

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
OLIVENHAIN MUNICIPAL WATER DISTRICT

March 19, 2025

A meeting of the Board of Directors of Olivenhain Municipal Water District was held on Wednesday, March 19, 2025, at the district office, 1966 Olivenhain Road, Encinitas, California.

President Hahn called the meeting to order at 4:00 p.m. Following the Pledge of Allegiance, the Assistant Secretary called the roll. Directors present were Guerin, Hahn, Maloni, and Meyers.

President Hahn declared a quorum present and ordered the meeting to proceed. In attendance were Kimberly Thorner, General Manager; Alfred Smith, General Counsel; Joey Randall, Assistant General Manager; Rainy Selamat, Finance Manager; Jennifer Joslin, Human Resources Manager; John Carnegie, Customer Services Manager; Lindsey Stephenson, Engineering Manager; Jesse Bartlett-May, Operations Manager; Steve Weddle, Engineering Services Supervisor; Brian Sodeman, Customer Service and Public Affairs Supervisor; Jared Graffam, Financial Analyst II; Teresa Chase, Administrative Analyst; Liz Kostas, Senior Systems Administrator; Stephanie Kaufmann, Executive Secretary; and Robert Kreutzer, Department Assistant.

5. ADOPTION OF AGENDA

Director Guerin moved to adopt the agenda, seconded by Director Maloni, and approved unanimously.

6. PERSONAL APPEARANCES AND PUBLIC COMMENTS

There were no personal appearances or public comments.

7. PRESENTATION OF AWARDS AND HONORABLE MENTIONS

Service Awards, Promotions, and Honorable Mentions

*Timothy Sheppard – Backflow & Cross-Connection Coordinator I – 10 Years

*Justin Fichtelman – Valve Maintenance Technician I – 10 Years

The employees were thanked for their service and were congratulated by the board.

8. CONSIDER APPROVAL OF THE MINUTES OF THE FEBRUARY 19, 2025 REGULAR BOARD OF DIRECTORS MEETING

Director Guerin moved to approve the minutes of the February 19, 2025 Regular Board of Directors meeting, seconded by Director Meyers, and approved unanimously.

9. CONSENT CALENDAR

C-a	CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT’S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS AND STAFF; AND MONTHLY INVESTMENT REPORTS
C-b	CONSIDER ADOPTION OF A MOTION APPROVING THE DISTRICT’S CONSOLIDATED STATEMENT OF NET POSITION, CONSOLIDATED STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION, CONSOLIDATED STATEMENT OF CASH FLOWS, CONSOLIDATED ACTUAL VS BUDGET SUMMARY, AND CONSTRUCTION IN PROGRESS REPORTS
C-c	CONSIDER ADOPTION OF A RESOLUTION PROCLAIMING MAY 2025 AS WATER AWARENESS MONTH, MAY 4-10, 2025 AS NATIONAL DRINKING WATER WEEK, AND MAY 18-24, 2025 AS NATIONAL PUBLIC WORKS WEEK
C-d	CONSIDER NOMINATIONS FOR THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS
C-e	CONSIDER ACCEPTANCE OF THE EL CAMINO REAL RECYCLED WATER PIPELINE REPAIR INTO OMWD’S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED
C-f	CONSIDER ACCEPTANCE OF THE 702 FOXGLOVE STREET WATER SERVICE INSTALLATION PROJECT (JAMES GROTTING) INTO OMWD’S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED
C-g	CONSIDER ACCEPTANCE OF THE 3919 AVENIDA BRISA WATER SERVICE INSTALLATION PROJECT (JUDY LAND) INTO OMWD’S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED
C-h	CONSIDER A JOINT USE AGREEMENT BETWEEN OLIVENHAIN MUNICIPAL WATER DISTRICT AND VALLECITOS WATER DISTRICT REGARDING PLACEMENT OF NEW COMMUNICATION INFRASTRUCTURE ON DENK TANK AND AUTHORIZE THE GENERAL MANAGER TO SIGN

President Hahn moved to approve the Consent Calendar, seconded by Director Maloni, and approved unanimously.

10. CONSIDER DIVISION 1 VACANCY ON THE OLIVENHAIN MUNICIPAL WATER DISTRICT’S BOARD OF DIRECTORS, CONDUCT INTERVIEWS, AND POSSIBLE APPOINTMENT

Candidates Bob Van Epps, Don Billings, Ebin Lanfried, and Kevin Sabellico interviewed for the Division 1 vacancy. It was noted that Bob Van Epps interviewed via phone.

NOTE: The meeting was in Recess
from 5:14 p.m. to 5:18 p.m.

After discussion by the board, Director Meyers moved to select Ebin Lanfried as the new Division 1 Director, seconded by Director Guerin, and approved unanimously.

11. CONSIDER ADOPTION OF A RESOLUTION CONFIRMING THE DESIGNATION OF TERESA ACOSTA TO VOTE IN THE ABSENCE OF THE DISTRICT'S REPRESENTATIVE TO THE SAN DIEGO COUNTY WATER AUTHORITY

General Manager Thorner presented the report.

Director Meyers moved to adopt Resolution 2025-05, seconded by President Hahn, and approved unanimously.

12. INFORMATIONAL UPDATE OF THE GENERAL MANAGER'S DECLARATION OF THE FIREHOUSE SEWER PUMP STATION FORCE MAIN EMERGENCY LEAK REPAIR PROJECT

Water Reclamation Facilities Supervisor Onkka presented the update.

13. CONSIDER WAIVING THE PROVISION IN ARTICLE 2 OF THE ADMINISTRATIVE AND ETHICS CODE ALLOWING DIRECTOR MALONI TO SERVE AS TREASURER

General Manager Thorner presented the report.

Director Meyers moved to waive the provision in Article 2 of the Administrative and Ethics Code allowing Director Maloni to serve as treasurer, seconded by Director Guerin, and approved unanimously.

14. CONSIDER ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT DESIGNATING DEPOSITORIES AND AUTHORIZING INVESTMENTS FOR THE MONEY OF THE DISTRICT AND DESIGNATING THE SIGNATORIES FOR THE MANAGEMENT OF THE DISTRICT DEPOSITS AND RESCINDING RESOLUTION 2025-03

Finance Manager Selamat presented the report.

President Hahn moved to adopt Resolution 2025-07, seconded by Director Maloni, and approved unanimously.

15. CONSIDER APPROVAL OF A CONTRACT WITH GSE CONSTRUCTION IN THE AMOUNT OF \$4,095,200 FOR THE CONSTRUCTION OF THE 4S RANCH WATER RECLAMATION FACILITY HEADWORKS SCREENING SYSTEM, OFF-SPECIFICATION AND WET WEATHER DIVERSION, AND STRAINER IMPROVEMENTS PROJECT, INCREASE THE PROJECT BUDGET BY AN ADDITIONAL \$1,500,000 FROM CAPITAL RESERVE FUND, AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF OMWD, AND INCREASE THE GENERAL MANAGER'S CHANGE ORDER APPROVAL LIMIT FROM \$75,000 TO \$400,000 FOR THE PROJECT

Engineering Manager Stephenson presented the report.

President Hahn moved to approve a contract with GSE Construction Company, Inc. in the amount of \$4,095,200 for the construction of the 4S Ranch Water Reclamation Facility Headworks Screening System, Off-Specification and Wet Weather Diversion, and Strainer Improvements Project; to increase the project budget by \$1,500,000 from the Capital Reserve Fund; to authorize the General Manager to sign on behalf of Olivenhain Municipal Water District; and to increase the General Manager's change order approval limit from \$75,000 to \$400,000 for the contract, seconded by Director Maloni, and approved unanimously.

16. INFORMATIONAL REPORTS

A. President's Report

President Hahn did not have a report.

B. General Manager's Report

General Manager Thorner reported that OMWD's 4S Ranch Water Reclamation Facility won the California Water Environment Association Plant of the Year award at the state level, that OMWD's AAA bond rating was maintained by Fitch Ratings, that she is presenting at the Women in Water Symposium, and that she is planning to testify in support of SB 496 to amend the Electric Vehicle fleet requirement exempt vehicles utilized for emergency response.

C. Consulting Engineer's Report

Consulting Engineer MacFarlane's report will be provided at the next board meeting.

D. General Counsel's Report

General Counsel Smith provided a written report that was included in the board packet.

E. San Diego County Water Authority (SDCWA) Report

SDCWA representative Meyers reported that the SDCWA rate setting process is starting this month. He also reported that SDCWA board subgroups are going to be eliminated and items will now be discussed by the member Agency general managers group.

F. Legislative Report

The Legislative Report was included in the board packet.

G. Twelve Month Calendar/Other Meetings/Reports by Board Members Per AB 1234

Operations Briefing (Feb 20)

Director Maloni attended the briefing.

Conference Call with the General Manager RE: SDCWA (Feb 26)

Director Meyers had a call with the General Manager.

Document Signing (Feb 26)

Director Guerin signed documents for OMWD.

Conference Call with the General Manager RE: SDCWA (Feb 27)

Director Meyers had a call with the General Manager.

California Special Districts Association San Diego Chapter Quarterly Dinner (Feb 27)

Director Meyers attended the dinner.

Conference Call with the General Manager RE: Division 1 Vacancy (Feb 27)

Director Maloni had a call with the General Manager.

OMWD Safety Luncheon (Mar 5)

President Hahn attended the luncheon.

Personnel Committee Meeting (Mar 6)

Directors Guerin and Meyers attended the meeting.

HR Briefing (Mar 6)

Director Maloni attended the briefing.

Conference Call with the General Manager RE: SDCWA Municipal Service Review (Mar 11)

Director Guerin had a call with the General Manager.

Board Meeting Pre-Briefing (Mar 17)

President Hahn had a meeting with the General Manager.

Council of Water Utilities Luncheon (Mar 18)

Director Meyers attended the luncheon.

Personnel Committee Meeting (Mar 18)

Directors Guerin and Meyers attended the meeting.

17. **CORRESPONDENCE**

Correspondence was provided in the board packet.

18. **AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS**

There were no meetings requiring authorization to attend.

19. **FUTURE AGENDA ITEMS**

There were no future agenda items added.

20. **CONSIDER PUBLIC COMMENTS**

There was one member of the public who inquired about the Division 1 appointment. The board announced that Ebin Lanfried was appointed to represent Division 1.

NOTE: The meeting was in Recess
from 6:37 p.m. to 6:55 p.m.

NOTE: The meeting was in Closed Session
from 6:55 p.m. to 7:00 p.m.

21. **CLOSED SESSION**

- A) **CONSIDER LITIGATION – OLIVENHAIN MUNICIPAL WATER DISTRICT v. COUNTY OF SAN DIEGO [PURSUANT TO GOVERNMENT CODE SECTION 54956.9]**

22. **OPEN SESSION**

General Counsel Smith stated that there was no reportable action from Closed Session.

23. ADJOURNMENT

The meeting was adjourned at 7:01 p.m.

Matthew R. Hahn, President
Board of Directors
Olivenhain Municipal Water District

ATTEST:

Christy Guerin, Secretary
Board of Directors
Olivenhain Municipal Water District