

MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
OLIVENHAIN MUNICIPAL WATER DISTRICT

April 15, 2026

A meeting of the Board of Directors of Olivenhain Municipal Water District was held on Wednesday, April 15, 2026, at the district office, 1966 Olivenhain Road, Encinitas, California.

President Hahn called the meeting to order at 4:00 p.m. Following the Pledge of Allegiance, the Assistant Secretary called the roll. Directors present were Guerin, Hahn, Lanfried, Maloni, and Meyers. It was noted that Director Meyers participated via teleconference due to a contagious illness.

President Hahn declared a quorum present and ordered the meeting to proceed. In attendance were Kimberly Thorner, General Manager; Alfred Smith, General Counsel; Don MacFarlane, Consulting Engineer; Joey Randall, Assistant General Manager; Jennifer Joslin, Human Resources Manager; John Carnegie, Customer Services Manager; Lindsey Stephenson, Engineering Manager; Jesse Bartlett-May, Operations Manager; Leo Mendez, Finance Manager; Brian Sodeman, Customer Service and Public Affairs Supervisor; Steve Weddle, Engineering Services Supervisor; Jared Graffam, Accounting Supervisor; Joe Jansen, Administrative Analyst; Teresa Chase, Administrative Analyst; Jeff Sambo, Senior Systems Administrator; Gabriela Saffiote, Human Resources Analyst; Stephanie Kaufmann, Executive Secretary; Robert Kreutzer, Department Assistant; and consultants Rosalyn Prickett from Rincon Consultants and Allan Crecelius from Reward Strategy Group.

5. ADOPTION OF AGENDA

Director Lanfried moved to adopt the agenda, seconded by President Hahn, and approved by the following roll call vote:

AYES:	Directors Guerin, Hahn, Lanfried, Maloni, and Meyers
NOES:	None
ABSTAIN:	None
ABSENT:	None

6. PERSONAL APPEARANCES AND PUBLIC COMMENTS

There were no public comments.

7. PRESENTATION OF AWARDS AND HONORABLE MENTIONS

Service Awards, Promotions, and Honorable Mentions

\*CSDA's Special District Leadership Academy 2026 – Director Lanfried

\* OMWD's District of Distinction – Platinum Reaccreditation

- \* California Water Environment Association 2026 Community Engagement and Outreach: Project of the Year award – 2025 Water Career Day
- \* Sean Peterson – Backflow and Cross Connection Coordinator II – 10 Years
- \* Stephanie Kaufmann – Executive Secretary – 10 Years
- \* Leo Mendez – Finance Manager – 10 Years

Chris Palmer from the California Special Districts Association (CSDA) presented the two CSDA and SDFL awards and congratulated Director Lanfried and staff.

Employees were congratulated and thanked for their service.

Human Resources Analyst Saffiote presented the CWEA award.

8. CONSIDER APPROVAL OF THE MINUTES OF THE MARCH 18, 2026, REGULAR BOARD OF DIRECTORS MEETING

Director Guerin moved to approve the minutes of the March 18, 2026, Regular Board of Directors meeting, seconded by Director Maloni, and approved by the following roll call vote:

AYES:	Directors Guerin, Hahn, Lanfried, Maloni, and Meyers
NOES:	None
ABSTAIN:	None
ABSENT:	None

9. CONSENT CALENDAR

C-a CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT'S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS AND STAFF; AND MONTHLY INVESTMENT REPORTS

C-b CONSIDER ADOPTION OF A MOTION APPROVING THE DISTRICT'S CONSOLIDATED STATEMENT OF NET POSITION, CONSOLIDATED STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION, CONSOLIDATED STATEMENT OF CASH FLOWS, CONSOLIDATED ACTUAL VS BUDGET SUMMARY, AND CONSTRUCTION IN PROGRESS REPORTS

C-c CONSIDER 2026 ANNUAL OBJECTIVES AND TIGER TEAM STATUS REPORT

C-d CONSIDER ADOPTION OF A RESOLUTION GOVERNING WATER AND SEWER SERVICE TO AFFORDABLE HOUSING UNITS FOR LOWER INCOME HOUSEHOLDS AND RESCINDING RESOLUTION 2021-07

Director Guerin moved to approve the Consent Calendar, seconded by Director Maloni, and approved by the following roll call vote:

AYES: Directors Guerin, Hahn, Lanfried, Maloni, and Meyers  
NOES: None  
ABSTAIN: None  
ABSENT: None

10. CONSIDER APPROVAL OF A MASTER AGREEMENT FOR CONSTRUCTION OF WATER FACILITIES FOR THE PINNACLE AT SANTA FE VALLEY, LLC DEVELOPMENT AND AUTHORIZE THE GENERAL MANAGER TO FINALIZE TERMS AND SIGN ON BEHALF OF THE DISTRICT

President Hahn moved to approve a Master Agreement for the Construction of Water Facilities between the Olivenhain Municipal Water District and the Pinnacle at Santa Fe Valley, LLC and authorize the General Manager to finalize terms and sign on behalf of OMWD, seconded by Director Maloni, and approved by the following roll call vote:

AYES: Directors Guerin, Hahn, Lanfried, Maloni, and Meyers  
NOES: None  
ABSTAIN: None  
ABSENT: None

11. CONSIDER ANNUAL UPDATE OF THE DISTRICT'S FIVE-YEAR STAFFING ANALYSIS

Human Resources Manager Joslin presented the report.

Director Guerin moved to approve the reclassification of one Department Assistant I to Level II via the promotional Grow Your Own program, the reclassification of the Engineering Technician I to Level II via the promotional Grow Your Own program, and approve the addition of a new Senior Risk Analyst position, seconded by Director Lanfried, and approved by the following roll call vote:

AYES: Directors Guerin, Hahn, Lanfried, Maloni, and Meyers  
NOES: None  
ABSTAIN: None  
ABSENT: None

12. CONSIDER RECOMMENDATION BY THE BOARD PERSONNEL COMMITTEE TO APPROVE THE SALARY SURVEY PER THE DISTRICT'S EMPLOYEE MEMORANDUM OF UNDERSTANDING

Human Resources Manager Joslin and consultant Allan Crecelius from Reward Strategy Group presented the report.

Director Guerin moved to approve the 6.2% salary range adjustments for all exempt and non-exempt job classifications effective June 27, 2026 and to move both the Utility III and

Instrument Control Technician I classifications from salary grade 4 to grade 5 job classifications, seconded by Director Lanfried, and approved by the following roll call vote:

AYES: Directors Guerin, Hahn, Lanfried, Maloni, and Meyers  
NOES: None  
ABSTAIN: None  
ABSENT: None

13. CONSIDER INFORMATIONAL REPORT REGARDING THE PROPOSED POTABLE WATER, RECYCLED WATER, AND WASTEWATER 10-YEAR CAPITAL IMPROVEMENT PLAN FOR THE FYs 27 AND 28 BUDGET CYCLE

Engineering Manager Stephenson presented the informational report.

14. CONSIDER AND DISCUSS STAFF’S PROPOSED OPERATING AND CAPITAL BUDGET FOR FISCAL YEARS 2027 AND 2028 FOR TENTATIVE APPROVAL

Finance Manager Mendez presented the report.

President Hahn moved to tentatively approve the proposed draft Operating and Capital Budget for fiscal years 2027 and 2028, seconded by Director Maloni, and approved by the following roll call vote:

AYES: Directors Guerin, Hahn, Lanfried, Maloni, and Meyers  
NOES: None  
ABSTAIN: None  
ABSENT: None

15. CONSIDER INFORMATIONAL REPORT ON WATER SUPPLY CONDITIONS AND LONG-TERM WATER USE EFFICIENCY LEGISLATION

Administrative Analyst Jansen presented the report.

16. PROVIDE AN UPDATE OF THE GENERAL MANAGER’S EMERGENCY DECLARATION OF THE AZAHAR/CADENCIA/ROMERIA STREETS AND ALDEA PLACE EMERGENCY LEAK REPAIR PROJECT AND CONSIDER AN APPROPRIATION OF AN ADDITIONAL \$110,000 TO THE PROJECT BUDGET FROM THE CAPITAL RESERVE FUND

Operations Manager Bartlett-May presented the report.

Director Lanfried moved to appropriate an additional \$110,000 to the Azahar/Cadencia/Romeria Streets and Aldea Place Emergency Leak Repair Project budget from the Capital Reserve Fund, seconded by Director Guerin, and approved by the following roll call vote:

AYES: Directors Guerin, Hahn, Lanfried, Maloni, and Meyers

NOES: None  
ABSTAIN: None  
ABSENT: None

17. PUBLIC HEARING TO CONSIDER OLIVENHAIN MUNICIPAL WATER DISTRICT'S 2025 URBAN WATER MANAGEMENT PLAN (5:30 P.M.)

President Hahn announced that this was the time and place for a Public Hearing to consider Olivenhain Municipal Water District's 2025 Urban Water Management Plan (UWMP).

General Manager Thorner stated that notices requesting input were sent more than 60 days prior to the Public Hearing to all cities and local agencies overlapping and adjacent to OMWD's service area, San Diego Local Agency Formation Commission, San Diego County Board of Supervisors, and San Diego Association of Governments along with being published in the San Diego Union Tribune on Wednesday, April 1 and Wednesday, April 8, 2026. The purpose of the UWMP is to demonstrate OMWD's water supply reliability over the next 25 years. It provides details that serve the San Diego region as well as other water resources utilized by OMWD. A resolution will be presented for consideration at the June 17 board meeting to approve the final 2025 Urban Water Management Plan for submission to the Department of Water Resources by the July 1, 2026, deadline.

There were not any members of the public in attendance who wished to speak and there were no comments received from the public.

President Hahn announced that the Public Hearing was closed and reconvened the meeting of the Board of Directors.

Administrative Analyst Jansen and Rosalyn Prickett from Rincon Consultants presented the report.

18. INFORMATIONAL REPORTS

A. President's Report

President Hahn did not have a report.

B. General Manager's Report

General Manager Thorner provided a written report that was included in the board packet.

C. Consulting Engineer's Report

Consulting Engineer MacFarlane's report was provided at the meeting.

D. General Counsel’s Report

General Counsel Smith provided a written report that was included in the board packet.

E. San Diego County Water Authority (SDCWA) Report

SDCWA representative Meyers reported on the water transfer partnerships.

F. Legislative Report

The Legislative Report was included in the board packet.

G. Twelve Month Calendar/Other Meetings/Reports by Board Members Per AB 1234

**IT KnowBe4 Training - Social Engineering Awareness for Energy and Utilities (Mar 23)**

Director Lanfried completed the training.

**Personnel Committee Meeting (Mar 24)**

Directors Meyers and Guerin attended the committee meeting.

**Safety Committee Meeting (Mar 25)**

Directors Guerin and Hahn attended the committee meeting.

**Finance Committee Meeting (Apr 2)**

Directors Maloni and Meyers attended the committee meeting.

**Conference Call with the General Manager RE: Encinitas Apartments (Apr 8)**

Director Guerin had a call with the General Manager.

**Padre Dam’s Ray Stoyer Water Recycling Facility Anniversary Event (Apr 8)**

Director Meyers attended the event.

**Conference Call with the General Manager RE: Board Meeting Pre-Briefing (Apr 13)**

President Hahn had a call with the General Manager.

**Conference Call with the General Manager RE: Board Meeting Pre-Briefing (Apr 13)**

Director Maloni had a call with the General Manager.

**Conference Call with the General Manager RE: Board Meeting Pre-Briefing (Apr 14)**

Director Lanfried had a call with the General Manager.

19. **CORRESPONDENCE**

Correspondence was provided in the board packet.

20. **AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS**

The board gave authorization to attend the Albondigas Luncheon and water panel on Friday, April 24.

21. **FUTURE AGENDA ITEMS**

There were no future agenda items added.

22. **CONSIDER PUBLIC COMMENTS**

There were not any public comments.

23. **ADJOURNMENT**

The meeting was adjourned at 7:26 p.m.

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Matthew R. Hahn, President  
Board of Directors  
Olivenhain Municipal Water District

ATTEST:

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Christy Guerin, Secretary  
Board of Directors  
Olivenhain Municipal Water District