

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
OLIVENHAIN MUNICIPAL WATER DISTRICT

May 21, 2025

A meeting of the Board of Directors of Olivenhain Municipal Water District was held on Wednesday, May 21, 2025, at the district office, 1966 Olivenhain Road, Encinitas, California.

Vice President Meyers called the meeting to order at 4:00 p.m. Following the Pledge of Allegiance, the Assistant Secretary called the roll. Directors present were Guerin, Lanfried, Maloni, and Meyers. It was noted that President Hahn was absent, and Director Maloni was participating via Zoom.

Vice President Meyers declared a quorum present and ordered the meeting to proceed. In attendance were Kimberly Thorner, General Manager; Alfred Smith, General Counsel; Joey Randall, Assistant General Manager; Rainy Selamat, Finance Manager; Jennifer Joslin, Human Resources Manager; John Carnegie, Customer Services Manager; Lindsey Stephenson, Engineering Manager; Jesse Bartlett-May, Operations Manager; Brian Sodeman, Customer Service and Public Affairs Supervisor; Jeff Anderson, Park Supervisor; Teresa Chase, Administrative Analyst; Joe Jansen, Administrative Analyst; Melody Colombo, Administrative Analyst; Gabriela Saffiote, Human Resources Analyst; Adam Schmidt, Senior Systems Administrator; Sean Peterson, Backflow and Cross-Connection Coordinator II; Stephanie Kaufmann, Executive Secretary; and Robert Kreutzer, Department Assistant.

5. ADOPTION OF AGENDA

Director Guerin moved to adopt the agenda, seconded by Vice President Meyers, and approved by the following roll call vote:

AYES:	Directors Guerin, Lanfried, Maloni, and Meyers
NOES:	None
ABSTAIN:	None
ABSENT:	President Hahn

6. PERSONAL APPEARANCES AND PUBLIC COMMENTS

There were no personal appearances or public comments.

7. PRESENTATION OF AWARDS AND HONORABLE MENTIONS

- * Annual Fourth Grade Poster Contest Winners
 - Kaiyan Beam, Olivenhain Pioneer Elementary School
 - David W. Brand, Stone Ranch Elementary School
 - Audrey Nam, Stone Ranch Elementary School
- * Senator Blakespear's Cheers for Volunteers Award – Jeff Swenerton
- * Gabriela Saffiote – Human Resources Analyst – 10 Years
- * Shawnn Schaub – Park Ranger II – 20 Years

- * Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting – 30th Year
- * California Water Environment Association’s Plant of the Year Award - 4S Ranch Water Reclamation Facility

Administrative Analyst Colombo announced the award winners. Vice President Meyers and the board congratulated the fourth grade poster contest winners.

Park Supervisor Anderson and District Representative Matt Rubel from Senator Blakespear’s Office presented the Cheers for Volunteers award to Mr. Swenerton.

The employees were congratulated on their years of service.

Accounting Supervisor Mendez presented the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting to the board.

Water Reclamation Facilities Supervisor Onkka presented the California Water Environment Association’s Plant of the Year Award to the board.

8. CONSIDER APPROVAL OF THE MINUTES OF THE APRIL 16, 2025 REGULAR BOARD OF DIRECTORS MEETING

Director Guerin moved to approve the minutes of the April 16, 2025 Regular Board of Directors meeting, seconded by Vice President Meyers, and approved by the following roll call vote:

AYES:	Directors Guerin, Lanfried, Maloni, and Meyers
NOES:	None
ABSTAIN:	None
ABSENT:	President Hahn

9. CONSENT CALENDAR

C-a	CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT’S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS AND STAFF; AND MONTHLY INVESTMENT REPORTS
C-b	CONSIDER ADOPTION OF A MOTION APPROVING THE DISTRICT’S CONSOLIDATED STATEMENT OF NET POSITION, CONSOLIDATED STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION, CONSOLIDATED STATEMENT OF CASH FLOWS, CONSOLIDATED ACTUAL VS BUDGET SUMMARY, AND CONSTRUCTION IN PROGRESS REPORTS
C-c	CONSIDER ACCEPTANCE OF THE 5966 LADYS SECRET 2-INCH WATER SERVICE INSTALLATION PROJECT (KYLE DOAN) INTO OMWD’S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED

C-d	CONSIDER ADOPTION OF A RESOLUTION MAKING CALIFORNIA ENVIRONMENTAL QUALITY ACT EXEMPTION FINDINGS FOR THE OMWD CATHODIC PROTECTION IMPROVEMENTS PROJECT FY 2026 AND AUTHORIZE A NOTICE OF EXEMPTION BE FILED WITH THE SAN DIEGO COUNTY CLERK AND THE STATE CLEARINGHOUSE AT THE GOVERNOR’S OFFICE OF PLANNING AND RESEARCH
C-e	CONSIDER APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH CALIFORNIA OFFICE CLEANING INC. FOR DISTRICT-WIDE JANITORIAL SERVICES IN THE AMOUNT OF \$105,260 PER YEAR FOR 3-YEARS WITH THE OPTION TO EXTEND FOR UP TO TWO ADDITIONAL YEARS AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF OMWD
C-f	CONSIDER ACCEPTANCE OF THE 19602 MT. ISRAEL PLACE 1-INCH WATER SERVICE INSTALLATION PROJECT (RICHARD KOIKE) INTO OMWD’S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED
C-g	CONSIDER ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT DESIGNATING DEPOSITORIES AND AUTHORIZING INVESTMENTS FOR THE MONEY OF THE DISTRICT AND DESIGNATING THE SIGNATORIES FOR THE MANAGEMENT OF THE DISTRICT DEPOSITS AND RESCINDING RESOLUTION 2025-07

Vice President Meyers moved to approve the Consent Calendar, seconded by Director Guerin, and approved by the following roll call vote:

AYES: Directors Guerin, Lanfried, Maloni, and Meyers
NOES: None
ABSTAIN: None
ABSENT: President Hahn

10. CONSIDER ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT HONORING DON HUSSEY FOR 25 YEARS OF DEDICATED SERVICE

Director Guerin moved to adopt Resolution 2025-10, seconded by Vice President Meyers, and approved by the following roll call vote:

AYES: Directors Guerin, Lanfried, Maloni, and Meyers
NOES: None
ABSTAIN: None
ABSENT: President Hahn

11. CONSIDER ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT HONORING ERIK HARP FOR 25 YEARS OF DEDICATED SERVICE

Director Guerin moved to adopt Resolution 2025-11, seconded by Director Lanfried, and approved by the following roll call vote:

AYES: Directors Guerin, Lanfried, Maloni, and Meyers
NOES: None
ABSTAIN: None
ABSENT: President Hahn

12. CONSIDER ADOPTION OF AN ORDINANCE AMENDING THE DISTRICT’S ADMINISTRATIVE AND ETHICS CODE (Article 3 – Organization of Staff, Article 4 – Classified Positions, Article 5 – Working Hours, Employee Benefits, Article 20 – Employer-Employee Relations, and Article 21 – Safety Provisions and Practices)

Human Resources Analyst Saffiote presented the report.

Upon motion by Vice President Meyers, and a second by Director Maloni, Ordinance 528 was approved by the following roll call vote:

AYES: Directors Guerin, Lanfried, Maloni, and Meyers
NOES: None
ABSTAIN: None
ABSENT: President Hahn

13. ANNUAL WORKFORCE VACANCY REPORT IN COMPLIANCE WITH ASSEMBLY BILL 2561

Human Resources Manager Joslin presented the informational report.

Items 14 and 14a were heard together.

14. CONSIDER ADOPTION OF AN ORDINANCE ADOPTING THE CROSS-CONNECTION CONTROL POLICY AND CROSS-CONNECTION CONTROL PLAN

Operations Manager Bartlett-May and Backflow and Cross-Connection Coordinator II Peterson presented the report.

Upon motion by Director Guerin, and a second by Director Lanfried, Ordinance 529 was approved by the following roll call vote:

AYES: Directors Guerin, Lanfried, Maloni, and Meyers
NOES: None
ABSTAIN: None
ABSENT: President Hahn

- 14a. CONSIDER ADOPTION OF AN ORDINANCE AMENDING OLIVENHAIN MUNICIPAL WATER DISTRICT’S ADMINISTRATIVE AND ETHICS CODE (Article 9 – Rules Relating to Customer Accounts)

Upon motion by Director Guerin, and a second by Director Lanfried, Ordinance 530 was approved by the following roll call vote:

AYES:	Directors Guerin, Lanfried, Maloni, and Meyers
NOES:	None
ABSTAIN:	None
ABSENT:	President Hahn

15. CONSIDER THE SELECTION PROCESS FOR FISCAL YEAR 2027 GENERAL LIABILITY, PROPERTY, AUTOMOBILE, EQUIPMENT, TERRORISM, EXCESS, AND CYBERSECURITY INSURANCE POLICIES

Customer Service and Public Affairs Supervisor Sodeman presented the report.

Director Meyers moved, to send the Association of California Water Agencies Joint Powers Insurance Authority a notice of intent to withdraw, to research and gather comparative quotes for FY 27, and to support forming an Ad Hoc Insurance Committee appointed by the Board President with one member from the Safety Committee and one member from the Finance Committee to discuss future insurance coverage, self-insurance, and captives, seconded by Director Lanfried, and approved by the following roll call vote:

AYES:	Directors Guerin, Lanfried, Maloni, and Meyers
NOES:	None
ABSTAIN:	None
ABSENT:	President Hahn

NOTE: The meeting was in Recess
from 6:05 p.m. to 6:11 p.m.

16. REVIEW AND DISCUSS PROPOSED CHANGES TO FISCAL YEAR 2026 OPERATING AND CAPITAL BUDGET AT MIDTERM (DRAFT)

Finance Manager Selamat presented the report.

Director Meyers moved to tentatively approve the proposed changes to the FY 2026 Operating and Capital Budget at midterm, seconded by Director Maloni, and approved by the following roll call vote:

AYES:	Directors Guerin, Lanfried, Maloni, and Meyers
NOES:	None
ABSTAIN:	None
ABSENT:	President Hahn

17. CONSIDER NOMINATION FOR SAN DIEGO COUNTY CONSOLIDATED REDEVELOPMENT OVERSIGHT BOARD

General Manager Thorner presented the report. There were no board members interested in being nominated.

Items 18a, 18b, and 18c were heard together.

- 18a. CONSIDER ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT ELECTING TO HAVE WASTEWATER SERVICE FEES WITHIN THE 4S RANCH SANITATION DISTRICT COLLECTED ON THE COUNTY TAX ROLLS FOR THE FISCAL YEAR JULY 1, 2025 TO JUNE 30, 2026 AND TO CERTIFY SAID FEES WITH THE SAN DIEGO COUNTY ASSESSOR

Finance Manager Selamat presented the report.

Director Lanfried moved to adopt Resolution 2025-14, seconded by Director Guerin, and approved by the following roll call vote:

AYES:	Directors Guerin, Lanfried, Maloni, and Meyers
NOES:	None
ABSTAIN:	None
ABSENT:	President Hahn

- 18b. CONSIDER ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT ELECTING TO HAVE WASTEWATER SERVICE FEES WITHIN THE RANCHO CIELO SANITATION DISTRICT COLLECTED ON THE COUNTY TAX ROLLS FOR THE FISCAL YEAR JULY 1, 2025 TO JUNE 30, 2026 AND TO CERTIFY SAID FEES WITH THE SAN DIEGO COUNTY ASSESSOR

Director Lanfried moved to adopt Resolution 2025-15, seconded by Director Guerin, and approved by the following roll call vote:

AYES:	Directors Guerin, Lanfried, Maloni, and Meyers
NOES:	None
ABSTAIN:	None
ABSENT:	President Hahn

- 18c. CONSIDER ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT ELECTING TO HAVE WASTEWATER SERVICE FEES FOR THE SANTALUZ AFFORDABLE HOUSING AREA, BLACK MOUNTAIN RANCH EAST CLUSTERS PROJECT, AND AVION AREA WITHIN THE 4S RANCH SANITATION DISTRICT COLLECTED ON THE COUNTY TAX ROLLS FOR THE FISCAL YEAR JULY 1, 2025 TO JUNE 30, 2026 AND TO CERTIFY SAID FEES WITH THE SAN DIEGO COUNTY ASSESSOR

Director Lanfried moved to adopt Resolution 2025-16, seconded by Director Guerin, and approved by the following roll call vote:

AYES: Directors Guerin, Lanfried, Maloni, and Meyers
NOES: None
ABSTAIN: None
ABSENT: President Hahn

19. INFORMATIONAL REPORTS

A. President's Report

President Hahn was not in attendance but submitted a memo appointing Directors Meyers and Maloni to a San Diego County Water Authority Voting Structure Ad Hoc Committee.

B. General Manager's Report

General Manager Thorner reported that she will be out of town over the weekend.

C. Consulting Engineer's Report

Consulting Engineer MacFarlane provided a written report that was included in the board packet.

D. General Counsel's Report

General Counsel Smith provided a written report that was included in the board packet.

E. San Diego County Water Authority (SDCWA) Report

SDCWA representative Meyers reported on the progress of the SDCWA budget and the rate setting process.

F. Legislative Report

The Legislative Report was included in the board packet.

G. Twelve Month Calendar/Other Meetings/Reports by Board Members Per AB 1234

Conference Call with the General Manager RE: General OMWD Issues (Apr 11)

Director Lanfried had a call with the General Manager.

Special District Leadership Academy (Apr 21-24)

Director Maloni attended the training.

Rattlesnake Handling Training (Apr 23)

President Hahn attended the training.

Conference Call with the General Manager RE: Public Policy (Apr 23)

Directors Hahn and Maloni had individual calls with the General Manager.

Conference Call with the General Manager RE: New Ad Hoc Committee (Apr 25)

President Hahn had a call with the General Manager.

Creek to Bay Clean Up (Apr 26)

Directors Hahn and Meyers attended the event.

Kostas Retirement Luncheon (Apr 30)

President Hahn attended the event.

Conference Call RE: SDCWA Budget/Rates (Apr 30)

Director Meyers had a call with the General Manager.

Volunteer Appreciation BBQ (May 3)

Directors Hahn, Lanfried, and Meyers attended the event.

Legal Briefing (May 6)

Director Lanfried attended the virtual briefing.

Finance Committee Meeting (May 7)

Directors Maloni and Meyers attended the meeting.

Document Signing (May 7)

Director Guerin came in to the district to signed documents.

Meeting with the General Manager RE: District Business (May 9)

Director Guerin met with the General Manager.

ACWA JPIA Conference (May 10-12)

Director Meyers attended the conference.

ACWA Spring Conference (May 13-15)

Directors Meyers and Maloni attended the conference.

Conference Call with the General Manager RE: Board Packet (May 19)

Director Guerin had a call with the General Manager.

Meeting with the General Manager RE: Board Meeting Pre-Briefing (May 19)

Director Meyers met with the General Manager.

Conference Call with the General Manager RE: SDCWA (May 20)

Director Meyers had a call with the General Manager.

Conference Call with the General Manager RE: Board Packet (May 20)

Director Lanfried had a call with the General Manager.

Conference Call with the General Manager RE: Board Packet (May 20)

President Hahn had a call with the General Manager.

20. **CORRESPONDENCE**

Correspondence was provided in the board packet.

21. **AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS**

There were no meetings requiring authorization to attend.

22. **FUTURE AGENDA ITEMS**

There were no future agenda items added.

23. **CONSIDER PUBLIC COMMENTS**

NOTE: The meeting was in Recess
from 7:02 p.m. to 7:13 p.m.

NOTE: The meeting was in Closed Session
from 7:13 p.m. to 7:40 p.m.

24. CLOSED SESSION

- A) CONSIDER LITIGATION – OLIVENHAIN MUNICIPAL WATER DISTRICT v. COUNTY OF SAN DIEGO [PURSUANT TO GOVERNMENT CODE SECTION 54956.9]
- B) CONSIDER ANTICIPATED LITIGATION – ONE CASE [PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(4)]
- C) CONSIDER LITIGATION – STANLEY D. JONES ET AL. VS. OLIVENHAIN MUNICIPAL WATER DISTRICT [PURSUANT TO GOVERNMENT CODE SECTION 54956.9]

25. OPEN SESSION

General Counsel Smith stated that there was no reportable action from Closed Session.

26. ADJOURNMENT

The meeting was adjourned at 7:40 p.m.

Matthew R. Hahn, President
Board of Directors
Olivenhain Municipal Water District

ATTEST:

Christy Guerin, Secretary
Board of Directors
Olivenhain Municipal Water District