

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
OLIVENHAIN MUNICIPAL WATER DISTRICT

MARCH 27, 2019

A regular meeting of the Board of Directors of Olivenhain Municipal Water District was held on Wednesday, March 27, 2019, at the District office, 1966 Olivenhain Road, Encinitas, California.

Vice President Topolovac called the meeting to order at 4:00 p.m. Following the Pledge of Allegiance, the Assistant Secretary called the roll. Directors present were Kephart, Topolovac, and Watt. It was noted that Directors Sprague and Guerin were absent.

Vice President Topolovac declared a quorum present and ordered the meeting to proceed. In attendance were Kimberly Thorner, General Manager; Alfred Smith, General Counsel; Joseph Randall, Assistant General Manager; Rainy Selamat, Finance Manager; Dave Smith, Operations Manager; John Carnegie, Customer Services Manager; and Stephanie Kaufmann, Executive Secretary.

Also in attendance were Woodard & Curran consultant Craig Erickson; district employees Tom Arellano – Water Treatment Plant Supervisor; Chad Williams – Engineering Supervisor; and Shawn Patterson – Administrative Assistant.

5. ADOPTION OF AGENDA

Director Watt moved to adopt the agenda, seconded by Director Kephart and carried unanimously with Directors Guerin and Sprague absent.

6. PERSONAL APPEARANCES AND PUBLIC COMMENTS

There were no public comments.

7. PRESENTATION OF AWARDS AND HONORABLE MENTIONS

- * WateReuse Agency of the Year Award – Medium
- * Matthew Macias – WTP Operator III – New Hire

General Manager Thorner presented the award to the board.

WTP Operator Macias was congratulated and welcomed by all in attendance.

8. CONSIDER APPROVAL OF THE MINUTES OF THE MARCH 6, 2019 REGULAR BOARD OF DIRECTORS MEETING

Director Watt moved to approve the March 6, 2019 meeting minutes, seconded by Director Kephart and carried unanimously with Directors Guerin and Sprague absent.

9. CONSENT CALENDAR

- C-a CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT'S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS AND STAFF; AND MONTHLY INVESTMENT REPORTS
- C-b CONSIDER ADOPTION OF A MOTION APPROVING THE DISTRICT'S CONSOLIDATED STATEMENTS OF NET POSITION, CONSOLIDATED STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION, CONSOLIDATED STATEMENT OF CASH FLOWS, CONSOLIDATED ACTUAL VS BUDGET SUMMARY, AND CONSTRUCTION IN PROGRESS REPORTS
- C-c CONSIDER ACCEPTANCE OF THE 4S RANCH WATER RECLAMATION FACILITY BELT PRESSES RECONDITIONING PROJECT (ALFA LAVAL INCORPORATED COMPANY) INTO THE DISTRICT'S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED
- C-d CONSIDER NOMINATIONS FOR THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS
- C-e CONSIDER APPROVAL OF A FIRST AMENDMENT TO THE LEASE AGREEMENT BETWEEN T-MOBILE WEST, LLC AND THE OLIVENHAIN MUNICIPAL WATER DISTRICT FOR COMMUNICATIONS FACILITIES AT THE 4S-I RESERVOIR SITE, AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT
- C-f CONSIDER ACCEPTANCE OF THE OLIVENHAIN ROAD EMERGENCY WATER MAIN AND VALVE REPLACEMENT PROJECT (BURTECH PIPELINE, INCORPORATED) INTO THE DISTRICT'S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED
- C-g CONSIDER VOTING IN THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION'S 2019 SPECIAL DISTRICTS ELECTION
- C-h CONSIDER NOMINATIONS FOR SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS

Director Watt moved to authorize the Consent Calendar items, seconded by Director Kephart and carried unanimously with Directors Guerin and Sprague absent.

10. CONSIDER APPROVAL OF THE EIGHTH AMENDMENT TO THE AGREEMENT FOR JOINT COST SHARING BETWEEN OLIVENHAIN MUNICIPAL WATER DISTRICT, CARLSBAD MUNICIPAL WATER DISTRICT, VALLECITOS WATER DISTRICT, CITY OF OCEANSIDE, LEUCADIA WASTEWATER DISTRICT, SAN ELIJO JOINT POWERS AUTHORITY, RINCON DEL DIABLO MUNICIPAL WATER DISTRICT, SANTA FE IRRIGATION DISTRICT, AND CITY OF ESCONDIDO FOR JOINT FEDERAL LEGISLATIVE OUTREACH EFFORTS PERTAINING TO THE NORTH SAN DIEGO COUNTY REGIONAL RECYCLED WATER PROJECT

Director Watt moved to approve the eighth amendment to the agreement between the North San Diego County Regional Recycled Water Project partner agencies in order to share costs for federal legislative outreach pertaining to the project, seconded by Director Topolovac and carried unanimously with Directors Guerin and Sprague absent.

11. CONSIDER APPROVAL OF THE EIGHTH AMENDMENT TO THE CONSULTING PROFESSIONAL SERVICES AGREEMENT WITH BLUEWATER STRATEGIES LLC FOR LEGISLATIVE OUTREACH SERVICES PERTAINING TO THE NORTH SAN DIEGO COUNTY REGIONAL RECYCLED WATER PROJECT

Director Watt moved to approve an amendment to the existing professional services agreement with BlueWater Strategies llc for federal legislative outreach services for the North San Diego County Regional Recycled Water Project, seconded by Director Topolovac and carried unanimously with Directors Guerin and Sprague absent.

12. CONSIDER APPROVAL OF A RECYCLED WATER AGREEMENT WITH SURF CUP SPORTS, LLC AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

Director Kephart moved to approve the recycled water agreement with Surf Cup Sports, LLC (Surf Cup), seconded by Director Topolovac and carried unanimously with Directors Guerin and Sprague absent.

13. CONSIDER APPROVAL OF A CONTRACT WITH RIVERSIDE DIRECTIONAL DRILLING IN THE AMOUNT OF \$377,811, AN APPROPRIATION OF \$400,000 FOR CONSTRUCTION OF THE MAIN EXTENSION 153A RECYCLED WATER PIPELINE, AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

Director Watt moved to approve a contract with Riverside Directional Drilling (Riverside) in the amount of \$377,811 for the construction of the Main Extension 153A Recycled Pipeline (Ext. 153A), appropriate funds in the amount of \$400,000 to the project, and authorize the General Manager to sign on behalf of the District, seconded by Director Topolovac and carried unanimously with Directors Guerin and Sprague absent.

14. INFORMATIONAL REPORTS

A. President’s Report

There was not a President’s Report this meeting.

B. General Manager’s Report

General Manager Thorner provided an update from LAFCO and the San Diego Country Water Authority.

C. Consulting Engineer’s Report

Consulting Engineer MacFarlane’s report was distributed at the meeting.

D. General Counsel’s Report

General Counsel Smith provided a written report that was included in the board packet.

E. San Diego County Water Authority Report

General Manager Thorner reported that there has been interest by the current CWA Chair to budget for a study of an independent Colorado River Aqueduct.

F. Legislative Report

The Legislative Report was included in the board packet.

G. LAFCO Report

General Manager Thorner reported that LAFCO is researching prime agricultural land and its obligation to preserve it.

H. Twelve Month Calendar/Other Meetings/Reports by Board Members Per AB 1234

Citizens Water Academy - Session 1 (Mar 7)

Director Kephart attended session 1 of the academy.

Finance Committee Meeting/Audit Firm Interviews (Mar 13)

Director Watt attended the committee meeting.

Citizens Water Academy - Session 2 (Mar 13)

Director Kephart attended session 2 of the academy.

WaterReuse California Annual Conference (Mar 17-19)

Director Kephart attended the conference.

WaterReuse California Annual Conference (Mar 18)

Director Topolovac attending the awards luncheon at the training.

Safety Award Luncheon (Mar 20)

Directors Kephart, Topolovac, and Watt attended the luncheon.

Citizens Water Academy - Session 3 (Mar 23)

Director Kephart attended session 3 of the academy.

Encinitas State of the City (Mar 26)

Director Watt attended the event.

15. **CORRESPONDENCE**

Correspondence was provided in the board packet.

16. **AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS**

There were no meetings requiring authorization to attend.

17. **FUTURE AGENDA ITEMS**

Director Watt requested an update on the Building D Project next meeting.

18. **CONSIDER PUBLIC COMMENTS**

There were no public comments.

NOTE: The meeting was in closed session
from 4:44 p.m.to 4:46 p.m.

19. CLOSED SESSION

- A) CONSIDER CLAIM FROM NEWPORT PACIFIC INC. [PURSUANT TO GOVERNMENT CODE SECTION 54956.9] • Additional Facts: Claim received on January 4, 2019 and rejected by the board on February 13, 2019.

20. OPEN SESSION

There was no reportable Closed Session action.

21. ADJOURNMENT

President Sprague adjourned the meeting at 4:46 p.m.

Robert F. Topolovac, Vice President
Board of Directors
Olivenhain Municipal Water District

ATTEST:

Robert M. Kephart, Secretary
Board of Directors
Olivenhain Municipal Water District