

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
OLIVENHAIN MUNICIPAL WATER DISTRICT

April 17, 2024

A regular meeting of the Board of Directors of Olivenhain Municipal Water District was held on Wednesday, April 17, 2024, at the district office, 1966 Olivenhain Road, Encinitas, California.

President Guerin called the meeting to order at 4:00 p.m. Following the Pledge of Allegiance, the Assistant Secretary called the roll. Directors present were Guerin, Hahn, Meyers, San Antonio, and Watt.

President Guerin declared a quorum present and ordered the meeting to proceed. In attendance were Kimberly Thorner, General Manager; Alfred Smith, General Counsel; Don MacFarlane, Consulting Engineer; Joey Randall, Assistant General Manager; Rainy Selamat, Finance Manager; John Carnegie, Customer Services Manager; Jennifer Joslin, Human Resources Manager; Lindsey Stephenson, Engineering Manager; Jesse Bartlett-May, Operations Manager; Brian Sodeman, Customer Service and Public Affairs Supervisor; Leo Mendez, Accounting Supervisor; Jared Graffam, Financial Analyst; Melody Colombo, Administrative Analyst; Joe Jansen, Administrative Analyst; Teresa Chase, Administrative Analyst; Tim Schuette, Safety and Risk Compliance Administrator; Stephanie Kaufmann, Executive Secretary; Robert Kreutzer, Department Assistant; and Doug Johnson from Ralph Andersen & Associates.

5. ADOPTION OF AGENDA

Director Watt moved to adopt the agenda, seconded by Director San Antonio, and approved unanimously.

6. PERSONAL APPEARANCES AND PUBLIC COMMENTS

There were no personal appearances or public comments.

7. PRESENTATION OF AWARDS AND HONORABLE MENTIONS

- * Jarod Campbell – Water Treatment Plant Operator IV (Lead) – New Hire
- * Ivan Murguia – Water Reclamation Operator III – New Hire
- * Jose Rodriguez – Systems Operator I – Promotion – April

8. CONSIDER APPROVAL OF THE MINUTES OF THE MARCH 20, 2024, REGULAR BOARD OF DIRECTORS MEETING

Director Hahn moved to approve the minutes of the March 20, 2024 Regular Board of Directors meeting, seconded by Director Watt, and approved unanimously.

9. CONSENT CALENDAR

- C-a CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT’S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS AND STAFF; AND MONTHLY INVESTMENT REPORTS
- C-b CONSIDER ADOPTION OF A MOTION APPROVING THE DISTRICT’S CONSOLIDATED STATEMENT OF NET POSITION, CONSOLIDATED STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION, CONSOLIDATED STATEMENT OF CASH FLOWS, CONSOLIDATED ACTUAL VS BUDGET SUMMARY, AND CONSTRUCTION IN PROGRESS REPORTS
- C-d CONSIDER ACCEPTANCE OF THE SPYGLASS H PIPELINE RELOCATION (SD COMMERCIAL HOLDINGS 3, LLC.) INTO OMWD’S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED
- C-e CONSIDER APPROVAL OF THE 2024 WASTEWATER MASTER PLAN UPDATE

Director Watt requested to pull item C-c from the Consent Calendar.

President Guerin moved to approve the Consent Calendar items C-a, C-b, C-d, and C-e, seconded by Director Meyers, and approved unanimously.

C-c CONSIDER 2024 ANNUAL OBJECTIVES AND TIGER TEAM STATUS REPORT

After discussion on the 2024 Annual Objectives, Director Watt moved to approve item C-c, seconded by Director San Antonio, and approved unanimously.

10. CONSIDER ANNUAL UPDATE OF THE DISTRICT’S FIVE-YEAR STAFFING ANALYSIS

Human Resources Manager Joslin presented the report. No board action was required.

11. CONSIDER RECOMMENDATION BY THE PERSONNEL COMMITTEE TO APPROVE THE SALARY SURVEY PER THE DISTRICT’S EMPLOYEE MEMORANDUM OF UNDERSTANDING

Human Resources Manager Joslin and Doug Johnson from Ralph Anderson & Associates presented the report.

After discussion, there was board consensus to delay the turnover analysis annual objective to July 1, 2025 to allow for additional data.

President Guerin moved to approve adjusting the salary ranges for all exempt and non-exempt job classifications by 4.8% effective June 29, 2024, seconded by Director Watt, and carried unanimously.

12. CONSIDER INFORMATIONAL REPORT ON WATER SUPPLY CONDITIONS AND LONG-TERM WATER USE EFFICIENCY LEGISLATION

Administrative Analyst Jansen presented the informational report.

13. CONSIDER THE DRAFT FISCAL YEARS 2025 AND 2026 OPERATING AND CAPITAL BUDGET

Finance Manager Selamat presented the report.

There was board consensus to move forward with the draft budget and to select the “Yellow Schedule” option for the San Dieguito Valley Ground Water Desalination Plant project.

NOTE: The meeting was in Recess
from 6:24 p.m. to 6:40 p.m.

14. INFORMATIONAL REPORTS

A. President’s Report

President Guerin thanked staff for the VIP Tour and the updated Legislative Report.

B. General Manager’s Report

General Manager Thorner announced that this month marks OMWD’s 65th anniversary. She also reported that OMWD’s AAA Bond Rating was affirmed.

C. Consulting Engineer’s Report

Consulting Engineer MacFarlane’s written report was included in the board packet.

D. General Counsel’s Report

General Counsel Smith provided a written report that was included in the board packet.

E. San Diego County Water Authority (SDCWA) Report

SDCWA representative Meyers reported on SDCWA’s 2025 rates and charges.

F. Legislative Report

The Legislative Report was included in the board packet.

G. Twelve Month Calendar/Other Meetings/Reports by Board Members Per AB 1234

City of Encinitas State of the City (Mar 21)

Directors Meyers, San Antonio, and Watt attended the event.

Conference Call with the General Manager (Mar 26)

President Guerin had a call with the General Manager.

Safety Committee Meeting (Mar 27)

Directors Hahn and Meyers attended the meeting.

Finance Committee Meeting (Apr 1)

Directors Meyers and Watt attended the meeting.

OMWD VIP Tour (Apr 4)

Directors Guerin and Meyers attended the tour.

ACWA's Legislative Symposium (Apr 10)

Director San Antonio attended the event.

Special Districts Leadership Academy (Apr 14-17)

Directors Hahn and San Antonio attended the conference.

Board Meeting Pre-Briefing (Apr 15)

President Guerin attended the meeting with the General Manager.

Council of Water Utilities Meeting (Apr 16)

Director Meyers attended the meeting.

Board Meeting Pre-Briefing (Apr 16)

Director Meyers attended the meeting with the General Manager.

H. Board Comments

There were no board comments.

15. CORRESPONDENCE

Correspondence was provided in the board packet.

16. AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS

There were no meetings requiring authorization to attend.

17. FUTURE AGENDA ITEMS

There were no future agenda items added.

18. CONSIDER PUBLIC COMMENTS

There were no additional public comments.

NOTE: The meeting was in Closed Session
from 7:04 p.m. to 7:35 p.m.

19. CLOSED SESSION

A) CONSIDER LITIGATION – OLIVENHAIN MUNICIPAL WATER DISTRICT v. COUNTY OF SAN DIEGO [PURSUANT TO GOVERNMENT CODE SECTION 54956.9]

B) CONSIDER LITIGATION – STANLEY D. JONES ET AL. VS. OLIVENHAIN MUNICIPAL WATER DISTRICT [PURSUANT TO GOVERNMENT CODE SECTION 54956.9]

C) CONSIDER LITIGATION – CalPERS [PURSUANT TO GOVERNMENT CODE SECTION 54956.9]

D) CONSIDER CLAIM – SDG&E [PURSUANT TO GOVERNMENT CODE SECTION 54956.9]

20. OPEN SESSION

General Counsel Smith reported that the Closed Session claim in item 20D was rejected.

21. ADJOURNMENT

President Guerin adjourned the meeting at 7:36 p.m.

Christy Guerin, President
Board of Directors
Olivenhain Municipal Water District

ATTEST:

Lawrence A. Watt, Secretary
Board of Directors
Olivenhain Municipal Water District