 2026	Revised (Draft) Budget FY 2026	\$ Variance Adopted Vs. Amended	% Variance Adopted Vs. Amended
Operating Departments	\$ 27,027,000	\$ 25,589,063	\$ 28,494,000	\$ 28,488,000	\$ (6,000)	0%

### Departmental Cost Cutting Efforts:

- Defer Senior Risk Analyst position to FY 2027
- Reduce outside services, consultants, legal, and supplies by \$270k across all departments
- Increase capitalized labor
- An overall reduction of \$800K compared to revised departmental budgets submitted by managers for FY 2026

### Non-operating Revenues:

- Property tax: assume based on FY 2025 projected actual receipts \* 2% increase
- Investment Income: @ 2% annually
- Capacity Fees: \$412,000 for FY 2026 based on engineering estimate
- Anticipated Grant Funding: \$2.05 million
  - \$960k CPF for Brackish Project
  - \$470k Prop1 Round 2 for HOA Recycled Pipeline extensions and Extension 153 Flow Meter
  - \$540k Title 16 for various Recycled projects
  - \$75k for EFRR Trails and Parking Lot project



# Proposed Changes to FY 2026 Operating Budget (Water and Wastewater) at Midterm - DRAFT

Description	Original Budget	Proposed Adjustments	Revised Budget (Draft)	% Change From Original
<b><u>Operating Revenues</u></b>				
Water Sales and Service Revenue	65,815,000	2,420,000	68,235,000	3.68%
Wastewater Service Revenue	6,040,000	419,000	6,459,000	6.94%
Recycled Water Sales	5,738,000	529,000	6,267,000	9.22%
<b>Total Operating Revenues</b>	<b>77,593,000</b>	<b>3,368,000</b>	<b>80,961,000</b>	<b>4.34%</b>
<b><u>Non-operating Revenues</u></b>				
Water - Property Tax and Other Income	5,993,000	26,000	6,019,000	0.43%
Debt Service	1,061,000	-	1,061,000	0.00%
Wastewater - Other Income	101,000	(9,000)	92,000	-8.91%
Recycled Water Operations	252,000	8,000	260,000	3.17%
Capacity Fee Revenues	417,000	-	417,000	0.00%
Capital Fund Interest	894,000	41,000	935,000	4.59%
Anticipated Grant Revenue	817,000	1,228,000	2,045,000	150.31%
<b>Total Revenues</b>	<b>87,128,000</b>	<b>4,662,000</b>	<b>91,790,000</b>	<b>5.35%</b>
<b><u>Operating Expenses</u></b>				
Cost of water (est. as of 5/5/2025)	38,757,000	3,548,000	42,305,000	9.15%
Water Operations	25,258,000	(120,000)	25,138,000	-0.48%
Reclass Grant Expenses to Non-Operating	-	(114,000)	(114,000)	0.00%
Wastewater Operations	3,548,000	57,000	3,605,000	1.61%
EFRR (Parks) Operations	510,000	33,000	543,000	6.47%
Recycled Water Operations	1,306,000	1,000	1,307,000	0.08%
Other Operating Expenses - WFO	50,000	-	50,000	0.00%
Less: Capitalized Expenditures	(2,128,000)	23,000	(2,105,000)	-1.08%
Capital PAYGO Transfers	9,905,000	402,000	10,307,000	4.06%
Less: Transfers from RSF to Operating for RRC	(738,000)	(505,000)	(1,243,000)	68.43%
<b>Total Operating Expenses</b>	<b>76,468,000</b>	<b>3,325,000</b>	<b>79,793,000</b>	<b>4.35%</b>
<b><u>Non-operating Expenses</u></b>				
Debt Service (principal and interest payments)*	6,883,500	-	6,883,500	0.00%
Capacity Fee Expenses	30,000	-	30,000	0.00%
Potable Water System (includes RRC)	748,000	505,000	1,253,000	67.51%
Reclass Grant Expenses from Water Operating	-	114,000	114,000	0.00%
<b>Total Expenses</b>	<b>84,129,500</b>	<b>3,944,000</b>	<b>88,073,500</b>	<b>4.69%</b>
<b>Net Revenue (Expense)</b>	<b>2,998,500</b>	<b>718,000</b>	<b>3,716,500</b>	<b>23.95%</b>

\* Principal and Interest payments for all outstanding debt.



# Midterm Capital Budget



# Midterm Budget Development: Capital Expenditures FY 2026 Update

- **Capital Equipment Purchases**

- A \$20k decrease in equipment purchases for FY 2026
  - \$100k proposed increase in Shop and Field equipment offset by a (\$120k) decrease in Computer Hardware/Software and Automotive Equipment compared to FY 2026 Budget adopted by the Board in June 2024.
  - Estimated \$30k in surplus from selling District's vehicles and equipment
  - See next slide for details

- **Water and Wastewater Capital Improvement Needs (CIP)**

- A net \$6.8 million proposed decrease in the water, wastewater, and recycled overall appropriations for fiscal year 2026
  - Proposed appropriation adjustments mainly due to change in project scope, increase in supply costs (higher inflation), and timing of capital expenditures on several active projects
  - 6 new Capital Improvement Projects to start in FY 2026:
    - Data Center
    - Strainer Coating Repairs
    - Encinitas Blvd PRS
    - 10th St PRS Repairs
    - Replace 4S WRF Clarifier Scum Boxes
    - Centrifuge 731 Major Service

# Midterm Budget Development: Capital Equipment Expenditures FY 2026 Update

Asset Class	Qty.	Item Description	Budget Amount	Source of Funds *		
				Potable Water	Wastewater	Recycled Water
Shop and Field Equipment Project # D139820 - Potable Water Project # D739820 - Wastewater Project # D839820- Recycled Water	11	Automated External Defibrillators (AED Machines)	23,000	19,000	4,000	-
	10	Leak Detection Equipment (Replacement)	17,000	15,000	-	2,000
	2	Mobiltext Remote Monitor Unit (New)	6,000	6,000	-	-
	44	Motorola XPR 3500 Radios	100,000	90,000	5,000	5,000
	Subtotal Shop and Field Equipment		\$ 146,000	\$ 130,000	\$ 9,000	\$ 7,000
Automotive Equipment Project # D139830 - Potable Water Project # D739830 - Wastewater Project # D839830- Recycled Water	1	Pumps & Motors Crane Truck for Operations (Replacement)	250,000	213,000	13,000	24,000
	4	PV 500 Vacuum Excavator Trailer (Replacement)	100,000	90,000	5,000	5,000
	1	F-450 Flatbed Truck for Operations (Replacement)	75,000	64,000	4,000	7,000
				-	-	-
	Subtotal Automotive Equipment		\$ 325,000	\$ 277,000	\$ 17,000	\$ 31,000
Computer Hardware/Software Project # D139860- Potable Water Project # D739860 - Wastewater Project # D839860 - Recycled Water	6	Potable Desktop Computers	11,000	11,000	-	-
	9	Potable Laptops	20,000	20,000	-	-
	3	Potable Servers	35,000	35,000	-	-
	3	Wastewater Desktop Computers	6,000	-	6,000	-
	4	Wastewater Laptops	8,000	-	8,000	-
	1	Wastewater Servers	10,000	-	10,000	-
	1	Recycled Desktop Computers	2,000	-	-	2,000
	2	Recycled Laptops	5,000	-	-	5,000
	Subtotal Computer Hardware/Software		\$ 77,000	\$ 46,000	\$ 24,000	\$ 7,000
				Potable Water	Wastewater	Recycled Water
TOTAL			\$ 668,000	\$ 563,000	\$ 55,000	\$ 50,000
Postpone to FY 2027	1	PV 500 Vacuum Excavator Trailer (Replacement)	100,000	90,000	5,000	5,000
Postpone to FY 2027	9	Potable Laptops	20,000	20,000	-	-
Total of postponed items			\$ 120,000	\$ 110,000	\$ 5,000	\$ 5,000

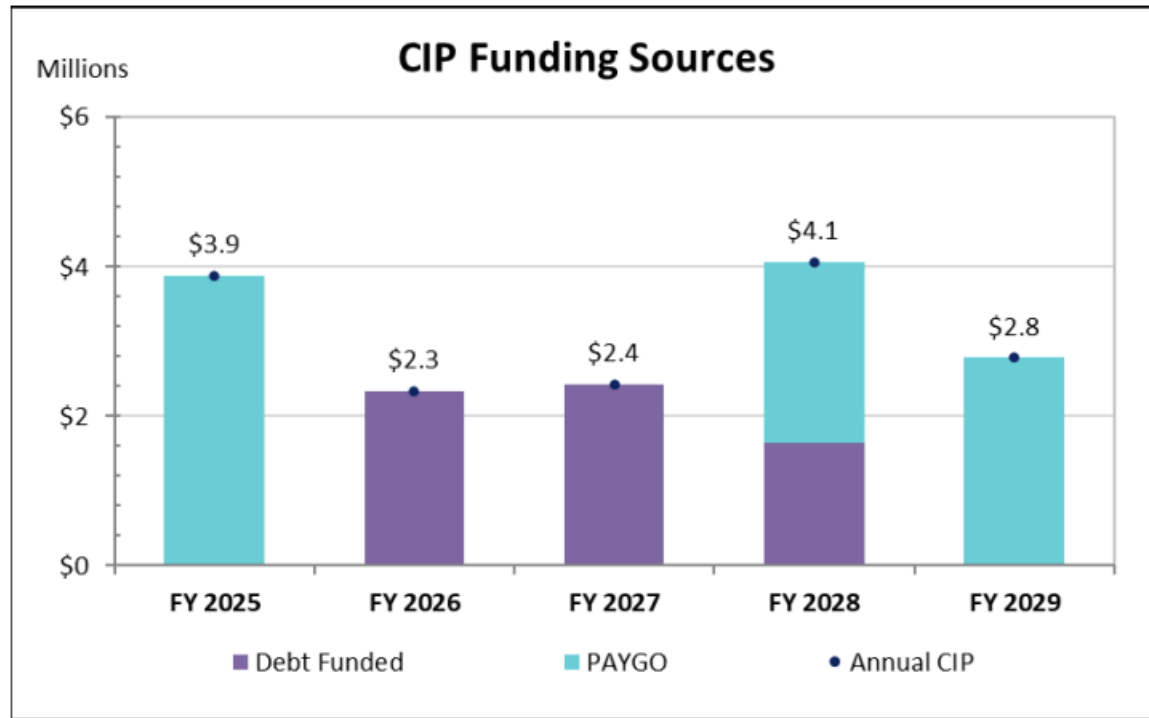
\* Capital item funding sources are allocated based on percentage of use of each asset.

1 New request for FY 2026 to upgrade the District's emergency response communication system. Staff is pursuing some County grant funding to try and cover some of the cost.

2 Originally budgeted in FY 2026 but can be deferred until FY 2027.

Surplus from selling District's vehicles and equipment: Estimated at \$30k through competitive bids process.

# FY 2026 - Planned Debt Issuance to pay for Wastewater Capital Expenditures



Pending Board approval - the 2024 Wastewater Cost of Service calls for wastewater capital expenditures in FY 2026 through FY 2028 to be partially funded by a debt issue of \$6.5 million in FY 2026, to avoid wastewater rate spikes and to maintain the minimum reserve balance approved by the Board.

# Midterm Budget Development: Capital Expenditures FY 2025 and FY 2026 Update Planned

	<i>a</i>				<i>b</i>	<i>c</i>	<i>= a+b+c</i>
	FY 2025 Board Approved Appropriation	FY 2026 Board Approved Appropriation	Total Board Approved Appropriation		FY 2025 Unspent Carryover	FY 2026 Proposed Appropriation Adjustment	FY 2026 Amended Appropriation
Potable	19,351,000	12,424,000	31,775,000	<sup>1</sup>	8,419,000	\$ (4,554,000)	16,289,000
Recycled	4,178,000	1,034,000	5,212,000	<sup>1</sup>	554,000	(101,000)	1,487,000
Wastewater	5,103,000	4,070,000	9,173,000	<sup>1</sup>	1,758,000	(746,000)	5,082,000
WW/Recy (Split)	1,111,000	-	1,111,000	<sup>1</sup>	851,000	(1,411,000)	(560,000)
	<b>29,743,000</b>	<b>17,528,000</b>	<b>47,271,000</b>		<b>11,582,000</b>	<b>(6,812,000)</b>	<b>22,298,000</b>

<sup>1</sup> Total Board Approved Appropriation amounts are included in more detailed schedules on slides 19-22. Amounts above do not reflect \$2.05 million in anticipated grant funding for fiscal year 2026.

# Midterm Budget Development: Budget vs. Appropriation Capital Improvement Project (CIP) FY 2026 Update

Project Budget Increase (Decrease)		Appropriation Increase (Decrease)	Fund	Comments
	<u>Projects with Changes in Cost Estimates</u>			
\$ 800,000	Palms I and II Reservoirs	\$ 800,000	Potable	Increase to include rehab of existing pressure reducing station that is approaching end of useful life
10,000	Village Park PRS	10,000	Potable	Increase due to additional staff time to align with schedule
10,000	Gardendale PRS	10,000	Potable	Increase due to additional staff time to align with schedule
(634,000)	Del Dios SPS Improvements	(634,000)	Wastewater	Project completed in FY 25 under budget
(200,000)	DCMWTP 2nd Stage Memb. Train	(100,000)	Potable	Project completed in FY 25 under budget
(67,000)	DCMWTP Building & Door Refurbishments	(67,000)	Potable	Anticipate to be able to complete under budget
1,500,000	Replace Headworks Manual Sys	-	Wastewater	Board approved addn'l \$1.5M in March 2025 to Project Budget - funds will be spent in FY 27
\$ 1,419,000	<b>Total, Increase in Estimated Costs</b>	\$ 19,000		
	<u>Projects with Decelerated Schedule</u>			
\$ -	DCMWTP 2nd Stage Basin & Beam	\$ (1,207,000)	Potable	Defer to align with membrane replacement program
-	Replace MSB-S & Transfr Switch	(1,098,000)	WW/Recy	Defer to align electrical demands for switchboard with requirements for fleet electrification
-	Units B & K Rehabilitation	(1,000,000)	Potable	Defer until FY 27
-	DCMWTP 1st Stage Beam Replace	(980,000)	Potable	Defer to align with membrane replacement program
-	EFRR Parking Lot Expansion	(909,000)	Potable	Defer while assessing availability of grant funding
-	Fleet Electrification Plan	(750,000)	Potable	Defer to future year while fleet electrification exemptions are considered
-	DCMWTP Pipin Repl Effluent/BW	(528,000)	Potable	Defer until FY 27
-	Replace WRF Electrical Conduit	(313,000)	WW/Recy	Defer to align with switchboard implementation
-	Fleet Electrification Plan WW	(187,000)	Wastewater	Defer to future year while fleet electrification exemptions are considered
-	Rancho La Cima/Aliso Canyon PL	(150,000)	Potable	No progress from County; defer until FY 27
-	Del Lago PRS	(123,000)	Potable	Defer to future year to prioritize other more critical PRS rehabilitation projects
-	Upgrade Filter Electrical	(101,000)	Recycled	Defer to align with switchboard implementation
-	San Dieguito Desalination	(50,000)	Potable	Delay in grant contracting
\$ -	<b>Total, (Decrease) due to Decelerated Schedules</b>	\$ (7,396,000)		
	<u>Cancelled Projects</u>			
\$ (150,000)	Harris Ranch Right-of-Way Acquisition	\$ (150,000)	Potable	Cancelled after legal feedback on easement documentation
(140,000)	Site Asphalt Improvements	(50,000)	Potable	Budgeted to Operating instead since several smaller repairs
\$ (290,000)	<b>Total, Cancelled Projects</b>	\$ (200,000)		
	<u>New Projects</u>			
\$ 550,000	Data Center	\$ 275,000	Potable	Replace existing data center at end of useful life
155,000	Strainer Coating Repairs	155,000	Potable	Repair strainer to maintain plant reliability
TBD	Encinitas Blvd PRS	100,000	Potable	Initiate design to repair pressure reducing station approaching end of useful life
TBD	10th St PRS Repairs	100,000	Potable	Repair pressure reducing station approaching end of useful life
75,000	Replace 4S WRF Clarifier Scum Boxes	75,000	Wastewater	Replace corroded clarifier scum boxes
60,000	Centrifuge 731 (original) Major Service	60,000	Potable	Rehabilitate main bearing housing on existing centrifuge
\$ 840,000	<b>Total, New Projects</b>	\$ 765,000		
\$ 1,969,000	<b>Total</b>	\$ (6,812,000)		

## Midterm Budget Development: CIP- Appropriation Adjustments by Fund

Project Description	FY 25 & FY 26 Approved Appropriation	FY 2026 Appropriation Adjustment	FY 25 & FY 26 Amended Appropriation	
<b>Potable Water Capital Improvement Projects</b>				
DCMWTP 4th Stage Centrifuge Addition	2,858,000	-	2,858,000	
DCMWTP 2nd Stage Basin Rehab and Beam Replacement	1,784,000	(1,207,000)	577,000	
RSF Unit A North PL Repl	1,478,000	-	1,478,000	
District-Wide PLC Replacements (PW/RCW)	1,194,000	-	1,194,000	
Gardendale PRS Replacement	1,259,000	10,000	1,269,000	
Village Park PRS Replacement	1,242,000	10,000	1,252,000	
Advanced Metering Infrastructure (AMI)	715,000	-	715,000	
Encinitas Blvd Pipeline Inspection and Rehab	669,000	-	669,000	
DCMWTP Raw Water Equal (RWEQ) Tanks Rehab	664,000	-	664,000	
Rancho La Cima/Aliso Canyon PL Relocation	252,000	(150,000)	102,000	
Golem 14" Pipeline Inspection and Rehab	133,000	-	133,000	
PW and RCW Master Plan Update	73,000	-	73,000	
Tank Safety Improvements	497,000	-	497,000	
District Wide Scada Upgrades	125,000	-	125,000	
District Wide Physical Security Improvements	35,000	-	35,000	
DCMWTP Chlorine Gen Rm Lining Rehab	168,000	-	168,000	
DCMWTP Bridge Crane Rehab	85,000	-	85,000	
DCMWTP Inlet Strainer MOV Actuator Replacement	63,000	-	63,000	
DCMWTP 1st Stage Beam Replacement	1,540,000	(980,000)	560,000	
Unit B & K Rehab	1,327,000	(1,000,000)	327,000	
Palms I and II Reservoirs Replacemt	492,000	800,000	1,292,000	
Dusty Trail PL Replacement	830,000	-	830,000	
EFRR Parking Lot Expansion	1,291,000	(909,000)	382,000	
DCMWTP Combined Filter Influent & Backwash Pipe Replacement	708,000	(528,000)	180,000	
CIS Infinity System Upgrade	397,000	-	397,000	
Fleet Electrification Project (PW/RCW)	915,000	(750,000)	165,000	
DCMWTP 2nd Stage Membrane Train Overhaul	222,000	(100,000)	122,000	
Site Asphalt Improvements	110,000	(50,000)	60,000	
Access improvements to pipe below Gano to San Dieguito Road	75,000	-	75,000	
Harris Ranch Right-of-Way Acquisition	150,000	(150,000)	-	
DCMWTP Fluoride Room, Permeate Pump Stanchion, Bldg Rehab	142,000	(67,000)	75,000	
RSF Rd Pipeline Inspection	164,000	-	164,000	
Del Lago PRS Replacement	123,000	(123,000)	-	
San Dieguito Valley Groundwater Desalination Plant	1,861,000	(50,000)	1,811,000	
Data Center	-	275,000	275,000	New
Strainer Coating Repairs	-	155,000	155,000	New
Encinitas Blvd PRS	-	100,000	100,000	New
10th St PRS Repairs	-	100,000	100,000	New
Centrifuge 731 (original) Major Service	-	60,000	60,000	New



# Midterm Budget Development: CIP- Appropriation Adjustments by Fund (Cont'd)

Project Description	FY 25 & FY 26 Approved Appropriation	FY 2026 Appropriation Adjustment	FY 25 & FY 26 Amended Appropriation
<b>Potable Water Recurring Replacement Projects</b>			
Network Security	204,000	-	204,000
Replace Pumps and Motors	350,000	-	350,000
Replace Potable Meters	1,757,000	-	1,757,000
Replace Pipelines	960,000	-	960,000
Olivenhain Rd Storage Leak	55,000	-	55,000
Replace Valves	1,523,000	-	1,523,000
Steel Mains Protection	617,000	-	617,000
Replace Meter Anodes	321,000	-	321,000
Rehab Concrete Tanks	51,000	-	51,000
Replace PRS Valves	110,000	-	110,000
Replace DCM WTP Membranes	1,909,000	-	1,909,000
WTP Misc Equipment and Instrumentation Replacement	206,000	-	206,000
WTP Membrane Train Control Wiring Replacement	71,000	-	71,000
<b>Total Potable Water Project Appropriations</b>	<b>31,775,000</b>	<b>(4,554,000)</b>	<b>27,221,000</b>
<b>Project Description</b>			
<b>Recycled Water Capital Improvement Projects</b>			
Calle Barcelona, VP, & Summerhill HOA Exten	3,360,000	-	3,360,000
Off-Spec and High Flow Diversion Pipeline	244,000	-	244,000
Wanket RW Reservoir Rehabilitation	133,000	-	133,000
Santa Fe Valley RW Reservoir Improvements	150,000	-	150,000
Manchester Recycled Pipeline Ext.	108,000	-	108,000
Replace Main Switchboard S (MSB-S) and Automatic Transfer Switch	514,000	(439,000)	75,000
Replace WRF Electrical Conduits, Enclosures, and Lighting	147,000	(125,000)	22,000
Upgrade Filter Electrical	118,000	(101,000)	17,000
<b>Recycled Recurring Replacement Projects</b>			
Recycled Conversions (formerly Retrofit Potable to Recycled)	145,000	-	145,000
Replace Recycled Meters	71,000	-	71,000
Replace Recycled Pipeline	292,000	-	292,000
Replace Recycled Valves	152,000	-	152,000
4S WRF Physical Security Upgrades	24,000	-	24,000
Small Pump and Motor Replacement Program	165,000	-	165,000
Miscellaneous Equipment Replacement Program	24,000	-	24,000
Valve and Gate Replacement Program	10,000	-	10,000
<b>Total Recycled Water Project Appropriations</b>	<b>5,657,000</b>	<b>(665,000)</b>	<b>4,992,000</b>

# Midterm Budget Development: CIP- Appropriation Adjustments by Fund (Cont'd)

Project Description	FY 25 & FY 26 Approved Appropriation	FY 2026 Appropriation Adjustment	FY 25 & FY 26 Amended Appropriation	
<b>Wastewater Capital Improvement Projects</b>				
Headworks Screening System Improvements	2,674,000	-	2,674,000	
District-Wide PLC Replacements (WW)	1,214,000	-	1,214,000	
Rehab Neighborhood 1 Pump Station	1,795,000	-	1,795,000	
Replace Existing 75 HP Digester Blower	263,000	-	263,000	
Replace Overflow Pond Strainer	36,000	-	36,000	
4S WRF SCADA Upgrades (Inductive Automation)	3,000	-	3,000	
Off-Spec and High Flow Diversion Pipeline	391,000	-	391,000	
Del Dios SPS Structural Improvements	794,000	(634,000)	160,000	
Replace Main Switchboard S (MSB-S) and Automatic Transfer Switch	772,000	(659,000)	113,000	
Replace WRF Electrical Conduits, Enclosures, and Lighting	220,000	(188,000)	32,000	
Fleet Electrification (WW)	202,000	(187,000)	15,000	
Neighborhood #3 Liner Improvements	84,000	-	84,000	
Firehouse SPS Liner Replacemnt	160,000	-	160,000	
Firehouse PS Emergency Repair	600,000	-	600,000	
Replace 4S WRF Clarifier Scum Boxes	-	75,000	75,000	New
<b>Wastewater Recurring Replacement Projects</b>				
4S WRF Physical Security Upgrades	36,000	-	36,000	
Small Pump and Motor Replacement Program	248,000	-	248,000	
Miscellaneous Equipment Replacement Program	36,000	-	36,000	
Collection System Pipeline Rehabilitation and Replacement	78,000	-	78,000	
Collection System Manhole Rehabilitation Program	114,000	-	114,000	
Pump Station Rehabilitation and Maintenance Program	104,000	-	104,000	
Valve and Gate Replacement Program	15,000	-	15,000	
<b>Total Wastewater Project Appropriations</b>	<b>9,839,000</b>	<b>(1,593,000)</b>	<b>8,246,000</b>	
<b>Total Project Appropriations</b>	<b>47,271,000</b>	<b>(6,812,000)</b>	<b>40,459,000</b>	



# Next Steps

1. Staff is seeking tentative approval from the Board on proposed amendments to FY 2026 Operating and Capital Budget.
2. Staff will continue updating the amended FY 2026 Budget.
3. Significant changes (\$50 thousand or more) to the amended FY 2026 budget after today's meeting will be itemized and reported to the Board at the meeting for consideration and approval.
  - Including purchased water cost increases from SDCWA

# Questions?

# Memo

Date: May 21, 2025  
To: Olivenhain Municipal Water District Board of Directors  
From: Stephanie Kaufmann, Executive Secretary  
Via: Kimberly A. Thorner, General Manager  
Subject: **CONSIDER NOMINATION FOR THE SAN DIEGO COUNTY CONSOLIDATED REDEVELOPMENT OVERSIGHT BOARD**

---

## Purpose

This item responds to a request for nominations among eligible independent special districts to appoint a district representative to a consolidated oversight board due to the recent resignation of Patrick Sanchez of Vista Irrigation District. The term is open-ended until a member resigns.

## Recommendation

Staff will support any board member interested in running for election as the District Representative on the Oversight Board.

## Alternative(s)

The board may choose to nominate or support a different candidate in this election, or choose against nominating or supporting a candidate in this election.

## **Background**

Senate Bill 107 was passed by the Legislature with the Governor's signature in September 2015 and mandates - among other items – the consolidation of all 17 successor redevelopment agencies in San Diego County by July 1, 2018. This consolidation will be carried out through a seven-member oversight board and marks the latest and presumably final act by the Legislature in achieving the planned dissolution of redevelopment agency activities in all 58 counties. The legislation directs the oversight board to complete all the remaining redevelopment projects and restore incremental property tax revenue; the latter of which presently tallies more than \$130 billion in San Diego County. The legislation also provides one of the seven seats on the oversight board shall be filled by a special district representative and through the framework of LAFCO's existing administrator role of the Independent Special Districts Selection Committee (ISDSC). Only 17 of the 57 Special Districts in San Diego County are eligible to serve, with OMWD being 1 of the 17.

## **Fiscal Impact**

There is no fiscal impact associated with submitting nominations to LAFCO. LAFCO is responsible for payment of per diems and reimbursement for authorized travel costs and mileage.

## **Discussion**

The primary goal of this election is to appoint one regular district representative due to the recent resignation of Patrick Sanchez with Vista Irrigation District to serve on the San Diego County Consolidated Redevelopment Oversight Board for an open-ended term. Nominations are for the regular voting member representatives. All 57 independent special districts are eligible and encouraged to make one nomination through their presiding officer or authorized delegate. The board meets at 9:00a.m. on the second Thursday of each month at the San Diego County Administration Center located at 1600 Pacific Hwy, San Diego, CA 92101.

Nominations must be received by San Diego LAFCO no later than 5:00 p.m. on Tuesday, June 24, 2025.

*Attachments:*

- *Memorandum from the San Diego Local Agency Formation Commission, dated April 25, 2025*
- *Nomination of the Special District Representative to the Redevelopment Oversight Board*



# San Diego County Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

---

## CALL FOR NOMINATIONS

April 25, 2025

**TO:** General Managers, Independent Special Districts

**FROM:** Erica Sellen, Commission Clerk

**SUBJECT:** Call for Nominations |  
Appointment to Consolidated Redevelopment Oversight Board

---

This communication serves as formal notice the San Diego Local Agency Formation Commission (LAFCO) is calling for nominations among independent special districts to appoint an eligible representative to serve on the San Diego County Consolidated Redevelopment Oversight Board. This nomination is ultimately tasked with appointing one regular district representative on the Oversight Board generated due to the recent resignation of Patrick Sanchez with Vista Irrigation District. The term is open-ended until a member resigns.

With the preceding in mind, San Diego LAFCO is now commencing with the **nomination period** to fill the position. To this end, and consistent with adopted policies, the presiding officers and/or their delegated alternates for all 57 independent special districts in San Diego County are encouraged to submit nominations using the attached form. A listing of all independent special districts allowed to participate in nominating an eligible candidate is provided in Attachment B.

In considering making potential nominations please note all of the following:

- As referenced all 57 independent special districts are eligible to make one nomination through their presiding officer or authorized delegate.
- Only board members from districts that receive redevelopment monies are eligible to be nominated to serve on the Oversight Board. This limits the pool of eligible nominees to the 17 independent special districts that are enrolled in the Redevelopment Property Tax Trust Fund (RPTTF). A listing of all enrolled independent special districts is provided in Attachment C.
- Nominations must be signed.

---

### Administration

Keene Simonds, Executive Officer  
2550 Fifth Avenue, Suite 725  
San Diego, California 92103  
T 619.321.3380  
E [lafo@sdcounty.ca.gov](mailto:lafo@sdcounty.ca.gov)  
[www.sdlafco.org](http://www.sdlafco.org)

Joel Anderson  
County of San Diego

Jim Desmond  
County of San Diego

Vacant, Alt.  
County of San Diego

Kristi Becker  
City of Solana Beach

Dane White  
City of Escondido

John McCann Alt.  
City of Chula Vista

Chair Stephen Whitburn  
City of San Diego

Marni von Wilpert, Alt.  
City of San Diego

Vice Chair Barry Willis  
Alpine Fire Protection

Jo MacKenzie  
Vista Irrigation

David Drake, Alt.  
Rincon del Diablo

Vacant  
General Public

Brigette Browning, Alt.  
General Public

Nominations must be received by San Diego LAFCO no later than by 5:00 p.m. on **Tuesday, June 24, 2025**. Nominations received after this date/time will be invalid.

Nominations may be submitted by mail, courier, or hand-delivered to the San Diego LAFCO office at 2550 Fifth Avenue, Suite 725, San Diego, California 92103. Additionally, and as an encouraged alternative, nominations may be submitted by e-mail and directed to Erica Sellen at [Erica.Sellen@sdcounty.ca.gov](mailto:Erica.Sellen@sdcounty.ca.gov) noting in the subject: **Redevelopment Oversight Board Nomination**. Nominations received by e-mail will be confirmed by LAFCO and taken as consent to transmit subsequent communications – including ballots – by e-mail unless otherwise specified.

Should you have any questions or related follow up, please do not hesitate to contact me directly via e-mail at [Erica.Sellen@sdcounty.ca.gov](mailto:Erica.Sellen@sdcounty.ca.gov) or telephone at (619) 321-3380.

Respectfully,



Erica Sellen  
Commission Clerk

Attachments:

- A) List of the 57 Independent Districts Eligible to Make a Nomination
- B) List of the 17 Independent Special District Enrolled in RPTTF Whose Board Members are Eligible for Nominations
- C) Nomination Form

cc: Oversight Board Successor Agency  
Rebecca Green, County of San Diego  
SDAC Members

## Attachment A

### Independent Special Districts in San Diego County

- Eligible to Make a Nomination for Appointment to Oversight Board -

Alpine Fire Protection District	Pauma Municipal Water District
Bonita-Sunnyside Fire Protection	Pauma Valley Community Services District
Borrego Water District	Pomerado Cemetery District
Canebrake County Water District	Questhaven Municipal Water District
Cuyamaca Water District	Rainbow Municipal Water District
Deer Springs Fire Protection	Ramona Cemetery District
Descanso Community Services District	Ramona Municipal Water District
Fairbanks Ranch Community Services District	Rancho Santa Fe Community Services District
Fallbrook Regional Health District	Rancho Santa Fe Fire Protection
Fallbrook Public Utility District	Resource Conservation District of San Diego County
Grossmont Healthcare District	Rincon Del Diablo Municipal Water District
Helix Water District	Rincon Ranch Community Services District
Jacumba Community Services District	San Diego Unified Port District
Julian Community Services District	San Luis Rey Municipal Water District
Lake Cuyamaca Recreation & Park	San Miguel Fire Protection District
Lakeside Fire Protection District	Santa Fe Irrigation District
Lakeside Water District	South Bay Irrigation District
Leucadia Wastewater District	Tri City Hospital District
Lower Sweetwater Fire Protection	Upper San Luis Rey Resource Conservation District
Majestic Pines Community Services District	Vallecitos Water District
Mission Resource Conservation	Valley Center Cemetery District
Mootamai Municipal Water District	Valley Center Fire Protection
Morro Hills Community Services District	Valley Center Municipal Water District
North County Cemetery District	Vista Fire Protection District
North County Fire Protection	Vista Irrigation District
Olivenhain Municipal Water District	Whispering Palms Community Services District
Otay Water District	Wynola Water District
Padre Dam Municipal Water District	Yuima Municipal Water District
Palomar Health District	



## **Attachment B**

### **Independent Special Districts in San Diego County | Enrolled in Redevelopment Property Tax Trust Fund (RPTTF)**

- Elected or Appointed Board Members are Eligible for Nomination to Oversight Board -

Grossmont Healthcare District  
Lakeside Fire Protection District  
Lakeside Water District  
Leucadia Wastewater District  
North County Cemetery District  
Olivenhain Municipal Water District  
Otay Water District  
Padre Dam Municipal Water District  
Palomar Health District  
Pomerado Cemetery District  
Resource Conservation District of Greater San Diego County  
Rincon del Diablo Municipal Water District  
San Miguel Fire Protection District  
Santa Fe Irrigation District  
Tri-City Healthcare District  
Vallecitos Water District  
Vista Irrigation District

## Attachment C

### NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVE TO THE REDEVELOPMENT OVERSIGHT BOARD

The \_\_\_\_\_ is  
(Name of Independent Special District)

pleased to nominate \_\_\_\_\_ as a candidate for  
(Name of Candidate)

appointment as the SPECIAL DISTRICT REPRESENTATIVE.

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district with territory within the boundary of the particular RDA Oversight Board to which the individual seeks appointment.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print Title)

#### PLEASE ATTACH RESUME OR CANDIDATE STATEMENT FOR NOMINEE

- Limit two pages
- Must be submitted with Nomination Form

# Memo

Date: May 21, 2025  
To: Olivenhain Municipal Water District Board of Directors  
From: Rainy Selamat, Finance Manager  
Via: Kimberly Thorner, General Manager  
Subject: **CONSIDER ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT ELECTING TO HAVE WASTEWATER SERVICE FEES WITHIN THE 4S RANCH SANITATION DISTRICT COLLECTED ON THE COUNTY TAX ROLLS FOR THE FISCAL YEAR JULY 1, 2025 TO JUNE 30, 2026 AND TO CERTIFY SAID FEES WITH THE SAN DIEGO COUNTY ASSESOR**

---

## Purpose

The purpose of this item is to consider adoption of a resolution to collect wastewater service fees for the 4S Ranch Sanitation District on the San Diego County Tax rolls for administrative streamlining and as a cost containment effort and to certify said fees with the San Diego County Assessor.

In accordance with California Health and Safety Code, Section 5470-5474.10, a written report containing a description of each parcel of real property receiving wastewater service and the proposed amount of wastewater service fee for fiscal year 2026 has been filed with the General Manager.

## **Recommendation**

Staff recommends the Board consider and adopt the Resolution as presented. This is a housekeeping item to allow wastewater service fees on the property tax rolls.

## **Alternative**

The Board could choose to have District staff combine water and wastewater services into one (1) monthly bill and bill customers monthly for services provided. The District would need to add one additional employee in order to accomplish this task.

## **Background**

The District has historically billed and collected wastewater service fees via the San Diego County Assessor's Office on the Property Tax Roll due to administrative convenience and low cost. The District's wastewater bills are collected on each property owner's property tax bill on an annual basis and payment is due and payable at the same time when a property owner's tax bill is due to the San Diego County Tax Assessor Office in April and December of each year.

This methodology allows the District to collect wastewater service fees without additional billing staff and secures the fees through a Tax Assessor's lien on the property if the fees are not paid.

Staff recommends that this method for collection of wastewater service fees be continued.

## **Fiscal Impact**

Staff anticipates that 4S Ranch Sanitation District wastewater service fee revenues to be collected from the San Diego County Property Tax Roll for fiscal year 2026 will be approximately \$5,440,777.

## **Discussion**

At the June 19, 2024, meeting, the Board approved and adopted Olivenhain Municipal Water District Wastewater Service fees for fiscal years 2025, 2026, 2027, 2028, and 2029 to be effective on July 1<sup>st</sup> of each year. The approved and adopted wastewater rates and charges were used to calculate the annual wastewater service fee for each property receiving wastewater service in the 4S Ranch Sanitation District. Staff is not

proposing any changes to the wastewater rates and charges included in Section 28.5 of the District's Administrative and Ethics code, which is a 5.5% increase from the July 1, 2025, wastewater service fees.

The attached resolution must be adopted by the Board and filed with the San Diego County Tax Assessor's Office to continue collecting the District's annual wastewater service fees for fiscal year 2026 on customer's property tax bills.

Resolution 2024-10 was adopted by the Board in June 2024 to increase wastewater service fees for the next five years (2025-2029) and to comply with CEQA and was filed with the county clerk of San Diego.

Attachment: Resolution

RESOLUTION NO. 2025-xx

A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE OLIVENHAIN MUNICIPAL WATER DISTRICT  
ELECTING TO HAVE WASTEWATER SERVICE FEES  
WITHIN THE 4S RANCH SANITATION DISTRICT  
COLLECTED ON THE COUNTY TAX ROLLS FOR THE  
FISCAL YEAR JULY 1, 2025 TO JUNE 30, 2026

WHEREAS, the Olivenhain Municipal Water District (District) operates a wastewater district known as the 4S Ranch Sanitation District which provides wastewater service to the 4S Ranch area of the District; and

WHEREAS, the District completed 2024 Wastewater Rate Study to calculate wastewater service fees to pay for costs of operating and maintaining the 4S Wastewater Collection and Treatment Facilities; and

WHEREAS, the District's Wastewater Rate Study also analyzed costs to construct capital infrastructure improvements needed to replace and refurbish the aging wastewater collection and treatment facilities, to maintain the operational and financial stability of the District's wastewater operations, and to comply with state and federal regulatory wastewater and disposal requirements; and

WHEREAS, the District's wastewater service charges do not exceed the reasonable cost of providing wastewater services; and

WHEREAS, the Board of Directors of the Olivenhain Municipal Water District has elected to have wastewater service fees for fiscal year July 1, 2025 to June 30, 2026 within the 4S Ranch Sanitation District collected on the San Diego County tax rolls in accordance with California Health and Safety Code Section 5470-5474.0; and

WHEREAS, in accordance with California Health and Safety Code, Section 5470-5474.10, a written report was prepared and filed with the General Manager of the District which contains a description of each parcel of real property receiving wastewater service and the proposed amount of wastewater service fee for each parcel for FY 2026; and

NOW THEREFORE, the Board of Directors of the Olivenhain Municipal Water District does hereby find, determine, resolve, and order as follows:

SECTION 1. The Board of Directors of the District hereby finds and determines that the wastewater service fees have been adopted and levied in full compliance with all of the requirements contained in Section 6 of Article XIID of the California Constitution. The Board of Directors of the District further finds and

RESOLUTION NO. 2025-xx *continued*

determines that these wastewater service fees fully comply with all the requirements contained in Article XIID of the California Constitution.

SECTION 2. The Board of Directors of the District hereby finds and determines that imposition of a wastewater service fee for each parcel of land within the 4S Ranch Sanitation District for the fiscal year commencing July 1, 2025 and ending June 30, 2026 is to pay for ongoing operating and maintenance costs of the 4S Wastewater Collection and Treatment Facilities.

SECTION 3. The Board of Directors of the District hereby finds that imposition of a wastewater service fee for the 4S Ranch Sanitation District for the fiscal year commencing July 1, 2025 and ending June 30, 2026 does not exceed the reasonable cost of providing wastewater service.

SECTION 4. The Board of Directors hereby determines that the wastewater service fee for each property receiving wastewater service in the 4S Ranch Sanitation District for the fiscal year commencing July 1, 2025 and ending June 30, 2026 is correctly described in the written report.

SECTION 5. Pursuant to Water Code Sections 72094 and 72100, the Board of Supervisors and the San Diego County Tax Collector are hereby requested to collect on the tax rolls the wastewater service fees for each property receiving wastewater service listed in the written report.

SECTION 6. Pursuant to Section 72094 of the California Water Code, the Secretary is hereby authorized and directed to send a certified copy of this Resolution to the Clerk of the Board of Supervisors and the County Auditor on or before September 1, 2025.

RESOLUTION NO. 2025-xx *continued*

PASSED, ADOPTED AND APPROVED at a regular meeting of the Board of Directors of the Olivenhain Municipal Water District held on May 21, 2025.

---

Matthew R. Hahn, President  
Board of Directors  
Olivenhain Municipal Water District

ATTEST:

---

Christy Guerin, Secretary  
Board of Directors  
Olivenhain Municipal Water District



# Memo

Date: May 21, 2025  
To: Olivenhain Municipal Water District Board of Directors  
From: Rainy Selamat, Finance Manager  
Via: Kimberly Thorner, General Manager  
Subject: **CONSIDER ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT ELECTING TO HAVE WASTEWATER SERVICE FEES WITHIN THE RANCHO CIELO SANITATION DISTRICT COLLECTED ON THE COUNTY TAX ROLLS FOR THE FISCAL YEAR JULY 1, 2025 TO JUNE 30, 2026 AND TO CERTIFY SAID FEES WITH THE SAN DIEGO COUNTY ASSESOR**

---

## Purpose

The purpose of this item is to consider adoption of a resolution to collect wastewater service fees for the Rancho Cielo Sanitation District on the San Diego County Tax rolls for administrative streamlining and as a cost containment effort and to certify said fees with the San Diego County Assessor.

In accordance with California Health and Safety Code, Section 5470-5474.10, a written report containing a description of each parcel of real property receiving wastewater service and the proposed amount of wastewater service fee for fiscal year 2026 has been filed with the General Manager.

## Recommendation

Staff recommends the Board consider and adopt the Resolution as presented. This is a housekeeping item to allow wastewater service fees on the property tax rolls.

### **Alternative**

The Board could choose to have District staff combine water and wastewater services into one (1) monthly bill and bill customers monthly for services provided. The District would need to add one additional employee in order to accomplish this task.

### **Background**

The District has historically billed and collected wastewater service fees via the San Diego County Assessor's Office on the Property Tax Roll due to administrative convenience and low cost. The District's wastewater bills are collected on each property owner's property tax bill on an annual basis and payment is due and payable at the same time when a property owner's tax bill is due to the San Diego County Tax Assessor Office in April and December of each year.

This methodology allows the District to collect wastewater service fees without additional billing staff and secures the fees through a Tax Assessor's lien on the property if the fees are not paid.

Staff recommends that this method for collection of wastewater service fees be continued.

### **Fiscal Impact**

Staff anticipates that Rancho Cielo Sanitation District wastewater service fee revenues to be collected from the San Diego County Property Tax Roll for fiscal year 2026 will be approximately \$376,971.

### **Discussion**

At the June 19, 2024, meeting, the Board approved and adopted Olivenhain Municipal Water District Wastewater Service fees for fiscal years 2025, 2026, 2027, 2028, and 2029 to be effective on July 1st of each year. The approved and adopted wastewater rates and charges were used to calculate the annual wastewater service fee for each property receiving wastewater service in the Rancho Cielo Sanitation District. Staff is not proposing any changes to the wastewater rates and charges included in Section 28.5 of the District's Administrative and Ethics code, which is a 5.5% increase from the July 1, 2025, wastewater service fees.

The attached resolution must be filed with the San Diego County Tax Assessor's Office to continue collecting the District's annual wastewater service charge for fiscal year 2026 on customer's property tax bills.

Resolution 2024-10 was adopted by the Board in June 2024 to increase wastewater service fees for the next five years (2025-2029) and to comply with CEQA and was filed with the county clerk of San Diego.

Attachment: Resolution

RESOLUTION NO. 2025-xx

A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE OLIVENHAIN MUNICIPAL WATER DISTRICT  
ELECTING TO HAVE WASTEWATER SERVICE FEES  
WITHIN THE RANCHO CIELO SANITATION DISTRICT  
COLLECTED ON THE COUNTY TAX ROLLS FOR THE  
FISCAL YEAR JULY 1, 2025 TO JUNE 30, 2026

WHEREAS, the Olivenhain Municipal Water District (District) operates a wastewater district known as the Rancho Cielo Sanitation District which provides wastewater service to the Rancho Cielo area of the District; and

WHEREAS, the District completed 2024 Wastewater Rate Study to calculate wastewater service fees to pay for costs of operating and maintaining the 4S Wastewater Collection and Treatment Facilities; and

WHEREAS, the District's Wastewater Rate Study also analyzed costs to construct capital infrastructure improvements needed to replace and refurbish the aging wastewater collection and treatment facilities, to maintain the operational and financial stability of the District's wastewater operations, and to comply with state and federal regulatory wastewater and disposal requirements; and

WHEREAS, the District's wastewater service charges do not exceed the reasonable cost of providing wastewater services; and

WHEREAS, the Board of Directors of the Olivenhain Municipal Water District has elected to have wastewater service fees for fiscal year July 1, 2025 to June 30, 2026 within the Rancho Cielo Sanitation District collected on the San Diego County tax rolls in accordance with California Health and Safety Code Section 5470-5474.0; and

WHEREAS, in accordance with California Health and Safety Code, Section 5470-5474.10, a written report was prepared and filed with the General Manager of the District which contains a description of each parcel of real property receiving wastewater service and the proposed amount of wastewater service fee for each parcel for FY 2026; and

NOW THEREFORE, the Board of Directors of the Olivenhain Municipal Water District does hereby find, determine, resolve, and order as follows:

SECTION 1. The Board of Directors of the District hereby finds and determines that the wastewater service fees have been adopted and levied in full compliance with all of the requirements contained in Section 6 of Article XIID of the California Constitution. The Board of Directors of the District further finds and

RESOLUTION NO. 2025-xx *continued*

determines that these wastewater service fees fully comply with all the requirements contained in Article XIID of the California Constitution.

SECTION 2. The Board of Directors of the District hereby finds and determines that imposition of a wastewater service fee for each parcel of land within the Rancho Cielo Sanitation District for the fiscal year commencing July 1, 2025 and ending June 30, 2026 is to pay for ongoing operating and maintenance costs of the 4S Wastewater Collection and Treatment Facilities.

SECTION 3. The Board of Directors of the District hereby finds that imposition of a wastewater service fee for the Rancho Cielo Sanitation District for the fiscal year commencing July 1, 2025 and ending June 30, 2026 does not exceed the reasonable cost of providing wastewater service.

SECTION 4. The Board of Directors hereby determines that the wastewater service fee for each property receiving wastewater service in the Rancho Cielo Sanitation District for the fiscal year commencing July 1, 2025 and ending June 30, 2026 is correctly described in the written report.

SECTION 5. Pursuant to Water Code Sections 72094 and 72100, the Board of Supervisors and the San Diego County Tax Collector are hereby requested to collect on the tax rolls the wastewater service fees for each property receiving wastewater service listed in the written report.

SECTION 6. Pursuant to Section 72094 of the California Water Code, the Secretary is hereby authorized and directed to send a certified copy of this Resolution to the Clerk of the Board of Supervisors and the County Auditor on or before September 1, 2025.

RESOLUTION NO. 2025-xx *continued*

PASSED, ADOPTED AND APPROVED at a regular meeting of the Board of Directors of the Olivenhain Municipal Water District held on May 21, 2025.

---

Matthew R. Hahn, President  
Board of Directors  
Olivenhain Municipal Water District

ATTEST:

---

Christy Guerin, Secretary  
Board of Directors  
Olivenhain Municipal Water District

# Memo

Date: May 21, 2025

To: Olivenhain Municipal Water District Board of Directors

From: Rainy Selamat, Finance Manager

Via: Kimberly Thorner, General Manager

Subject: **CONSIDER ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT ELECTING TO HAVE WASTEWATER SERVICE FEES FOR THE SANTALUZ AFFORDABLE HOUSING AREA, BLACK MOUNTAIN RANCH EAST CLUSTERS PROJECT, AND AVION AREA WITHIN THE 4S RANCH SANITATION DISTRICT COLLECTED ON THE COUNTY TAX ROLLS FOR THE FISCAL YEAR JULY 1, 2025 TO JUNE 30, 2026 AND TO CERTIFY SAID FEES WITH THE SAN DIEGO COUNTY ASSESOR**

---

## Purpose

The purpose of this item is to consider adoption of a resolution to collect wastewater service fees for the Santaluz Affordable Housing Area, Black Mountain Ranch East Clusters Project, and Avion Area within the 4S Ranch Sanitation District on the San Diego County Tax rolls for administrative streamlining and as a cost containment effort and to certify said fees with the San Diego County Assessor.

In accordance with California Health and Safety Code, Section 5470-5474.10, a written report containing a description of each parcel of real property receiving wastewater service and the proposed amount of wastewater service fee for fiscal year 2026 has been filed with the General Manager.

## Recommendation

Staff recommends the Board consider and adopt the Resolution as presented. This is a housekeeping item to allow wastewater service fees on the property tax rolls.

### **Alternative**

The Board could choose to have District staff combine water and wastewater services into one (1) monthly bill and bill customers monthly for services provided. The District would need to add one additional employee in order to accomplish this task.

### **Background**

The District has historically billed and collected wastewater service fees via the San Diego County Assessor's Office on the Property Tax Roll due to administrative convenience and low cost. The District's wastewater bills are collected on each property owner's property tax bill on an annual basis and payment is due and payable at the same time when a property owner's tax bill is due to the San Diego County Tax Assessor Office in April and December of each year.

This methodology allows the District to collect wastewater service fees without additional billing staff and secures the fees through a Tax Assessor's lien on the property if the fees are not paid.

Staff recommends that this method for collection of wastewater service fees be continued.

### **Fiscal Impact**

Staff anticipates that wastewater service revenues to be collected from the Santaluz Affordable Housing Area, Black Mountain Ranch East Clusters Project, and Avion Area for fiscal year 2026 will be approximately \$488,146.

### **Discussion**

At the June 19, 2024, meeting, the Board approved and adopted Olivenhain Municipal Water District Wastewater Service fees for fiscal years 2025, 2026, 2027, 2028, and 2029 to be effective on July 1st of each year. The approved and adopted wastewater rates and charges were used to calculate the annual wastewater service fee for each property receiving wastewater service in the Santaluz Affordable Housing Area, Black Mountain Ranch East Clusters Project, and Avion Area within the 4S Ranch Sanitation District. Staff is not proposing any changes to the wastewater rates and charges included in Section 28.5 of the District's Administrative and Ethics code, which is a 5.5% increase from the July 1, 2025, wastewater service fees.



The attached resolution must be filed with the San Diego County Tax Assessor's Office to continue collecting the District's annual wastewater service charge for fiscal year 2026 on customer's property tax bills.

Resolution 2024-10 was adopted by the Board in June 2024 to increase wastewater service fees for the next five years (2025-2029) and to comply with CEQA and was filed with the county clerk of San Diego.

Attachment: Resolution

RESOLUTION NO. 2025-xx

A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE OLIVENHAIN MUNICIPAL WATER DISTRICT  
ELECTING TO HAVE WASTEWATER SERVICE FEES  
FOR THE SANTALUZ AFFORDABLE HOUSING AREA,  
BLACK MOUNTAIN RANCH EAST CLUSTERS PROJECT,  
AND AVION AREA WITHIN THE 4S RANCH SANITATION  
DISTRICT COLLECTED ON THE COUNTY TAX ROLLS  
FOR THE FISCAL YEAR JULY 1, 2025 TO JUNE 30, 2026

WHEREAS, the Olivenhain Municipal Water District (District) operates a wastewater district known as the 4S Ranch Sanitation District which provides wastewater service to the Santaluz Affordable Housing Area, Black Mountain Ranch East Clusters Project, and Avion Area; and

WHEREAS, the District completed 2024 Wastewater Rate Study to calculate wastewater service fees to pay for costs of operating and maintaining the 4S Wastewater Collection and Treatment Facilities to provide wastewater collection and treatment services to the Santaluz Affordable Housing Area, Black Mountain Ranch East Clusters, and Avion Area; and

WHEREAS, the District's Wastewater Rate Study also analyzed costs to construct capital infrastructure improvements needed to replace and refurbish the aging wastewater collection and treatment facilities, to maintain the operational and financial stability of the District's wastewater operations, and to comply with state and federal regulatory wastewater and disposal requirements; and

WHEREAS, the District's wastewater service charges do not exceed the reasonable cost of providing wastewater services; and

WHEREAS, the Board of Directors of the Olivenhain Municipal Water District has elected to have wastewater service fees for fiscal year July 1, 2025 to June 30, 2026 within the Santaluz Affordable Housing Area, Black Mountain Ranch East Clusters Project, and Avion Area collected on the San Diego County tax rolls in accordance with California Health and Safety Code Section 5470-5474.0; and

WHEREAS, in accordance with California Health and Safety Code, Section 5470-5474.10, a written report was prepared and filed with the General Manager of the District which contains a description of each parcel of real property receiving wastewater service and the proposed amount of wastewater service fee for each parcel for FY 2026; and

NOW THEREFORE, the Board of Directors of the Olivenhain Municipal Water District does hereby find, determine, resolve, and order as follows:

RESOLUTION NO. 2025-xx *continued*

SECTION 1. The Board of Directors of the District hereby finds and determines that the wastewater service fees have been adopted and levied in full compliance with all of the requirements contained in Section 6 of Article XIID of the California Constitution. The Board of Directors of the District further finds and determines that these wastewater service fees fully comply with all the requirements contained in Article XIID of the California Constitution.

SECTION 2. The Board of Directors of the District hereby finds and determines that imposition of a wastewater service fee for each parcel of land within the Santaluz Affordable Housing Area, Black Mountain Ranch East Clusters Project, and Avion Area for the fiscal year commencing July 1, 2025 and ending June 30, 2026 is to pay for ongoing operating and maintenance costs of the 4S Wastewater Collection and Treatment Facilities operated and maintained by the District.

SECTION 3. The Board of Directors of the District hereby finds that imposition of a wastewater service fee for the Santaluz Affordable Housing Area, Black Mountain Ranch East Clusters Project, and Avion Area for the fiscal year commencing July 1, 2025 and ending June 30, 2026 does not exceed the reasonable cost of providing wastewater service.

SECTION 4. The Board of Directors hereby determines that the wastewater service fee for each property receiving wastewater service in the Santaluz Affordable Housing Area, Black Mountain Ranch East Clusters Project, and Avion Area for the fiscal year commencing July 1, 2025 and ending June 30, 2026 is correctly described in the written report.

SECTION 5. Pursuant to Water Code Sections 72094 and 72100, the Board of Supervisors and the San Diego County Tax Collector are hereby requested to collect on the tax rolls the wastewater service fees for each property receiving wastewater service listed in the written report.

SECTION 6. Pursuant to Section 72094 of the California Water Code, the Secretary is hereby authorized and directed to send a certified copy of this Resolution to the Clerk of the Board of Supervisors and the County Auditor on or before September 1, 2025.

PASSED, ADOPTED AND APPROVED at a regular meeting of the Board of Directors of the Olivenhain Municipal Water District held on May 21, 2025.

---

Matthew R. Hahn, President  
Board of Directors  
Olivenhain Municipal Water District

ATTEST:

---

Christy Guerin, Secretary  
Board of Directors  
Olivenhain Municipal Water District

# Memo

**A**

To: Olivenhain Municipal Water District Board of Directors

Subject: INFORMATIONAL REPORTS  
PRESIDENT

---

A report is attached and will be presented at the Board Meeting.

# Memo

Date: May 21, 2025  
To: Olivenhain Municipal Water District Board of Directors  
From: Matthew R. Hahn, Board President  
Subject: **BOARD PRESIDENT APPOINTMENT OF A SAN DIEGO COUNTY WATER  
AUTHORITY VOTING STRUCTURE AD HOC COMMITTEE**

---

The purpose of this item is to appoint a San Diego County Water Authority (SDCWA) Voting Structure Ad Hoc Committee to pursue an equitable voting structure. The Public Policy Committee met and discussed this issue and desired to find a way for the District's SDCWA representative to be involved in the SDCWA voting structure discussions and potential legislative changes to the CWA Act. President Hahn has decided to appoint Directors Meyers and Maloni to the SDCWA Voting Structure Ad Hoc Committee.

# Memo

**B**

To: Olivenhain Municipal Water District Board of Directors

Subject: INFORMATIONAL REPORTS  
GENERAL MANAGER

---

Any written report will be attached; any oral report will be provided at the time of the Board Meeting.

May 21, 2025

Board of Directors  
Olivenhain Municipal Water District  
1966 Olivenhain Road  
Encinitas, CA 92024

The following are brief highlights of the District's departmental operations for the months of  
**April 2025:**

<b>Operations &amp; Maintenance</b>	<b>April 2025</b>	<b>March 2025</b>
<b>David C. McCollom Water Treatment Plant (DCMWTP) Total Production</b>	195.1 million gallons	0 million gallons *Offline for Maintenance & Repair
<b>DCMWTP Average Daily Production</b>	6.5 million gallons	0 million gallons
<b>DCMWTP Peak Day Production</b>	18.4 million gallons	0 million gallons
<b>Source Water Blend (% State Project Water)</b>	31.5 %	N/A
<b>Total Deliveries to Vallecitos Water District</b>	112.14 acre feet 36.54 million gallons	0 acre feet 0 million gallons
<b>4S and Rancho Cielo Sewer Systems Total Inflow</b>	36.26	40.17 million gallons
<b>4S and Rancho Cielo Sewer Systems Average Daily Inflow</b>	1,208,613 gallons	1,295,727 gallons
<b>4S and Rancho Cielo Sewer Systems Peak Day Inflow</b>	1,299,667 gallons	1,487,168 gallons
<b>4S and Rancho Cielo Sewer Systems Low Day Inflow</b>	1,101,470 gallons	1,206,879 gallons
<b>4S Water Reclamation Facility (4SWRF) Average Daily Production</b>	700,984 gallons	315,888 gallons
<b>4SWRF Peak Day Production</b>	1,077,544 gallons	999,705 gallons
<b>4SWRF Total to Recycled Water Distribution System</b>	21.03 million gallons	9.8 million gallons
<b>4S Recycled Water Storage Pond Volume</b>	162 acre feet	203 acre feet
<b>Repaired Potable Water Main Leak(s)</b>	0	0
<b>Repaired Potable Water Service Lateral Assembly Leak(s)</b>	1	2
<b>Repaired Recycled Water Main Leak(s)</b>	0	0
<b>Repaired Recycled Water Service Lateral Leak(s)</b>	1	0
<b>Repaired Hit Fire Hydrant Lateral Assembly Leak(s)</b>	1	1
<b>Replaced Valve(s) Monthly Total</b>	2	4
<b>Replaced Valve(s) Calendar Year to Date</b>	7	5
<b>Recycled Water Use Site Inspections &amp; Visits</b>	17	11
<b>Recycled Water Use Site Cross Connection Tests</b>	3	1
<b>Cross Connection Site Surveys</b>	2	2
<b>Backflow Inspections &amp; Testing (New)</b>	9	5
<b>IT Help Requests</b>	23	18
<b>Customer Services</b>	<b>April 2025</b>	<b>March 2025</b>
<b>Customer Calls and Inquiries</b>	1,624	1,695
<b>Total Monthly Bills Issued</b>	22,997	23,005
<b>Service Orders</b>	624	575
<b>New Potable Meters</b>	1	1
<b>New Fire Meters</b>	4	1
<b>New Recycled Water Meters</b>	0	0



Advanced Metering Infrastructure (AMI)	71	74
Troubleshooting Investigations		
Customer Services - Continued	April 2025	March 2025
Stopped/Underperforming Meters Replaced	171	160
Meter Accuracy Tests Performed	0	0
Water Use Evaluations	11	16
Water Use Violation Reports	1	7
Workshops, Events, and Tours	5	1
High-Efficiency Clothes Washer Rebate Applications	3	1
Weather-Based Irrigation Controller Rebate Applications	12	5
Hose Irrigation Controller Rebate Applications	1	0
High-Efficiency Rotating Nozzle Rebate Applications	1	0
High-Efficiency Toilet Rebate Applications	1	0
Rain Barrel Rebate Applications	0	1
Flow Monitor Device Rebate Applications	3	4
Turf Removal Project Rebate Applications	1	0
Social Media Posts	21	32
News Releases/Media Advisories	2	3
EFRR	April 2025	March 2025
Special Use/Event Permits	5	1
Parking Notices	107	156
Incident Reports	5	3
Vehicle Count	5,651	5,402
Trail Use Count	10,824	10,854
Days Closed Due to Rain/Red Flag	0	3.5
Days Interpretive Center (IC) Open	17	14
Number of IC Visitors	362	446
Volunteer Trail Patrol Shifts	8	11
Volunteer Docent Hours	63	85
Total Number of Docents	68	68
Finance	April 2025	March 2025
Infosend Payments (ACH and Credit Card)	13,489	15,583
California Bank & Trust Lockbox Payments	2,052	2,260
Over the Counter Payments	444	369
Check-free, Metavante and Chase	4,191	4,191
Finance Calls and Walk-ins	34	38
Service Orders/New Meters Processed	17	4
Service Orders Closed Out	4	1
Purchase Orders	23	13
Inventory Items Received	2,236	474
Invoices Processed	437	401
Payroll Direct Deposits Processed	247	243
Payments to Vendors	258	226

## **ENGINEERING DEPARTMENT**

### **Engineering Manager Lindsey Stephenson Highlights for April 2025:**

The Recycled Water Pipeline Extensions Project continues to progress with pipeline installations nearing completion in Carlsbad and Encinitas. Activities related to the construction of the DCMWTP 4<sup>th</sup> Stage Plant Improvement Project continues to progress, and the new equipment was commissioned. Gardendale and Village Park West Pressure Reducing Stations Replacement Project construction has commenced, starting with the Gardendale PRS site. The Reservoirs Safety Improvements Project is underway. The 4S Ranch Water Reclamation Facility (4S WRF) Headworks Screening System, Off-Specification and Wet Weather Diversion, and Strainer Improvements Project continues in the contracting phase. Staff continued planning and design efforts on multiple CIP projects, processed developer requests, continued to assist other departments with engineering-related work, and continued to manage OMWD's facilities, cathodic systems, cell sites, and right of ways.

## **HUMAN RESOURCES DEPARTMENT**

### **Human Resources Manager Jennifer Joslin Highlights for April 2025:**

Human Resources staff distributed the employee pre-evaluation and goal setting forms, supervisor/manager confidential performance feedback survey, and created performance review forms for all staff in preparation for the annual review process. Conducted interviews for the vacant Utility positions. Represented the District at the Palomar College Trade and Industry job fair. Participated in the kick-off planning meeting for the 2<sup>nd</sup> annual Water Career Day joint agency event. Participated in the CalPERS Voya 457 District plan review meeting with finance and CalPERS staff. Hosted a retirement luncheon event for the Senior Systems Administrator. Safety staff hosted Rattlesnake Handling training for field staff, presented on the District's Wildfire Preparedness at the Waterwise Firescaping and Wildfire Preparedness public workshop, and coordinated the Emergency Operations Center (EOC) tabletop exercise event at the water treatment plant.

### **Requests Received Pursuant to the Public Records Act (April 1-30):**

#### **Requestor**

#### **Documents Requested**

US Metro Group, Inc.

Records for the current Janitorial Service company

Aztec Landscaping

Records for the current Janitorial Service company

## **OPERATIONS & MAINTENANCE**

### **Operations Manager Jesse Bartlett-May Highlights for April 2025:**

DCMWTP staff replaced several aging and obsolete water quality instruments at the Ammonia Injection Facility, and repairs were made to a 16" Victaulic coupling, which had cracked along the membrane trains' influent pipeline. Several offline membrane cassettes were repaired, which increased available capacity for the higher demand months ahead and assessed bolted steel tanks with District contractor for future refurbishment projects. The 60-day shutdown ended, and the plant was brought back online, followed by commissioning and testing of the new centrifuge and

control systems as part of the DCMWTP Fourth Stage Process Upgrades Project. San Diego Regional Water Quality Control Board Staff performed an inspection at the 4S WRF on April 4<sup>th</sup>, and staff accepted the California Water Environment Association (CWEA) first place award for the state-wide Plant of the Year in the small category. IT staff completed server and operating system upgrades, and Instrument Control Technicians continue to support the DCMWTP Fourth Stage Process Upgrades and Programmable Logic Controllers (PLC) projects. PLC replacements at the DCMWTP have been completed, with testing estimated to be completed by May 8<sup>th</sup>. System Operations completed re-piping of Crosby #4 Pressure Reducing Station (PRS) 2 ½" bypass with stainless steel due to cavitation. Peay Reservoir biennial bypass and washout, including interior work, has been completed, with Peay back online. System Operators continued to provide support to Engineering for the Wanket Recycled Water Rehabilitation and the Gardendale PRS Replacement projects and assisted with the completion of the installation of the Recycled Water Pipeline Extensions Project walk-through. Construction assisted Engineering with the Gardendale PRS Project, replacing one 14" branch valve and installing a new 14" in-line valve, and performed emergency repair work, with assistance from System Operations, on a hit 2" blow-off appurtenance on the Farms Gold Club at Rancho Santa Fe. Following the April 14<sup>th</sup> 5.2 magnitude earthquake, Operations staff conducted comprehensive assessments of all off-site systems. All systems remain in good condition with no damage found from the Earthquake.

#### **CUSTOMER SERVICES DEPARTMENT**

##### **Customer Services Manager John Carnegie Highlights for April 2025:**

Published April issue of Watching Water; sent e-newsletter on April 24; held Waterwise Firescaping and Wildfire Preparedness workshop event in collaboration with San Dieguito Water District, Santa Fe Irrigation District, Rancho Santa Fe Fire Protection District, and Encinitas Fire Department; participated in SDCWA's Water Use Objective regulations and compliance, DWR's draft Leak Registry regulation, and DWR's Annual Water Supply and Demand Assessment workshops; submitted letters of support for SB 496 regarding zero-emission vehicles, SB 375 regarding wildfire prevention activities, SB 454 regarding a State Water Resources Control Board PFAS mitigation program, SB 72 regarding California Water for All initiative, and SB 31 regarding recycled water quality; and submitted oppose-unless-amended letters for SB 350 regarding a low-income rate assistance program.

At EFRR, held two "Habitat" field trips for Escondido Unified School District students; in partnership with Escondido Creek Conservancy, hosted community talk on bats at interpretive center; held Creek to Bay volunteer clean up in conjunction with I Love a Clean San Diego; GPS-mapped trail alignment for Recreational Trails Program grant; removed four dead coast live oaks overhanging Botanical Trail; completed installation of Creek Trail replacement fencing; and held volunteer event to remove invasive cape ivy from EFRR.

#### **FINANCE DEPARTMENT**

##### **Finance Manager Rainy Selamat Highlights for April 2025:**

Completed Mid-term Budget Review Process for Fiscal Years 2025 and 2026; held a special Finance Committee meeting to present and discuss proposed amendments to Fiscal Year 2026

Operating and Capital Budget; attended meetings with GM Thorner to discuss Recycled Water Purchase Agreements with City of San Diego and Vallecitos Water District; attended meetings with GM Thorner to discuss the proposed CSDCDA's Pinnacle Community Facility District (CFD) bonds; reviewed and discussed CFD documents with the bond counsel; presented proposed changes to vacation and sick buyout policies to employees for discussion; staff completed annual compensation report and submitted to the State of California Controller's office; staff working on annual sewer billing files for submittal to the County's Tax Assessor Office to be collected on FY 2025/26 tax roll; staff coordinated with the District's auditors in preparation for fiscal year 2025 inventory and interim audits; and staff responded to LAFCO inquiries related to OMWD's Municipal Service Review process.

#### **ASSISTANT GENERAL MANAGER:**

**The Assistant General Manager reports the following for April 2025:**

Coordinated two NSDWRC meetings, attended North Economic Development Council Board meeting and Cyber Security Tabletop at Water Treatment Plant. Personnel matters including participating in interviews for open Utility positions, review and preparation of upcoming projects including EV Fleet Migration, Water Career Day planning and Cross-Connection Policy review, exploring and strategizing on Federal grant opportunities, mid-term budget analysis, NSDWRC coordination and public records requests.

#### **GENERAL MANAGER:**

**The General Manager reports the following for April 2025:**

General Manager Thorner held an Employee Forum, testified in support of SB 496 in Sacramento at the Senate Environmental Quality Committee, participated in the SDCWA Member Agency Manager Business Model Workshop, hosted a VIP Facilities Tour, had a legislative call with Nossaman, reviewed the Annual Volumetric Reproting document, attended the Member Agency Manager's meeting, met with Aquai to discuss the pilot project, chaired the LAFCO Special Districts Advisory Committee meeting, attended the North County Manager's meeting, met with the San Elijo Joint Powers Authority General Manager Thornton, held a Staff Leadership meeting, met with Consulting Engineer MacFarlane, served on the WateReuse California Awards Committee, held a Special Finance Committee meeting, and dedicated significant time to reviewing and commenting on the SDCWA budget and board packet, preparing closed session items and board memos, preparing for the 2025 Water for People Luncheon, OMWD's budget review and workshop, legal issues, recycled water contracts, ACWA Conference panel preparation, and Women in Water mentoring meetings.

# Memo

C

To: Olivenhain Municipal Water District Board of Directors

Subject: INFORMATIONAL REPORTS

CONSULTING ENGINEER

---

Any written report will be attached; any oral report will be provided at the time of the Board Meeting.

---

## MEMORANDUM

To: Kimberly Thorner, Esq., Olivenhain MWD Board of Directors

From: Don MacFarlane, Consulting Engineer

Subject: Metropolitan Water District of Southern California (MWD)  
Committee Meetings

Date: May 12, 13, 2025

This is a report on the Finance, Affordability, Asset Management, and Efficiency Committee, the One Water and Adaptation Committee, and the Engineering, Operations, and Technology Committee meetings held on May 12 and 13, 2025. This report is based on the webcast, Board presentations and reports.

### Finance, Affordability, Asset Management, and Efficiency Committee

1. 3<sup>rd</sup> Quarter of FY 2025 Unaudited Financial Report – Staff reported that water transactions are projected to be 5 TAF short of the budget of 1,338 TAF. Revenues are projected to exceed expenses by approximately \$191 million, and unrestricted reserves would increase by this amount.
2. Overview of Potential Drivers for the Next Biennial Budget – Staff noted the following:
  - a. Higher CIP costs for facility refurbishment and replacement.
  - b. Possible new CIP projects, including PWSC, DCP, regional conveyance projects, surface water storage, and Sites Reservoir.
  - c. Funding for zero emission vehicles.
  - d. Lower water sales trends.
  - e. Macro-economic factors, including tariffs, inflation, and interest rates.
  - f. Increasing labor costs.
  - g. O&M cost increases, including chemicals.

### One Water and Stewardship Committee –

1. Water Surplus and Drought Management –
  - a. The SWP allocation increased to 50 percent, which is likely final.
  - b. Currently, staff is estimating that 2025 demands will be approximately 180 TAF lower than supplies, creating a supply surplus.

## MEMORANDUM

Metropolitan Water District of Southern California

May 12, 13, 2025 Committee Meetings

Page 2

5/14/2025

- 
- c. A summary of hydrologic conditions is attached.
2. Amendment to San Diego Pure Water LRP Agreement to Extend the Start-of-Operations Date – The Committee approved this amendment which is needed because of supply chain issues, differing site conditions, legal challenges, and changes to State laws.
  3. Amendment to Delivery and Exchange Agreement Between MWD and CVWD – The Committee approved a 3rd amendment to this agreement, which was included in the Quantification Settlement Agreement, and defines the structure for MWD to exchange CVWD's SWP supplies with MWD Colorado River supplies. The agreement expires in 2026 and staff recommended extending it to 2035, and adding additional flexibility. The amendment would allow pre-delivery of up to 200,000 AF in 2025 and 2026, with flexibility on delivery of the remaining agreement volume. CVWD benefits from water supply certainty and water stored locally in the ground. MWD benefits from \$80 million of revenue in the next two years, and from delivery before the Colorado River guidelines change in 2026.

### Engineering, Operations, and Technology Committee –

1. May 2025 Demands - 124 TAF, approximately 48 TAF more than in 2024.
2. Target Percentage of SWP Water Delivered to the Skinner Water Treatment Plant (and OMWD Raw Water Supply) – 25 percent.
3. Update on Surface Water Storage Study -This storage is south of the Delta along the California Aqueduct. The need for this storage is to better manage droughts and surplus supplies on the SWP. The storage supports the Climate Adaptation Master Plan for Water or CAMP4W. Staff reported that they have identified the top 10 sites, with potential storage volumes of from 110 to 650 TAF, and will proceed to more detailed investigations.

AVEK – Antelope Valley -East Kern

CVWD – Coachella Valley Water District

EIR – Environmental Impact Statement

EIS – Environmental Impact Statement

LRP – Local Resources Program

MGD – Million Gallons per Day

MWD – Metropolitan Water District of Southern California

PFAS – Per- and Polyfluoroalkyl Substances

SWP – State Water Project

USBR – United States Bureau of Reclamation

CWA – San Diego County Water Authority

DCP – Delta Conveyance Project

DWR – California Department of Water Resources

IID – Imperial Irrigation District

MCL – Maximum Contaminant Level

MAF – Million acre-feet

PWSC – Pure Water Southern California

TAF – Thousand acre-feet

# Hydrologic and Storage Conditions Summary

Northern Sierra  
8-Station Index Precipitation



**54.2 in.** **110%**

Value as of 05/08

% of Average

Northern Sierra  
Snowpack



**31.7 in.** **120%**

Peaked on 04/04

% of Apr 1 Avg

Upper Colorado River Basin  
Precipitation



**18.4 in.** **90%**

Value as of 05/08

% of Average

Upper Colorado River Basin  
Snowpack



**13.6 in.** **85%**

Peaked 03/23

% of Median Peak

**97%**  
% of Total  
Capacity

**Oroville**  
**3.34 MAF**

**76%**  
% of Total  
SWP Share

**SWP San Luis**  
**0.81 MAF**

**33%**  
% of Total  
Capacity

**Mead**  
**8.50 MAF**

**33%**  
% of Total  
Capacity

**Powell**  
**7.64 MAF**

*Note: Images not drawn to scale. Storage data as of 05/07/2025*  
May 12, 2025



# Memo

D

To: Olivenhain Municipal Water District Board of Directors

Subject: INFORMATIONAL REPORTS

GENERAL COUNSEL

---

Any written report will be attached; any oral report will be provided at the time of the Board Meeting.



**TO:** Olivenhain Municipal Water District

**FROM:** Alfred Smith

**DATE:** May 21, 2025

**RE:** Attorney Report: Brown Act Update  
150152-0005

---

**I. INTRODUCTION.**

This attorney report provides an update regarding the Ralph M. Brown Act (“Brown Act”), and the circumstances involving when a majority of directors may attend community events such as “state of the city” addresses, conferences, social, ceremonial and similar events without violating the Brown Act.

The California Attorney General issued an opinion holding that a local Chamber of Commerce “State of the City” breakfast meeting violated the Brown Act where a majority of City Council members attended. The Attorney General found that the event involved a majority of council members together at the same time and location to hear—and potentially discuss—an item within their subject matter jurisdiction. Members of the public could attend the event in person, but only if they purchased a ticket from the Chamber of Commerce. During the event, the Mayor delivered a “State of the City” address which consisted of a single speech by a single official regarding the state of a single city.

**II. BACKGROUND.**

The Brown Act, California’s open meeting law, was enacted by the Legislature in 1953. Beginning at Government Code section 54950, the Brown Act contains many technical requirements governing the conduct of local agency board meetings, and the conduct of the governing officials of those agencies. The Brown Act prohibits a majority of board members from discussing, deliberating, or taking action on business outside of a publicly noticed meeting. This includes using any type of communication, directly or through intermediaries, to reach a collective decision.

Although there have been numerous revisions throughout the years, two key provisions of the Brown Act have remained unchanged since its passage. The first is the intent section, which provides as follows:

"In enacting this chapter, the Legislature finds and declares that public commissions, boards and councils and the other public agencies in this State exist to aid in the conduct of the people's business. It is the intent of

the law that their actions be taken openly and that their deliberations be conducted openly.”

The second key provision is contained in section 54953: "All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter." The main focus of the Brown Act is the public's right to attend and participate in the decision-making processes of local agencies.

The Brown Act elaborates that a member of the public “shall not be required, as a condition to attendance at a meeting of a legislative body of a local agency, to register his or her name, to provide other information, to complete a questionnaire, or otherwise to fulfill any condition precedent to his or her attendance.” Likewise, a legislative body cannot conduct a meeting in a facility “where members of the public may not be present without making a payment or purchase.”

The foregoing rules apply whenever there is a “meeting” of the legislative body of a local agency. The Brown Act broadly defines a meeting in section 54952.2(a) as a “congregation of a majority of the members of a legislative body at the same time and location . . . to hear, discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the legislative body.” The Act guards against evasion by providing in section 54952.2(b)(1) that a majority “shall not, outside a meeting authorized by this chapter, use a series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item of business that is within the subject matter jurisdiction of the legislative body.”

However, section 54952.2(c) tempers the broad definition of a meeting by providing that any number of the members of a legislative body may attend certain events without violating the Brown Act. Section 54952.2(c)(2) creates an exception to the Brown Act for “a conference or similar gathering open to the public that involves a discussion of issues of general interest to the public or to public agencies of the type represented by the legislative body.” In addition, section 54952.2(c)(3) creates an exception for “an open and publicized meeting organized to address a topic of local community concern by a person or organization other than the local agency.”

### **III. ATTORNEY GENERAL OPINION: THE BROWN ACT AND PUBLIC EVENTS.**

The California Attorney General issued an opinion concluding that certain public events such as “state of the city” and similar addresses are “meetings” of “legislative bodies” subject to the Brown Act’s noticing and agenda requirements. (California Attorney General Opinion Number 23-102.) The event at issue involved the annual breakfast of a local chamber of commerce at which the mayor, who is a member of the city council, delivered a “State of the City” address. Members of the public could attend the event in person, but only if they purchased a ticket from the Chamber of Commerce.

Given this context, the Attorney General considered the following questions:

“1. If a majority of the members of the city council were to attend the event described above, would that event constitute a ‘meeting’ of the city council within the scope of the Brown Act under Government Code section 54952.2(a)?

Yes. If a majority of the members of the city council were to attend the event described above, that event would constitute a congregation of a majority of the councilmembers at the same time and location to hear—and potentially discuss—an item within their subject matter jurisdiction. As such, the event would constitute a ‘meeting’ of the city council within the meaning of Government Code section 54952.2(a), and the meeting would have to comply with the open-meeting requirements of the Brown Act, unless a statutory exception applies.

2. Would the Brown Act exception for conferences or similar gatherings set forth in Government Code section 54952.2(c)(2) apply to such an event?

No. The event as described consisted of a single speech by a single official regarding the state of a single city. As such, it would not satisfy the Brown Act exception for conferences and similar gatherings set forth in Government Code section 54952.2(c)(2) because that exception involves a discussion of issues of general interest to the public or to public agencies of the type represented by the city council.

3. Would the Brown Act’s exception for ‘community meetings’ set forth in Government Code section 54952.2(c)(3) apply to such an event?

No. The Brown Act exception for community meetings set forth in Government Code section 54952.2(c)(3) requires, among other things, that the event must be open to the public. The event in question would not satisfy that element because members of the public could only attend by purchasing a ticket from the chamber of commerce.”

#### **IV. CONCLUSION.**

The Attorney General opinion provides guidance on how a majority of public officials from the same agency may attend events without violating the Brown Act. Takeaways from the decision to avoid a Brown Act violation include:

- Whether a majority of the agency’s board or council attended and could hear or otherwise discuss matters within the agency’s subject matter jurisdiction;
- Whether the event is open to the public or whether it is invite only;
- Whether the public may attend without paying a fee or purchasing a ticket;

- Whether the event is of general interest to the public or limited to issues involving the subject matter of a particular agency;
- Whether the event is purely social or ceremonial;
- Whether the event involved an open and publicized meeting organized to address a topic of local community concern by a person or organization other than the local agency; and
- Whether directors commented on the state of their agency or otherwise discussed agency business (as opposed to commenting more broadly on general issues not limited to the scope or jurisdiction of their particular agency, or commenting in a more generalized fashion such as simply thanking the event organizers or members of the public for attending).

AES

# Memo

E

To: Olivenhain Municipal Water District Board of Directors

Subject: INFORMATIONAL REPORTS

SAN DIEGO COUNTY WATER AUTHORITY REPRESENTATIVE

---

Any report will be oral at the time of the Board meeting.



## **SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING APRIL 24, 2025**

1. Final 2024 Water Facilities Master Plan.  
The Board approved the 2024 Master Plan and directed staff to integrate its recommendations into the development of the Capital Improvement Program (CIP) for future Board consideration; Adopted the 2025 San Vicente Carryover Storage Policy Update; Adopted the 2025 Seismic Prioritization Policy; and Ratified Addendum 1 to the Supplemental Programmatic Environmental Impact Report (SPEIR) for the 2013 Regional Water Facilities Optimization and Master Plan Update and the 2003 Regional Water Facilities Master Plan Programmatic Environmental Impact Report (PEIR), and authorized filing of a Notice of Determination.
2. Monthly Treasurer's Report on Investments and Cash Flow.  
The Board noted and filed the monthly Treasurer's Report.
3. City of Del Mar Waiver Request for Late Fee on January 2025 Water Bill.  
The Board authorized the General Manager to waive City of Del Mar late fee for the January 2025 water invoice amounting to \$3,103.78.
4. Adopt a reimbursement resolution for the Capital Improvement Program.  
The Board adopted Resolution 2025-08, a Resolution of the Board of Directors of the San Diego County Water Authority, declaring the Water Authority's official intent to reimburse itself for certain capital project expenditures from proceeds of future debt obligations.
5. Liquidity Facility Supporting the Water Authority Tax Exempt Commercial Paper Program.  
The Board adopted Resolution 2025-09 authorizing the extension of the term of a liquidity agreement with Bank of America, N.A., as the liquidity provider for the Series 9 Commercial Paper Notes program and authorizing and approving certain actions in connection therewith.
6. Drilling services contract with J &H Drilling Co., Inc. dba M R Drilling to provide anode drilling for the First Aqueduct Cathodic Protection Installation and Improvements at San Luis Rey River and San Dieguito River.  
The Board awarded a services contract, with non-material modifications as approved by the General Manager or General Counsel, to J & H Drilling Co., Inc. dba M R Drilling to provide drilling services for a period of seven months, for a not-to-exceed amount of \$222,450, and authorized the General Manager, or designee, to execute the contract.



7. Resolution adopting the WaterSMART Environmental Water Resources Projects Grant for Fiscal Year 2024 and Fiscal Year 2025 awarded by the Bureau of Reclamation for the San Luis Rey Wetland Habitat Restoration project.  
The Board adopted Resolution No. 2025-10, a resolution of the Board of Directors of the San Diego County Water Authority, supporting the Water Authority's grant application for the San Luis Rey Wetland Habitat Restoration Project, authorizing the General Manager, or designee, to accept any grant funds awarded and committing the Water Authority to the financial and legal obligations associated with the receipt of grant funds.
8. Amendment to the services contract with Comtronix Communications, Inc, for Preventative Maintenance Services.  
The Board authorized the General Manager to execute the Third Amendment to the services contract with Comtronix Communications, Inc, for two-way radio preventative maintenance, testing, inspection, repair, and installation services, with such non-material modifications as approved by the General Manager, or General Counsel, for a not-to-exceed amount of \$210,000, increasing the authorized cumulative amount from \$150,000 to \$210,000, and authorized the General Manager, or designee, to execute the amendment.
9. Construction contract with Structural Preservation Systems, LLC for the Pipeline 4 Repair at Dulin Hill project.  
The Board awarded a construction contract to Structural Preservation Systems, LLC in the amount of \$1,723,000 for the Pipeline 4 Repair at Dulin Hill project, and approved a funds transfer in the amount of \$3,353,317 from the Operating Departments budget to the Fiscal Years 2024 and 2025 Capital Improvement Program (CIP) appropriation to fund the Pipeline 4 Repair at Dulin Hill project.
10. Adopt positions on various bills.  
The Board adopted a position of Support on the Improving Atmospheric River Forecasts Act (Padilla and Murkowski), to establish a forecast improvement program within the National Weather Service, a position of Support on HR.1267 (Perez and Maloy), Water Systems PFAS Liability Protection Act, a position of Oppose on AB 269 (Bennett), Dam Safety and Climate Resilience Local Assistance Program, a position of Support on AB 580 (Wallis), Surface Mining: Metropolitan Water District of Southern California, a position of Oppose unless Amended on AB 794 (Gabriel), California Safe Drinking Water Act: emergency regulations, a position of Support on SB 394 (Allen), Water Thefts: fire hydrants, a position of Support on SB 496 (Hurtado), Advanced Clean Fleets Regulation: appeals advisory committee: exemptions, and a position of Support on SB 599 (Caballero), Atmospheric River Extended Forecasting.
11. Adopt position on Senate Bill 350.  
The Board adopted a position of Support if amended on SB 350 (Durazo), water rate assistance program and directed staff not to file position unless amendments are included.





12. Adopt position on AB 532.  
The Board adopted a position of Support on AB 532 (Ransom), water rate assistance program.
13. The Board approved the minutes of the Formal Board of Directors' meeting of March 27, 2025.
14. The Board adopted Resolution No. 2025-11, a Resolution of the Board of Directors of the San Diego County Water Authority, honoring Bill Eich upon his retirement from the Board of Directors.



# VALLEY CENTER MUNICIPAL WATER DISTRICT

A Public Agency Organized July 12, 1954

## BOARD OF DIRECTORS

Enrico P. Ferro

*President*

Daniel E. Holtz

*Vice President*

Oliver J. Smith

*Director*

Cooper T. Ness

*Director*

Alysha M. Stehly

*Director*

May 5, 2025

The Honorable Sean Elo-Rivera  
San Diego City Councilman for District 9  
City Administration Building, 10<sup>th</sup> Floor  
San Diego, CA 92101

Dear Council Member Elo-Rivera,

In your letter of April 22, 2025, to Dan Denham, General Manager, San Diego County Water Authority, you state, "It is no longer acceptable for the residents and businesses of the City to carry the burden of ever-increasing water cost imposed by the SDCWA." You continue, "As Chair of the San Diego City Council's Environment Committee, I will be convening independent experts who can offer revenue strategies that include monetization of surplus water, *as well as a structural assessment of the City's continued participation in the Water Authority.*"

This is very interesting. The City of San Diego has 10 of the 34 members on the Authority Board and controls 43% of the weighted vote. In fact, the City of San Diego formed the Authority in 1944. It was very supportive of each and every project that you now want to walk away from financially, including all of the five aqueducts, the Emergency Storage Project, the Carry Over Storage Project, the Twin Oaks Treatment Plant, and the Carlsbad Sea Water Desalination Plant. In fact, it was a City of San Diego SDCWA Board Representative, Chris Frahm, who initiated the discussions and negotiations which led to ultimately concluding the San Diego - IID Ag to Urban Transfer; the region's largest single source of surplus water owned by the SDCWA. Needless to say, that transfer, heralded at the time as a historic event, was roundly supported by the San Diego Region as a whole, the San Diego Regional Chamber of Commerce, the High-Tech Industry, Construction, Labor, and of course, the City of San Diego.

Councilman Elo-Rivera, the City of San Diego supported all of the water supply initiatives that you now bemoan from which you want to walk away.

*In reality, the City of San Diego has always controlled the Authority and continues to do so today; the City of San Diego is the Authority.*

Time changes; things change. You are 39 years old. That means that in 1991, when the San Diego Region was facing a 50% water supply shortage, you were 5 years old. You probably do not remember the sheer economic and environmental disaster being faced by the San Diego Region; saved only by a Miracle March rain. You likely do not remember hearing the cry from the City of San Diego, Manufacturers, Housing Industry, High-Tech, Labor, and the millions of voters: "NEVER AGAIN" should the region face such water supply calamity!

In response, the SDCWA used its powers and resources to invest in diversifying the water supply portfolio by securing the IID Transfer, strengthening the resilience of its water infrastructure, constructing emergency and carryover storage, and building the Carlsbad Desal Plant.

As the old saying goes, "No good deed goes unpunished." Since all of those investments were made, water demand has plummeted in response to changes in consumer habits, the development of local supplies, and compliance with state water use efficiency mandates. Yes, we do have a surplus of water right now, and unfortunately, the debt service, operational, and maintenance costs of our regional water importation supply and infrastructure remain.

Restructuring the Authority, or having the City leave the agency will not solve this problem for San Diego or any other communities in the region. The region will always have to have water importers like the Authority to operate and maintain the massive water system to meet the region's water needs; needs that eclipsed local supplies in 1940. Even with conservation and potable reuse, the City of San Diego will still require water from the State Water Project, and certainly, the Colorado River to meet the region's water needs.

Right now, we have more than enough water, true. All economizing and cost-cutting measures being suggested by you and the City of San Diego staff, including monetizing currently surplus water, are being evaluated, pursued, and actually accomplished by the Authority. Over the last two years, the Authority has transferred 100,000 AF to other water agencies at almost \$40 million in savings to the ratepayers. More deals, including those focused on marketing desal water within and outside California, are in the works. Anything and everything suggested by you and City staff is now in play.

One last point. While we have an abundance of water now and as such a very high degree of water supply reliability, please keep in mind that our region is still dependent on imported water to meet over one-half its needs. With ever-increasing environmental restrictions on exports from Northern California and relying on a drought-impacted and failing Colorado River System, the surplus water supply balance sheet could change rapidly in the future, as it did in 1990. Let's just hope, that in pursuit of shaving a few percentage points off of water rate increases, we don't "monetize" away our water security future; a future beyond what we may not be able to imagine right now.

Those who said "Never Again", in 1991, really don't want to hear, "Never Again", again!

Sincerely;



Gary Arant  
*General Manager*  
Valley Center Municipal Water District

and

*Member, Board of Directors*  
San Diego County Water Authority

# Memo

F

To: Olivenhain Municipal Water District Board of Directors

Subject: INFORMATIONAL REPORTS  
LEGISLATIVE REPORT

---

Any written report will be attached; any oral report will be provided at the time of the Board Meeting.



# NOSSAMAN LLP | Memorandum

**TO:** Olivenhain Municipal Water District

**FROM:** Ashley Walker, Senior Policy Advisor, Nossaman LLP  
Jennifer Capitolo, Jennifer M. Capitolo and Associates LLC

**DATE:** May 7, 2025

**RE:** May 2025 Public Policy Report

---

## **State Legislative Updates:**

**Status of the Legislature:** April and the beginning of May were packed with policy committee hearings, as we approached the deadline for bills to move to the first house fiscal committees. Those deadlines were May 2 for bills with a fiscal impact, and May 9 for those that do not have a fiscal impact. Appropriations committees are meeting to take up bills and will move the suspense file, which is a mechanism used by the Assembly and Senate to temporarily hold bills with significant fiscal implications, prior to the May 23 deadline. All suspense bills must pass out of committee by May 23 to remain alive. June 6 is the last day for each house to pass bills in their house of origin.

**Status of the State Budget:** The governor's May Revise is due by May 14. We anticipate the revised proposal will report a substantial deficit. As Department of Finance was communicating the governor's budget in January, the firestorms that ravaged Los Angeles were breaking out and spreading. Emergency assistance, but more importantly, delayed tax filing deadlines for those affected, almost immediately put the state "in the red." While California will receive tax revenues ultimately, it is unclear exactly how significant the impact will be on this year's budget. Costs for Medi-Cal programming have also exceeded what was budgeted for when passing the 2025/2026 budget. The increased program costs are largely due to the state's expansion of Medi-Cal coverage for undocumented Californians. To date, the legislature has had to appropriate \$11.1 billion to cover this shortfall. Federal funding to the state will also have a significant negative impact on California's budget, and it remains to be seen just how significant these shortfalls are and how legislative leadership and the governor address them. The legislature will pass and vote on their own budget priorities and enter into negotiations with the governor. The final budget must be passed by June 15 and signed by June 30.

**Legislation:** Below is an update on bills OMWD has positions on.

- **AB 259 (Rubio) Open Meetings: local agencies: teleconferences:** The Ralph M. Brown Act mandates that meetings of local legislative bodies be open and accessible to the public. Until January 1, 2026, the law permits alternative teleconferencing where a quorum of members physically attends from a public location within the agency's jurisdiction, with certain requirements for remote participation by members. This limit includes participating remotely for a maximum of two meetings annually if the legislative body meets once a month or less. This bill would remove the 2026 deadline, making these alternative teleconferencing procedures permanent.  
Position: OMWD filed a letter of support and joined a coalition letter with CSDA. ACWA has a support position on the bill.

Status: The bill passed the Assembly and has been ordered to the Senate.

- **AB 514 (Petrie-Norris) Water: emergency water supplies:** The Urban Water Management Planning Act mandates that all urban water suppliers, whether public or private, create and implement an urban water management plan. This plan must include a contingency strategy for water shortages. This bill states that it is the state's policy to promote, but not require, local water suppliers to develop emergency water supplies. The bill advocates for using these emergency supplies during droughts or unexpected interruptions to services or supply.  
Position: OMWD signed onto a coalition support letter with IRWD. ACWA has a favor position.  
Status: The bill has been referred to the Assembly Appropriations Committee.
- **SB 31 (McNerney) Water quality: recycled water:** The Water Recycling Law promotes the use of recycled water and requires reporting any unauthorized discharge of 50,000 gallons or more. This bill clarifies that discharges from decorative waters during storms are not unauthorized if evaporation replenishment used recycled water. Additionally, the bill allows incidental mists or runoff of disinfected tertiary treated recycled water into outdoor dining areas when used in park irrigation. Public agencies can mandate recycled water for residential irrigation, and for irrigation of homeowner's association common areas, it's not considered a dual-plumbed system but must meet specific standards. Furthermore, recycled water usage is authorized in food handling or processing facilities for non-potable purposes like toilet flushing or outdoor irrigation, provided it doesn't enter food handling areas.  
Position: OMWD submitted a letter of support on the bill. ACWA has a favor position.  
Status: The bill passed through the policy committee. Sponsors of the bill hope to avoid appropriations and move directly to the Senate Floor.
- **SB 72 (Caballero) The California Water Plan: long-term targets:** This bill proposes to revise the current California Water Plan by expanding the advisory committee to include representatives from tribes, labor, and environmental justice groups. It also requires setting an interim planning target for 2050 in the 2033 update. This target should address the water needs for sustainable urban, agricultural, and environmental sectors, and ensure safe drinking water for all. The plan must include cost-benefit analyses of recommended projects and actions. Additionally, the department must report the plan's updates, conclusions, and recommendations to the legislature and conduct public workshops for feedback.  
Position: OMWD submitted a support letter on the bill. ACWA has a support position.  
Status: The bill has been placed on the suspense file.
- **SB 224 (Hurtado) Department of Water Resources: water supply forecasting:** Department of Water Resources in California is required by existing law to collect data for annual water forecasts and update the state's water resources plan, known as "The California Water Plan," every five years. This bill mandates that by January 1, 2027, the department must adopt a new water supply forecasting model and procedures that incorporate the effects of climate change. This includes establishing a formal policy to document operational plans and reasons for water releases from reservoirs. The department must publish criteria to assess when the new model is ready for each watershed. By January 1, 2028, and annually thereafter, the department must report their progress on the new model to the legislature and post it online. They are also required to submit annual reports explaining the rationale behind their operational decisions from the previous water year. Starting in 2027, they must present this information in five public meetings across the state, compile it into a

report, and share it online and with the Legislature.

Position: OMWD has submitted a support letter. ACWA does not have a position on this bill.

Status: The bill has been placed on the suspense file.

- **SB 375 (Grove) Wildfire Prevention activities: Endangered Species Act: CEQA: CA Coastal Act of 1972:** Under the California Endangered Species Act, the taking of endangered species is restricted, but permits can be issued by Department of Fish and Wildlife for specified purposes. The State Fire Marshal must designate fire hazard severity zones, which local agencies must acknowledge. The bill allows local agencies to submit wildfire preparedness plans to manage these zones, ensuring minimal impact on wildlife. Plans must detail activities, timelines, and species in the area. The Department must respond within 90 days with guidance or permit needs. By July 2026, a standard plan form will be available, and from January 2027, summaries of submitted plans will be posted online. California Environmental Quality Act (CEQA) mandates environmental impact reports for potentially harmful projects, unless a negative declaration is justified. The California Coastal Act requires permits for projects in coastal zones. This bill exempts fuel reduction projects in fire hazard zones from CEQA and coastal permit requirements, but local agencies must determine eligibility for these exemptions.

Position: OMWD has submitted a support letter. ACWA does not have a position on this bill.

Status: This bill was set for a hearing on April 8; however, it was pulled at the request of the author. After discussions with the author's office, we learned that this is a two-year bill and therefore will not be heard in the near future.

- **SB 454 (McNerney) State Water Resources Control Board:** This bill would create the PFAS Mitigation Fund in the State Treasury and would authorize the fund to be expended by State Water Resources Control Board, upon appropriation by the legislature, for purposes of these provisions. This bill would authorize SWRCB to seek out and accept nonstate, federal, and private funds, require those funds to be deposited into the PFAS Reduction Account within the PFAS Mitigation Fund, and continuously appropriate the money in the account to SWRCB for purposes of these provisions, thereby making an appropriation.

Position: OMWD signed an ACWA coalition letter in support. ACWA is sponsoring the bill.

Status: The bill has been placed on the Senate suspense file.

- **SB 496 (Hurtado) Advanced Clean Fleets Regulation: appeals advisory committee: exemptions:** This bill proposes the creation of the Advanced Clean Fleets Regulation Appeals Advisory Committee to review denied exemption requests. This committee will include representatives from various governmental and non-governmental organizations and will meet monthly. The committee must recommend a decision on appeals within 60 days, and the ARB must address these recommendations publicly within 60 days as well. Additionally, the bill expands the emergency vehicle exemption and modifies requirements under the Advanced Clean Fleets Regulation. It also alters the conditions for daily usage exemptions and restricts the ARB from requiring documentation of zero-emission vehicle purchase agreements for certain compliance extensions.

Position: OMWD signed a CSDA coalition letter in support. ACWA does not have a position on the bill.

Status: The bill has been placed on the Senate suspense file.

**Proposition 4 - Safe Drinking Water, Wildfire Prevention, Drought Preparedness, and Clean Air Bond Act of 2024:** Nossaman is advocating that members of both houses reject any diversions from Proposition 4 funds as previously approved by the legislature and voters. Nossaman has also testified against the

diversions on Proposition 4 before both the Senate and Assembly. Once the budget has been finalized, agencies will begin the solicitation process for grant awards. Nossaman will continue to monitor and advise OMWD on potential grant programs that may align with local projects.

**Low-Income Water Rate Assistance Program:** This year, two legislative proposals have been introduced, and both are aimed at creating water rate assistance programs:

- **AB 532 (Ransom) Water Rate Assistance Program:** The bill is sponsored by California Municipal Utilities Association and would require, upon appropriation by the legislature, a voluntary local water agency-administered and implemented program for water agencies that have more than 3,000 water service connections. For water agencies with less than 3,000 water service connections, Department of Community Services and Development would establish and administer the program. Of note, this bill does not have a concrete or sustainable funding source, introduces exorbitant administrative overhead costs to water agencies, and requires additional annual reporting requirements to State Water Resources Control Board regardless of whether a local agency has opted to institute a program or not. This bill has been referred to the Assembly Committee on Environmental Safety and Toxic Materials but has not been set for a hearing yet. California State Association of Counties has a favor position on the bill, and ACWA is watching the bill for now.  
Position: OMWD has a watch position. ACWA has a favor position.  
Status: The bill is now in Assembly Appropriations.
- **SB 350 (Durazo) Water Rate Assistance Program:** This bill is being sponsored by environmental justice groups and is the anticipated reintroduction of a water rate assistance program by Senator Durazo. Upon appropriation by the legislature, this bill would mandate a local water agency-administered and implemented program. State Water Resources Control Board has centralized authority of program oversight, development of guidelines, and program implementation. The bill also creates additional local water agency reporting requirements. SWRCB is given the option to contract with one or more third-party vendors to conduct eligibility determinations of sensitive data and is given the authority to outsource call center management and services, internet-based enrollments, document intake and processing, and distribution of funds. The bill would establish a Water Rate Assistance Fund in the State Treasury to provide water affordability assistance, for both drinking water and wastewater services. Further, the bill requires SWRCB to take various actions in administering the fund, including tracking and managing revenue in the fund separately from all other revenue. New and substantial amendments are expected to go into print soon. They will include removing the cap on administrative costs; including language that will allow water agencies to use state funding to use existing LIRA programs and removal of the wastewater elements. However, there is still no funding source identified.  
Position: OMWD has an Oppose Unless Amended position on this bill. ACWA has an Oppose Unless Amended position on the bill and has made good progress in negotiations. San Diego County Water Authority has a Support Unless Amended position on this bill.  
Status: This bill will be heard in Senate Appropriations on 5/12/25. This will likely be a two-year bill and is expected to undergo additional amendments.

Both proposals lack sustainable funding and impose significant financial burdens on local water agencies for program implementation and administration. Implementing and administering these programs will inevitably lead to higher water rates, disregarding the voter-approved requirements of Proposition 218 and Proposition 26, which protect ratepayers from unfair cost increases.



Additionally, the proposals fail to consider the SWRCB AB 401 Report (2020), which provides a plan for implementing a state-administered statewide low-income water rate assistance program that ensures equitable access to essential water services. These bills overlook low-income renters, many of whom do not receive direct water bills, as water costs are typically embedded in rental payments. Without addressing this benefit distribution issue, the proposed measures risk excluding a substantial portion of the population in need of financial assistance, further exacerbating affordability challenges. Nossaman continues to participate in statewide coalition meetings on LIRA to discuss OMWD's concerns with these proposals.

On April 21, 2025, Nossaman drafted a letter that was sent by OMWD and a coalition of water agencies to Dan Denham at SDCWA detailing their opposition with SB 350.

**Governor's Actions and Executive Orders:** The following actions have been taken by the state since the last report. This list is compiled from CalOES, California Health and Human Services, California Department of Public Health, and FEMA.

- **April 24** - Governor Newsom announced the state's second C-130 Hercules (C-130H) airtanker was ready for firefighting operations.
- **April 22** - Governor Newsom welcomed Palisades Charter High School students back to school as they returned to in-person learning at a new school site. The new site was a former Sears location in Santa Monica that has been converted to house the entire student population of more than 2,400 students at a single campus.
- **April 15** - Governor Newsom issued an executive order to protect firestorm victims in the Los Angeles area from predatory land speculators making aggressive and unsolicited cash offers to purchase their property.
- **April 3** - Ahead of a series of severe storms set to impact Kentucky, Governor Newsom announced the deployment of California firefighters to assist in staffing a Federal Emergency Management Agency Incident Support Team, following FEMA's request for support.

#### **Regulatory Updates:**

**California Water Plan:** Department of Water Resources, as part of the California Water Plan Use and Supply Balances, held a webinar on May 8 at 1:30 to discuss how and where water is used in the state, as well as the source of the supplies. DWR views the water balance data as foundational to building California's water resilience.

**Urban Water Management Plan Guidebook:** DWR anticipates releasing a draft 2025 UWMP Guidebook this spring, and a final version by July 1. 2025 UWMPs are due July 1, 2026. UWMPs are prepared by urban water suppliers every five years. These plans support the suppliers' long-term resource plans to ensure that adequate water supplies are available to meet existing and future water needs. The information collected from UWMPs is used for local, regional, and statewide water planning.

**Governor Newsom's Emergency Proclamation in Response to Wildfires:** On March 1, Governor Newsom issued an Emergency Proclamation that authorized the suspension of certain state statutory and regulatory requirements, including the California Environmental Quality and California Coastal Acts, to expedite eligible fuel reduction projects. Information on eligibility requirements is accessible, and suspension requests can be made online at [www.wildfiretaskforce.org](http://www.wildfiretaskforce.org).



## Olivenhain Legislative Report 2025-26

Report as of 5/6/2025

### Oppose Unless Amended

#### **SB 350 (Durazo, D) Water Rate Assistance Program.**

**Current Text:** 04/24/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/12/2025

**Last Amended:** 04/24/2025

**Status:** 05/02/2025 - Set for hearing May 12.

**Calendar:** 05/12/25 S-APPROPRIATIONS 10 a.m. - 1021 O Street, Room 2200 CABALLERO, ANNA, Chair

**Location:** 04/21/2025 - Senate Appropriations

**Summary:** Would establish the Water Rate Assistance Program. As part of the program, the bill would establish the Water Rate Assistance Fund in the State Treasury, available upon appropriation by the Legislature, to provide water affordability assistance, for both residential water and wastewater services, to low-income residential ratepayers, as specified. The bill would require the State Water Resources Control Board to take various actions in administering the fund, including, among other things, tracking and managing revenue in the fund separately from all other revenue. The bill would require the state board, in consultation with relevant agencies and after a public hearing, to adopt guidelines for implementation of the program and to adopt an annual report to be posted on the state board's internet website identifying how the fund has performed, as specified. The bill would require the guidelines to include minimum requirements for eligible systems, including the ability to confirm eligibility for enrollment through a request for self-certification of eligibility under penalty of perjury. By expanding the crime of perjury, the bill would impose a state-mandated local program. The bill would require the state board to take various actions in administering the program, including, but not limited to, providing guidance, oversight, and funding for low-income rate assistance for residential ratepayers of eligible systems. The bill would authorize the Attorney General, at the request of the state board, to bring an action in state court to restrain the use of any method, act, or practice in violation of these provisions, except as provided. The bill would make the implementation of all of these provisions contingent upon an appropriation by the Legislature. (Based on 04/24/2025 text)

**Position:** Oppose Unless Amended

**Notes:**

3/13/25 - ACWA Coalition letter.

4/14/25 - ACWA Coalition letter to Senate EUC Committee.

4/21/25 - Letter sent to Dan Denham at SDCWA detailing opposition.

### Support

#### **AB 259 (Rubio, Blanca, D) Open meetings: local agencies: teleconferences.**

**Current Text:** 04/21/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 01/16/2025

**Last Amended:** 04/21/2025

**Status:** 05/05/2025 - Read third time. Passed. Ordered to the Senate.

**Location:** 05/05/2025 - Senate DESK

**Summary:** The Ralph M. Brown Act, requires, with specified exceptions, that all meetings of a legislative body, as defined, of a local agency be open and public and that all persons be permitted to attend and participate. Current law, until January 1, 2026, authorizes the legislative body of a local agency to use

alternative teleconferencing if, during the teleconference meeting, at least a quorum of the members of the legislative body participates in person from a singular physical location clearly identified on the agenda that is open to the public and situated within the boundaries of the territory over which the local agency exercises jurisdiction, and the legislative body complies with prescribed requirements. Current law requires a member to satisfy specified requirements to participate in a meeting remotely pursuant to these alternative teleconferencing provisions, including that specified circumstances apply. Current law establishes limits on the number of meetings a member may participate in solely by teleconference from a remote location pursuant to these alternative teleconferencing provisions, including prohibiting such participation for more than 2 meetings per year if the legislative body regularly meets once per month or less. This bill would extend the alternative teleconferencing procedures until January 1, 2030. (Based on 04/21/2025 text)

**Position:** Support

**Notes:**

2/25/25 filed letter of support and shared with all cc's.

3/5/25 - signed on to CSDA coalition letter of support.

4/24/25 - ACWA has a support position on bill.

**AB 514 (Petrie-Norris, D) Water: emergency water supplies.**

**Current Text:** 05/01/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/10/2025

**Last Amended:** 05/01/2025

**Status:** 05/05/2025 - Re-referred to Com. on APPR.

**Location:** 04/30/2025 - Assembly Appropriations

**Summary:** Would declare that it is the established policy of the state to encourage, but not mandate, the development of emergency water supplies by both local and regional water suppliers, as defined, and to support their use during times of drought or unplanned service or supply disruption, as provided. (Based on 05/01/2025 text)

**Position:** Support

**Notes:**

3/4/25 - Signed on to IRWD coalition letter of support.

4/17/25 - Coalition Letter to Assembly WPW Committee.

4/24/25 - ACWA has a Support Position.

**SB 31 (McNerney, D) Water quality: recycled water.**

**Current Text:** 04/21/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 12/02/2024

**Last Amended:** 04/21/2025

**Status:** 05/02/2025 - Set for hearing May 12.

**Calendar:** 05/12/25 S-APPROPRIATIONS 10 a.m. - 1021 O Street, Room 2200 CABALLERO, ANNA, Chair

**Location:** 04/30/2025 - Senate Appropriations

**Summary:** The Water Recycling Law generally provides for the use of recycled water. Current law requires any person who, without regard to intent or negligence, causes or permits an unauthorized discharge of 50,000 gallons or more of recycled water in or on any waters of the state to immediately notify the appropriate regional water board. This bill would, for the purposes of the above provision, redefine "recycled water" and provide that water discharged from a decorative body of water during storm events is not to be considered an unauthorized discharge if recycled water was used to restore levels due to evaporation. (Based on 04/21/2025 text)

**Position:** Support

**Notes:**

4.28.25 - Letter of Support filed.

**SB 72 (Caballero, D) The California Water Plan: long-term supply targets.**

**Current Text:** 04/10/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 01/15/2025

**Last Amended:** 04/10/2025

**Status:** 04/28/2025 - April 28 hearing: Placed on APPR. suspense file.

**Location:** 04/28/2025 - Senate APPR. SUSPENSE FILE

**Summary:** Current law requires the Department of Water Resources to update every 5 years the plan for the orderly and coordinated control, protection, conservation, development, and use of the water resources of the state, which is known as "The California Water Plan." Current law requires the department to include a discussion of various strategies in the plan update, including, but not limited to, strategies relating to the development of new water storage facilities, water conservation, water recycling, desalination, conjunctive use, and water transfers, that may be pursued in order to meet the future needs of the state. Current law requires the department to establish an advisory committee to assist the department in updating the plan. This bill would revise and recast certain provisions regarding The California Water Plan to, among other things, require the department to expand the membership of the advisory committee to include, among others, tribes, labor, and environmental justice interests. The bill would require the department, as part of the 2033 update to the plan, to update the interim planning target for 2050, as provided. The bill would require the target to consider the identified and future water needs for all beneficial uses, including, but not limited to, urban uses, agricultural uses, tribal uses, and the environment, and ensure safe drinking water for all Californians, among other things. The bill would require the plan to include specified components, including a discussion of the estimated costs, benefits, and impacts of any project type or action that is recommended by the department within the plan that could help achieve the water supply targets. (Based on 04/10/2025 text)

**Position:** Support

**Notes:**

2/11/25 letter of support submitted to portal and shared with delegates.

4/23/25 letter of support submitted to Senate Appropriations Committee.

4/24/25 - ACWA is the sponsor of this bill.

**SB 224 (Hurtado, D) Department of Water Resources: water supply forecasting.**

**Current Text:** 03/26/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 01/27/2025

**Last Amended:** 03/26/2025

**Status:** 04/07/2025 - April 7 hearing: Placed on APPR. suspense file.

**Location:** 04/07/2025 - Senate APPR. SUSPENSE FILE

**Summary:** Current law requires the Department of Water Resources to gather and correlate information and data pertinent to an annual forecast of seasonal water crop. Current law also requires the department to update every 5 years the plan for the orderly and coordinated control, protection, conservation, development, and use of the water resources of the state, which is known as "The California Water Plan." This bill would require the department, on or before January 1, 2027, to adopt a new water supply forecasting model and procedures that better address the effects of climate change and implement a formal policy and procedures for documenting the department's operational plans and the department's rationale for its operating procedures, including the department's rationale for water releases from reservoirs. The bill would also require the department to establish, and publish on the department's internet website, the specific criteria that it will employ to determine when its updated water supply forecasting model has demonstrated sufficient predictive capability to be ready for use in each of the watersheds. The bill would require the department, on or before January 1, 2028, and annually thereafter, to prepare and submit to the Legislature a report on its progress toward implementing the new forecasting model and to post the report on the department's internet website. The bill would also require the department, on or before January 1, 2028, and annually thereafter, to prepare and submit to the Legislature a report that explains the rationale for the department's operating procedures specific to the previous water year. (Based on 03/26/2025 text)

**Position:** Support

**SB 375 (Grove, R) Wildfire prevention activities: Endangered Species Act: California Environmental Quality Act: California Coastal Act of 1973.**

**Current Text:** 02/13/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/13/2025

**Status:** 05/01/2025 - Failed Deadline pursuant to Rule 61(a)(2). (Last location was N.R. & W. on 2/26/2025)(May be acted upon Jan 2026)

**Location:** 05/01/2025 - Senate 2 YEAR

**Summary:** Would authorize a city, county, city and county, special district, or other local agency to submit to the Department of Fish and Wildlife a wildfire preparedness plan to conduct wildfire preparedness activities on land designated as a fire hazard severity zone, as defined, that minimizes impacts to wildlife and habitat for candidate, threatened, and endangered species. The bill would require the wildfire preparedness plan to include, among other things, a brief description of the planned wildfire preparedness activities, the approximate dates for the activities, and a description of the candidate, endangered, and threatened species within the plan area. The bill would require the department, if sufficient information is included in the wildfire preparedness plan for the department to determine if an incidental take permit is required, to notify the local agency within 90 days of receipt of the wildfire preparedness plan if an incidental take permit or other permit is needed, or if there are other considerations, exemptions, or streamlined pathways that the wildfire preparedness activities qualify for, including, but not limited to, the State Board of Forestry and Fire Protection's California Vegetation Treatment Program. The bill would require the department to provide the local agency, in its notification, with guidance that includes, among other things, a description of the candidate, endangered, and threatened species within the plan area and measures to avoid, minimize, and fully mitigate the take of the candidate, threatened, and endangered species, as provided. The bill would require the department, on or before July 1, 2026, to make a standard wildfire preparedness plan submission form publicly available on its internet website. The bill also would require the department, commencing January 1, 2027, to annually post on its internet website a summary of the wildfire preparedness plans submitted and include specified information in that summary. (Based on 02/13/2025 text)

**Position:** Support

**Notes:**

4/7/25 - Letter of Support filed.

**SB 454 (McNerney, D) State Water Resources Control Board: PFAS Mitigation Program.**

**Current Text:** 04/08/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/19/2025

**Last Amended:** 04/08/2025

**Status:** 04/21/2025 - April 21 hearing: Placed on APPR. suspense file.

**Location:** 04/21/2025 - Senate APPR. SUSPENSE FILE

**Summary:** Current law designates the State Water Resources Control Board as the agency responsible for administering specific programs related to drinking water, including, among others, the California Safe Drinking Water Act and the Emerging Contaminants for Small or Disadvantaged Communities Funding Program. This bill would create the PFAS Mitigation Fund in the State Treasury and would authorize certain moneys in the fund to be expended by the state board, upon appropriation by the Legislature, for specified purposes. The bill would authorize the state board to seek out and deposit nonstate, federal, and private funds, require those funds to be deposited into the PFAS Mitigation Fund, and continuously appropriate the nonstate, federal, and private funds in the fund to the state board for specified purposes, thereby making an appropriation. The bill would authorize the state board to establish accounts within the PFAS Mitigation Fund. The bill would authorize the state board to expend moneys from the fund in the form of a grant, loan, or contract, or to provide assistance services to water suppliers and sewer system providers, as those terms are defined, for multiple purposes, including, among other things, to cover or reduce the costs for water suppliers associated with treating drinking water to meet the applicable state and federal maximum perfluoroalkyl and polyfluoroalkyl substances (PFAS) contaminant levels. (Based on 04/08/2025 text)

**Position:** Support

**Notes:**

3/5/25 - signed on to ACWA coalition letter of support.

4/7/25 - Letter of Support from OMWD filed.

**SB 496 (Hurtado, D) Advanced Clean Fleets Regulation: appeals advisory committee: exemptions.**

**Current Text:** 04/07/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/19/2025

**Last Amended:** 04/07/2025

**Status:** 05/05/2025 - May 5 hearing: Placed on APPR. suspense file.

**Location:** 05/05/2025 - Senate APPR. SUSPENSE FILE

**Summary:** The California Global Warming Solutions Act of 2006 establishes the State Air Resources Board as the state agency responsible for monitoring and regulating sources emitting greenhouse gases and requires the state board to adopt rules and regulations to achieve the maximum technologically feasible and cost-effective greenhouse gas emission reductions from those sources. Pursuant to its authority, the state board has adopted the Advanced Clean Fleets Regulation, which imposes various requirements for transitioning local, state, and federal government fleets of medium- and heavy-duty trucks, other high-priority fleets of medium- and heavy-duty trucks, and drayage trucks to zero-emission vehicles. The Advanced Clean Fleets Regulation authorizes entities subject to the regulation to apply for exemptions from its requirements under certain circumstances. This bill would require the state board to establish the Advanced Clean Fleets Regulation Appeals Advisory Committee by an unspecified date for purposes of reviewing appeals of denied requests for exemptions from the requirements of the Advanced Clean Fleets Regulation. The bill would require the committee to include representatives of specified governmental and nongovernmental entities. The bill would require the committee to meet monthly and would require recordings of its meetings to be made publicly available on the state board's internet website. The bill would require the committee to consider, and make a recommendation on, an appeal of an exemption request denial no later than 60 days after the appeal is made. The bill would require specified information relating to the committee's consideration of an appeal to be made publicly available on the state board's internet website. (Based on 04/07/2025 text)

**Position:** Support

**Notes:**

3/5/25 - signed on to CSDA coalition letter of support.

4/2/2025, OMWD GM, in-person testimony in support of the bill in state capital.

4/24/25 - ACWA is sponsor of this bill.

## Watch

**AB 24 (DeMaio, R) San Diego Association of Governments: board of directors.**

**Current Text:** 04/08/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 12/02/2024

**Last Amended:** 04/08/2025

**Status:** 05/01/2025 - Failed Deadline pursuant to Rule 61(a)(2). (Last location was L. GOV. on 3/24/2025)(May be acted upon Jan 2026)

**Location:** 05/01/2025 - Assembly 2 YEAR

**Summary:** The San Diego Regional Transportation Consolidation Act reorganizes the transportation responsibilities in the San Diego region by consolidating the San Diego Association of Governments and the transit operations of 2 specified transit boards. Current law establishes a 21-member board of directors to govern the consolidated agency that includes, among others, 2 members of the Board of Supervisors of San Diego County. This bill, the Give San Diego Rural Communities a Voice Act, would instead require the board of directors to include, among others, one member of the Board of Supervisors of San Diego County from an unincorporated area of the county and one representative from the Association of Planning Groups - San Diego County to be selected by their respective governing bodies. (Based on 04/08/2025 text)

**Position:** Watch

**AB 43 (Schultz, D) Wild and scenic rivers.**

**Current Text:** 12/02/2024 - Introduced [HTML](#) [PDF](#)

**Introduced:** 12/02/2024

**Status:** 04/09/2025 - In committee: Set, first hearing. Referred to APPR. suspense file.

**Location:** 04/09/2025 - Assembly APPR. SUSPENSE FILE

**Summary:** Current law requires the Secretary of the Natural Resources Agency to take specified actions relating to the addition of rivers or segments of rivers to the state's wild and scenic rivers system if, among other things, the federal government enacts a statute that, upon enactment, would require the removal or delisting of any river or segment of a river in the state that was included in the national wild and scenic rivers system and not in the state wild and scenic rivers system. Current law authorizes, only until December 31, 2025, the secretary to take action under these provisions to add a river or segment of a river to the state wild and scenic rivers system. Current law requires those actions to remain in effect until December 31, 2025, except as otherwise provided. This bill would indefinitely extend the date by which the secretary is authorized to take the specified actions relating to the addition of rivers or segments of rivers to the state's wild and scenic rivers system, as described above. (Based on 12/02/2024 text)

**Position:** Watch

**AB 93 (Papan, D) Water resources: demands: data centers.**

**Current Text:** 05/05/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 01/07/2025

**Last Amended:** 05/05/2025

**Status:** 05/05/2025 - Read second time and amended.

**Location:** 05/01/2025 - Assembly Appropriations

**Summary:** Would require the Department of Water Resources and the State Energy Resources Conservation and Development Commission to develop guidelines and best practices, as specified, to maximize the use of natural resources to address the developing and emerging needs of technology in California that are consistent with urban water use objectives, as provided, and specified federal law. (Based on 05/05/2025 text)

**Position:** Watch

**AB 267 (Macedo, R) Greenhouse Gas Reduction Fund: high-speed rail: water infrastructure and wildfire prevention.**

**Current Text:** 01/17/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 01/17/2025

**Status:** 05/01/2025 - Failed Deadline pursuant to Rule 61(a)(2). (Last location was TRANS. on 2/18/2025)(May be acted upon Jan 2026)

**Location:** 05/01/2025 - Assembly 2 YEAR

**Summary:** Would suspend the appropriation to the High-Speed Rail Authority for the 2026–27 and 2027–28 fiscal years and would instead require those amounts from moneys collected by the State Air Resources Board to be transferred to the General Fund. The bill would specify that the transferred amounts shall be available, upon appropriation by the Legislature, to augment funding for water infrastructure and wildfire prevention. (Based on 01/17/2025 text)

**Position:** Watch

**AB 293 (Bennett, D) Groundwater sustainability agency: transparency.**

**Current Text:** 01/22/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 01/22/2025

**Status:** 04/02/2025 - In Senate. Read first time. To Com. on RLS. for assignment.

**Location:** 04/02/2025 - Senate Rules

**Summary:** Current law requires a groundwater sustainability plan to be developed and implemented for each medium- or high-priority basin by a groundwater sustainability agency. Current law authorizes any local agency or combination of local agencies overlying a groundwater basin to decide to become a groundwater sustainability agency for that basin, as provided. Current law requires members of the board of directors and the executive, as defined, of a groundwater sustainability agency to file statements of economic interests with the Fair Political Practices Commission using the commission's online system for

filing statements of economic interests. This bill would require each groundwater sustainability agency to publish the membership of its board of directors on its internet website, or on the local agency's internet website, as provided. The bill would also require each groundwater sustainability agency to publish a link on its internet website or its local agency's internet website to the location on the Fair Political Practices Commission's internet website where the statements of economic interests, filed by the members of the board and executives of the agency, can be viewed. (Based on 01/22/2025 text)

**Position:** Watch

**AB 295 (Macedo, R) California Environmental Quality Act: environmental leadership development projects: water storage, water conveyance, and groundwater recharge projects: streamlined review.**

**Current Text:** 01/23/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 01/23/2025

**Status:** 05/01/2025 - Failed Deadline pursuant to Rule 61(a)(2). (Last location was NAT. RES. on 2/10/2025)(May be acted upon Jan 2026)

**Location:** 05/01/2025 - Assembly 2 YEAR

**Summary:** The Jobs and Economic Improvement Through Environmental Leadership Act of 2021 authorizes the Governor, until January 1, 2032, to certify environmental leadership development projects that meet specified requirements for certain streamlining benefits related to the California Environmental Quality Act (CEQA). The act, among other things, requires a lead agency to prepare the record of proceedings for an environmental leadership development project, as provided, and to provide a specified notice within 10 days of the Governor certifying the project. The act is repealed by its own term on January 1, 2034. This bill would extend the application of the act to water storage projects, water conveyance projects, and groundwater recharge projects that provide public benefits and drought preparedness. Because a lead agency would be required to prepare the record of proceedings for water storage projects, water conveyance projects, and groundwater recharge projects pursuant to the act, this bill would impose a state-mandated local program. (Based on 01/23/2025 text)

**Position:** Watch

**AB 307 (Petrie-Norris, D) Safe Drinking Water, Wildfire Prevention, Drought Preparedness, and Clean Air Bond Act of 2024: Department of Forestry and Fire Protection: fire camera mapping system.**

**Current Text:** 01/23/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 01/23/2025

**Status:** 05/01/2025 - Failed Deadline pursuant to Rule 61(a)(2). (Last location was NAT. RES. on 2/10/2025)(May be acted upon Jan 2026)

**Location:** 05/01/2025 - Assembly 2 YEAR

**Summary:** The Safe Drinking Water, Wildfire Prevention, Drought Preparedness, and Clean Air Bond Act of 2024 authorized the issuance of bonds in the amount of \$10,000,000,000 pursuant to the State General Obligation Bond Law to finance projects for safe drinking water, drought, flood, and water resilience, wildfire and forest resilience, coastal resilience, extreme heat mitigation, biodiversity and nature-based climate solutions, climate-smart, sustainable, and resilient farms, ranches, and working lands, park creation and outdoor access, and clean air programs. Of these funds, the act makes available \$1,500,000,000, upon appropriation by the Legislature, for wildfire prevention, including, among other things, by making \$25,000,000 available, upon appropriation by the Legislature, to the Department of Forestry and Fire Protection for technologies that improve detection and assessment of new fire ignitions. This bill would require, of the \$25,000,000 made available to the department, \$10,000,000 be allocated for purposes of the ALERTCalifornia fire camera mapping system. (Based on 01/23/2025 text)

**Position:** Watch

**AB 339 (Ortega, D) Local public employee organizations: notice requirements.**

**Current Text:** 01/28/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 01/28/2025

**Status:** 04/09/2025 - In committee: Set, first hearing. Referred to APPR. suspense file.

**Location:** 04/09/2025 - Assembly APPR. SUSPENSE FILE



**Summary:** The Meyers-Milias-Brown Act contains various provisions that govern collective bargaining of local represented employees and delegates jurisdiction to the Public Employment Relations Board to resolve disputes and enforce the statutory duties and rights of local public agency employers and employees. Current law requires the governing body of a public agency to meet and confer in good faith regarding wages, hours, and other terms and conditions of employment with representatives of recognized employee organizations. Current law requires the governing body of a public agency, and boards and commissions designated by law or by the governing body, to give reasonable written notice, except in cases of emergency, as specified, to each recognized employee organization affected of any ordinance, rule, resolution, or regulation directly relating to matters within the scope of representation proposed to be adopted by the governing body or the designated boards and commissions. This bill would require the governing body of a public agency, and boards and commissions designated by law or by the governing body of a public agency, to give the recognized employee organization no less than 120 days' written notice before issuing a request for proposals, request for quotes, or renewing or extending an existing contract to perform services that are within the scope of work of the job classifications represented by the recognized employee organization. The bill would require the notice to include specified information, including the anticipated duration of the contract. (Based on 01/28/2025 text)

**Position:** Watch

**AB 367 (Bennett, D) Water: County of Ventura: fire suppression.**

**Current Text:** 05/05/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/03/2025

**Last Amended:** 05/05/2025

**Status:** 05/05/2025 - Read second time and amended.

**Location:** 05/01/2025 - Assembly Appropriations

**Summary:** Would, beginning July 1, 2027, require a water supplier that supplies water that is used for the suppression of fire in either a high or very high fire hazard severity zone to more than 20 total residential dwellings in those zones in the County of Ventura to have access to sufficient backup energy sources to operate critical wells and water pumps needed to supply water for at least 24 hours for the purpose of fire suppression in those zones, as provided. The bill would require the Ventura County Fire Department to annually inspect critical wells, water pumps, and generators, as specified. The bill would require a water supplier to take various actions, including notifying the Ventura County Office of Emergency Services within 3 business days of any reduction in its water delivery capacity that could hinder firefighting operations or significantly delay the replenishment of reservoirs. The bill would require, if any fire damages and makes uninhabitable more than 10 residential dwellings within the service area of a water supplier, a report be made by the Ventura County Fire Department in cooperation with the water supplier, as specified. By levying new requirements on the Ventura County Fire Department, this bill would create a state-mandated local program. (Based on 05/05/2025 text)

**Position:** Watch

**AB 372 (Bennett, D) Office of Emergency Services: state matching funds: water system infrastructure improvements.**

**Current Text:** 04/21/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/03/2025

**Last Amended:** 04/21/2025

**Status:** 04/30/2025 - From committee: Do pass and re-refer to Com. on APPR. with recommendation: To Consent Calendar. (Ayes 7. Noes 0.) (April 29). Re-referred to Com. on APPR.

**Location:** 04/29/2025 - Assembly Appropriations

**Summary:** Current law establishes, within the office of the Governor, the Office of Emergency Services (OES), under the direction of the Director of Emergency Services. Current law charges the OES with coordinating various emergency activities within the state. The California Emergency Services Act, contingent upon an appropriation by the Legislature, requires the OES to enter into a joint powers agreement pursuant to the Joint Exercise of Powers Act with the Department of Forestry and Fire Protection to develop and administer a comprehensive wildfire mitigation program relating to structure hardening and retrofitting and prescribed fuel modification activities. Current law authorizes the joint powers authority to establish financial assistance limits and matching funding or other recipient

contribution requirements for the program, as provided. This bill, contingent on funding being appropriated pursuant to a specified bond act, would establish the Rural Water Infrastructure for Wildfire Resilience Program within the OES for the distribution of state matching funds to urban wildland interface communities, as defined, in designated high fire hazard severity zones or very high fire hazard severity zones to improve water system infrastructure, as prescribed. The bill would require the OES to work in coordination with the Department of Water Resources, the State Water Resources Control Board, the Office of the State Fire Marshal, and other state entities as the OES determines to be appropriate, to achieve the purposes of the program. (Based on 04/21/2025 text)

**Position:** Watch

**AB 428 (Rubio, Blanca, D) Joint powers agreements: water corporations.**

**Current Text:** 03/28/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/05/2025

**Last Amended:** 03/28/2025

**Status:** 05/05/2025 - Read third time. Passed. Ordered to the Senate.

**Location:** 05/05/2025 - Senate DESK

**Summary:** The Joint Exercise of Powers Act authorizes 2 or more public agencies, if authorized by their governing bodies, by agreement to jointly exercise any power common to the contracting parties. Current law authorizes 2 or more local public entities, or a mutual water company, as defined, and a public agency, to provide insurance, as specified, by a joint powers agreement. Current law authorizes a mutual water company and a public agency to enter into a joint powers agreement for the purposes of risk pooling, as specified. This bill would authorize a water corporation, as defined, a mutual water company, and one or more public agencies to provide insurance, as specified, by a joint powers agreement. The bill would also authorize a water corporation, a mutual water company, and one or more public agencies to enter into a joint powers agreement for the purposes of risk pooling, as specified. The bill would prohibit the Public Utilities Commission from allowing a water corporation to join a joint powers agency for insurance coverage if there are no greater benefits to the customers of the water corporation than are provided by the water corporation's current insurance policy. (Based on 03/28/2025 text)

**Position:** Watch

**AB 430 (Alanis, R) State Water Resources Control Board: emergency regulations.**

**Current Text:** 05/01/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/05/2025

**Last Amended:** 05/01/2025

**Status:** 05/05/2025 - Re-referred to Com. on APPR.

**Location:** 04/30/2025 - Assembly Appropriations

**Summary:** Current law provides that an emergency regulation adopted by the State Water Resources Control Board following a Governor's proclamation of a state of emergency based on drought conditions, for which the board makes specified findings, may remain in effect for up to one year, as provided, and may be renewed if the board determines that specified conditions relating to precipitation are still in effect. This bill would require the board, within 180 days following a finding by the board that a nonfee emergency regulation is no longer necessary, as provided, to conduct a comprehensive economic study assessing the impacts of the regulation, as specified. (Based on 05/01/2025 text)

**Position:** Watch

**AB 465 (Zbur, D) Local public employees: memoranda of understanding.**

**Current Text:** 03/13/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/06/2025

**Last Amended:** 03/13/2025

**Status:** 04/23/2025 - In committee: Set, first hearing. Referred to suspense file.

**Location:** 04/23/2025 - Assembly APPR. SUSPENSE FILE

**Summary:** The Meyers-Milias-Brown Act authorizes local public employees, as defined, to form, join, and participate in the activities of employee organizations of their own choosing for the purpose of

representation on matters of labor relations and defines various terms for these purposes. The act prohibits a public agency from, among other things, refusing or failing to meet and negotiate in good faith with a recognized employee organization. Current law states that the Legislature finds and declares that the duties and responsibilities of local agency employer representatives under the act are substantially similar to the duties and responsibilities required under existing collective bargaining enforcement procedures and therefore the costs incurred by the local agency employer representatives in performing those duties and responsibilities under that act are not reimbursable as state-mandated costs. This bill would require, on or after January 1, 2026, a memorandum of understanding between a public agency and a recognized employee organization to include specified provisions including, among other things, a provision providing for a system of progressive discipline that grants due process to an employee when they are disciplined, upon the request of the recognized employee organization. The bill would define "progressive discipline" and "due process" for this purpose. (Based on 03/13/2025 text)

**Position:** Watch

**AB 532 (Ransom, D) Water rate assistance program.**

**Current Text:** 05/05/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/11/2025

**Last Amended:** 05/05/2025

**Status:** 05/05/2025 - Read second time and amended.

**Location:** 05/01/2025 - Assembly Appropriations

**Summary:** Current federal law, the Consolidated Appropriations Act, 2021, among other things, requires the federal Department of Health and Human Services to carry out a Low-Income Household Drinking Water and Wastewater Emergency Assistance Program, which is also known as the Low Income Household Water Assistance Program, for making grants to states and Indian tribes to assist low-income households that pay a high proportion of household income for drinking water and wastewater services, as provided. Current law requires the Department of Community Services and Development to administer the Low Income Household Water Assistance Program in this state, and to receive and expend moneys appropriated and allocated to the state for purposes of that program, pursuant to the above-described federal law. The Low Income Household Water Assistance Program was only operative until March 31, 2024. This bill would repeal the above-described requirements related to the Low Income Household Water Assistance Program. The bill would instead require, upon appropriation by the Legislature, the Department of Community Services and Development to establish and administer the California Low Income Household Water Assistance Program. (Based on 05/05/2025 text)

**Position:** Watch

**AB 614 (Lee, D) Claims against public entities.**

**Current Text:** 03/27/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/13/2025

**Last Amended:** 03/27/2025

**Status:** 03/28/2025 - Re-referred to Com. on APPR.

**Calendar:** 05/07/25 A-APPROPRIATIONS 9 a.m. - 1021 O Street, Room 1100 WICKS, BUFFY, Chair

**Location:** 03/25/2025 - Assembly Appropriations

**Summary:** The Government Claims Act establishes the liability and immunity of a public entity for its acts or omissions that cause harm to persons and requires that a claim against a public entity relating to a cause of action for death or for injury to person, personal property, or growing crops be presented not later than 6 months after accrual of the cause of action. Under current law, claims relating to any other cause of action are required to be presented no later than one year after the accrual of the cause of action. This bill would remove the provisions requiring a claim against a public entity relating to a cause of action for death or for injury to person, personal property, or growing crops to be presented not later than 6 months after accrual of the cause of action and would instead require a claim relating to any cause of action to be presented not later than one year after accrual of the cause of action, unless otherwise specified by law. (Based on 03/27/2025 text)

**Position:** Watch

**AB 620 (Jackson, D) Medium- and Heavy-Duty Zero-Emission Vehicle Fleet Purchasing Assistance Program: rental vehicles.**

**Current Text:** 02/13/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/13/2025

**Status:** 04/30/2025 - In committee: Set, first hearing. Referred to suspense file.

**Location:** 04/30/2025 - Assembly APPR. SUSPENSE FILE

**Summary:** Current law establishes the Medium- and Heavy-Duty Zero-Emission Vehicle Fleet Purchasing Assistance Program (program) within the Air Quality Improvement Program to make financing tools and nonfinancial supports available to operators of medium- and heavy-duty vehicle fleets to enable those operators to transition their fleets to zero-emission vehicles. This bill, for any regulation adopted to develop or implement the program, or other regulations that are regarding the procurement or use of medium- and heavy-duty zero-emission vehicles by a public or private fleet, would require the state board to consider specified things, including, among other things, the environmental and supply chain benefits of renting medium- and heavy-duty zero-emission vehicles compared to procuring them. (Based on 02/13/2025 text)

**Position:** Watch

**AB 623 (Dixon, R) Fire prevention projects: California Environmental Quality Act: coastal development permits: exemptions.**

**Current Text:** 04/21/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/13/2025

**Last Amended:** 04/21/2025

**Status:** 05/01/2025 - Failed Deadline pursuant to Rule 61(a)(2). (Last location was NAT. RES. on 3/3/2025)(May be acted upon Jan 2026)

**Location:** 05/01/2025 - Assembly 2 YEAR

**Summary:** The California Environmental Quality Act (CEQA) requires a lead agency to prepare a mitigated negative declaration for a project that may have a significant effect on the environment if revisions in the project would avoid or mitigate that effect and there is no substantial evidence that the project, as revised, would have a significant effect on the environment. This bill would exempt a fuel modification project to maintain defensible space of 500 feet from each side and from the front and rear of a building or structure and a fuel reduction project to prevent and contain the spread of wildfires from the requirements of CEQA. The bill would also exempt an electrical grid resilience or hardening project from the requirements of CEQA. Because a lead agency would be required to determine whether a project qualifies for these exemptions, the bill would impose a state-mandated local program. (Based on 04/21/2025 text)

**Position:** Watch

**AB 624 (Dixon, R) Office of Emergency Services: federal grant funding; Community Relief Act.**

**Current Text:** 02/13/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/13/2025

**Status:** 04/28/2025 - In committee: Set, second hearing. Hearing canceled at the request of author.

**Location:** 03/03/2025 - Assembly Emergency Management

**Summary:** The California Emergency Services Act establishes the Office of Emergency Services (OES) within the office of the Governor and sets forth its powers and duties relating to addressing natural, technological, or manmade disasters and emergencies, including responsibility for activities necessary to prevent, respond to, recover from, and mitigate the effects of emergencies and disasters to people and property. This bill would require the OES, to the extent permitted by federal law, to provide to local operational areas and urban areas the maximum local share of federal grant funding administered by the office from the Emergency Management Performance Grant Program. The bill would also require the OES, to the extent permitted by federal law, to provide specified legislative committees with copies of agreements entered into with local governments to spend the state share of federal grant funding administered by the office from specified federal grant programs, including the State Homeland Security Grant Program. (Based on 02/13/2025 text)

**Position:** Watch

**AB 638 (Rodriguez, Celeste, D) Stormwater: uses: irrigation.**

**Current Text:** 03/19/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/13/2025

**Last Amended:** 03/19/2025

**Status:** 04/09/2025 - In committee: Set, first hearing. Referred to APPR. suspense file.

**Location:** 04/09/2025 - Assembly APPR. SUSPENSE FILE

**Summary:** The Stormwater Resource Planning Act authorizes one or more public agencies to develop a stormwater resource plan that meets certain standards to address the capture of stormwater, as defined, and dry weather runoff, as defined. The act requires the State Water Resources Control Board, by July 1, 2016, to establish guidance for purposes of the act. This bill would require the board, by June 1, 2026, to establish guidance for stormwater capture and use for the irrigation of urban public lands, as defined. (Based on 03/19/2025 text)

**Position:** Watch

**AB 717 (Aguilar-Curry, D) Water rights: appropriation: small restoration use.**

**Current Text:** 03/10/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/14/2025

**Last Amended:** 03/10/2025

**Status:** 04/30/2025 - In committee: Set, first hearing. Referred to suspense file.

**Location:** 04/30/2025 - Assembly APPR. SUSPENSE FILE

**Summary:** The Water Rights Permitting Reform Act of 1988 authorizes any person to obtain a right to appropriate water for a small domestic, small irrigation, or livestock stockpond use, as defined, upon registering the use with the State Water Resources Control Board, as prescribed, payment of a registration fee, and application of the water to reasonable and beneficial use with due diligence. Current law requires a person, in registering their water use to the board, to set forth a certification that the registrant has contacted the Department of Fish and Wildlife and to include a copy of any conditions required by the department. This bill would authorize any person to also obtain a right to appropriate water for a small restoration use, as defined. The bill would also authorize a person to apply for a restoration management permit from the Department of Fish and Wildlife, as provided, and if the permit is issued, the person would be required to include a copy of any conditions required by the restoration management permit with the required certification. (Based on 03/10/2025 text)

**Position:** Watch

**AB 794 (Gabriel, D) California Safe Drinking Water Act: emergency regulations.**

**Current Text:** 04/10/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/18/2025

**Last Amended:** 04/10/2025

**Status:** 04/23/2025 - In committee: Set, first hearing. Referred to suspense file.

**Location:** 04/23/2025 - Assembly APPR. SUSPENSE FILE

**Summary:** The California Safe Drinking Water Act (state act) requires the State Water Resources Control Board to administer provisions relating to the regulation of drinking water to protect public health. The state board's duties include, but are not limited to, enforcing the federal Safe Drinking Water Act (federal act) and adopting and enforcing regulations. Current law authorizes the state board to adopt as an emergency regulation, a regulation that is not more stringent than, and is not materially different in substance and effect than, the requirements of a regulation promulgated under the federal act, with a specified exception. This bill would provide that the authority of the state board to adopt an emergency regulation pursuant to these provisions includes the authority to adopt requirements of a specified federal regulation that was in effect on January 19, 2025, regardless of whether the requirements were repealed or amended to be less stringent. The bill would prohibit an emergency regulation adopted pursuant to these provisions from implementing less stringent drinking water standards, as provided, and would authorize the regulation to include monitoring requirements that are more stringent than the requirements of the federal regulation. The bill would prohibit maximum contaminant levels and compliance dates for maximum contaminant levels adopted as part of an emergency regulation from being more stringent than

the maximum contaminant levels and compliance dates of a regulation promulgated pursuant to the federal act. (Based on 04/10/2025 text)

**Position:** Watch

**AB 807 (Dixon, R) Conservation and mitigation bank: marine artificial reefs.**

**Current Text:** 02/18/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/18/2025

**Status:** 05/01/2025 - Failed Deadline pursuant to Rule 61(a)(2). (Last location was W.,P. & W. on 3/10/2025)(May be acted upon Jan 2026)

**Location:** 05/01/2025 - Assembly 2 YEAR

**Summary:** Current law provides that mitigation banks and conservation banks provide for the conservation of important habitats and habitat linkages, take advantage of economies of scale that are often not available to individualized mitigation projects, and simplify the state regulatory compliance process while achieving conservation goals. Current law provides that no conservation bank, mitigation bank, or conservation and mitigation bank is operative, vested, or final, nor bank credits issued, until the Department of Fish and Wildlife has approved in writing and a conservation easement has been recorded on the site. Current law authorizes banks to issue and sell bank credits to private and public entities. Current law defines "conservation bank" and "mitigation bank" for these purposes. This bill would expand the definition of "conservation bank" and "mitigation bank" to include marine artificial reefs. The bill would authorize a person to, after completion of a full environmental review in compliance with applicable California and federal laws and regulations, create a marine artificial reef for purposes of establishing a mitigation or conservation bank. (Based on 02/18/2025 text)

**Position:** Watch

**AB 810 (Irwin, D) Local government: internet websites and email addresses.**

**Current Text:** 04/10/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/19/2025

**Last Amended:** 04/10/2025

**Status:** 04/23/2025 - From committee: Do pass and re-refer to Com. on APPR. (Ayes 12. Noes 0.) (April 22). Re-referred to Com. on APPR.

**Calendar:** 05/07/25 A-APPROPRIATIONS 9 a.m. - 1021 O Street, Room 1100 WICKS, BUFFY, Chair

**Location:** 04/23/2025 - Assembly Appropriations

**Summary:** Current law requires that a local agency that maintains an internet website for use by the public to ensure that the internet website uses a ".gov" top-level domain or a ".ca.gov" second-level domain no later than January 1, 2029. Current law requires that a local agency that maintains public email addresses to ensure that each email address provided to its employees uses a ".gov" domain name or a ".ca.gov" domain name no later than January 1, 2029. Current law defines "local agency" for these purposes as a city, county, or city and county. This bill would recast these provisions by instead requiring a city, county, or city and county to comply with the above-described domain requirements and by deleting the term "local agency" from the above-described provisions. The bill would also require a special district, joint powers authority, or other political subdivision to comply with similar domain requirements no later than January 1, 2031. (Based on 04/10/2025 text)

**Position:** Watch

**AB 874 (Ávila Fariás, D) Mitigation Fee Act: waiver of fees: affordable rental housing.**

**Current Text:** 02/19/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/19/2025

**Status:** 05/01/2025 - Failed Deadline pursuant to Rule 61(a)(2). (Last location was L. GOV. on 3/10/2025)(May be acted upon Jan 2026)

**Location:** 05/01/2025 - Assembly 2 YEAR

**Summary:** The Mitigation Fee Act imposes certain requirements on a local agency that imposes a fee as a condition of approval of a development project that is imposed to provide for an improvement to be constructed to serve the development project, or a fee for public improvements, as specified. The act also

regulates fees for development projects and fees for specific purposes, including water and sewer connection fees, among others. The act, among other things, requires local agencies to comply with various conditions when imposing fees, extractions, or charges as a condition of approval of a proposed development or development project. The act prohibits a local agency that imposes fees or charges on a residential development for the construction of public improvements or facilities from requiring the payment of those fees or charges until the date of the final inspection or the date the certificate of occupancy is issued, whichever occurs first, except for utility service fees, as provided. This bill would require a local agency to waive fees or charges that are collected by a local agency to fund the construction of public improvements or facilities for residential developments subject to a regulatory agreement with a public entity, as provided, that includes certain income and affordability requirements. (Based on 02/19/2025 text)

**Position:** Watch

**AB 883 (Lowenthal, D) California Public Records Act: personal information of elected and appointed officials.**

**Current Text:** 03/24/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/19/2025

**Last Amended:** 03/24/2025

**Status:** 05/01/2025 - Failed Deadline pursuant to Rule 61(a)(2). (Last location was JUD. on 3/24/2025)(May be acted upon Jan 2026)

**Location:** 05/01/2025 - Assembly 2 YEAR

**Summary:** The California Public Records Act requires state and local agencies to make their records available for public inspection, unless an exemption from disclosure applies. That act, among other things, prohibits a state or local agency from publicly posting the home address, telephone number, or both the name and assessor parcel number associated with the home address of any elected or appointed official on the internet without first obtaining the written permission of that individual. The act also makes it a misdemeanor for a person to knowingly post the home address or telephone number of any elected or appointed official, or of the official's residing spouse or child, on the internet, knowing that person is an elected or appointed official and intending to cause imminent great bodily harm or threatening to cause imminent great bodily harm, as provided. The act additionally prohibits a person, business, or association from soliciting, selling, or trading on the internet the home address or telephone number of an elected or appointed official with the intent to cause imminent great bodily harm to the official or to any person residing at the official's home address. The act further prohibits a person, business, or association from publicly posting or publicly displaying on the internet the home address or telephone number of any elected or appointed official if that official has made a written demand of that person, business, or association to not disclose the official's home address or telephone number. This bill would remove the references in those provisions to the home address, telephone number, name, and assessor's parcel number, and instead prohibit the disclosure of protected information under those provisions. The bill would define the term "protected information" to include, among other things, an individual's residential address, telephone number, social security number, or driver's license number. (Based on 03/24/2025 text)

**Position:** Watch

**AB 942 (Calderon, D) Net energy metering: eligible customer-generators: tariffs.**

**Current Text:** 05/05/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/19/2025

**Last Amended:** 05/05/2025

**Status:** 05/05/2025 - Read second time and amended.

**Location:** 05/01/2025 - Assembly Appropriations

**Summary:** Current law requires each electrical utility, including each electrical corporation, local publicly owned electric utility, electrical cooperative, or other entity that offers electrical service, except as specified, to develop a standard contract or tariff that provides for net energy metering (NEM), which, among other things, compensates each eligible customer-generator, as defined, for the electricity it generated during a preceding 12-month period that exceeds the electricity supplied by the electrical utility through the electrical grid to the eligible customer-generator during that same period, as provided. Current law requires the Public Utilities Commission to develop an additional standard contract or tariff,

which may include NEM, for eligible customer-generators that are customers of large electrical corporations, as defined. Current law requires each large electrical corporation to offer this standard contract or tariff to its eligible customer-generators beginning July 1, 2017, or before that date if ordered to do so by the commission because it has reached the 5% NEM 1.0 program limit, and prohibits limiting the amount of generating capacity or the number of new eligible customer-generators entitled to receive service pursuant to this standard contract or tariff, as specified. This contract or tariff is commonly known as NEM 2.0. Current law authorizes the commission to revise the standard contract or tariff as appropriate to achieve specified objectives. Pursuant to its authority, the commission adopted Decision 22-12-056 (December 19, 2022), commonly known as the net billing tariff, that creates a successor tariff to the NEM 1.0 and 2.0 tariffs and includes specified elements, including, among other things, retail export compensation rates based on hourly avoided cost calculator values averaged across days in a month, as specified, and an avoided cost calculator plus adder, based on cents per kilowatt-hour exported, available during the first 5 years of the successor tariff, as specified, known as the avoided cost calculator plus glide path. This bill would, on and after January 1, 2026, for a customer that becomes a new eligible customer-generator by purchasing real property that contains a renewable electrical generation facility upon which a prior eligible customer-generator took service, require the new eligible customer-generator to take service under the then-current applicable tariff adopted by the commission after December 1, 2022, would disqualify the new eligible customer-generator from eligibility for the avoided cost calculator plus glide path, as specified, and would require the new eligible customer-generator to pay all nonbypassable charges that are applicable to customers that are not eligible customer-generators. (Based on 05/05/2025 text)

**Position:** Watch

**AB 990 (Hadwick, R) Public water systems: emergency notification plan.**

**Current Text:** 02/20/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/20/2025

**Status:** 04/24/2025 - Read third time. Passed. Ordered to the Senate. (Ayes 75. Noes 0.) In Senate. Read first time. To Com. on RLS. for assignment.

**Location:** 04/24/2025 - Senate Rules

**Summary:** Current law prohibits a person from operating a public water system without an emergency notification plan that has been submitted to and approved by the State Water Resources Control Board. Current law requires the emergency notification plan to provide for immediate notice to the customers of the public water system of any significant rise in the bacterial count of water or other failure to comply with any primary drinking water standard that represents an imminent danger to the health of the water users. This bill would authorize and encourage a public water system to provide notification to water users in their preferred language when updating the emergency notification plan, if resources are available. (Based on 02/20/2025 text)

**Position:** Watch

**AB 1000 (Gallagher, R) California Environmental Quality Act: exemption: Five-Mile Basin.**

**Current Text:** 03/17/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/20/2025

**Last Amended:** 03/17/2025

**Status:** 03/18/2025 - Re-referred to Com. on NAT. RES.

**Location:** 03/17/2025 - Assembly Natural Resources

**Summary:** The California Environmental Quality Act (CEQA) requires a lead agency to prepare a mitigated negative declaration for a project that may have a significant effect on the environment if revisions in the project would avoid or mitigate that effect and there is no substantial evidence that the project, as revised, would have a significant effect on the environment. This bill would exempt from the requirements of CEQA a project to remove sediment from the Five-Mile Basin in the City of Chico. This bill would make legislative findings and declarations as to the necessity of a special statute for the City of Chico. (Based on 03/17/2025 text)

**Position:** Watch



**AB 1001 (Rubio, Blanca, D) Drought.**

**Current Text:** 02/20/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/20/2025

**Status:** 02/21/2025 - From printer. May be heard in committee March 23.

**Location:** 02/20/2025 - Assembly PRINT

**Summary:** Current law authorizes an implementing agency to provide advance payment of up to 25% of grant funds awarded to public agencies, nonprofit organizations, public utilities, mobilehome parks, mutual water companies, farmers and ranchers, federally recognized California Native American tribes, nonfederally recognized Native American tribes on the contact list maintained by the Native American Heritage Commission for specified purposes, administrators, and groundwater sustainability agencies that have demonstrated cashflow problems according to the satisfaction of the implementing agency. This bill would make a nonsubstantive change to that authorization. (Based on 02/20/2025 text)

**Position:** Watch

**AB 1096 (Connolly, D) Water: schoolsites: lead testing.**

**Current Text:** 04/07/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/20/2025

**Last Amended:** 04/07/2025

**Status:** 04/30/2025 - From committee: Do pass and re-refer to Com. on APPR. with recommendation: To Consent Calendar. (Ayes 7. Noes 0.) (April 29). Re-referred to Com. on APPR.

**Location:** 04/29/2025 - Assembly Appropriations

**Summary:** The California Safe Drinking Water Act requires the State Water Resources Control Board to administer provisions relating to the regulation of drinking water to protect public health. Current federal regulations require community water systems to contact all schools and childcare facilities, as defined, to provide information about the health risks from lead in drinking water and of eligibility to be sampled for lead by the water system. Current federal regulations require a community water system to report to the state annually on the notification of eligibility and sampling for lead, and information regarding the number and names of schools and childcare facilities served by the water system, those sampled in the previous year, the facilities that declined sampling, facilities that did not respond to outreach attempts for sampling, and information pertaining to those outreach attempts for sampling. Current law makes it a crime to knowingly make any false statement or representation in any application, record, report, or other document submitted, maintained, or used for purposes of compliance with this act. This bill would require, on or before June 1, 2026, the state board to adopt regulations consistent with the above-described regulations. The bill would authorize the state board to adopt regulations to implement the provision as emergency regulations. The bill would also require, on or before June 30, 2028, the state board to make the information submitted by community water systems, pursuant to the above-described regulations, publicly available on its internet website, including, among other things, the number and names of schools and childcare facilities served by the water system and the number and names of schools and childcare facilities sampled in the previous year. (Based on 04/07/2025 text)

**Position:** Watch

**AB 1146 (Papan, D) Water infrastructure: dams and reservoirs: water release: false pretenses.**

**Current Text:** 05/01/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/20/2025

**Last Amended:** 05/01/2025

**Status:** 05/05/2025 - Re-referred to Com. on APPR.

**Location:** 04/30/2025 - Assembly Appropriations

**Summary:** Would prohibit the release of stored water from a reservoir in this state if the release is done under false pretenses, which the bill would define to mean a release of water from a reservoir in a manner that is knowingly, designedly, and intentionally under any false or fraudulent representation as to the purpose and intended use of the water. The bill would authorize the State Water Resources Control Board to issue an interim relief order, as specified, to a reservoir operator to prohibit the release of stored water in violation of the above-described prohibition. The bill would authorize the board to commence an interim relief proceeding on its own motion. The bill would make any person who violates these provisions

civilly liable in an amount not to exceed \$10,000 for each day in which the violation occurs. The bill would also require these penalties to apply to the United States to the extent authorized under federal law, as specified. (Based on 05/01/2025 text)

**Position:** Watch

**AB 1203 (Ahrens, D) Water conservation: water wise designation.**

**Current Text:** 02/21/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/21/2025

**Status:** 05/01/2025 - Failed Deadline pursuant to Rule 61(a)(2). (Last location was W.,P. & W. on 3/10/2025)(May be acted upon Jan 2026)

**Location:** 05/01/2025 - Assembly 2 YEAR

**Summary:** Current law requires the State Water Resources Control Board, in coordination with the Department of Water Resources, to adopt long-term standards for the efficient use of water and performance measures for commercial, industrial, and institutional water use (CII water use), among other water uses, before June 30, 2022. Current law requires the department, in coordination with the board, to conduct necessary studies and investigations and make recommendations, no later than October 1, 2021, for purposes of those standards and performance measures for CII water use. This bill would require the department and the Office of Community Partnerships and Strategic Communications to include, within the Save Our Water Campaign, a statewide "water wise" designation to be awarded to businesses in the CII sector that meet or exceed the recommendations for CII water use best management practices pursuant to those performance measures. (Based on 02/21/2025 text)

**Position:** Watch

**AB 1313 (Papan, D) Water quality: permits.**

**Current Text:** 03/24/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/21/2025

**Last Amended:** 03/24/2025

**Status:** 04/30/2025 - From committee: Do pass and re-refer to Com. on APPR. (Ayes 5. Noes 2.) (April 29). Re-referred to Com. on APPR.

**Location:** 04/29/2025 - Assembly Appropriations

**Summary:** Under existing law, the State Water Resources Control Board and the 9 California regional water quality control boards regulate water quality and prescribe waste discharge requirements in accordance with the federal national pollutant discharge elimination system (NPDES) permit program established by the federal Clean Water Act and the Porter-Cologne Water Quality Control Act. Existing law requires each regional board to formulate and adopt water quality control plans for all areas within the region, as provided. The bill would require the state board, after making the necessary findings, to establish a statewide commercial, industrial, and institutional NPDES order, for properties of 5 acres or more, regulating stormwater and authorized nonstormwater discharges from facilities with impervious surfaces that are significant contributors of pollutants to federally protected surface waters, as determined by the state board. The bill would require the state board to publish a draft order of the statewide order for public comment on or before December 31, 2028, or 18 months after the reissuance of a specified statewide permit, as specified. The bill would require the state board to contemporaneously develop a model memorandum of understanding to issue with the publication of the draft statewide order for public comment that details the necessary components of an agreement between commercial, industrial, and institutional permittees and local municipalities for achieving offsite stormwater capture and use within the adopted final statewide commercial, industrial, and institutional NPDES order. The bill would require the NPDES order to include multiple options to achieve compliance with water quality standards, including, but not limited to, compliance options incentivizing onsite or offsite stormwater capture and use. (Based on 03/24/2025 text)

**Position:** Watch

**AB 1367 (Gallagher, R) The California Water Plan: water storage.**

**Current Text:** 02/21/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/21/2025

**Status:** 05/01/2025 - Failed Deadline pursuant to Rule 61(a)(2). (Last location was W.,P. & W. on 3/13/2025)(May be acted upon Jan 2026)

**Location:** 05/01/2025 - Assembly 2 YEAR

**Summary:** Current law requires the Department of Water Resources to update every 5 years the California Water Plan for the orderly and coordinated control, protection, conservation, development, and use of the water resources of the state. This bill would require the department to amend The California Water Plan to state that water storage is the preferred method to be used by the state to meet increased water demands by urban, agricultural, and environmental interests. (Based on 02/21/2025 text)

**Position:** Watch

**AB 1373 (Soria, D) Water quality: state certification.**

**Current Text:** 04/08/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/21/2025

**Last Amended:** 04/08/2025

**Status:** 04/30/2025 - From committee: Do pass and re-refer to Com. on APPR. (Ayes 7. Noes 0.) (April 29). Re-referred to Com. on APPR.

**Location:** 04/29/2025 - Assembly Appropriations

**Summary:** Under federal law, any applicant seeking a federal license or permit for an activity that may result in any discharge into the navigable waters of the United States is required to first seek a state water quality certification, as specified. The Porter-Cologne Water Quality Control Act authorizes the State Water Resources Control Board to certify or provide a statement to a federal agency, as required pursuant to federal law, that there is reasonable assurance that an activity of any person subject to the jurisdiction of the state board will not reduce water quality below applicable standards. The federal act provides that if a state fails or refuses to act on a request for this certification within a reasonable period of time, which shall not exceed one year after receipt of the request, then the state certification requirements are waived with respect to the federal application. This bill would require the state board to hold a public hearing at least 21 days before taking action on an application for certification for a license to operate a hydroelectric facility. The bill would prohibit the authority to issue a certification for a license to operate a hydroelectric facility from being delegated. (Based on 04/08/2025 text)

**Position:** Watch

**AB 1413 (Papan, D) Sustainable Groundwater Management Act: groundwater adjudication.**

**Current Text:** 04/10/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/21/2025 (Spot bill)

**Last Amended:** 04/10/2025

**Status:** 04/30/2025 - From committee: Do pass and re-refer to Com. on APPR. (Ayes 8. Noes 3.) (April 29). Re-referred to Com. on APPR.

**Location:** 04/29/2025 - Assembly Appropriations

**Summary:** The Sustainable Groundwater Management Act requires all groundwater basins designated as high- or medium-priority basins by the Department of Water Resources to be managed under a groundwater sustainability plan or coordinated groundwater sustainability plans, except as specified. Current law requires the department to periodically review the groundwater sustainability plans developed by groundwater sustainability agencies pursuant to the act to evaluate whether a plan conforms with specified laws and is likely to achieve the sustainability goal for the basin covered by the plan. Existing law authorizes a groundwater sustainability agency that adopts a groundwater sustainability plan to file a court action to determine the validity of the plan no sooner than 180 days following the adoption of the plan, as provided. This bill would instead authorize groundwater sustainability agencies to file those actions within 180 days following the adoption of the plan. (Based on 04/10/2025 text)

**Position:** Watch

**AB 1466 (Hart, D) Groundwater adjudication: burden of proof.**

**Current Text:** 04/01/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/21/2025

**Last Amended:** 04/01/2025

**Status:** 04/22/2025 - From committee: Do pass and re-refer to Com. on APPR. (Ayes 9. Noes 3.) (April 22). Re-referred to Com. on APPR.

**Calendar:** 05/07/25 A-APPROPRIATIONS 9 a.m. - 1021 O Street, Room 1100 WICKS, BUFFY, Chair

**Location:** 04/22/2025 - Assembly Appropriations

**Summary:** The Sustainable Groundwater Management Act requires all groundwater basins designated as high- or medium-priority basins by the Department of Water Resources to be managed under a groundwater sustainability plan or coordinated groundwater sustainability plans, except as specified. Current law authorizes any local agency or combination of local agencies overlying a groundwater basin to decide to become a groundwater sustainability agency for that basin and imposes specified duties upon that agency or combination of agencies, as provided. Current law establishes various methods and procedures for a comprehensive adjudication of groundwater rights in civil court. Generally, a party has the burden of proof as to each fact the existence or nonexistence of which is essential to the claim for relief or defense that the party is asserting, except as specified. This bill would provide that in any action to adjudicate groundwater rights, as provided, if a party to the action is seeking judicial review of an action taken by a groundwater sustainability agency pursuant to a groundwater sustainability plan that has been approved by the department, that party has the burden of proof using substantial evidence standard of review. The bill would require the court to, in any adjudication in a basin where one or more groundwater sustainability agencies have adopted a groundwater sustainability plan that has been approved by the department, request that the groundwater sustainability agency provide a technical report that, at a minimum, quantifies and describes the groundwater use of parties that have not otherwise appeared before the court, as provided. (Based on 04/01/2025 text)

**Position:** Watch

**AB 1469 (Hart, D) Disaster preparedness: public water systems.**

**Current Text:** 02/21/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/21/2025

**Status:** 02/24/2025 - Read first time.

**Location:** 02/21/2025 - Assembly PRINT

**Summary:** The California Emergency Services Act requires all public water systems, as defined, with 10,000 or more service connections to review and revise their disaster preparedness plans in conjunction with related agencies, including, but not limited to, local fire departments and the Office of Emergency Services to ensure that the plans are sufficient to address possible disaster scenarios. Current law requires these public water systems to, following a declared state of emergency, furnish an assessment of their emergency response and recommendations to the Legislature within 6 months after each disaster, and to implement the recommendations in a timely manner. Current law requires the office to establish emergency response and recovery plans in coordination with these public water systems. This bill would make nonsubstantive changes to those provisions. (Based on 02/21/2025 text)

**Position:** Watch

**AB 1486 (Soria, D) Climate resiliency: research farms: grant program.**

**Current Text:** 04/03/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/21/2025

**Last Amended:** 04/03/2025

**Status:** 04/22/2025 - From committee: Do pass and re-refer to Com. on APPR. with recommendation: To Consent Calendar. (Ayes 14. Noes 0.) (April 21). Re-referred to Com. on APPR.

**Calendar:** 05/07/25 A-APPROPRIATIONS 9 a.m. - 1021 O Street, Room 1100 WICKS, BUFFY, Chair

**Location:** 04/21/2025 - Assembly Appropriations

**Summary:** The Safe Drinking Water, Wildfire Prevention, Drought Preparedness, and Clean Air Bond Act of 2024 authorized the issuance of bonds in the amount of \$10,000,000,000 pursuant to the State General Obligation Bond Law to finance projects for safe drinking water, drought, flood, and water resilience, wildfire and forest resilience, coastal resilience, extreme heat mitigation, biodiversity and nature-based climate solutions, climate-smart, sustainable, and resilient farms, ranches, and working lands, park creation and outdoor access, and clean air programs. The act makes \$300,000,000 available,

upon appropriation by the Legislature, for improving climate resilience and sustainability of agricultural lands, including, among other things, by making \$15,000,000 available, upon appropriation by the Legislature, to the State Department of Education, in consultation with the Department of Food and Agriculture, for purposes of providing grants to public postsecondary educational institutions that are designated as Agricultural Experiment Stations or Agricultural Research Institutes, to develop research farms to improve climate resiliency, as specified. This bill would, upon an appropriation by the Legislature for this purpose, require the State Department of Education, in consultation with the Department of Food and Agriculture, on or before July 1, 2026, to establish a grant program to provide grants to public postsecondary educational institutions that are designated as Agricultural Experiment Stations or Agricultural Research Institutes to develop or expand research farms to improve climate resiliency, in accordance with the above-described provisions. (Based on 04/03/2025 text)

**Position:** Watch

**ACA 11 (Macedo, R) California Water Resiliency Act.**

**Current Text:** 03/24/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 03/24/2025

**Status:** 03/25/2025 - From printer. May be heard in committee April 24.

**Location:** 03/24/2025 - Assembly PRINT

**Summary:** This measure, the California Water Resiliency Act, would require the Treasurer to annually transfer an amount equal to 1% of all state revenues from the General Fund to the Water Conveyance and Capacity Infrastructure Fund, which the measure would create. The measure would continuously appropriate moneys in the fund to the California Water Commission for its actual costs of implementing these provisions and for administering grants for the entitlement, repair, design, and construction of water infrastructure projects that will maintain or expand the availability of clean, safe drinking water for homes and businesses, and water for agricultural uses, consistent with area of origin water rights. (Based on 03/24/2025 text)

**Position:** Watch

**ACR 32 (Carrillo, D) March4Water Month.**

**Current Text:** 02/13/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/13/2025

**Status:** 04/02/2025 - From committee: Ordered to third reading.

**Calendar:** [05/08/25 #108 S-ASSEMBLY BILLS - THIRD READING FILE](#)

**Location:** 04/02/2025 - Senate THIRD READING

**Summary:** Would declare the month of March to be March4Water Month in California and would encourage all Californians to participate in activities and programs during March4Water Month to promote awareness, education, and actions that prioritize water as a vital resource for the state's future. (Based on 02/13/2025 text)

**Position:** Watch

**SB 2 (Jones, R) Low-carbon fuel standard: regulations.**

**Current Text:** 03/12/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 12/02/2024

**Last Amended:** 03/12/2025

**Status:** 03/19/2025 - March 19 set for first hearing. Failed passage in committee. (Ayes 3. Noes 2.) Reconsideration granted.

**Location:** 01/29/2025 - Senate Environmental Quality

**Summary:** The California Global Warming Solutions Act of 2006 requires the State Air Resources Board to adopt rules and regulations to achieve the maximum technologically feasible and cost-effective greenhouse gas emissions reductions to ensure that the statewide greenhouse gas emissions are reduced to at least 40% below the statewide greenhouse gas emissions limit, as defined, no later than December 31, 2030. Pursuant to the act, the state board has adopted the Low-Carbon Fuel Standard regulations. This bill would void specified amendments to the Low-Carbon Fuel Standard regulations

adopted by the state board on November 8, 2024, or as subsequently adopted, as specified. This bill would declare that it is to take effect immediately as an urgency statute. (Based on 03/12/2025 text)

**Position:** Watch

**SB 90 (Seyarto, R) Safe Drinking Water, Wildfire Prevention, Drought Preparedness, and Clean Air Bond Act of 2024: grants: improvements to public evacuation routes: mobile rigid water storage: electrical generators.**

**Current Text:** 03/12/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 01/22/2025

**Last Amended:** 03/12/2025

**Status:** 05/05/2025 - May 5 hearing: Placed on APPR. suspense file.

**Location:** 05/05/2025 - Senate APPR. SUSPENSE FILE

**Summary:** The Safe Drinking Water, Wildfire Prevention, Drought Preparedness, and Clean Air Bond Act of 2024, approved by the voters as Proposition 4 at the November 5, 2024, statewide general election, authorized the issuance of bonds in the amount of \$10,000,000,000 pursuant to the State General Obligation Bond Law to finance projects for safe drinking water, drought, flood, and water resilience, wildfire and forest resilience, coastal resilience, extreme heat mitigation, biodiversity and nature-based climate solutions, climate-smart, sustainable, and resilient farms, ranches, and working lands, park creation and outdoor access, and clean air programs. The act makes \$135,000,000 available, upon appropriation by the Legislature, to the Office of Emergency Services for a wildfire mitigation grant program to provide, among other things, loans, direct assistance, and matching funds for projects that prevent wildfires, increase resilience, maintain existing wildfire risk reduction projects, reduce the risk of wildfires to communities, or increase home or community hardening. The act provides that eligible projects include, but are not limited to, grants to local agencies, state agencies, joint powers authorities, tribes, resource conservation districts, fire safe councils, and nonprofit organizations for structure hardening of critical community infrastructure, wildfire smoke mitigation, evacuation centers, including community clean air centers, structure hardening projects that reduce the risk of wildfire for entire neighborhoods and communities, water delivery system improvements for fire suppression purposes for communities in very high or high fire hazard areas, wildfire buffers, and incentives to remove structures that significantly increase hazard risk. This bill would include in the list of eligible projects grants to the above-mentioned entities for improvements to public evacuation routes in very high and high fire hazard severity zones, mobile rigid dip tanks, as defined, to support firefighting efforts, prepositioned mobile rigid water storage, as defined, and improvements to the response and effectiveness of fire engines and helicopters. (Based on 03/12/2025 text)

**Position:** Watch

**SB 239 (Arreguín, D) Open meetings: teleconferencing: subsidiary body.**

**Current Text:** 04/07/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 01/30/2025

**Last Amended:** 04/07/2025

**Status:** 04/08/2025 - Set for hearing May 6.

**Calendar:** 05/06/25 S-JUDICIARY 1:30 p.m. - 1021 O Street, Room 2100 UMBERG, THOMAS, Chair

**Location:** 04/03/2025 - Senate Judiciary

**Summary:** The Ralph M. Brown Act requires, with specified exceptions, that all meetings of a legislative body, as defined, of a local agency be open and public and that all persons be permitted to attend and participate. The act generally requires for teleconferencing that the legislative body of a local agency that elects to use teleconferencing post agendas at all teleconference locations, identify each teleconference location in the notice and agenda of the meeting or proceeding, and have each teleconference location be accessible to the public. Current law also requires that, during the teleconference, at least a quorum of the members of the legislative body participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as specified. Current law, until January 1, 2026, authorizes specified neighborhood city councils to use alternate teleconferencing provisions related to notice, agenda, and public participation, as prescribed, if, among other requirements, the city council has adopted an authorizing resolution and 2/3 of the neighborhood city council votes to use alternate teleconference provisions, as specified. This bill would authorize a subsidiary body, as defined, to use alternative teleconferencing provisions and would impose requirements for notice, agenda, and public

participation, as prescribed. The bill would require the subsidiary body to post the agenda at each physical meeting location designated by the subsidiary body, as specified. The bill would require the members of the subsidiary body to visibly appear on camera during the open portion of a meeting that is publicly accessible via the internet or other online platform, as specified. (Based on 04/07/2025 text)

**Position:** Watch

**SB 317 (Hurtado, D) Wastewater surveillance.**

**Current Text:** 04/28/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/11/2025

**Last Amended:** 04/28/2025

**Status:** 05/02/2025 - Set for hearing May 12.

**Calendar:** 05/12/25 S-APPROPRIATIONS 10 a.m. - 1021 O Street, Room 2200 CABALLERO, ANNA, Chair

**Location:** 04/24/2025 - Senate Appropriations

**Summary:** Would require the State Department of Public Health, in consultation with participating wastewater treatment facilities, local health departments, and other subject matter experts, to maintain the Cal-SuWers network of monitoring programs to test for pathogens, toxins, and other public health indicators in wastewater. The bill would require participation in the Cal-SuWers network from local health departments and wastewater treatment facilities to be voluntary. The bill would authorize the department to coordinate with health care providers, local health departments, and emergency response agencies through the regional public health office to ensure wastewater surveillance data is used for early intervention, outbreak response, epidemiological investigations, and public health planning. The bill would authorize the department to communicate to the general public, through a publicly accessible internet website, as specified, to provide transparency and public awareness of wastewater-based disease monitoring. The bill would authorize the department to utilize external funding sources, in addition to the department's existing, noncontinuously appropriated funding sources, to implement these provisions. The bill would make related findings and declarations. (Based on 04/28/2025 text)

**Position:** Watch

**SB 394 (Allen, D) Water theft: fire hydrants.**

**Current Text:** 02/14/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/14/2025

**Status:** 04/22/2025 - Read second time. Ordered to third reading.

**Calendar:** [05/08/25 #82 S-SENATE BILLS -THIRD READING FILE](#)

**Location:** 04/22/2025 - Senate THIRD READING

**Summary:** Current law authorizes a utility to bring a civil action for damages against any person who commits, authorizes, solicits, aids, abets, or attempts certain acts, including, diverting or causing to be diverted, utility services by any means whatsoever. Current law creates a rebuttable presumption that there is violation of these provisions if, on premises controlled by the customer or by the person using or receiving the direct benefit of utility service, certain actions occur, including that there is an instrument, apparatus, or device primarily designed to be used to obtain utility service without paying the full lawful charge for the utility. This bill would add to the list of acts for which a utility may bring a civil cause of action under these circumstances to include tampering with a fire hydrant, fire hydrant meter, or fire detector check, or diverting water, or causing water to be diverted, from a fire hydrant with knowledge of, or reason to believe, that the diversion or unauthorized connection existed at the time of use for nonfirefighting purposes or without authorization from the appropriate water system or fire department. (Based on 02/14/2025 text)

**Position:** Watch

**SB 466 (Caballero, D) Drinking water: hexavalent chromium: civil liability: exemption.**

**Current Text:** 05/01/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/19/2025

**Last Amended:** 05/01/2025

**Status:** 05/01/2025 - Read second time and amended. Re-referred to Com. on APPR.

**Location:** 04/30/2025 - Senate Appropriations

**Summary:** The California Safe Drinking Water Act provides requires the state board to adopt primary drinking water standards for contaminants in drinking water based upon specified criteria and requires a primary drinking water standard to be established for hexavalent chromium. Current law authorizes the state board to grant a variance from primary drinking water standards to a public water system. This bill would prohibit a public water system from being held liable in any civil action brought by an individual or entity that is not a governmental agency related to hexavalent chromium in drinking water while implementing and in compliance with a state board-approved hexavalent chromium maximum contaminant level (MCL) compliance plan, or during the period between when it has submitted a hexavalent chromium MCL compliance plan for approval to the state board and action on the proposed compliance plan by the state board is pending, except as specified. (Based on 05/01/2025 text)

**Position:** Watch

**SB 470 (Laird, D) Bagley-Keene Open Meeting Act: teleconferencing.**

**Current Text:** 04/10/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/19/2025

**Last Amended:** 04/10/2025

**Status:** 04/29/2025 - Read second time. Ordered to third reading.

**Calendar:** [05/08/25 #91 S-SENATE BILLS -THIRD READING FILE](#)

**Location:** 04/29/2025 - Senate THIRD READING

**Summary:** Existing law, the Bagley-Keene Open Meeting Act, requires, with specified exceptions, that all meetings of a state body be open and public and all persons be permitted to attend any meeting of a state body. The act authorizes meetings through teleconference subject to specified requirements, including, among others, that the state body post agendas at all teleconference locations, that each teleconference location be identified in the notice and agenda of the meeting or proceeding, that each teleconference location be accessible to the public, that the agenda provide an opportunity for members of the public to address the state body directly at each teleconference location, and that at least one member of the state body be physically present at the location specified in the notice of the meeting. This bill would instead repeal these provisions on January 1, 2030. (Based on 04/10/2025 text)

**Position:** Watch

**SB 556 (Hurtado, D) Habitat enhancement and restoration: floodplains.**

**Current Text:** 04/10/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/20/2025

**Last Amended:** 04/10/2025

**Status:** 04/28/2025 - April 28 hearing: Placed on APPR. suspense file.

**Location:** 04/28/2025 - Senate APPR. SUSPENSE FILE

**Summary:** Existing law establishes the Wildlife Conservation Board within the Department of Fish and Wildlife. Under existing law, the board administers various habitat conservation and restoration programs. This bill would require, upon appropriation by the Legislature, the sum of \$43,000,000 to be allocated to the board to support projects in the Counties of Kern, Kings, and Tulare for floodplain acquisition, habitat restoration, and associated conservation on floodplains, as provided. (Based on 04/10/2025 text)

**Position:** Watch

**SB 557 (Hurtado, D) Sustainable groundwater management: basin boundaries.**

**Current Text:** 02/20/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/20/2025

**Status:** 03/05/2025 - Referred to Com. on RLS.

**Location:** 02/20/2025 - Senate Rules

**Summary:** Existing law, the Sustainable Groundwater Management Act, requires all groundwater basins designated as high- or medium-priority basins by the Department of Water Resources to be managed under a groundwater sustainability plan or coordinated groundwater sustainability plans, except as



specified. The act requires the boundaries of a basin to be those identified in a specified report of the department, unless other basin boundaries are established, as prescribed. This bill would make a nonsubstantive change in the provision relating to basin boundaries. (Based on 02/20/2025 text)

**Position:** Watch

**SB 594 (Padilla, D) Waste discharge permits: landfills.**

**Current Text:** 03/24/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/20/2025

**Last Amended:** 03/24/2025

**Status:** 04/22/2025 - Read second time. Ordered to third reading.

**Calendar:** [05/08/25 #78 S-SENATE BILLS -THIRD READING FILE](#)

**Location:** 04/22/2025 - Senate THIRD READING

**Summary:** Existing law, the State Water Resources Control Board and the 9 California regional water quality control boards regulate water quality and prescribe waste discharge requirements in accordance with the Porter-Cologne Water Quality Control Act and the federal national pollutant discharge elimination system permit program established by the federal Clean Water Act. This bill would prohibit a state agency from issuing a waste discharge permit for a new Class III landfill, as defined, until after a local enforcement agency has held a separate publicly noticed hearing and has certified to the department that the landfill will not disproportionately impact or harm an environmental justice community, as defined. (Based on 03/24/2025 text)

**Position:** Watch

**SB 599 (Caballero, D) Atmospheric rivers: research: forecasting methods: experimental tools.**

**Current Text:** 04/24/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/20/2025

**Last Amended:** 04/24/2025

**Status:** 05/05/2025 - May 5 hearing: Placed on APPR. suspense file.

**Location:** 05/05/2025 - Senate APPR. SUSPENSE FILE

**Summary:** Current law establishes the Atmospheric Rivers Research and Forecast Improvement Program: Enabling Climate Adaptation Through Forecast-Informed Reservoir Operations and Hazard Resiliency (AR/FIRO) Program in the Department of Water Resources. Current law requires the department to operate reservoirs in a manner that improves flood protection, and to reoperate flood control and water storage facilities to capture water generated by atmospheric rivers. This bill would, for novel forecasting methods researched, developed, and implemented by the department, require the department to include the use of experimental tools that produce seasonal and subseasonal atmospheric river forecasts, as defined. (Based on 04/24/2025 text)

**Position:** Watch

**SB 601 (Allen, D) Water: waste discharge.**

**Current Text:** 05/05/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/20/2025

**Last Amended:** 05/05/2025

**Status:** 05/05/2025 - Read second time and amended. Re-referred to Com. on APPR.

**Location:** 04/29/2025 - Senate Appropriations

**Summary:** The State Water Resources Control Board and the 9 California regional water quality control boards regulate water quality and prescribe waste discharge requirements in accordance with the Porter-Cologne Water Quality Control Act (act) and the National Pollutant Discharge Elimination System (NPDES) permit program. Current law requires, when applying to a city or a county for an initial business license, equivalent instrument, or permit, or renewal thereof, a person who conducts a business operation that is a regulated industry, as defined, to demonstrate enrollment with the NPDES permit program by providing specified information, under penalty of perjury, on the application. Current law includes in this specified information, among other things, the Standard Industrial Classification Codes for the business, and a Waste Discharger Identification number (WDID), as specified. This bill would revise the above-

described requirement to demonstrate enrollment with NPDES to instead require demonstrating enrollment with NPDES or the Waste Discharge Requirements (WDR) permit programs by providing the specified information. The bill would require, when applying to a city or a county for a building or construction permit, a person who conducts a business operation that is a regulated industry and seeks permission for construction activities over one acre to demonstrate enrollment with the NPDES or WDR permit programs by providing specified information under penalty of perjury on the initial building or construction permit application, or renewal thereof. (Based on 05/05/2025 text)

**Position:** Watch

**SB 654 (Stern, D) California Environmental Protection Agency: contract: registry: greenhouse gas emissions that result from the water-energy nexus.**

**Current Text:** 02/20/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/20/2025

**Status:** 04/21/2025 - April 21 hearing: Placed on APPR. suspense file.

**Location:** 04/21/2025 - Senate APPR. SUSPENSE FILE

**Summary:** The California Environmental Protection Agency is required to oversee the development of a registry for greenhouse gas emissions that result from the water-energy nexus using the best available data. Current law provides that participation in the registry is voluntary and open to any entity conducting business in the state. Existing law authorizes the agency to enter into a contract with a qualified nonprofit organization to do specified things, including to recruit broad participation in the registry from all economic sectors and regions of the state. Current law limits the term of the contract to 3 years, except as provided. This bill would instead require the agency to oversee the administration of the above-described registry and would authorize the agency to enter into a new contract, limited to a term of 3 years and with a total budget of \$2,000,000, to do specified things, including to recruit broad participation in the registry from all economic sectors and regions of the state to meet the different needs of water users throughout the state by various means, as provided. (Based on 02/20/2025 text)

**Position:** Watch

**SB 682 (Allen, D) Environmental health: product safety: perfluoroalkyl and polyfluoroalkyl substances.**

**Current Text:** 04/22/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/21/2025

**Last Amended:** 04/22/2025

**Status:** 05/05/2025 - From committee: Do pass as amended and re-refer to Com. on APPR. (Ayes 7. Noes 2.) (April 30).

**Calendar:** [05/08/25 #36 S-SENATE BILLS - SECOND READING FILE](#)

**Location:** 04/30/2025 - Senate Appropriations

**Summary:** Current law requires the Department of Toxic Substances Control, on or before January 1, 2029, to adopt regulations to enforce specified covered perfluoroalkyl and polyfluoroalkyl substances (PFAS) restrictions, which include prohibitions on the distribution, sale, or offering for sale of certain products that contain specified levels of PFAS. Current law requires the department, on and after July 1, 2030, to enforce and ensure compliance with those provisions and regulations, as provided. Current law requires manufacturers of these products, on or before July 1, 2029, to register with the department, to pay a registration fee to the department, and to provide a statement of compliance certifying compliance with the applicable prohibitions on the use of PFAS to the department, as specified. Current law authorizes the department to test products and to rely on third-party testing to determine compliance with prohibitions on the use of PFAS, as specified. Current law requires the department to issue a notice of violation for a product in violation of the prohibitions on the use of PFAS, as provided. Current law authorizes the department to assess an administrative penalty for a violation of these prohibitions and authorizes the department to seek an injunction to restrain a person or entity from violating these prohibitions, as specified. This bill would, on and after January 1, 2027, prohibit a person from distributing, selling, or offering for sale a covered product that contains intentionally added PFAS, as defined, except for previously used products and as otherwise preempted by federal law. The bill would define "covered product" to include cleaning products, cookware, dental floss, juvenile products, food packaging, and ski wax, as specified. (Based on 04/22/2025 text)

**Position:** Watch

**SB 697 (Laird, D) Determination of water rights: stream system.**

**Current Text:** 05/01/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/21/2025

**Last Amended:** 05/01/2025

**Status:** 05/02/2025 - Set for hearing May 12.

**Calendar:** 05/12/25 S-APPROPRIATIONS 10 a.m. - 1021 O Street, Room 2200 CABALLERO, ANNA, Chair

**Location:** 04/23/2025 - Senate Appropriations

**Summary:** Current law authorizes the State Water Resources Control Board to hold proceedings to determine all rights to water of a stream system whether based upon appropriation, riparian right, or other basis of right. Current law provides various requirements for the board when determining adjudication of water rights, including, among other things, performing a detailed field investigation of a stream system, as defined, issuing an order of determination, providing notice and a hearing process, and filing a final order. This bill would revise the above-described provisions regarding the board's statutory adjudication of water rights during an investigation of a stream system to, among other things, require representatives of the board to investigate in detail the use of water with the authority, but no requirement, to conduct a field investigation, authorize the board, if the board determines that the information provided by the person, as specified, is inadequate, to issue information orders that require claimants to submit reports of water use from the stream system through a form provided by the board, and require claimants to respond to that order within 75 days of the date of issuance by the board. (Based on 05/01/2025 text)

**Position:** Watch

**SB 707 (Durazo, D) Open meetings: meeting and teleconference requirements.**

**Current Text:** 04/07/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/21/2025

**Last Amended:** 04/07/2025

**Status:** 05/05/2025 - From committee: Be ordered to second reading pursuant to Senate Rule 28.8.

**Calendar:** [05/08/25 #12 S-SENATE BILLS - SECOND READING FILE](#)

**Location:** 05/05/2025 - Senate SECOND READING

**Summary:** The Ralph M. Brown Act requires, with specified exceptions, that all meetings of a legislative body, as defined, of a local agency be open and public and that all persons be permitted to attend and participate. This bill would, until January 1, 2030, require a city council or a county board of supervisors to comply with additional meeting requirements, including that all open and public meetings include an opportunity for members of the public to attend via a 2-way telephonic service or a 2-way audiovisual platform, as defined, that a system is in place for requesting and receiving interpretation services for public meetings, as specified, and that the city council or county board of supervisors encourage residents to participate in public meetings, as specified. (Based on 04/07/2025 text)

**Position:** Watch

**SB 724 (Richardson, D) Public housing: lead testing.**

**Current Text:** 05/05/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/21/2025

**Last Amended:** 05/05/2025

**Status:** 05/05/2025 - Read second time and amended. Re-referred to Com. on APPR.

**Location:** 04/30/2025 - Senate Appropriations

**Summary:** Current law prohibits a person from using any pipe, pipe or plumbing fitting or fixture, solder, or flux that is not lead free in the installation or repair of any public water system or any plumbing in a facility providing water for human consumption, except when necessary for the repair of leaded joints of cast iron pipes. Current law requires a community water system to compile an inventory of known lead user service lines in use in its distribution system and identify areas that may have lead user service lines in use in its distribution system, as provided. This bill would require the owner of a public housing unit that

is owned or managed by a city, county, city and county, or city, county, or city and county housing authority, to provide information to the residents of the public housing unit regarding any applicable existing program that offers free testing of the water for lead. (Based on 05/05/2025 text)

**Position:** Watch

**SB 740 (Rubio, D) Municipal wastewater agency: new agreement or amendment.**

**Current Text:** 02/21/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/21/2025

**Status:** 04/03/2025 - From committee: Do pass and re-refer to Com. on E.Q. with recommendation: To consent calendar. (Ayes 7. Noes 0.) (April 2). Re-referred to Com. on E.Q.

**Location:** 04/03/2025 - Senate Environmental Quality

**Summary:** Current law authorizes a municipal wastewater agency to enter into agreements with entities responsible for stormwater management, including, but not limited to, municipal, industrial, and commercial stormwater dischargers, for the purpose of managing stormwater and dry weather runoff. Current law requires a municipal wastewater agency, if the agency enters into a new agreement or amends an agreement pursuant to those provisions, to file a copy of the agreement or amendment with the local agency formation commission in each county where any part of the municipal wastewater agency's territory is located within 30 days after the effective date of the new agreement or amendment. This bill would extend that filing requirement timeline to 40 days. (Based on 02/21/2025 text)

**Position:** Watch

**SB 742 (Pérez, D) Water systems and water districts.**

**Current Text:** 02/21/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/21/2025 (Spot bill)

**Status:** 03/12/2025 - Referred to Com. on RLS.

**Location:** 02/21/2025 - Senate Rules

**Summary:** The California Water District Law provides for the establishment of water districts, and grants a district the power to acquire, plan, construct, maintain, improve, operate, and keep in repair the necessary works for the production, storage, transmission, and distribution of water for irrigation, domestic, industrial, and municipal purposes. This bill would state the intent of the Legislature to enact subsequent legislation related to the regulation of water systems and water districts. (Based on 02/21/2025 text)

**Position:** Watch

**SB 746 (Alvarado-Gil, R) Water: Urban Water Community Drought Relief program: Small Community Drought Relief program: high fire hazard and very high fire hazard severity zones.**

**Current Text:** 04/21/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/21/2025

**Last Amended:** 04/21/2025

**Status:** 05/05/2025 - May 5 hearing: Placed on APPR. suspense file.

**Location:** 05/05/2025 - Senate APPR. SUSPENSE FILE

**Summary:** Would establish in the Department of Water Resources the Urban Water Community Drought Relief program and the Small Community Drought Relief program to provide grants for similar interim or immediate drought relief. These programs, upon a specified appropriation, would authorize funding for benefits in addition to drought relief, including, among other projects, projects that reduce the risk of wildfire for entire neighborhoods and communities through water delivery system improvements for fire suppression purposes in high fire hazard severity zone communities or very high fire hazard severity zone communities, as designated by the State Fire Marshal or by a local agency. (Based on 04/21/2025 text)

**Position:** Watch

**SB 838 (Durazo, D) Housing Accountability Act: housing development projects.**

**Current Text:** 05/01/2025 - Amended [HTML](#) [PDF](#)

**Introduced:** 02/21/2025

**Last Amended:** 05/01/2025

**Status:** 05/01/2025 - From committee with author's amendments. Read second time and amended. Re-referred to Com. on L. GOV.

**Calendar:** 05/07/25 S-LOCAL GOVERNMENT 9:30 a.m. - 1021 O Street, Room 2200 DURAZO, MARÍA ELENA, Chair

**Location:** 04/02/2025 - Senate Local Government

**Summary:** The Housing Accountability Act, among other things, prohibits a local agency from disapproving, or conditioning approval in a manner that renders infeasible, a housing development project for very low, low-, or moderate-income households unless the local agency makes written findings as to one of certain sets of conditions, as specified. Current law defines, for its purposes, a housing development project as a use consisting of, among other things, mixed-use developments consisting of residential and nonresidential uses meeting one of several conditions, including that at least 2/3 of the new or converted square footage is designated for residential use. This bill would revise the definition of "housing development project" to, in the case of mixed-use developments with at least 2/3 of the new or converted square footage designated for residential use, require that no portion of the project be designated for use as a hotel, motel, bed and breakfast inn, or other transient lodging, except as specified. This bill contains other related provisions. (Based on 05/01/2025 text)

**Position:** Watch

**SCR 3 (Laird, D) Safe Drinking Water Act: 50th anniversary.**

**Current Text:** 12/02/2024 - Introduced [HTML](#) [PDF](#)

**Introduced:** 12/02/2024

**Status:** 05/05/2025 - Referred to Com. on E.S & T.M.

**Location:** 05/05/2025 - Assembly Environmental Safety and Toxic Materials

**Summary:** Would commemorate the 50th anniversary of the Safe Drinking Water Act. (Based on 12/02/2024 text)

**Position:** Watch

Total Measures: 72

Total Tracking Forms: 72

# Memo

G, H

To: Olivenhain Municipal Water District Board of Directors

Subject: INFORMATIONAL REPORTS

TWELVE MONTH CALENDAR / OTHER MEETINGS /

REPORTS / BOARD COMMENTS

---

Any report will be oral at the time of the Board meeting. Please refer to the TWELVE MONTH Calendar (attached) for meetings attended.

## TWELVE MONTH CALENDAR OF EVENTS (AS OF 5/12/25)

Date(s)	Event	Time	Location	Attending Board Member(s)	Additional Information (Speakers' Topic, Cohosts, etc.)
<b><u>APRIL 2025</u></b>					
11-Apr	Conference Call RE: General OMWD Issues			Lanfried	
Apr 21-24	Special District Leadership Academy		Embassy Suites La Quinta, CA	Maloni	
23-Apr	Rattlesnake Handling Training			Hahn	
23-Apr	Conference Call with the General Manager RE: Public Policy			Hahn, Maloni	
25-Apr	Conference Call RE: New Ad Hoc Committee			Hahn	
26-Apr	Creek to Bay Clean Up	9:00 - 11:00 AM	EFRR	Hahn, Meyers	
30-Apr	Kostas Retirement Luncheon	11:30 AM - 12:30 PM	Jack's Shack	Hahn	
30-Apr	Conference Call RE: SDCWA Budget/Rrates			Meyers	
<b><u>MAY 2025</u></b>					
3-May	Volunteer Appreciation BBQ		Swenterton Residence	Hahn, Lanfried, Meyers	
6-May	Legal Briefing	4:00 PM	Virtual	Lanfried	
7-May	Finance Committee Meeting	3:00 PM	Boardroom	Maloni, Meyers	
7-May	Document Signing			Guerin	
9-May	Meeting with the General Manager			Guerin	
May 11-12	ACWA JPIA Meeting & Summit		Monterey, CA	Meyers	
May 13-15	ACWA Spring Conference		Monterey, CA	Meyers, Maloni	
21-May	National Public Works Week Luncheon	11:30 AM	Jack's Shack	Meyers	

# Memo

To: Olivenhain Municipal Water District Board of Directors

Subject: INFORMATIONAL REPORTS

CORRESPONDENCE

---

Any correspondence is attached.



April 7, 2025

The Honorable Melissa Hurtado  
California State Senate  
1021 O Street, Suite 6510  
Sacramento, California 95814

**RE: Senate Bill 496 (Hurtado): Advanced Clean Fleets – Support**

Dear Senator Hurtado:

The Olivenhain Municipal Water District is pleased to support your Senate Bill 496, related to the Advanced Clean Fleets mandates.

Local agencies like ours continue to do our part in achieving the State's climate and emissions goals. SB 496 will enable us to better meet this challenge and effectively navigate the current Advanced Clean Fleets (ACF) mandates and their associated ambitious compliance deadlines. Of critical concern to our community, the ACF mandates on local agencies are creating unnecessary challenges in complying while maintaining the many critical services Californians rely upon for their most essential daily needs as well as during emergencies and disasters.

SB 496 will provide some relief to local agencies by establishing an Appeals Advisory Committee by which local agencies may request a review of exemption request denials. This ensures transparency while protecting due process for those seeking further review.

Additionally, SB 496 would update the emergency vehicle exemption, allowing those vehicles that respond to and support critical operations related to emergencies and disasters, often under austere conditions, to continue to protect our communities.

SB 496 also promotes affordability amid rapidly rising cost pressures on essential local services by averting the costly acquisition of ZEVs before it is possible to install the infrastructure required to use them.

These improvements to the ACF will protect the health and safety of Californians, avoid unnecessary costs detrimental to our shared long-term goals, and ensure that local agencies can continue to work diligently to decarbonize their fleet operations and comply with the ACF without being penalized for factors beyond their control. For these reasons Olivenhain Municipal Water District is pleased to support your Senate Bill 496. Please feel free to contact us with any questions.

Sincerely,

Kimberly A. Thorner  
General Manager  
Olivenhain Municipal Water District

CC: Anthony Tannehill, Legislative Representative, California Special Districts Association [advocacy@cda.net]



**Walnut Valley  
Water District**



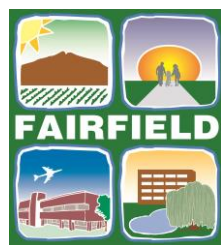
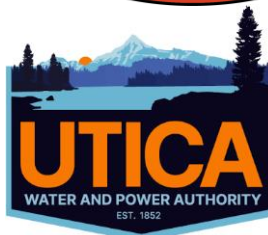
**SCOTT'S VALLEY  
WATER DISTRICT**



**PALMDALE WATER DISTRICT**  
A CENTURY OF SERVICE



**CONTRA COSTA  
WATER DISTRICT**



**Santa Margarita  
Water District**



**Helix  
WATER DISTRICT**



**SACRAMENTO** 980 9th Street, Suite 1000, Sacramento, CA 95814 • (916) 441-4545  
**WASHINGTON, D.C.** 400 North Capitol Street NW, Suite 357, Washington, DC 20001 • (202) 434-4760

[www.acwa.com](http://www.acwa.com)

April 14, 2025

The Honorable Josh Becker  
Chair, Senate Energy, Utilities and Communications Committee  
Capitol Office, Room 6520  
Sacramento, CA 95814

**RE: SB 350 (Durazo) – Water Rate Assistance Program**  
**Position: OPPOSE UNLESS AMENDED**

Dear Chair Becker:

On behalf of the Association of California Water Agencies (ACWA), I am writing to respectfully express our “Oppose Unless Amended” position on SB 350, relating to the establishment of a statewide water low-income rate assistance (LIRA) program.

ACWA believes that SB 350 could be amended in a way that accomplishes the goals of the author and that meets the needs of the public water agencies that will play a key role in the administration of a LIRA program. Some water agencies already administer their own LIRA programs. However, many water agencies are precluded from funding a local LIRA program because of financial constraints and limits placed on how ratepayer dollars can be spent by Proposition 218. The concerns and requested amendments summarized below are intended to minimize the administrative burden on local water agencies and make a statewide LIRA program as cost-effective and efficient as possible, without detracting from the author’s goals.

**1) The Bill Does Not Identify a Funding Source**

AB 401 (Dodd, 2015) directed the State Water Resources Control Board (State Water Board) to develop a study outlining how it would fund and implement a LIRA program. The AB 401 Report, which was released in 2018, has been used as the framework for multiple LIRA proposals and was developed with a robust public process. The cost estimate for direct water bill assistance at the time the report was released was approximately \$140 million. Notably, neither AB 401 nor the AB 401 Report includes wastewater, as SB 350 does. With the inclusion of wastewater and persistent inflation since the report’s release, the annual cost for the program proposed by SB 350 is likely much higher. It is vital that the funding mechanism for a LIRA program is not regressive and does not challenge water affordability (i.e., a tax on water).

**2) The Cap on Administrative Costs for Local Water Agencies May Need Further Refinement**

As amended, SB 350 proposes to cap reimbursement to water providers for reasonable costs of administration at the greater of 5% of total funds for water bill assistance or \$5,000. The bill also requires the State Water Board to develop a process by which it could grant an exemption to this cap on a case-by-case basis. ACWA appreciates this amendment, as it will give the State Water Board much needed flexibility in the event that the proposed cap is too low. However, because this is a new program, it is very difficult to assess whether the proposed cap on reimbursement for local water agencies will be sufficient. ACWA is committed to working with the author to ensure that local water agencies are able to recover administration costs while maximizing the funding that goes to ratepayer assistance.

**3) Existing LIRA Programs Should Be Able to Continue in Their Existing Form**

Some local water agencies already have successful LIRA programs. Local water agencies should not be required to establish an entirely new LIRA program framework if they have an existing, successful program. ACWA suggests amending the bill to specify that existing local LIRA programs be allowed to continue in their current form as long as they match or exceed the benefit and enrollment levels of the statewide program.

**4) The Proposed Prioritization Framework is Not Appropriate for a LIRA Program**

SB 350 directs the State Water Board to develop a process for determining how implementation will be prioritized among eligible systems in the event that full funding is not immediately available. As amended, the bill directs the State Water Board to prioritize eligible systems that have historically been overburdened by pollution and industrial development or faced other environmental justice hurdles. This is the wrong metric to use when determining funding priority, given that SB 350 is creating a LIRA program aimed at mitigating water affordability issues, not water quality issues. ACWA recommends a simple prioritization framework that reduces funding or changes the eligibility threshold across all systems in the event of insufficient program funding.

**5) The Department of Community Services and Development (CSD) Would Be a More Appropriate Implementing Agency**

The bill proposes a LIRA program implemented by the State Water Board. ACWA's strong preference is that the Department of Community Services and Development (CSD) implement the program because CSD is experienced with implementing other statewide low-income assistance programs. CSD implemented the federally-funded Low-Income Household Water Assistance Program (LIHWAP) from 2020 – 2024 as part of the federal government's COVID assistance package. CSD administers many other statewide assistance programs and already has the expertise to implement a LIRA program.

**6) Wastewater Should Be Removed from the Bill**

SB 350 would provide rate assistance to low-income households for both residential water bills and wastewater bills. In many jurisdictions, wastewater bills are assessed as part of property taxes and would not be able to receive a bill credit under this program. Where it is possible to apply a credit to a wastewater bill, doing so would add significant logistical complexity and cost. As noted above, wastewater was not included in the State Water Board's AB 401 report, which outlined how the State would fund and implement such a program. Including wastewater in a LIRA program would create an equity issue by providing a benefit to some eligible customers and not others. It may be appropriate to explore an assistance mechanism for wastewater at a later date. However, ACWA strongly recommends removing it from this bill.

**7) The Bill Should Be Implemented with Regulations, Not Guidelines**

The bill directs the State Water Board to, in consultation with other relevant agencies, adopt guidelines for implementation of the program following three public workshops and at least a 45-day public comment period on the draft guidelines. This amendment is a positive step in the right direction, and ACWA appreciates the author's and the sponsor's openness to ACWA's concerns about public process.

This is a brand-new program that will, if approved and funded, provide benefits to millions of Californians. The importance and complexity of the proposed program merits a comprehensive public engagement process that allows for meaningful public input, multiple hearings, and draft reviews. ACWA believes the program should be implemented through a regulatory process consistent with the Administrative Procedures Act.

**8) The Proposed Enforcement Mechanism is Out of Step with a LIRA Program**

As introduced, the bill proposed authorizing the Attorney General to take enforcement action against a noncompliant system. As amended, the Attorney General would be restricted to taking enforcement action only upon referral by the State Water Board and would not be permitted to take enforcement action against systems making a good faith effort to comply with the requirements of this bill. This is a positive amendment and ACWA appreciates the author's responsiveness to ACWA's concerns.

ACWA's view remains that enforcement by the implementing state agency – particularly given that the State Water Board is a regulatory enforcement agency – is sufficient for a financial assistance program.

**9) LIRA Funding Should Not Be Used to Fund Pilot Projects**

SB 350 proposes to allocate 5% of the program's funds to pilot projects. This bill should be narrowly focused on providing water rate assistance. Support for water use efficiency projects can be funded with climate and/or drought resilience state budget funding separate from this program. ACWA is not opposed to pilot projects related to a LIRA program, but we do not believe they should be funded in a way that reduces the funding available for direct assistance to those who need it.

For these reasons, ACWA respectfully opposes SB 350 unless it is amended to address these concerns. ACWA is committed to continuing to work with the bill's author and proponents to positively amend the bill and requests your support for these changes when the bill is heard in the Senate Energy, Utilities and Communications Committee. Please contact me at [SorenN@acwa.com](mailto:SorenN@acwa.com) if you have any questions about these comments.

Sincerely,

Soren Nelson  
Senior Policy Advocate  
Association of California Water Agencies

Craig D. Miller, P.E.  
General Manager  
Western Municipal Water District

Brian Olney  
General Manager  
Helix Water District

David Coxey  
General Manager  
Bella Vista Water District

Catherine Cerri  
General Manager  
Lake Arrowhead Community Services  
District

David McNair  
General Manager  
Scotts Valley Water District



David Stoldt  
General Manager  
Monterey Peninsula Water Management  
District

Dennis D. LaMoreaux  
General Manager  
Palmdale Water District

Emily Long  
Administrative and External Affairs  
Specialist  
Tuolumne Utilities District

Ernesto A. Avila  
Board President  
Contra Costa Water District

Hannah Davidson  
Project Manager  
Hidden Valley Lake Community Services  
District

Jack Bebee  
General Manager  
Fallbrook Public Utility District

James Prior  
General Manager  
San Gabriel County Water District

Jared Macias  
Administrative Officer  
Puente Basin Water Agency

Jennifer Spindler  
General Manager  
Crestline-Lake Arrowhead Water Agency

Jim Abercrombie  
General Manager  
El Dorado Irrigation District

Joe Matthews  
General Manager  
La Habra Heights County Water District

Joe Mouawad, P.E.  
General Manager  
Eastern Municipal Water District

Joel Metzger  
General Manager  
Utica Water and Power Authority

Justin Scott-Coe  
General Manager  
Monte Vista Water District

Kimberly Thorner  
General Manager  
Olivenhain Municipal Water District

Matt Stone  
General Manager  
Santa Clarita Valley Water Agency

Matthew Litchfield  
General Manager  
Three Valleys Municipal Water District

Michael J. Hether, P.E.  
Assistant Public Works Director  
City of Fairfield

Michael Moore  
General Manager/CEO  
East Valley Water District

Norman Huff  
General Manager  
Camrosa Water District

Patrick Kaspari  
General Manager  
McKinleyville Community Services District

Paul Helliker  
General Manager  
San Juan Water District

Paul Hughes  
General Manager  
South Tahoe Public Utility District

Paul E. Schoenberger, P.E.  
General Manager  
Mesa Water District

Randall James Reed  
Board President  
Cucamonga Valley Water District

Robert Grantham  
General Manager  
Santa Margarita Water District

Sheryl L. Shaw, P.E.  
General Manager  
Walnut Valley Water District

Steve Johnson  
General Manager  
Desert Water Agency

Steve Lenton  
General Manager  
Bellflower Somerset Mutual Water  
Company

Thomas Love  
General Manager  
Upper San Gabriel Valley Municipal Water  
District

Tom Coleman  
General Manager  
Rowland Water District

April 16, 2025

The Honorable Jason Smith  
The Honorable Richard Neal  
U.S. House of Representatives

The Honorable Mike Crapo  
The Honorable Ron Wyden  
U.S. Senate

Dear Chair Smith and Ranking Member Neal of the House Ways and Means Committee and Chair Crapo and Ranking Member Wyden of the Senate Finance Committee,

The undersigned organizations write to express our strong support for the ***Water Conservation Rebate Tax Parity Act of 2025*** ([H.R. 1871/S. 857](#)) and for including it in any larger tax legislation considered in 2025. Enacting these provisions offers an opportunity to reduce unnecessary tax burdens and paperwork for citizens and water utilities while promoting critical water efficiency initiatives that communities and their residents voluntarily undertake.

Under current federal tax law, water efficiency rebates—offered by federal, state, and local governments as well as water utilities—are treated as taxable income to the recipient. The administrative demands for communities and water utilities to process these requirements can be substantial. For consumers, the situation is equally challenging. Many are surprised to receive tax forms for rebates that only partially offset the cost of adopting water-efficient improvements. These programs are designed to encourage public benefits, such as sustainable water use and infrastructure resilience, yet the tax treatment undermines their effectiveness and discourages participation.

By aligning the tax treatment of water efficiency rebates with that of energy efficiency rebates, which are already excluded from income, this legislation will eliminate an unnecessary obstacle to achieving greater water conservation. Importantly, the Congressional Budget Office has estimated that making water efficiency rebates tax-free would reduce federal tax collections by less than \$10 million annually—a negligible cost compared to the benefits of increased participation in water-saving programs, reduced administrative work, and enhanced public trust.

We urge you to prioritize the Water Conservation Rebate Tax Parity Act in upcoming tax policy discussions. Simplifying tax compliance and reducing unnecessary burdens for consumers and utilities will promote water efficiency and enhance conservation programs nationwide. For further information, please email [contact@a4we.org](mailto:contact@a4we.org) or reach out any of our organizations directly.

Sincerely,

Alliance for Water Efficiency  
Association of Metropolitan Water Agencies  
International Association of Plumbing and Mechanical Officials  
Irrigation Association  
Plumbing Manufacturers International  
WaterNow Alliance



Arizona Municipal Water Users Association (AMWUA)  
Association of Water Board Directors-Texas  
Bay Area Water Supply and Conservation Agency  
California Water Association  
California Water Efficiency Partnership  
Calleguas Municipal Water District  
Cascade Water Alliance  
Cavanaugh  
Central Utah Water Conservancy District  
City of Durham, NC  
City of Flagstaff, AZ  
City of Hays, KS  
City of Mesa, AZ  
City of Napa, CA  
City of Round Rock, TX  
City of Santa Barbara, CA  
City of St. George, UT  
City of Surprise, AZ  
City of Thornton, CO  
City of Tucson, AZ  
Colorado Springs Utilities  
Colorado WaterWise  
Eastern Municipal Water District  
Foothill Municipal Water District  
Fortune Brands Innovations/Moen  
Green Builder® Coalition  
International Code Council  
Ipswich River Watershed Association  
JEA  
Jordan Valley Water Conservancy District  
Liberty Utilities  
Long Beach Utilities  
Lower Colorado River Authority  
Maureen Erbeznik & Associates  
Mesa Water District  
Moulton Niguel Water District  
Municipal Water District of Orange County  
National Audubon Society  
National League of Cities  
Olivenhain Municipal Water District  
Pacific Institute  
Park West Companies  
Plumbing-Heating-Cooling Contractors--National Association  
Pluvial Solutions

Rancho California Water District  
Regional Water Authority  
Regional Water Providers Consortium  
Resource Central  
RightThere LLC  
Sacramento Suburban Water District  
San Juan Water District  
Santa Clara Valley Water District  
Santa Clarita Valley Water Agency (SCV Water)  
Sonoma County Water Agency  
Soquel Creek Water District  
South Tahoe Public Utility District  
Suburban Water Systems  
Three Valleys Municipal Water District  
Turfgrass Water Conservation Alliance  
Upper San Gabriel Valley Municipal Water District  
Utah Division of Water Resources  
Walnut Valley Water District  
Washington County Water Conservancy District  
Western Municipal Water District  
Zone 7 Water Agency

cc: House Ways and Means Committee Staff; Senate Finance Committee Staff



April 17, 2025

The Honorable Diane Papan  
 Chair, Assembly Committee on Water, Parks, and Wildlife  
 1020 N Street, Suite 160  
 Sacramento, CA 95814

**RE: AB 514 (Petrie-Norris): Emergency Water Supplies- Support**

Dear Chair Papan:

We, the undersigned coalition of statewide associations, cities, water suppliers, business organizations, and regional stakeholders are writing to express our support for AB 514 (Petrie-

Norris), which would enact a state policy to encourage investment in and development of emergency water supplies across the state.

California has always had a climate that cycles between periods of large amounts of precipitation and times of drought. With climate change, however, we are experiencing greater weather whiplash. As the state sees more rainfall and less snow, earlier snowmelt, more intense rain events, aridification, and increasingly more frequent droughts, the state should support every responsible tool to enhance water resilience.

While adherence to feasible water use efficiency standards will continue to play an important role in the face of climate change, water resilience for the future will also require California to maximize various innovative approaches to ensure sufficient water for the state's ecosystem, urban, and agriculture needs in times of shortage.

The development of emergency water supplies — a water supply that has been developed by a water supplier to enhance its water supply reliability during times of shortage and is a supply in addition to the baseline water supplies that the agency draws upon during non-shortage times to meet water demands within its service area — is one tool that can aid the state in mitigating the impacts of more frequent droughts. Unfortunately, few water suppliers have made the investment in emergency supplies because the state has not formally recognized them.

AB 514 seeks to remedy this by enacting a policy in the Water Code that recognizes emergency water supplies, encourages their development, and supports their use during times of shortage. Our coalition believes that such a policy will encourage investment in and development of emergency supplies — making communities more resilient, better able to withstand drought and flood, and more prepared to provide safe and reliable water supplies to residents, businesses, and the environment.

For these reasons, we strongly support AB 514 and urge you and your colleagues to vote “Aye” on this important measure. Please feel free to contact Christine Compton with the Irvine Ranch Water District (IRWD) at (949) 453-5338 or IRWD's Sacramento advocate, Alfredo Arredondo, at (805) 598-9350 if you have any questions.

Sincerely,

Ed Stevenson  
General Manager  
Alameda County Water District

Kris Murray  
Executive Director  
Association of California Cities – Orange  
County

Andrea Abergel  
Director of Water  
California Municipal Utilities Association

Aaron Avery  
Director of State Legislative Affairs  
California Special Districts Association

Kristine McCaffrey  
General Manager  
Calleguas Municipal Water District

Samuel K. Kim, P.E.  
Public Works Deputy Director  
City of Garden Grove

The Honorable Cottie Petrie-Norris  
California State Assembly, 73<sup>rd</sup> District  
April 17, 2025  
Page 3

Krista Bernasconi  
Mayor  
City of Roseville

Caity Maple  
Councilmember, District 5  
City of Sacramento

Aldo E. Schindler  
City Manager  
City of Tustin

Ernie Avila  
Board President  
Contra Costa Water District

David Youngblood, P.E.  
General Manager  
East Orange County Water District

Joe Mouawad, P.E.  
General Manager  
Eastern Municipal Water District

Dennis P. Cafferty, P.E.  
General Manager  
El Toro Water District

Greg Thomas  
General Manager  
Elsinore Valley Municipal Water District

Mike Dunbar  
General Manager  
Emerald Bay Service District

Dave Coffaro  
Interim CEO  
Greater Irvine Chamber of Commerce

Shivaji Deshmukh, P.E.  
General Manager  
Inland Empire Utilities Agency

Paul A. Cook  
General Manager  
Irvine Ranch Water District

Keith Van Der Maaten  
General Manager  
Laguna Beach County Water District

Jeremy Wolf  
Legislative Program Manager  
Las Virgenes Municipal Water District

Harvey De La Torre  
General Manager  
Municipal Water District of Orange County

Ivy Brittain  
Legislative Affairs Director  
Northern California Water Association

Kim Thorner  
General Manager  
Olivenhain Municipal Water District

Jeff Ball  
CEO  
Orange County Business Council

Jason Martin  
General Manager  
Rancho California Water District

Trent Taylor  
Assistant General Manager  
Rosedale-Rio Bravo Water Storage District

Dan Denham  
General Manager  
San Diego County Water Authority

Antonio Alfaro  
Government Relations Manager  
Santa Clara Valley Water District (Valley Water)

Robert S. Grantham  
General Manager  
Santa Margarita Water District

Jerry Vilander  
General Manager  
Serrano Water District

The Honorable Cottie Petrie-Norris  
California State Assembly, 73<sup>rd</sup> District  
April 17, 2025  
Page 4

Rick Shintaku  
General Manager  
South Coast Water District

Fernando Paludi  
General Manager  
Trabuco Canyon Water District

Victoria Hernandez  
Executive Director  
South Orange County Economic Coalition

Brad Koehn, P.E., P.L.S.  
General Manager  
Turlock Irrigation District

Charley Wilson  
Executive Director  
Southern California Water Coalition

Craig Miller  
General Manager  
Western Municipal Water District

Matthew Litchfield  
General Manager  
Three Valleys Municipal Water District

Valerie Pryor  
General Manager  
Zone 7 Water Agency

cc: The Honorable Members, Assembly Committee on Water, Parks, and Wildlife  
The Honorable Cottie Petrie-Norris, California State Assembly, 73<sup>rd</sup> District  
Pablo Garza, Chief Consultant, Assembly Water, Parks and Wildlife Committee  
Brent Finkel, Consultant, Assembly Republican Caucus

April 21, 2025

Dan Denham  
General Manager  
San Diego County Water Authority  
4677 Overland Avenue  
San Diego, CA 92123

**RE: SB 350 (Durazo): Water Rate Assistance Program – Oppose Unless Amended**

Dear Mr. Denham,

On behalf of the undersigned organizations, we would like to share our opposition to SB 350 (Durazo), unless there are amendments as outlined below. We encourage San Diego County Water Authority to consider these amendments when representing the interests of its member agencies and working to shape water-related policies that have direct impacts on retail agency rates and operations. SDCWA plays a key role in this process on behalf of all of its member agencies.

SB 350 would establish a statewide low-income water rate assistance (LIRA) program. While we agree with the intent of a permanent low-income rate assistance program for equitable access to water, we have significant concerns with some of the proposed policies in SB 350. In particular, the retail price of water in California has continued to escalate to the point of crisis, leading Governor Newsom to identify in 2022 that “lowering costs and making sure that Californians have access to safe and affordable drinking water is a top priority of this administration.” For this reason, we support the concept of a well-designed and effective low-income rate assistance program. SB 350 could be amended in a way that accomplishes the author's goals and meets the needs of the public water agencies that play a key role in the administration of a LIRA program. The concerns summarized below are intended to improve the bill and make a statewide LIRA program as cost-effective and efficient as possible.

**1) The Bill Does Not Identify a Funding Source:**

AB 401 (Dodd, 2015) directed the State Water Resources Control Board to develop a study outlining how it would fund and implement a LIRA program. The AB 401 Report, which was released in 2018, has been used as the framework for multiple LIRA proposals and was developed with a robust public process. The cost estimate for direct water bill assistance at the time the report was released was approximately \$140 million. Notably, neither AB 401 nor the AB 401 Report includes wastewater, whereas SB 350 does. With the inclusion of wastewater and persistent inflation since the report's release, the annual cost for the program proposed by SB 350 is likely much higher. It is vital that the funding mechanism for a LIRA program is not regressive and does not challenge water affordability. Our agencies have proposed several ideas to fund a LIRA program, including:

- State Budget Allocation – dedicating a portion of the state's general fund to water affordability programming.
- A bill to create a proposition for voters to decide on a contribution of funds option on property tax bills that would fund a state-managed water affordability program.

- Allow for a contribution of funds option on tax bills, which would be tax-deductible and would fund a state-managed water affordability program.
- Federal Grants – Advocate for federal grant funding for low-income water rate assistance programming and seek Senator Padilla as an ally in this effort. LIHEAP has been successfully funded for decades through federal grants, and there is no reason why water shouldn't be either.
- Philanthropic Grants or Donations – Seek contributions from philanthropic organizations, companies, or environmental foundations in California that prioritize access to water services, environmental, or essential services that would be tax-deductible contributions.

## **2) The Department of Community Services and Development (CSD) is the Appropriate Implementing Agency:**

The bill proposes a LIRA program implemented by the State Water Resources Control Board. Our agencies strongly prefer that the Department of Community Services and Development (CSD) implement the program because CSD is experienced with implementing other statewide low-income assistance programs. CSD implemented the federally funded Low-Income Household Water Assistance Program (LIHWAP) from 2020 – 2024 as part of the federal government's COVID assistance package.

## **3) Wastewater Should Be Removed from the Bill:**

SB 350 would provide rate assistance to low-income households for both retail water and wastewater. Including wastewater in a LIRA program adds significant logistical complexity and cost. As noted above, wastewater was not included in the State Water Board's AB 401 report, which outlined how they would fund and implement such a program. In many instances, applying a credit to a wastewater bill is impossible because some wastewater agencies collect revenue through property taxes and do not have the same customer billing relationships as public water agencies that provide retail water. In addition to the inflated cost and logistical constraints, including wastewater in a LIRA program would create an equity issue by providing a benefit to some eligible customers and not others. We strongly recommend removing it from this bill.

## **4) The Proposed Prioritization Framework is Not Appropriate for a LIRA Program:**

SB 350 directs the State Water Resources Control Board to develop a process for determining how implementation will be prioritized among eligible systems in the event that full funding is not immediately available. The bill directs the State Water Resources Control Board to prioritize eligible systems that have historically been overburdened by pollution and industrial development or faced other environmental justice hurdles. Because SB 350 is creating a LIRA program aimed at mitigating water affordability issues, not water quality issues, we suggest that this is the wrong metric to use when determining funding priority. Instead, we recommend using a prioritization framework based on financial need.

## **5) The Cap on Administrative Costs for Local Water Agencies is Insufficient:**

SB 350 proposes to cap reimbursement to water providers for the reasonable costs of administration at the greater of 5% of total funds for water bill assistance or \$2,000. In addition to not being supportive of water agencies implementing this program on water bills, we do not believe this provision would adequately cover the implementation costs for our water agencies. In fact, we believe that implementing this program as outlined in SB 350 will be such a burden on local water agencies that, in some instances,



the cost of implementation will exceed the benefit to our customers. The bill does not provide for situations where implementation costs exceed 5% or \$2,000. An overage cannot be recovered from the State Water Resources Control Board or from local ratepayers due to Proposition 218 limits, even in instances where local agencies make a good-faith effort to keep costs low. We suggest that the bill be amended to give the State Water Resources Control Board flexibility to grant an exemption to the cap on a case-by-case basis. We also suggest increasing the \$2,000 limit, as we expect to exceed \$2,000 in administrative costs.

**6) The Implementing Agency Should Make Advanced Payments to Local Water Agencies:**

SB 350 directs the State Water Resources Control Board or third-party providers to provide funding to eligible systems that would be applied to ratepayer accounts. Our local water agencies may not have the financial flexibility to carry a significant balance related to LIRA for a year before being reimbursed by the state. Furthermore, agencies that could carry the balance would take a loss on investment income that would result in increased administrative costs. Assuming a 4% rate of return on a \$140 million statewide program would result in a loss of \$5.6 million. We recommend that the bill specify that funds be provided to eligible systems in advance (as opposed to through reimbursement) based on an estimate of needed funding. The bill would already allow for eligible systems to return excess funding.

**7) The Bill Should Be Implemented with Regulations, Not Guidelines:**

The bill directs the State Water Resources Control Board to adopt guidelines for implementation of the program following one public hearing and in consultation with other relevant agencies. The importance and complexity of the proposed program merit a more comprehensive public engagement process that allows for meaningful public input, multiple hearings, and draft reviews. This is a brand-new program that will, if approved and funded, provide benefits to millions of Californians. We believe that a regulatory process would provide more appropriate opportunities for public engagement.

**8) The Proposed Enforcement Mechanism is Out of Step with a LIRA Program:**

The bill proposes authorizing the Attorney General to take enforcement action. Enforcement by the implementing state agency is sufficient for a financial assistance program. Additionally, the proposed authority for the Attorney General fails to consider that there is a difference between an eligible system that refuses to participate in the program and a system that is trying to participate but is working through administrative or funding agreement issues that preclude them from complying. The bill also proposes to have the State Water Resources Control Board qualify financial awards of financial assistance for the establishment of a water LIRA program. This language does not provide reasonable avenues for appeal or exceptions for extenuating circumstances in cases where local water agencies make good-faith efforts to comply with the law.

**9) LIRA Funding Should Not Be Used to Fund Pilot Projects:**

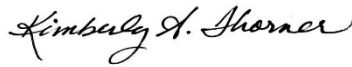
SB 350 proposes to allocate 5% of the program's funds to pilot projects. This bill should be narrowly focused on providing water rate assistance. Support for water use efficiency projects can be funded with climate and/or drought resilience state budget funding that is separate from this program. While we are not opposed to pilot projects related to a LIRA program, we do not believe they should be funded in a way that reduces the funding available for direct assistance to those who need it.

For these reasons, we respectfully oppose SB 350 unless it is amended to address these concerns. We are committed to working with the bill's author and proponents to positively amend the bill and request your support for these changes.

Sincerely,



Kyle Swanson  
CEO/ General Manager  
Padre Dam Municipal Water District



Kimberly Thorner  
General Manager  
Olivenhain Municipal Water District



Jose Martinez  
General Manager  
Otay Municipal Water District



Brian Olney  
General Manager  
Helix Water District



Al Lau  
General Manager  
Santa Fe Irrigation District



Gary Arant  
General Manager  
Valley Center Municipal Water District

**Board of Directors**

Matthew R. Hahn, President  
Neal Meyers, Vice President  
Christy Guerin, Secretary  
Scott Maloni, Treasurer  
Ebin Lanfried, Director



**General Manager**

Kimberly A. Thorner, Esq.  
**General Counsel**  
Alfred Smith, Esq.

April 23, 2025

The Honorable Anna Caballero, Chair  
California State Senate Appropriations Committee  
1021 O Street, Room 2200  
Sacramento, CA 95814

**RE: SB 72 (Caballero) California Water for All - SUPPORT**

On behalf of Olivenhain Municipal Water District, I am writing in support of measure SB 72. OMWD provides 87,000 northern San Diego County customers with water, wastewater, recycled water, hydroelectric, and recreational services.

Given the extreme climate impacts of the current times, California needs to align its water supply strategy and policies with a target that will result in an adequate and reliable water supply for all Californians. Action is essential to ensure we are not managing scarcity but working toward a future with enough water for all. SB 72 will bring the fundamental changes necessary to achieve this goal.

SB 72 will ensure the following:

- Transform water management in California, taking us from a perpetual state of supply vulnerability to a reliable and sufficient water supply that is adequate for all Californians.
- Create an interim planning target for 2040 that the state will need to work toward along with a process to develop a target for 2050. This will complement and amplify Governor Newsom's Water Supply Strategy and extend beyond any single administration.
- Preserve the California way of life, supplying water to our homes and communities, habitat and environment, recreation and tourism, business, and economic success.
- Support economic vitality for all businesses, from restaurants to technology companies, and employers that depend on a reliable water supply.
- Fulfill the generational responsibility to develop a water system that will adapt to changes in the environment and allow the state to thrive now and for future generations.

SB 72's modernization of the California Water Plan, while updating its provisions to address the extreme climate impacts of the 21st century, is necessary. Additionally, we support that the measure would ensure that these targets are developed in consultation with local water agencies, wastewater service providers, and other stakeholders.



For the reasons stated above, OMWD supports SB 72, and applauds its efforts to take this important step toward securing the state's water supply future. If you or your staff need additional details, please do not hesitate to contact me at 760-753-6466 or [kthorner@olivenhain.com](mailto:kthorner@olivenhain.com).

Regards,



Kimberly Thorner  
General Manager

cc: Senator Brian Jones  
Senator Catherine Blakespear  
Assemblymember Darshana Patel  
Assemblymember Tasha Boerner

**Board of Directors**

Matthew R. Hahn, President  
Neal Meyers, Vice President  
Christy Guerin, Secretary  
Scott Maloni, Treasurer  
Ebin Lanfried, Director



**General Manager**  
Kimberly A. Thorne, Esq.  
**General Counsel**  
Alfred Smith, Esq.

April 28, 2025

The Honorable Catherine Blakespear  
Senate Environmental Quality Committee  
1021 O Street, Suite 3230  
Sacramento, CA 95814

**RE: SB 31 (McNerney): Water Quality: Recycled Water- SUPPORT**

Dear Chair Blakespear:

On behalf of Olivenhain Municipal Water District, I am writing in support of measure SB 31. OMWD provides 87,000 customers in northern San Diego County with water, wastewater, recycled water, hydroelectric, and recreational services. The measure would require updates to Title 22 of the California Code of Regulations to better align regulations with best management practices for recycled water use.

Title 22 hasn't been updated in twenty years, during which time advancements in treatment and technology have made the use of recycled water more widely available. The governor's water supply strategy correctly identifies that water recycling can help drought-proof communities and aims to recycle at least 800,000 acre-feet of water per year by 2030 and 1.8 million acre-feet per year by 2040. Aligning regulations with best available practice is critical to helping meet these important recycled water goals.

Recycled water is widely supported as a drought-proof water supply that helps reduce dependence on imported water or can recharge or offset groundwater. Maximizing the use of recycled water in place of potable water is critical for local communities to reduce demand on drinking water supplies while following all regulations that protect the health and safety of Californians.

SB 31 will advance the use of recycled water for the following:

- Allows tertiary treated recycled water to be used in parks that contain outdoor eating areas, as long as irrigation complies with state regulations;
- Authorizes food handling and processing facilities to use tertiary treated recycled water for toilet & urinal flushing and outdoor landscape irrigation;



1966 Olivenhain Road • Encinitas, CA 92024 • 760-753-6466 • [www.olivenhain.com](http://www.olivenhain.com)

A Public Agency Providing Water Wastewater Services Recycled Water Hydroelectricity Elfin Forest Recreational Reserve



- Elucidates the definition of recycled water for the purposes of what is considered an “unauthorized discharge” of wastewater;
- Allows recycled water to be used to fill decorative bodies of water; and
- Clarifies that outdoor irrigation of common space with recycled water by a homeowners association is allowable as landscape irrigation.

State regulators and policymakers alike share the goal of advancing the use of recycled water. SB 31's passage and implementation will take important steps to allow the expanded use of recycled water in an efficient and safe manner.

For these reasons Olivenhain Municipal Water District is pleased to support SB 31. If you or your staff should need any additional information, please do not hesitate to contact me at 760-753-6466 or [kthorner@olivenhain.com](mailto:kthorner@olivenhain.com).

Regards,



Kimberly A. Thorner  
General Manager

cc: Senator Brian Jones  
Assemblymember Darshana Patel  
Assemblymember Tasha Boerner  
Ashley Walker, Nossaman, LLP ([awalker@nossaman.com](mailto:awalker@nossaman.com))



**Board of Directors**

Matthew R. Hahn, President  
Neal Meyers, Vice President  
Christy Guerin, Secretary  
Scott Maloni, Treasurer  
Ebin Lanfried, Director



**General Manager**  
Kimberly A. Thorne, Esq.  
**General Counsel**  
Alfred Smith, Esq.

May 6, 2025

The Honorable Melissa Hurtado  
California State Assembly  
1021 O Street, Room 6510  
Sacramento, CA 95814

**RE: SB 224: Department of Water Resources: water supply forecasting - SUPPORT**

Dear Senator Hurtado:

On behalf of Olivenhain Municipal Water District, I am writing in support of your Senate Bill 224. This measure would require Department of Water Resources to adopt a new water supply forecasting model and procedures to address the effects of climate change, to implement a formal policy, and procedures for documenting its operational plans, and rationale for its operating procedures, and to annually hold five open and public meetings throughout the state to present information on DWR's operational decisions for the state's water supply. OMWD provides 87,000 northern San Diego County customers with water, wastewater, recycled water, hydroelectric, and recreational services.

California State Water Project is a multi-purpose water storage and delivery system managed by DWR. It extends more than 705 miles and is a collection of canals, pipelines, reservoirs, and hydrologic power facilities that deliver water to 27 million Californians, 750,000 acres of farmland, and businesses throughout the state. In its management of SWP, it is DWR's responsibility to ensure that adequate water supplies are available under various hydrologic and legal conditions while maintaining operational flexibility. DWR must do more to prepare for the impact of droughts on SWP's operations and should ensure that its water supply forecasts account for the effects of climate change.

This bill would require DWR to document and address the rationale behind its water operating decisions, therefore strengthening California's ability to manage its water resources efficiently while preventing unnecessary water loss. Requiring DWR to provide accurate water data modeling, planning, and accountability will ensure water stays a vital resource for California in the years ahead.



For the reasons stated above, Olivenhain Municipal Water District supports your Senate Bill 224. If you or your staff have any questions, please do not hesitate to contact me at 760-753-6466 or [kthorner@olivenhain.com](mailto:kthorner@olivenhain.com).

Regards,

  
Kimberly A. Thorner  
General Manager

cc: Senator Brian Jones  
Senator Catherine Blakespear  
Assemblymember Darshana Patel  
Assemblymember Tasha Boerner  
Ashley Walker, Nossaman, LLP ([awalker@nossaman.com](mailto:awalker@nossaman.com))





May 9, 2025

The Honorable Buffy Wicks  
 Chair, Assembly Committee on Appropriations  
 1020 O Street, Suite 8220  
 Sacramento, CA 95814

**RE: AB 514 (Petrie-Norris): Emergency Water Supplies- Support**

Dear Chair Wicks:

The Honorable Buffy Wicks  
Chair, Assembly Committee on Appropriations  
May 9, 2025  
Page 2

We, the undersigned coalition of statewide associations, cities, water suppliers, business organizations, and regional stakeholders are writing to express our support for AB 514 (Petrie-Norris), which would enact a state policy to encourage investment in and development of emergency water supplies across the state.

California has always had a climate that cycles between periods of large amounts of precipitation and times of drought. With climate change, however, we are experiencing greater weather whiplash. As the state sees more rainfall and less snow, earlier snowmelt, more intense rain events, aridification, and increasingly more frequent droughts, the state should support every responsible tool to enhance water resilience.

While adherence to feasible water use efficiency standards will continue to play an important role in the face of climate change, water resilience for the future will also require California to maximize various innovative approaches to ensure sufficient water for the state's ecosystem, urban, and agriculture needs in times of shortage.

The development of emergency water supplies — a water supply that has been developed by a water supplier to enhance its water supply reliability during times of shortage and is a supply in addition to the baseline water supplies that the agency draws upon during non-shortage times to meet water demands within its service area — is one tool that can aid the state in mitigating the impacts of more frequent droughts. Unfortunately, few water suppliers have made the investment in emergency supplies because the state has not formally recognized them.

AB 514 seeks to remedy this by enacting a policy in the Water Code that recognizes emergency water supplies, encourages their development, and supports their use during times of shortage. However, the bill makes clear that there is no mandate for individual water agencies to do so. As this is simply a statement of policy and lacks a mandate, AB 514 has no fiscal impact, and the state will not be obligated to provide funding for the development of emergency water supplies. Our coalition believes that such a policy will encourage investment in and development of emergency supplies — making communities more resilient, better able to withstand drought and flood, and more prepared to provide safe and reliable water supplies to residents, businesses, and the environment.

For these reasons, we strongly support AB 514 and urge you and your colleagues to vote “Aye” on this important measure. Please feel free to contact Christine Compton with the Irvine Ranch Water District (IRWD) at (949) 453-5338 or IRWD's Sacramento advocate, Alfredo Arredondo, at (805) 598-9350 if you have any questions.

Sincerely,

Ed Stevenson  
General Manager  
Alameda County Water District

Kris Murray  
Executive Director  
Association of California Cities – Orange  
County

Julia Bishop Hall  
State Legislative Director  
Association of California Water Agencies

Andrea Abergel  
Director of Water  
California Municipal Utilities Association

The Honorable Buffy Wicks  
Chair, Assembly Committee on Appropriations  
May 9, 2025  
Page 3

Aaron Avery  
Director of State Legislative Affairs  
California Special Districts Association

Kristine McCaffrey  
General Manager  
Calleguas Municipal Water District

Samuel K. Kim, P.E.  
Public Works Deputy Director  
City of Garden Grove

Krista Bernasconi  
Mayor  
City of Roseville

Caity Maple  
Councilmember, District 5  
City of Sacramento

Aldo E. Schindler  
City Manager  
City of Tustin

Ernie Avila  
Board President  
Contra Costa Water District

David Youngblood, P.E.  
General Manager  
East Orange County Water District

Joe Mouawad, P.E.  
General Manager  
Eastern Municipal Water District

Dennis P. Cafferty, P.E.  
General Manager  
El Toro Water District

Greg Thomas  
General Manager  
Elsinore Valley Municipal Water District

Mike Dunbar  
General Manager  
Emerald Bay Service District

Dave Coffaro  
Interim CEO  
Greater Irvine Chamber of Commerce

Shivaji Deshmukh, P.E.  
General Manager  
Inland Empire Utilities Agency

Paul A. Cook  
General Manager  
Irvine Ranch Water District

Keith Van Der Maaten  
General Manager  
Laguna Beach County Water District

Jeremy Wolf  
Legislative Program Manager  
Las Virgenes Municipal Water District

Adnan Anabtawi  
General Manager  
Mojave Water Agency

Harvey De La Torre  
General Manager  
Municipal Water District of Orange County

Ivy Brittain  
Legislative Affairs Director  
Northern California Water Association

Kim Thorner  
General Manager  
Olivenhain Municipal Water District

Jeff Ball  
CEO  
Orange County Business Council

Anthony L. Firenzi, PE  
Director of Strategic Affairs  
Placer County Water Agency

Jason Martin  
General Manager  
Rancho California Water District

The Honorable Buffy Wicks  
Chair, Assembly Committee on Appropriations  
May 9, 2025  
Page 4

James Peifer  
Executive Director  
Regional Water Authority

Victoria Hernandez  
Executive Director  
South Orange County Economic Coalition

Trent Taylor  
Assistant General Manager  
Rosedale-Rio Bravo Water Storage District

Charley Wilson  
Executive Director  
Southern California Water Coalition

Dan Denham  
General Manager  
San Diego County Water Authority

Matthew Litchfield  
General Manager  
Three Valleys Municipal Water District

Antonio Alfaro  
Government Relations Manager  
Santa Clara Valley Water District (Valley Water)

Fernando Paludi  
General Manager  
Trabuco Canyon Water District

Robert S. Grantham  
General Manager  
Santa Margarita Water District

Brad Koehn, P.E., P.L.S.  
General Manager  
Turlock Irrigation District

Jerry Vilander  
General Manager  
Serrano Water District

Craig Miller  
General Manager  
Western Municipal Water District

Rick Shintaku  
General Manager  
South Coast Water District

Valerie Pryor  
General Manager  
Zone 7 Water Agency

cc: The Honorable Members, Assembly Committee on Appropriations  
The Honorable Cottie Petrie-Norris, California State Assembly, 73<sup>rd</sup> District  
Nikita Koraddi, Principal Consultant, Assembly Committee on Appropriations  
Brent Finkel, Consultant, Assembly Republican Caucus

# Memo

To: Olivenhain Municipal Water District Board of Directors

Subject: AUTHORIZATION TO ATTEND UPCOMING MEETINGS /  
CONFERENCES / SEMINARS

---

The Board may desire to attend a meeting that requires Board approval.

# Memo

To: Olivenhain Municipal Water District Board of Directors

Subject: FUTURE AGENDA ITEMS

---

The Board may have items to be considered at a Future Board meeting.

# Memo

To: Olivenhain Municipal Water District Board of Directors

Subject: CONSIDER PUBLIC COMMENTS

---

There may be public comments before the Board meeting is adjourned.

# Memo

To: Olivenhain Municipal Water District Board of Directors

Subject: CLOSED SESSION

---

It may be necessary to go into Closed Session.



# Memo

To: Olivenhain Municipal Water District Board of Directors

Subject: OPEN SESSION

---

# Memo

To: Olivenhain Municipal Water District Board of Directors

Subject: ADJOURNMENT

---

We are adjourned.

# Foundation donates to Elfin Forest Reserve exhibits

T-A [times-advocate.com/articles/foundation-donates-to-elfin-forest-reserve-exhibits](https://times-advocate.com/articles/foundation-donates-to-elfin-forest-reserve-exhibits)

News Desk

April 16, 2025

## ESCONDIDO TIMES-ADVOCATE



Shown are (from left) Ranger Jeff Anderson, Ariel Reid of Escondido , and Carol Gendel, president of the San Marcos Community Foundation.

San Marcos Community Foundation, a 38 year old grant making foundation, recently made a \$2,000 donation to Escondido Creek Conservancy.

The San Marcos Community Foundation, although based in San Marcos, does work with and funds some Escondido groups such as A Step Beyond and The Elizabeth Hospice.

In its grant application to the Foundation, the Escondido Creek Conservancy sought funds to support two exhibits at the Elfin Forest Recreational Reserve's Interpretive Center and three Conservation Conversations events.

One exhibit is the 18th annual Interpretive Center Photo Contest, which last year drew over 200 submissions. According to the ECC application, "This program engages the community by celebrating local natural beauty and fostering connections to our environment. The second exhibit is an educational display highlighting the importance of local habitats and ways to preserve these natural spaces, offering visitors a deeper understanding of their role in conservation."

Carol Gendel, president of the San Marcos Community Foundation, told The Times-Advocate: "The ECC requested \$5680 for these projects. The SMCF believes in supporting projects that not only feed the body (as when we help Interfaith Community Services) but also the mind and the spirit. Even though this organization is located in Escondido, it borders San Marcos, and serves thousands of San Marcos school children as well as adults, which is why we were able to consider its application. We were able to give \$2,000 and wish it could have been more."





## ACWA ENEWS FOR APRIL 9, 2025

### TOP HEADLINES

[View All](#)



APR 9, 2025 | MEMBER SUBMITTED NEWS

#### **OMWD BOARD WELCOMES LANFRIED AS NEWEST MEMBER**

by Olivenhain Municipal Water District

ENCINITAS— Ebin Lanfried has been sworn in as Olivenhain Municipal Water District's newest board member. He was selected by the [...]

[READ MORE](#)



APR 9, 2025 | MEMBER SUBMITTED NEWS

#### **SACRAMENTO-AREA WATER PROVIDERS BOOST GROUNDWATER RESERVES IN 2024**

by Regional Water Authority

The Regional Water Authority (RWA), representing nearly two dozen water providers in the Sacramento region serving 2.2 million people, announced today that [...]

[READ MORE](#)

HOME / NEWSROOM

# OMWD BOARD WELCOMES LANFRIED AS NEWEST MEMBER

BY OLIVENHAIN MUNICIPAL WATER DISTRICT APR 9, 2025 MEMBER SUBMITTED NEWS

ENCINITAS— Ebin Lanfried has been sworn in as Olivenhain Municipal Water District's newest board member. He was selected by the board at its March 19 meeting to represent Division 1 of OMWD's service area. The appointment of Mr. Lanfried fills the seat vacated by former director Marco San Antonio, who resigned from OMWD on January 24 to serve on Encinitas City Council.

"As an advocate for responsible water management, I am eager to contribute my expertise in water treatment, infrastructure planning, and conservation to Olivenhain Municipal Water District," said Mr. Lanfried.

A longtime resident of San Diego County, he has resided in the Elfin Forest community since 2020. He is a volunteer and advisor with Escondido Creek Conservancy, which collaborates with OMWD on educational programs, conservation efforts, and events at Elfin Forest Recreational Reserve.

Mr. Lanfried's professional experience includes management of capital projects, new construction, renovations, and business process implementation. Mr. Lanfried holds a bachelor's of science from the University of California San Diego, and a master's of business administration degree from San Diego State University.

Mr. Lanfried was one of four applicants interviewed by the board for the Division 1 director position. Division 1 includes portions of Encinitas, Elfin Forest, Harmony Grove, Rancho Santa Fe, Rancho Cielo, 4S Ranch, and Fairbanks Ranch. He will serve out the remaining term for the Division 1 seat, which ends December 4, 2026. His first meeting as a board member will be April 16, 2025.

At the March 19 meeting, the board also selected Director Scott Maloni to assume the role of Board Treasurer. The office was previously held by former director San Antonio. Mr. Maloni, a water industry executive with more than 25 years of experience, was elected to the Board of Directors in 2024 to represent Division 2.

## NEWSROOM

[All News](#)[News Releases](#)[Member Innovation](#)[Member Submitted News](#)[Voices on Water](#)[Newsletters](#)[Water News](#)

# Who's News: 5/2/25

---



thecoastnews.com/whos-news-5-2-25

staff

April 28, 2025

## TOP PLANT

Olivenhain Municipal Water District's 4S Ranch Water Reclamation Facility was awarded California Water Environment Association's statewide 2024 Plant of the Year (small) award at CWEA's Annual Conference in San Diego.



# 4S Ranch Water Reclamation Facility Named 2024 Plant of the Year

[waternewsnetwork.com/4s-ranch-water-reclamation-facility-named-2024-plant-of-the-year](https://waternewsnetwork.com/4s-ranch-water-reclamation-facility-named-2024-plant-of-the-year)

Gayle Falkenthal

April 29, 2025



The Olivenhain Municipal Water District's 4S Ranch Water Reclamation Facility (4S WRF) was named the statewide 2024 Plant of the Year (small division) by the California Water Environment Association at its recent annual conference in San Diego. The award recognizes the facility's innovation, regulatory compliance, and cost-effective operation.

In addition to being named California's plant of the year, the facility received the same designation at the local level in February from CWEA's San Diego Section.

The 4S Ranch Water Reclamation Facility is a repeat winner, winning this statewide recognition as Plant of the Year five times since 2019.

"There are over a thousand wastewater treatment plants in California, and our district is honored to have 4S WRF named as CWEA's Plant of the Year at the state level for the second time in three years," said Matthew R. Hahn, OMWD board president.





CWEA president Gilbert Barela (far right) presents the award to Olivenhain Municipal Water District employees John Onkka, recycled water program supervisor, and Jason Emerick, water reclamation operator. Photo: Olivenhain Municipal Water District

“The successful operation of the 4S WRF is a direct result of the support and collaboration across all areas of the District, including the Board of Directors, senior management, the 4S WRF operators, and all OMWD departments,” said John Onkka, recycled water program supervisor at the 4S Water Reclamation Facility.

### **Innovation Drives High Quality, Saves Treatment Costs for Ratepayers**

---

Innovative practices at 4S WRF over the past several years include the installation of monitoring equipment that makes immediate adjustments in the treatment process, which stood out to the CWEA judges. The equipment not only keeps the facility in regulatory compliance but also reduces treatment costs for ratepayers. In addition, to obtain higher water quality and reduce energy costs, OMWD installed a more efficient ultraviolet disinfection system.

OMWD meets up to 15 percent of its overall demand with recycled water. 4S WRF can transform up to two million gallons of wastewater to recycled water each day. This alternative water supply reduces the use of drinking water for the irrigation of golf courses, parks, schools, streetscapes, and homeowner association common areas.

## **OMWD Expands Access to Recycled Water in 2025**

---



Construction is nearly complete at three sites in the cities of Encinitas and Carlsbad to install 5,600 feet of new recycled water pipelines. Photo: Olivenhain Municipal Water District

Currently, OMWD is expanding access to its recycled water by identifying opportunities to connect more customers to its recycled water distribution system.

Construction is nearly complete at three sites in the cities of Encinitas and Carlsbad to install 5,600 feet of new recycled water pipelines. The completion of the pipeline extensions later this year will result in the conversion of 28 water meters from potable to recycled water, saving more than 12.5 million gallons of imported drinking water annually.

Founded in 1928, the California Water Environment Association is a not-for-profit association of 10,000-plus wastewater industry professionals. The association trains and certifies wastewater professionals, disseminates technical information, and promotes safe and effective work practices.

