

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
OLIVENHAIN MUNICIPAL WATER DISTRICT

APRIL 18, 2018

A regular meeting of the Board of Directors of Olivenhain Municipal Water District was held on Wednesday, April 18, 2018, at the District office, 1966 Olivenhain Road, Encinitas, California.

President Watt called the meeting to order at 4:00 p.m. Following the Pledge of Allegiance, the Assistant Secretary called the roll. Directors present were Guerin, Sprague, Topolovac, Varty, and Watt.

President Watt declared a quorum present and ordered the meeting to proceed. In attendance were Kimberly Thorner, General Manager; Alfred Smith, General Counsel; Joseph Randall, Assistant General Manager; Rainy Selamat, Finance Manager; Dave Smith, Operations Manager; Tom Wood, Human Resources Manager; John Carnegie, Customer Services Manager; and Stephanie Kaufmann, Executive Secretary.

Also in attendance were Consulting Engineer Don MacFarlane; district employees Brian Sodeman – Customer Service and Public Affairs Supervisor; Chad Williams – Engineering Supervisor; John Onkka – Water Reclamation Facility Supervisor; Marvin Cohen – Facilities Coordinator; Teresa Chase – Staff Analyst; Jesica Cleaver – Education and Conservation Coordinator; Cindy Pecile – Engineering & Right of Way Coordinator; Shawn Patterson – Administrative Assistant; and Colette Barrow – Department Assistant.

5. ADOPTION OF AGENDA

Director Sprague moved to adopt the agenda, seconded by Director Varty and carried unanimously.

6. PERSONAL APPEARANCES AND PUBLIC COMMENTS

There were no personal appearances or public comments.

7. PRESENTATION OF AWARDS AND HONORABLE MENTIONS

- * SWPPP Internship Presentation
- * Tiger Team/A Better Way Award – Trash and Recycling Savings
- * Bryan Rickards – Equipment Technician – New Hire
- * Jaime Tovar – Utility II – GYO Promotion
- * Mark Castro – Utility III – GYO Promotion

The SWPPP Interns presented to the board. The board commended the interns for a job well done.

The board congratulated and presented Facilities Coordinator Cohen with “A Better Way Award” for his trash and recycling cost-saving idea.

The employees were congratulated and thanked for their years of dedication and service.

8. CONSIDER APPROVAL OF THE MINUTES OF THE MARCH 28, 2018 REGULAR BOARD OF DIRECTORS MEETING

Director Sprague moved to approve the March 28, 2018, meeting minutes, seconded by Director Guerin and carried unanimously.

9. CONSENT CALENDAR

C-a CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT’S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; AND REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS AND STAFF

C-b CONSIDER APPROVAL OF A CONTRACT WITH C.E. WILSON IN THE AMOUNT OF \$101,170 FOR THE MAIN EXTENSION 235 PHASE II PROJECT AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

C-c CONSIDER ADOPTION OF A RESOLUTION PROCLAIMING MAY AS WATER AWARENESS MONTH, MAY 6-12, 2018 AS NATIONAL DRINKING WATER WEEK, AND MAY 20-26, 2018 AS NATIONAL PUBLIC WORKS WEEK

C-d CONSIDER CASTING OMWD’S VOTE FOR THE SAN DIEGO CONSOLIDATED REDEVELOPMENT OVERSIGHT BOARD

C-e CONSIDER AN UPDATE TO THE OLIVENHAIN MUNICIPAL WATER DISTRICT’S DEBT MANAGEMENT POLICY

C-f CONSIDER APPROVAL OF CHANGE ORDER #2 WITH PIPERIN CORPORATION IN THE AMOUNT OF \$92,065 AND AN ALLOCATION OF \$150,000 FOR THE VALES #1 PRESSURE REDUCING STATION RELOCATION PROJECT AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

C-g CONSIDER AN ADDENDUM TO THE FINAL PROGRAM ENVIRONMENTAL IMPACT REPORT FOR THE NORTH SAN DIEGO WATER REUSE COALITION REGIONAL RECYCLED WATER PROJECT

President Watt moved to authorize the Consent Calendar items as written, seconded by Director Varty and carried unanimously.

10. CONSIDER APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH HDR ENGINEERING, INC. FOR PREPARATION OF PLANNING, RECOMMENDATIONS, AND CONTRACT DOCUMENTS FOR HIGH PRIORITY PIPELINES INSPECTION AND CONDITION ASSESSMENT IN THE AMOUNT OF \$152,481 AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

President Watt moved to approve a contract with HDR in the amount of \$152,481 and authorize the General Manager to sign on behalf of the District, seconded by Director Guerin and carried unanimously.

11. CONSIDER AN UPDATE ON THE STATUS OF THE OMWD ADMINISTRATIVE BUILDING EXPANSION (BUILDING D) AND AUTHORIZATION TO REQUEST BIDS FOR CONSTRUCTION

President Watt moved to authorize the project be bid for construction of Schedule A, with an added component of Schedule B, and approved the use of a contractor pre-qualification process which follows the provisions of California Public Contract Code Section 20101, seconded by Director Guerin and carried unanimously.

12. CONSIDER APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH SCHNEIDER CONSTRUCTION MANAGEMENT FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE DISTRICT HEADQUARTERS BUILDING D PROJECT IN THE AMOUNT OF \$472,000 AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

Director Sprague moved to award a contract to Schneider CM in the amount of \$472,000 and authorize the General Manager to sign on behalf of the District, seconded by Director Topolovac and carried unanimously.

13. CONSIDER SUSPENSION OF THE 4S RANCH WATER RECLAMATION FACILITY FACULTATIVE DIGESTION PROCESS, AND REALLOCATION OF FUNDS IN THE AMOUNT OF \$81,136.05 FROM THE CAPITAL IMPROVEMENT PROJECT FUND TO THE OPERATING FUND FOR FY 2017-2018

Director Guerin moved to continue the suspension of the facultative digestion process until such time as the upstream process environment is suitable for conversion from aerobic digestion to facultative digestion, and for funds expended to date for the Digester Enhancement CIP to be reallocated from the Capital Improvement Fund to the Operating Fund for FY 2017-2018, seconded by Director Varty and carried unanimously.

14. CONSIDER ANNUAL OBJECTIVES AND TIGER TEAM STATUS REPORT

Staff Analyst Chase presented the status report.

15. CONSIDER INFORMATIONAL REPORT ON WATER SUPPLY CONDITIONS AND LONG-TERM WATER USE EFFICIENCY LEGISLATION

Education and Conservation Coordinator Cleaver presented the informational report.

16. INFORMATIONAL REPORTS

A. President's Report

President Watt provided an update from the SDNEDC Economic Summit and the APWA Luncheon.

B. General Manager's Report

General Manager Thorner provided a written report that was included in the board packet. She also reported that the Government Accountability Office tour of Title XVI facilities was positive and well received by the GAO. She provided a brief update on the approval of the Cal WaterFix.

C. Consulting Engineer's Report

Consulting Engineer MacFarlane provided a written report that was included in the board packet.

D. General Counsel's Report

General Counsel Smith provided a written report that was included in the board packet.

E. San Diego County Water Authority Report

Director Guerin provided a brief update on the Cal WaterFix. She is also travelling to Sacramento to oppose the Drinking Water Tax Bill, SB 623.

F. Legislative Report

The Legislative Report was included in the board packet.

G. LAFCO Report

Director Sprague reported that the LAFCO budget passed and a work plan was added at the last meeting.

H. Twelve Month Calendar/Other Meetings/Reports by Board Members Per AB 1234

Personnel Committee (April 4)

Directors Guerin and Watt attended the committee meeting.

5th Annual SDNEDC Economic Summit (April 11)

Directors Varty and Watt attended the summit.

APWA Luncheon (Apr 12)

Directors Varty and Watt attended the luncheon.

COWU Breakfast (Apr 17)

Director Varty attended the breakfast meeting.

17. CORRESPONDENCE

Correspondence was provided in the board packet.

18. AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS

Request for Director Guerin to attend the California H2O Women Conference in Santa Barbara, CA on Thursday, November 1, 2018, and Friday, November 2, 2018.

President Watt moved to approve the attendance of Director Guerin at the California H2O Women Conference in Santa Barbara, CA on Thursday, November 1, 2018, and Friday, November 2, 2018, seconded by Director Sprague and carried unanimously.

19. FUTURE AGENDA ITEMS

There were no future agenda items added.

20. CONSIDER PUBLIC COMMENTS

There were no public comments.

NOTE: The meeting was in closed session
from 6:07 p.m. to 6:35 p.m.

Director Varty recused himself from discussion of parcels 223-081-04, 223-082-23, 223-082-04, and 223-081-05.

21. CLOSED SESSION

A) CONSIDER A STATUS UPDATE ON THE OMWD PROPERTY ANALYSIS PROJECT [PURSUANT TO GOVERNMENT CODE SECTION 54956.8]

- PROPERTIES UNDER NEGOTIATION: APN NUMBERS: 257-401-11, 257-401-12, 223-081-04, 223-081-05, 223-082-23, 223-082-04, 264-041-27, 264-041-26
- NEGOTIATORS: GENERAL MANAGER THORNER, ASSISTANT GENERAL MANAGER RANDALL, AND ENGINEERING MANAGER BRIEST
- UNDER NEGOTIATION: CONSIDER STATUS UPDATE ON THE ABOVE PARCELS

B) CONSIDER GENERAL COUNSEL REVIEW [PURSUANT TO GOVERNMENT CODE SECTION 54957] • Additional Facts: Consider preliminary input by each member of the board; full review and compensation discussion to be held on May 16, 2018.

OPEN SESSION

President Watt directed staff on all closed session items.

22. ADJOURNMENT

President Watt adjourned the meeting at 6:36 p.m.

Lawrence A. Watt, President
Board of Directors
Olivenhain Municipal Water District

ATTEST:

Gerald E. Varty, Secretary
Board of Directors
Olivenhain Municipal Water District