

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
OLIVENHAIN MUNICIPAL WATER DISTRICT

FEBRUARY 7, 2018

A regular meeting of the Board of Directors of Olivenhain Municipal Water District was held on Wednesday, February 7, 2018, at the District office, 1966 Olivenhain Road, Encinitas, California.

President Watt called the meeting to order at 4:00 p.m. Following the Pledge of Allegiance, the Assistant Secretary called the roll. Directors present were Guerin, Sprague, Topolovac, Varty, and Watt.

President Watt declared a quorum present and ordered the meeting to proceed. In attendance were Kimberly Thorner, General Manager; Alfred Smith, General Counsel; Joseph Randall, Assistant General Manager; Rainy Selamat, Finance Manager; George Briest, Engineering Manager; Dave Smith, Operations Manager; Tom Wood, Human Resources Manager; John Carnegie, Customer Services Manager; and Stephanie Kaufmann, Executive Secretary.

Also in attendance were Consulting Engineer Don MacFarlane; district employees Brian Sodeman – Customer Service and Public Affairs Supervisor; Chad Williams – Engineering Supervisor; Dan Bean – Construction Operations Supervisor; John Onkka – Water Reclamation Facility Supervisor; Teresa Chase – Staff Analyst; Cindy Pecile – Engineering & Right of Way Coordinator; and Shawn Patterson – Administrative Assistant.

5. ADOPTION OF AGENDA

Director Topolovac moved to adopt the agenda, seconded by Director Sprague and carried unanimously.

6. PERSONAL APPEARANCES AND PUBLIC COMMENTS

There were no personal appearances or public comments.

7. PRESENTATION OF AWARDS AND HONORABLE MENTIONS

- * Marcus Barard – Field Services Technician I – 10 Years of Service
- * Cindy Pecile – Engineering & Right of Way Coordinator – 10 Years of Service

The employees were congratulated and thanked for their years of dedication and service to the district.

8. CONSIDER APPROVAL OF THE MINUTES OF THE JANUARY 17, 2018 REGULAR BOARD OF DIRECTORS MEETING

Director Sprague moved to approve the January 17, 2018 meeting minutes, seconded by Director Varty and carried unanimously.

9. CONSENT CALENDAR

C-a CONSIDER ADOPTION OF A MOTION APPROVING THE MONTHLY INVESTMENT REPORTS

C-b CONSIDER ADOPTION OF A MOTION APPROVING THE DISTRICT'S CONSOLIDATED STATEMENTS OF NET POSITION, CONSOLIDATED STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION, CONSOLIDATED STATEMENT OF CASH FLOWS, CONSOLIDATED ACTUAL VS BUDGET SUMMARY, AND CONSTRUCTION IN PROGRESS REPORTS

C-c CONSIDER ACCEPTANCE OF 3124 LEVANTE STREET WATER SERVICE INSTALL PROJECT (DENNIS MATHIS) INTO THE DISTRICT'S SYSTEM AND ORDER A NOTICE OF COMPLETION BE FILED

C-d CONSIDER FINALIZING THE 2018 ANNUAL OBJECTIVES

President Watt moved to authorize the Consent Calendar items as written, seconded by Director Varty and carried unanimously.

10. CONSIDER APPROVAL OF AN AGREEMENT WITH VALLEY CONSTRUCTION MANAGEMENT FOR AS-NEEDED CONSTRUCTION MANAGEMENT AND FIELD INSPECTION SERVICES NOT TO EXCEED THE AMOUNT OF \$250,000 AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

Director Sprague moved to award an agreement to Valley Construction Management in the amount of \$250,000 and authorize for the General Manager to sign on behalf of the District, seconded by President Watt and carried unanimously.

11. CONSIDER REJECTING ALL BIDS FOR THE OMWD LOWER YARD STORAGE LOT GRADING PROJECT

Director Varty moved to reject all bids received, seconded by Director Guerin and carried unanimously.

12. CONSIDER THE DISTRICT’S FISCAL YEAR 2017-2018 MID-YEAR BUDGET REVIEW

Director Topolovac moved to approve Staff-proposed changes to the Fiscal Year 2017-18 operating and capital budget adopted by the Board, seconded by Director Varty and carried unanimously.

13. CONSIDER UPDATE ON THE ELFIN FOREST RECREATIONAL RESERVE (INFORMATIONAL ITEM)

Park Supervisor Anderson presented the informational item.

14. CONSIDER NOMINATION FOR THE SAN DIEGO COUNTY CONSOLIDATED REDEVELOPMENT OVERSIGHT BOARD

President Watt moved to nominate Director Sprague as the district’s representative to the San Diego County Consolidated Redevelopment Oversight Board, seconded by Director Topolovac and carried unanimously.

15. CONSIDER REQUEST FROM COASTAL ROOTS FARM FOR FUNDING

Director Guerin moved to not support sponsoring the Coastal Roots Farm at this time, seconded by Director Sprague and carried unanimously.

15. INFORMATIONAL REPORTS

A. President’s Report

President Watt reported that Ken Weinberg will be speaking at the March 8 American Public Works Association Luncheon.

B. General Manager’s Report

General Manager Thorner provided an update on the AMR conversion to AMI. She attended a meeting with the U.S. Bureau of Reclamation in Denver to discuss the San Diego Water Reuse Coalition’s Title XVI project grant application. She also provided a brief update on SB 998.

C. Consulting Engineer’s Report

Consulting Engineer MacFarlane will provide a report after the MWD meeting next week.

D. General Counsel’s Report

General Counsel Smith provided a written report that was included in the board packet.

E. San Diego County Water Authority Report

Director Guerin provided an update on the CWA/MWD litigation.

F. Legislative Report

The Legislative Report was included in the board packet.

G. LAFCO Report

Director Sprague reported on the February 5 LAFCO meeting. There was a request to LAFCO staff to provide additional information on LAFCO’s investment policy, specifically the surplus fund balance.

H. Twelve Month Calendar/Other Meetings/Reports by Board Members Per AB 1234

CWA Comment Meeting (Jan 22)

Director Guerin attended the meeting.

CWEA San Diego Awards Banquet (Jan 27)

Directors Sprague, Varty, and Watt attended the meeting.

CSDA Professional Development Committee (Feb 1)

Director Varty participated in the meeting via teleconference.

Finance Committee Meeting (Feb 5)

Directors Sprague and Varty attended the meeting.

16. CORRESPONDENCE

Correspondence was provided in the board packet.

17. AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS

There were no meetings requiring authorization to attend.

18. FUTURE AGENDA ITEMS

There were no future agenda items added.

19. CONSIDER PUBLIC COMMENTS

There were no public comments.

22. ADJOURNMENT

President Watt adjourned the meeting at 5:51 p.m.

Lawrence A. Watt, President
Board of Directors
Olivenhain Municipal Water District

ATTEST:

Gerald E. Varty, Secretary
Board of Directors
Olivenhain Municipal Water District